

SAN FRANCISCO PUBLIC LIBRARY



3 1223 11171 9820

5/5




*San Francisco Public Library*

Government Information Center  
San Francisco Public Library  
100 Larkin Street 5<sup>th</sup> Floor  
San Francisco, CA 94102

REFERENCE BOOK

*Not to be taken from the Library*



Digitized by the Internet Archive  
in 2016 with funding from  
San Francisco Public Library







**SF Environment**

**Our home. Our city. Our planet.**



EDWIN M. LEE  
Mayor

MELANIE NUTTER  
Director

**CITY AND COUNTY OF SAN FRANCISCO  
COMMISSION ON THE ENVIRONMENT  
NOTICE OF MEETING AND AGENDA**

**TUESDAY, JANUARY 22, 2013, 5:00 P.M.  
CITY HALL, ROOM 416  
SAN FRANCISCO, CA 94102**

**GOVERNMENT  
DOCUMENTS DEPT**

**JAN 17 2013**

**SAN FRANCISCO  
PUBLIC LIBRARY**

**COMMISSION MEMBERS:** Commissioners Ruth Gravanis (Vice-President), Joshua Arce, Angelo King, Alan Mok, Heather Stephenson, Johanna Wald

**ORDER OF BUSINESS**

**Public comment will be taken before the Commission takes action on any item.**

- 1. Call to Order and Roll Call.**
- 2. Approval of Minutes of the November 27, 2012 Commission on the Environment Draft Meeting.**  
(Explanatory Document: November 27, 2012 Commission on the Environment Draft Minutes)  
(Discussion and Action)
- 3. Public Comments:** Members of the public may address the Commission on matters that are within the Commission's jurisdiction and are not on today's agenda.
- 4. Review and Approval of the Department and Commission on the Environment's 2012 Annual Report.** (Explanatory Document: 2012 Department and Commission Annual Report Draft)  
Sponsors: Commissioner Johanna Wald and Melanie Nutter, Director; Speakers: Commissioner Johanna Wald, Director Nutter, and Donald Oliveira, Public Outreach Program Manager (10 minutes) (Discussion and Action)
- 5. Review and Approval of Resolution approving the Department of the Environment's Integrated Pest Management 2013 Reduced Risk Pesticide List.** (Explanatory Documents: 2013 San Francisco Reduced-Risk Pesticide List; Summary of Pesticide Exemptions Granted in 2012; and Draft Resolution File 2013-01-COE) Sponsor: Melanie Nutter, Director; Speaker: Chris Geiger, PhD.,

Department of the Environment, City and County of San Francisco  
11 Grove Street, San Francisco, CA 94102  
Telephone: (415) 355-3700 • Fax: (415) 554-6393

Email: [environment@sfgov.org](mailto:environment@sfgov.org) • [www.sfenvironment.org](http://www.sfenvironment.org)

100% Post-Consumer Recycled Paper

- Integrated Pest Management Program Manager (Presentation Time: 5 minutes) (Discussion and Action)
6. **Approval of the 2011 San Francisco Buy Green Ordinance Program for City Staff Annual Report.** (Explanatory Documents: 2011 Annual Report and Presentation) Sponsor: Melanie Nutter, Director; Speaker: Jessian Choy, City Toxics Reduction Specialist (15 minutes)(Discussion and Action)
  7. **Review and Approval of the Department of the Environment's Fiscal Year 2013-14 Draft Budget.** (Explanatory Document: Draft Budget) Sponsor: Melanie Nutter, Director; Speaker: David Assmann, Deputy Director (Presentation Time: 30 minutes) (Discussion and Action)
  8. **Review and Approval of Resolution 2013-02-COE Amending the Department of the Environment's Record Retention Schedule.** (Explanatory Document: Draft Resolution and Amended Record Retention Schedule) Sponsor and Speaker: David Assmann, Deputy Director (Discussion and Action)
  9. **Nomination and Election of Commission on the Environment Officers.** (Discussion and Action)
  10. **Discussion on Commission on the Environment's Potential Community Meeting in May.** Sponsor and Speaker: Commissioner Joshua Arce (Discussion and Possible Action)
  11. **Department of the Environment Budget Allocation and Feasibility of Videotaping and Publicizing Commission on the Environment Meetings on San Francisco Government Public Television Station and Discussion on the Outreach Component.** (Continued Discussion from the November 27, 2012 Meeting) (Explanatory Document: SFGOVTV Budgetary Projections for Videotaping Commission Meetings for 2012-13 at City Hall and Offsite) Sponsor: Commissioner Joshua Arce; Speakers: Commissioner Joshua Arce and Melanie Nutter, Director (5 minutes) (Discussion and Possible Action)
  12. **Public Notice of 2013 Subscription and Renewal of Commission on the Environment and Committee Notices and Agendas as required by the Commission on the Environment Bylaws.** (Explanatory Document: Subscription Request Form) Staff Speaker: Monica Fish, Commission Secretary (Presentation Time: 5 minutes) (Information and Discussion)
  13. **Operations Committee Chair's Report.** Highlights of the November 29, 2012 Meeting and Review of the Agenda for the February 13, 2013 Meeting. (Information and Discussion)
  14. **Policy Committee Report.** (Information and Discussion)  
Chairs Report: Highlights of the December 10, 2012 and January 14, 2013 Meetings and review of the Agenda for the February 11, 2013 Meeting to be held at City Hall, Room 421.
  15. **Commission Secretary's Report.** (Explanatory Document: Commission Secretary's Report) (Information and Discussion)  
Monica Fish, Commission Secretary
    - **Communications and Correspondence**
    - **Update on City Legislation**
  16. **Director's Report.** Updates on Department of the Environment administrative and programmatic operations relating to Budget Planning, Strategic Planning, Clean Air/Transportation, Climate,

Energy, Public Outreach and Education, Environmental Justice, Habitat Restoration, Green Building, Zero Waste, Toxics Reduction, and Urban Forestry. (Explanatory Document: Director's Report) (Information and Discussion)

**17. Announcements.** (Information and Discussion)

**18. President's Announcements.** (Information and Discussion)

**19. New Business/Future Agenda Items.** (Information, Discussion and Possible Action)

**20. Public Comments:** Members of the public may address the Commission on matters that are within the Commission's jurisdiction and are not on today's agenda.

**21. Adjournment.**

Monica Fish, Commission Secretary;  
TEL: (415) 355-3709; FAX: (415) 554-6393

**The next meeting of the Commission on the Environment is scheduled for Tuesday, March 26, 2013, 5:00 p.m., City Hall, Room 416.**

*\*\* Copies of explanatory documents are available at (1) the Commission's office, 11 Grove Street, San Francisco, California between the hours of 9 a.m. and 5 p.m., (2) on the Commission's website <http://www.sfenvironment.org/commission/agendas>; (3) upon request to the Commission Secretary, at telephone number 415-355-3709, or via e-mail at [Monica.Fish@sfgov.org](mailto:Monica.Fish@sfgov.org) within three business days of a meeting. If any materials related to an item on this agenda have been distributed to the Commission after distribution of the agenda packet, those materials are available for public inspection at the Department of the Environment, 11 Grove Street, San Francisco, CA 94102 during normal office hours or will be made available on the Commission's website <http://www.sfenvironment.org/commission/agendas> as attachments to the agenda or meeting minutes.*

**Important Information**

The ringing of and use of cell phones, pagers and similar sound-producing electronic devices are prohibited at this meeting. Please be advised that the Chair may order the removal from the meeting room of any person(s) responsible for the ringing or use of a cell phone, pager, or other similar sound-producing electronic devices.

NOTE: Persons unable to attend the meeting may submit to the Commission on the Environment, by the time the proceedings begin, written comments regarding the agenda items above. These comments will be made a part of the official public record and shall be brought to the attention of the Commission on the Environment members. Any written comments should be sent to: Commission Secretary of the Environment, 11 Grove Street, San Francisco, CA 94102 by 5:00 p.m. on the day prior to the hearing. Comments that cannot be delivered to the Commission Secretary by that time may be taken directly to the hearing at the location above. When bringing handouts to meetings, please photocopy on both sides of the paper and try to use post-consumer recycled or tree-free paper. Also, please bring sufficient copies of handouts for the Commission, the Commission Secretary and the public.

**Public Comment**

At this time, members of the public may address the Commission on items of interest that are within the subject matter jurisdiction of the Commission but are not on today's agenda. Public comment will be taken following each agendaized item. Each member of the public may address the Commission for up to three minutes, unless

otherwise announced by the President. If it is demonstrated that the comments by the public will exceed 15 minutes, the President may continue Public Comment to another time during the meeting.

The Brown Act forbids the Commission from taking action or discussing any item or issue not appearing on the posted agenda. This rule applies to issues raised in public comment as well. In response to public comment, not on an agenda item, the Commission is limited to:

1. Briefly responding to statements made or questions posed by members of the public, or
2. Request staff to report back on a matter at a subsequent meeting, or
3. Directing staff to place the item or issue on a future agenda (Government Code Section 54954.2(a).)

### **Disability Access**

The Commission on the Environment meeting will be held at City Hall, Room 416 in the Civic Center Area. The Commission meeting room is wheelchair accessible. The closest accessible BART station is the Civic Center Station at United Nations Plaza and Market Street. Accessible MUNI lines serving this location are: #71 Haight/Noriega and the F Line to Market and Van Ness and the Metro Stations at Van Ness and Market and at Civic Center. For information about MUNI accessible services call (415) 923-6142. There is accessible curbside parking adjacent to City Hall on Grove Street and Van Ness Avenue and in the vicinity of the Veterans Building at 401 Van Ness Avenue adjacent to Davies Hall and the War Memorial Complex.

In order to assist the City's efforts to accommodate persons with severe allergies, environmental illnesses, multiple chemical sensitivity or related disabilities, attendees at public meetings are reminded that other attendees may be sensitive to various chemical based products. Please help the City accommodate these individuals. Individuals with chemical sensitivity or related disabilities should call the Mayor's Office on Disability at (415) 554-6789 or (415) 554-6799 (TTY) for additional information.

The following services are available on request 48 hours prior to the meeting; except for Monday meetings, for which the deadline shall be 4:00 p.m. of the last business day of the preceding week: For American sign language interpreters or the use of a reader during a meeting, a sound enhancement system, and/or alternative formats of the agenda and minutes, please contact Monica Fish at (415) 355-3709 to make arrangements for the accommodation. Late requests will be honored, if possible.

### **Know your Rights under the Sunshine Ordinance (Chapter 67 of the San Francisco Administrative Code)**

Government's duty is to serve the public, reaching its decisions in full view of the public. Commissions, boards, councils, and other agencies of the City and County exist to conduct the people's business. This ordinance assures that deliberations are conducted before the people and that City operations are open to the people's review. For more information on your rights under the Sunshine Ordinance or to report a violation of the ordinance, contact the Sunshine Ordinance Task Force, Sunshine Task Force Administrator, City Hall, Room 409, One Dr. Carlton B. Goodlett Place, San Francisco, CA 94102-4683 at Phone No.: (415) 554-7724; Fax No.: (415) 554-7854; E-mail: [sotf@sfgov.org](mailto:sotf@sfgov.org). Copies of the Sunshine Ordinance can be obtained from the Clerk of the Sunshine Task Force, the San Francisco Public Library and on the City's website at [www.sfgov.org](http://www.sfgov.org).

### **Lobbyist Registration and Reporting Requirements**

Individuals and entities that influence or attempt to influence local legislative or administrative action may be required by the San Francisco Lobbyist Ordinance [SF Campaign & Governmental Conduct Code §2.100, et. seq] to register and report lobbying activity. For more information about the Lobbyist Ordinance, please contact the Ethics Commission at: 25 Van Ness Avenue, 2<sup>nd</sup> Floor, San Francisco, CA 94102; telephone (415) 252-3100, fax (415) 252-3112, web site at [www.sfgov.org/ethics](http://www.sfgov.org/ethics).

Posted: January 17, 2013



**SF Environment**

**Our home. Our city. Our planet.**



EDWIN M. LEE  
Mayor

MELANIE NUTTER  
Director

**CITY AND COUNTY OF SAN FRANCISCO  
COMMISSION ON THE ENVIRONMENT**

**REGULAR MEETING  
DRAFT MINUTES**

**TUESDAY, JANUARY 22, 2013, 5:00 P.M.**

**CITY HALL, ROOM 416, SAN FRANCISCO, CA 94102**

**GOVERNMENT  
DOCUMENTS DEPT**

**FEB - 8 2013**

**SAN FRANCISCO  
PUBLIC LIBRARY**

**COMMISSION MEMBERS:** Commissioners Ruth Gravanis (Vice-President), Joshua Arce, Angelo King, Alan Mok, Heather Stephenson and Johanna Wald

**ORDER OF BUSINESS**

**Public comment will be taken before the Commission takes action on any item.**

- 1. Call to Order and Roll Call.** The Commission on the Environment meeting convened at 5:08 p.m. Present: Commissioners Gravanis, Arce, King, Stephenson and Wald; Excused: Commissioner Mok.
- 2. Approval of Minutes of the November 27, 2012 Commission on the Environment Meeting.** (Explanatory Document: November 27, 2012 Commission on the Environment Draft Minutes) (Discussion and Action) Upon Motion by Commissioner Arce, second by Commissioner King, the November 27, 2012 Meeting Minutes were approved without objection (AYES: Commissioners Gravanis, Arce, King, Stephenson and Wald; Absent: Commissioner Mok).
- 3. Public Comments:** Members of the public may address the Commission on matters that are within the Commission's jurisdiction and are not on today's agenda.

Ms. Nancy Wuerfel discussed her concern with the Department of the Environment's handling of City department funding for administrative support to the Urban Forestry Council. She inquired why the Urban Forestry Council was not included in the Department's Organizational Chart for 2012-13 and expressed her concern that Urban Forestry Council volunteers are required to provide their own clerical support to the Council. She suggested that the Commission urge the Department to include the Urban Forestry Council as a viable part of its organizational structure, allocate City department funding directly to Council support, and provide an opportunity to hold an open discussion about funding.



Ms. Rose Hillson, San Francisco resident, and volunteer on the Urban Forestry Council, read her letter into the record about her concern with the requirement that volunteer Council members are required to provide their own administrative support to Committees and the time that tasks require. She asked that the Commission ask the Department to lift the administrative support burden off Council members so that the Council can continue to attract members and serve the citizens of San Francisco. (Explanatory Document: Ms. Hillson's and Urban Forestry Council Correspondence to the Commission on the Environment)

Ms. Dee Seligman, San Francisco resident, discussed her concern with herbicides being used in mixtures for natural area program applications for which no research has been done. Her concern is that the synergistic effects of tank mixes have not been examined when they are being used at the same time and place and when there are other inert chemicals in the mix. She asked that a procedure be developed for tanked mixtures to justify them as Tier 1 chemicals at public meetings, and if that is not possible, to identify the chemicals in the record so people can be provided the opportunity to research the mixtures.

Ms. Judith Berkowitz, President, Coalition for San Francisco Neighborhoods (CSFN), reported that the Coalition reviewed matters pertaining to the Urban Forestry Council in November 2012 and unanimously passed a Resolution urging the Board of Supervisors and Commission on the Environment to fully restore the Fiscal Year 2012-13 funding exclusively to support the operations of the Urban Forestry Council as originally intended by the Board of Supervisors and to ensure its intended funding in succeeding years. (Explanatory Document: CSFN Resolution)

Deputy Director Assmann reported that the entire \$51,000 allocation received from City departments to fund Urban Forestry Council support will be used for its intended purpose in this fiscal year and next. He stated that he would be in attendance at the February Council meeting to discuss this topic.

- 4. Review and Approval of the Department and Commission on the Environment's 2012 Annual Report.** (Explanatory Document: 2012 Department and Commission Annual Report Draft)  
Sponsors: Commissioner Johanna Wald and Melanie Nutter, Director; Speakers: Commissioner Johanna Wald, Director Nutter, and Donald Oliveira, Public Outreach Program Manager (Discussion and Action)

Director Nutter thanked Public Outreach Program Manager Oliveira for working with program staff on the 2012 Annual Report. Mr. Oliveira reported that the content of the Annual Report lists the Department's high level accomplishments and successes by each program area and captures the ideals and ethos through program images and the graphic design of the report. Commissioners commended the work of the Department that is reflected so beautifully in the design and content of the Annual Report. Commissioner Wald acknowledged the contribution of Commissioners and the Commission Secretary for their contribution into the Commission section of the report.

Commissioner Arce provided suggestions for inclusion into the report that include: (1) rename the Outreach and Education section to include "and Jobs" so that it includes how environmental programs create jobs; (2) switch the location of the Environmental Justice and Green Building programs so that they both appear alphabetically as other programs; and (3) include a future

work section about the intent to work with low-income, diverse, and limited-English speaking communities on Eco Districts and other Department programs.

Commissioner Stephenson inquired about the intended outreach and audience for the Annual Report. Mr. Oliveira reported that the Annual Report would be posted on the Department's website, a link would be included in the Department's newsletter, and would be shared with the Commission, the Director, and its peers. Director Nutter reported that the Annual Report would be distributed to community partners, the Board of Supervisors, and Commissioners to distribute to interested parties. Mr. Oliveira reported that there would be consideration on how activities reflected in the Annual Report could be combined with the Climate Action Strategy and future climate activities. Commissioner Stephenson suggested (1) adding a section about the accomplishments seen by the addition of the Department's new website and (2) utilizing a program called ISSUU that provides the ability to view PDF's in a magazine style online.

Commissioner King discussed the relevance of the Annual Report to people doing environmental work and policy makers and the need to maintain the report so that it is readily accessible and captures its intended audience. Upon Motion by Commissioner Wald, second by Commissioner King, the 2012 Department and Commission Annual Report was approved with incorporation of ideas in the final product as discussed (AYES: Commissioners Gravanis, Arce, King, Stephenson and Wald; Absent: Commissioner Mok).

5. **Review and Approval of Resolution approving the Department of the Environment's Integrated Pest Management 2013 Reduced Risk Pesticide List.** (Explanatory Documents: 2013 San Francisco Reduced-Risk Pesticide List; Summary of Pesticide Exemptions Granted in 2012; Limited Use Pesticide Use Exemptions Granted in 2012, and Draft and Approved Resolution File 2013-01-COE) Sponsor: Melanie Nutter, Director; Speaker: Chris Geiger, PhD., Integrated Pest Management Program Manager (Discussion and Action)

Dr. Geiger reported on the Integrated Pest Management program's screening system to review all pesticides proposed for use on City government properties that is also used nationwide by the U.S. Green Building Council as part of their LEED certification process. Dr. Geiger reported on a work meeting held with all City department stakeholders involved in pest management and public hearing to present the Draft 2013 Reduced Risk Pesticide List. The goal was to remove unsafe products and to look for safer products to add to the list through dialogue with people involved in pest management.

Dr. Geiger reported on changes to the 2013 list of products removed, added, and language changes. He explained that the tier system represents a flag for hazards with tier 1 signaling the worst products, tier 3 the safest, and limited products are ones that take into account exposure to products. He reported on the summary of exemptions granted during the year for products that should not be used but have been granted exemptions for use due to special circumstance. Dr. Geiger reported that many changes were made this year because a thorough review was completed on updated data and all pesticides used in the City.

Commissioner Wald inquired about the performance metric that would be used to track the success of the program. Dr. Geiger reported that performance is tracked through a database of pesticide use that will be posted on the Department's website and from the removal of more tier one products over time.



Ms. Rose Hillson, San Francisco resident, and volunteer on the Urban Forestry Council, read her letter into the record about her concern with the requirement that volunteer Council members are required to provide their own administrative support to Committees and the time that tasks require. She asked that the Commission ask the Department to lift the administrative support burden off Council members so that the Council can continue to attract members and serve the citizens of San Francisco. (Explanatory Document: Ms. Hillson's and Urban Forestry Council Correspondence to the Commission on the Environment)

Ms. Dee Seligman, San Francisco resident, discussed her concern with herbicides being used in mixtures for natural area program applications for which no research has been done. Her concern is that the synergistic effects of tank mixes have not been examined when they are being used at the same time and place and when there are other inert chemicals in the mix. She asked that a procedure be developed for tanked mixtures to justify them as Tier 1 chemicals at public meetings, and if that is not possible, to identify the chemicals in the record so people can be provided the opportunity to research the mixtures.

Ms. Judith Berkowitz, President, Coalition for San Francisco Neighborhoods (CSFN), reported that the Coalition reviewed matters pertaining to the Urban Forestry Council in November 2012 and unanimously passed a Resolution urging the Board of Supervisors and Commission on the Environment to fully restore the Fiscal Year 2012-13 funding exclusively to support the operations of the Urban Forestry Council as originally intended by the Board of Supervisors and to ensure its intended funding in succeeding years. (Explanatory Document: CSFN Resolution)

Deputy Director Assmann reported that the entire \$51,000 allocation received from City departments to fund Urban Forestry Council support will be used for its intended purpose in this fiscal year and next. He stated that he would be in attendance at the February Council meeting to discuss this topic.

**4. Review and Approval of the Department and Commission on the Environment's 2012 Annual Report.** (Explanatory Document: 2012 Department and Commission Annual Report Draft)  
Sponsors: Commissioner Johanna Wald and Melanie Nutter, Director; Speakers: Commissioner Johanna Wald, Director Nutter, and Donald Oliveira, Public Outreach Program Manager  
(Discussion and Action)

Director Nutter thanked Public Outreach Program Manager Oliveira for working with program staff on the 2012 Annual Report. Mr. Oliveira reported that the content of the Annual Report lists the Department's high level accomplishments and successes by each program area and captures the ideals and ethos through program images and the graphic design of the report. Commissioners commended the work of the Department that is reflected so beautifully in the design and content of the Annual Report. Commissioner Wald acknowledged the contribution of Commissioners and the Commission Secretary for their contribution into the Commission section of the report.

Commissioner Arce provided suggestions for inclusion into the report that include: (1) rename the Outreach and Education section to include "and Jobs" so that it includes how environmental programs create jobs; (2) switch the location of the Environmental Justice and Green Building programs so that they both appear alphabetically as other programs; and (3) include a future

work section about the intent to work with low-income, diverse, and limited-English speaking communities on Eco Districts and other Department programs.

Commissioner Stephenson inquired about the intended outreach and audience for the Annual Report. Mr. Oliveira reported that the Annual Report would be posted on the Department's website, a link would be included in the Department's newsletter, and would be shared with the Commission, the Director, and its peers. Director Nutter reported that the Annual Report would be distributed to community partners, the Board of Supervisors, and Commissioners to distribute to interested parties. Mr. Oliveira reported that there would be consideration on how activities reflected in the Annual Report could be combined with the Climate Action Strategy and future climate activities. Commissioner Stephenson suggested (1) adding a section about the accomplishments seen by the addition of the Department's new website and (2) utilizing a program called ISSUU that provides the ability to view PDF's in a magazine style online.

Commissioner King discussed the relevance of the Annual Report to people doing environmental work and policy makers and the need to maintain the report so that it is readily accessible and captures its intended audience. Upon Motion by Commissioner Wald, second by Commissioner King, the 2012 Department and Commission Annual Report was approved with incorporation of ideas in the final product as discussed (AYES: Commissioners Gravanis, Arce, King, Stephenson and Wald; Absent: Commissioner Mok).

**5. Review and Approval of Resolution approving the Department of the Environment's Integrated Pest Management 2013 Reduced Risk Pesticide List.** (Explanatory Documents: 2013 San Francisco Reduced-Risk Pesticide List; Summary of Pesticide Exemptions Granted in 2012; Limited Use Pesticide Use Exemptions Granted in 2012, and Draft and Approved Resolution File 2013-01-COE) Sponsor: Melanie Nutter, Director; Speaker: Chris Geiger, PhD., Integrated Pest Management Program Manager (Discussion and Action)

Dr. Geiger reported on the Integrated Pest Management program's screening system to review all pesticides proposed for use on City government properties that is also used nationwide by the U.S. Green Building Council as part of their LEED certification process. Dr. Geiger reported on a work meeting held with all City department stakeholders involved in pest management and public hearing to present the Draft 2013 Reduced Risk Pesticide List. The goal was to remove unsafe products and to look for safer products to add to the list through dialogue with people involved in pest management.

Dr. Geiger reported on changes to the 2013 list of products removed, added, and language changes. He explained that the tier system represents a flag for hazards with tier 1 signaling the worst products, tier 3 the safest, and limited products are ones that take into account exposure to products. He reported on the summary of exemptions granted during the year for products that should not be used but have been granted exemptions for use due to special circumstance. Dr. Geiger reported that many changes were made this year because a thorough review was completed on updated data and all pesticides used in the City.

Commissioner Wald inquired about the performance metric that would be used to track the success of the program. Dr. Geiger reported that performance is tracked through a database of pesticide use that will be posted on the Department's website and from the removal of more tier one products over time.

Ms. Rose Hillson, San Francisco resident, and volunteer on the Urban Forestry Council, read her letter into the record about her concern with the requirement that volunteer Council members are required to provide their own administrative support to Committees and the time that tasks require. She asked that the Commission ask the Department to lift the administrative support burden off Council members so that the Council can continue to attract members and serve the citizens of San Francisco. (Explanatory Document: Ms. Hillson's and Urban Forestry Council Correspondence to the Commission on the Environment)

Ms. Dee Seligman, San Francisco resident, discussed her concern with herbicides being used in mixtures for natural area program applications for which no research has been done. Her concern is that the synergistic effects of tank mixes have not been examined when they are being used at the same time and place and when there are other inert chemicals in the mix. She asked that a procedure be developed for tanked mixtures to justify them as Tier 1 chemicals at public meetings, and if that is not possible, to identify the chemicals in the record so people can be provided the opportunity to research the mixtures.

Ms. Judith Berkowitz, President, Coalition for San Francisco Neighborhoods (CSFN), reported that the Coalition reviewed matters pertaining to the Urban Forestry Council in November 2012 and unanimously passed a Resolution urging the Board of Supervisors and Commission on the Environment to fully restore the Fiscal Year 2012-13 funding exclusively to support the operations of the Urban Forestry Council as originally intended by the Board of Supervisors and to ensure its intended funding in succeeding years. (Explanatory Document: CSFN Resolution)

Deputy Director Assmann reported that the entire \$51,000 allocation received from City departments to fund Urban Forestry Council support will be used for its intended purpose in this fiscal year and next. He stated that he would be in attendance at the February Council meeting to discuss this topic.

4. **Review and Approval of the Department and Commission on the Environment's 2012 Annual Report.** (Explanatory Document: 2012 Department and Commission Annual Report Draft)  
Sponsors: Commissioner Johanna Wald and Melanie Nutter, Director; Speakers: Commissioner Johanna Wald, Director Nutter, and Donald Oliveira, Public Outreach Program Manager (Discussion and Action)

Director Nutter thanked Public Outreach Program Manager Oliveira for working with program staff on the 2012 Annual Report. Mr. Oliveira reported that the content of the Annual Report lists the Department's high level accomplishments and successes by each program area and captures the ideals and ethos through program images and the graphic design of the report. Commissioners commended the work of the Department that is reflected so beautifully in the design and content of the Annual Report. Commissioner Wald acknowledged the contribution of Commissioners and the Commission Secretary for their contribution into the Commission section of the report.

Commissioner Arce provided suggestions for inclusion into the report that include: (1) rename the Outreach and Education section to include "and Jobs" so that it includes how environmental programs create jobs; (2) switch the location of the Environmental Justice and Green Building programs so that they both appear alphabetically as other programs; and (3) include a future

work section about the intent to work with low-income, diverse, and limited-English speaking communities on Eco Districts and other Department programs.

Commissioner Stephenson inquired about the intended outreach and audience for the Annual Report. Mr. Oliveira reported that the Annual Report would be posted on the Department's website, a link would be included in the Department's newsletter, and would be shared with the Commission, the Director, and its peers. Director Nutter reported that the Annual Report would be distributed to community partners, the Board of Supervisors, and Commissioners to distribute to interested parties. Mr. Oliveira reported that there would be consideration on how activities reflected in the Annual Report could be combined with the Climate Action Strategy and future climate activities. Commissioner Stephenson suggested (1) adding a section about the accomplishments seen by the addition of the Department's new website and (2) utilizing a program called ISSUU that provides the ability to view PDF's in a magazine style online.

Commissioner King discussed the relevance of the Annual Report to people doing environmental work and policy makers and the need to maintain the report so that it is readily accessible and captures its intended audience. Upon Motion by Commissioner Wald, second by Commissioner King, the 2012 Department and Commission Annual Report was approved with incorporation of ideas in the final product as discussed (AYES: Commissioners Gravanis, Arce, King, Stephenson and Wald; Absent: Commissioner Mok).

5. **Review and Approval of Resolution approving the Department of the Environment's Integrated Pest Management 2013 Reduced Risk Pesticide List.** (Explanatory Documents: 2013 San Francisco Reduced-Risk Pesticide List; Summary of Pesticide Exemptions Granted in 2012; Limited Use Pesticide Use Exemptions Granted in 2012, and Draft and Approved Resolution File 2013-01-COE) Sponsor: Melanie Nutter, Director; Speaker: Chris Geiger, PhD., Integrated Pest Management Program Manager (Discussion and Action)

Dr. Geiger reported on the Integrated Pest Management program's screening system to review all pesticides proposed for use on City government properties that is also used nationwide by the U.S. Green Building Council as part of their LEED certification process. Dr. Geiger reported on a work meeting held with all City department stakeholders involved in pest management and public hearing to present the Draft 2013 Reduced Risk Pesticide List. The goal was to remove unsafe products and to look for safer products to add to the list through dialogue with people involved in pest management.

Dr. Geiger reported on changes to the 2013 list of products removed, added, and language changes. He explained that the tier system represents a flag for hazards with tier 1 signaling the worst products, tier 3 the safest, and limited products are ones that take into account exposure to products. He reported on the summary of exemptions granted during the year for products that should not be used but have been granted exemptions for use due to special circumstance. Dr. Geiger reported that many changes were made this year because a thorough review was completed on updated data and all pesticides used in the City.

Commissioner Wald inquired about the performance metric that would be used to track the success of the program. Dr. Geiger reported that performance is tracked through a database of pesticide use that will be posted on the Department's website and from the removal of more tier one products over time.

Dr. Geiger addressed public comment about tank mixes stating that a discussion was held on the topic at a recent public hearing. The position taken was that the Environmental Protection Agency (EPA) regulates tank mixes and that there is not enough bandwidth to regulate its use at the local level. Pest Managers had reported that they are not using tank mixes, but are using two products for daubing tree trunks that would be entered into the pesticide tracking database.

Public Comment:

Mr. Paul Rotter, San Francisco resident, reported that the Recreation and Park Department will be removing approximately 3500 trees from San Francisco public parks, and UCSF plans to remove approximately 42,000 trees from the Suto forest. He stated that each of these programs will entail pesticide use from keeping these trees from re-growing again and discussed the impact that every herbicide use for each tree removal has on global climate change. Mr. Rotter stated that the use of herbicides is being granted to the Recreation and Park Department, and that there are safer choices available to achieve the same result such as manual labor. He suggested that a policy be developed that safer practices if available must be used in order to protect the environment.

Ms. Rupa Bose, representing Save Suto, thanked the Department and Dr. Geiger for having an IPM program to reduce pesticide use. She discussed her concern about the increase in pesticide use in the Natural Areas Program (NAP) since 2008 and in the functionality of the pesticide-tracking database. She stated that the NAP is using two tier one and two tier 2 products, one of which has been reclassified as tier 2 that is less toxic, but more persistent, and was banned by the European Union. Ms. Bose provided data on the hazardous components of these pesticides (reference explanatory document on NAP Pesticide Use received). She asked that the Department work on reducing pesticide use in natural areas.

(Public Comment Explanatory Document Received: "Why are we poisoning ourselves?")

Ms. Anastasia Glikshtern asked that the Recreation and Park Department not be allowed to use tier one and two herbicides. She questioned the safety of products such as Roundup that manufacturers claim to be safe but later found to present safety and health concerns to humans, birds, and the environment. She stated that there is no proof that native plants are better for the environment than non-native plants that are considered to be invasive species and chemicals should not be used to remove them. Ms. Glikshtern asked that tier one and two herbicides be banned from use particularly from vast areas all around the city.

Commissioner Arce inquired whether there is an existing policy for use of herbicides as a last resort. Dr. Geiger reported that the primary goal is to reduce chemical use, and the Reduced Risk Pesticide List should be used as a last resort after other physical and cultural methods have been explored. Commissioner King suggested scheduling a more in-depth discussion about the use of shortcuts and cost-cutting measures in place of safer methods to achieve the same result. Commissioner Gravanis stated that a broader discussion would be needed to include the use of chemicals in golf courses and concern with pests appearing in public places.

Upon Motion by Commissioner King, second by Commissioner Stephenson Resolution 001-13-COE adopting the 2013 Reduced Risk Pesticide List was approved (AYES: Commissioners Gravanis, Arce, King, Stephenson and Wald; Absent: Commissioner Mok).



**6. Approval of the 2011 San Francisco Buy Green Ordinance Program for City Staff Annual Report.**  
(Explanatory Documents: 2011 Annual Report and Presentation) Sponsor: Melanie Nutter, Director; Speaker: Jessian Choy, City Toxics Reduction Specialist (Discussion and Action)

Ms. Jessian Choy presented the 2011 Buy Green Ordinance Program for City Staff Annual Report that is a list of green products that City departments are required to buy by Ordinance. She discussed 2011 accomplishments and presented on ideas to influence the City to buy green products. A discussion was held on how outreach and education may not always be effective in influencing behavioral change, but that in 2011 there was more participation by City staff. Thirty-eight Departments attended consultations and thirty-eight buy-green leaders were chosen through the outreach efforts of the Climate team. Additional topics of discussion included results of new strategies; cost spent on green products, prohibited and limited use chemicals; communication methods used to influence behavior change; and percentage of chemicals not tested for toxicity that are used daily.

Ms. Choy reported that a directory of green products called the SFApproved List is located at [www.SFApproved.org](http://www.SFApproved.org) and discussed current efforts to update the list and website. The website contains a list of City-approved vendors, guidelines for City departments, and the ability to rate green products as well as other relevant information for buying green. In 2011, competition was created by influencing City departments to earn the Buy Green Club of the Year Award and scorecards were used for rating Departments and staff for buying green. This year's focus will be on influencing City departments to purchase LED bulbs instead of CFLs and incandescent bulbs. Top ideas that City staff presented were to award staff through performance appraisals, influencing vendors to offer online stores of green products and blocking prohibitive products, and creating a new purchasing system to steer staff to green products.

Commissioner Stephenson commended Ms. Choy for presenting on areas that are falling behind and need improvement. She inquired whether there are plans to improve the purchasing process either through automation or adding a green leaf beside green products. Ms. Choy reported that ideas were shared with the Controller's Office, Office of Contract Administration, and other City departments, but may be out of the City's control because of the cost to overhaul the purchasing process. Commissioner Stephenson suggested that the SFApproved List website include an area for providing feedback as products are being checked or as staff is logging in to purchase products. Commissioner Gravanis suggested that a future discussion be held on identifying which Department is authorized to make the required changes to improve the system.

**Public Comment:**

Ms. Lurilla Harris asked for examples of chemicals that have not been tested for toxicity. Ms. Choy stated that phthalates that are not always listed as ingredients on products are an example. Fragrance, personal care products, and #3 and #7 plastics are examples of products that contain this ingredient and should be avoided.

Dr. Espanola Jackson, prior member of the first Commission on the Environment, stated that the Commission's responsibility is to the Mayor as well as the Board of Supervisors and suggested creating a Resolution in order to recommend that actions be taken to improve the system.

Upon Motion by Commissioner King, second by Commissioner Arce, the 2011 San Francisco Buy Green Ordinance Program for City Staff Annual Report was approved (AYES: Commissioners Gravanis, Arce, King, Stephenson and Wald; Absent: Commissioner Mok).

**7. Review and Approval of the Department of the Environment's Fiscal Year 2013-14 Draft Budget.**  
(Explanatory Document: Draft Budget) Sponsor: Melanie Nutter, Director; Speaker: David Assmann, Deputy Director (Discussion and Action)

Deputy Director Assmann presented on the Department's Fiscal Year 2013-14 Draft Budget to date reporting on total expenses, total revenues and sources, variances by program areas, and efforts to close gaps (reference explanatory document draft budget). He explained that there will be constant revisions to the budget due to money being raised throughout the year and amount allocated to benefits. This version presented will be updated up until February at which time the budget is presented to the Mayor's Office.

Commissioners Wald and Gravanis inquired whether the Operations Committee had reviewed and approved the budget. Deputy Director Assmann reported that the final version would be presented to the Operations Committee at its February 13 meeting. Commissioner King reported that the Committee had reviewed and approved the draft budget at its November meeting. Commissioner Arce confirmed with Deputy Director Assmann that the budget allocation for publicizing Commission meetings on SFGTV would be included. Commissioner Arce requested additional detail on the Energy Watch program before final approval of the budget in February. He discussed his interest in leveraging and creating partnerships throughout program areas to support Community Based Organizations (CBO's) and inquired whether there was a way to identify in the budget the amount of funding being allocated to these partnerships. Deputy Director Assmann reported that there are grant line items for Environmental Justice and Zero Waste that are allocated to CBO's. Director Nutter reported that the Annual Report includes a page on the Zero Waste section that discusses the amount that CBO's receive and work that is being done.

**Public Comment:**

Dr. Espanola Jackson stated that the original Commission on the Environment was formed to address toxins in San Francisco's southeast sector because of the shipyard. She asked to be provided with the Department's employment figures for persons that live in the southeast sector, diversity of staff, and pay scales. She reported on her meeting with the State Park Commission to discuss toxins in community parks and asked the Commission for their support in addressing this problem. Dr. Jackson also discussed the new digesters that the San Francisco Public Utilities Commission is installing in the southeast sector, and that the area is receiving all of the sewage from other Bay Area communities and the Presidio. Commissioner Arce provided race diversity figures on Department of the Environment staff.

Ms. Nancy Wuerfel asked that the budget always be presented at least twenty-four hours before a meeting is held, that numbers be read into the record, and to add the number of staff by program area. She expressed her support for planned efforts to outreach to other City departments to request added support for the Urban Forestry Council and stated her amazement that the City cannot locate money from their budget to save city trees. She questioned how City



department revenues are being allocated to the Council and suggested that the Department find creative cost-effective ways to provide administrative support to the Council.

Upon Motion by Commissioner Wald, second by Commissioner King, the Department's Draft 2013-14 Fiscal Year Budget was approved subject to revisions and final approval by the Operations Committee (AYES: Commissioners Gravanis, Arce, King, Stephenson and Wald; Absent: Commissioner Mok).

- 8. Review and Approval of Resolution 2013-02-COE Amending the Department of the Environment's Record Retention Schedule.** (Explanatory Document: Draft and Approved Resolution and Amended Record Retention Schedule) Sponsor and Speaker: David Assmann, Deputy Director (Discussion and Action)

Deputy Director Assmann reported that the Record Retention Schedule is being further amended to take into account corrections proposed by the Controller's Office to their own department's schedule for the retention period for contract/grant documentation from two years to ten years.

Public Comment: Ms. Nancy Wuerfel inquired what required ten years of retention and if the rest of the data is as presented. Deputy Director Assmann reported contracts and grants documents such as invoices and backup information requires ten years retention and confirmed that the rest of the data is as presented.

Upon Motion by Commissioner Wald, second by Commissioner Stephenson, Resolution 002-13-COE was approved with the understanding that any subsequent changes as required by the Controller's Office be approved automatically (AYES: Commissioners Gravanis, Arce, King, Stephenson and Wald; Absent: Commissioner Mok).

- 9. Nomination and Election of Commission on the Environment Officers.** (Discussion and Action)

Commissioner Arce expressed his interest in serving as President discussing his perspective on environmentalism that he will be bringing and advocating for as Commission President. Commissioner King expressed his interest in serving as Vice-President. Commissioner King nominated and motioned to elect Commissioner Arce as President, second by Commissioner Stephenson. Commissioner Arce was elected as President (AYES: Commissioners Gravanis, Arce, King, Stephenson and Wald; Absent: Commissioner Mok). Commissioner Stephenson nominated Commissioner King as Vice President. Upon Motion by Commissioner Arce, second by Commissioner Wald, Commissioner King was elected as Vice President (AYES: Commissioners Gravanis, Arce, King, Stephenson and Wald; Absent: Commissioner Mok).

- 10. Discussion on Commission on the Environment's Potential Community Meeting in May.** Sponsor and Speaker: Commissioner Joshua Arce (Discussion and Possible Action)

Commission President Arce reported on ideas for bringing the Commission out to the community in order to expand engagement, awareness and community buy-in for the Department's and Commission's policy initiatives. He discussed the possibility of holding meetings in limited English speaking communities and low-income communities of color that would create a learning experience and outreach tool for programs. He asked that Commissioners consider how to make the meeting successful and select a potential date, location, venue, and program.

Commissioner Arce discussed (1) venue and capacity to have an ideal amount of participation as key to the meeting's success. An increased cost would be included for providing audio equipment to publicize the meeting on SFGTV and to include free educational and informational material to add to the venue; (2) leverage outreach to gather attendance and participation—request that Community Based Organizations showcase work they are doing in neighborhoods on either their own programs or Department programs; and (3) create a shared learning experience in the community to discuss environmental issues critical to the community. He suggested the possibility of holding a meeting about the new Eco Districts concept in order to gather interest. Commissioner Arce also provided ideas for potential locations and neighborhoods to hold meetings. Deputy Director Assmann discussed previous participation in community meetings and urged that meetings be spaced out so there is enough time to promote them and that topics be engaging.

Public Comment:

Dr. Espanola Jackson questioned why District 10 was not mentioned as a potential meeting location. She reported that Board of Supervisors and joint Commission meetings have been held with the Southeast Facility Commission and suggested contacting the Commission to hold a joint meeting. She spoke in support of publicizing Commission meetings on Channel 26 and 78 to increase awareness about the Commission.

Ms. Lurilla Harris, District 10 resident, stated that she served on the SFPUC Advisory Group and suggested that the Commission contact that group to inquire about meetings they have held in the community. She also suggested contacting all neighborhood newspapers who are activists in their areas.

Commissioner King stated that the Commission Operations Committee would be discussing ideas at its February meeting and would be providing recommendations. He suggested that the Committee work on the mechanics of the meeting first before selection of a meeting date. This agenda item was continued for discussion to the February 13 Operations Committee meeting.

**11. Department of the Environment Budget Allocation and Feasibility of Videotaping and Publicizing Commission on the Environment Meetings on San Francisco Government Public Television Station (SFGTV) and Discussion on the Outreach Component.** (Continued Discussion from the November 27, 2012 Meeting) (Explanatory Document: SFGOVTV Budgetary Projections for Videotaping Commission Meetings for 2012-13 at City Hall and Offsite) Sponsor: Commissioner Joshua Arce; Speakers: Commissioner Joshua Arce and Melanie Nutter, Director (Discussion and Possible Action)

Director Nutter reported that publicizing Commission meetings on SFGTV would be an additional outreach tool and would provide access to Commission meetings for those who are not able to attend City Hall or outside venue meetings. Funding has been identified in the Department's budget to televise the March and May Commission meetings for this fiscal year assuming that meetings are held at City Hall. Publicizing offsite meetings would require a Commission policy discussion because of the added expense if audiovisual equipment is not available at the location and for filming offsite. Funding for publicizing all Commission meetings in the next fiscal year would be included in the budget.

Commissioner Wald asked to consider reasons for wanting to publicize meetings and to identify a metric to determine whether the expenditure, effort, and possible burden on staff would be worthwhile. The two reasons stated for publicizing meetings was to engage more people in the Department's work and make it possible for more people to attend meetings whether virtually or in person. She discussed the added staff time and effort it would require for planning, preparing, organizing, and participating in these meetings in order to maintain people's interest. Commissioner Wald asked whether the viewership would be enough to justify expenditures. She stated that it would be more important to spend limited staff resources into bringing Commission meetings into the communities on a regular basis. Director Nutter reported that the Department has existing presentations that can be repurposed for meetings so that there is limited added staff time or effort.

Commissioner King discussed the positive feedback he received from a viewer about his participation in a Committee that was broadcast on KPOO, a community-radio station. He stated that publicizing meetings would provide an opportunity for everyday people who are unable to attend meetings to watch broadcasts on their own time. He suggested advertising or marketing an environmental green product or program in order to include an education component. Commissioner King suggested formulating an assessment and developing metrics after a year of actually publicizing meetings. Commissioner Wald suggested defining measurements, what is intended, and what the desired outcome should be at the beginning.

Commissioner Stephenson suggested reviewing viewership numbers in order to determine how much of the cost would be allocated for outreach to each individual. Individuals also may have the potential to become advocates for the Department. If viewership is limited, then it would not be a good use of funds. Commissioner Arce reported on information received from the Department of Technology and Information Services (DTIS) on cable viewership, broadcast range, number of Commissions and Committees broadcasting, and the main intent of Commissions to increase participation and public access to Commission matters. Director Nutter suggested assessing the effectiveness and impact at future Commission or Committee meetings.

#### Public Comment:

Ms. Nancy Wuerfel spoke in support of Commissioner King's comments and publicizing Commission meetings as soon as possible. She stated that the most important metric of success is the Commission's ability to communicate with the public so that more people will become engaged and awareness is increased about the Commission's and Department's work.

Dr. Espanola Jackson discussed the need for transparency and agreed that people who may be interested in meeting proceedings and citywide activities may not always be able to physically attend meetings. She spoke in support of publicizing Commission meetings as soon as possible in order to increase awareness of Department activities and the Commissioners who are acting on behalf of the citizens of San Francisco.

Upon Motion by Commissioner King, second by Commissioner Wald, the budget allocation was approved with the condition that the commencement of videotaping and publicizing Commission meetings is dependent on the discussion at the February 13 Operations Committee meeting (AYES: Commissioners Gravanis, Arce, King, Stephenson and Wald; Absent: Commissioner Mok).

- 12. Public Notice of 2013 Subscription and Renewal of Commission on the Environment and Committee Notices and Agendas as required by the Commission on the Environment Bylaws.** (Explanatory Document: Subscription Request Form) Staff Speaker: Monica Fish, Commission Secretary (Information and Discussion) Ms. Fish reported that the public notice has been issued in accordance with Bylaws, Article 13, Requests for Notices and Agendas requirements.
- 13. Operations Committee Chair's Report.** Highlights of the November 29, 2012 Meeting and Review of the Agenda for the February 13, 2013 Meeting. (Information and Discussion) Commissioner King reported that the November 29 meeting included discussions about the office move, Fiscal Year 13-14 budget, and presentation from the SFPUC on the SFGreaseRecycle program. Agenda items for the February 13 meeting have been discussed throughout the meeting.
- 14. Policy Committee Report.** (Information and Discussion)  
Chairs Report: Highlights of the December 10, 2012 and January 14, 2013 Meetings and review of the Agenda for the February 11, 2013 Meeting to be held at City Hall, Room 421.
- Commissioner Wald reported that the December Committee meeting included discussions about (1) the Draft Climate Action Strategy update; (2) the proposed Outreach Plan for CleanPowerSF, and (3) continued work on the Commission's Annual Report. The agenda for the February meeting has not yet been finalized. Commissioner Arce reported that the January Committee meeting included revisiting the proposed expansion of the Monterey Bay National Marine Sanctuary and removing the exclusion of the San Francisco Coast. There were implications around the SFPUC wastewater system and the report led by SPUR on the Ocean Beach Plan. A proposed amended Resolution will be discussed at the February meeting so as to take into account that there is still support of the expansion but that it would not interfere with the other operations. Financing incentives for Department energy efficiency programs and efforts to secure financing for distributed renewable generation was also discussed.
- 15. Commission Secretary's Report.** (Explanatory Document: Commission Secretary's Report) (Information and Discussion)  
Monica Fish, Commission Secretary
- **Communications and Correspondence**
  - **Update on City Legislation**
- Ms. Fish provided a written Commission Secretary's Report reporting on citywide legislation, correspondence received, and other Commission business.
- 16. Director's Report.** Updates on Department of the Environment administrative and programmatic operations relating to Budget Planning, Strategic Planning, Clean Air/Transportation, Climate, Energy, Public Outreach and Education, Environmental Justice, Habitat Restoration, Green Building, Zero Waste, Toxics Reduction, and Urban Forestry. (Explanatory Document: Director's Report) (Information and Discussion)

Director Nutter highlighted the following Department activities from the Director's Report (reference Director's Report for a full report) (1) Staff and Commissioner Open House at 11 Grove on March 4 to say goodbye to the old space and celebrate the Department's move to 1455 Market Street; (2) April 24 date confirmed for the Earth Day Breakfast with the Mayor at City Hall; (3) participation in the City's new anti-litter campaign with the Mayor's Office, Department of Public Works and other city agencies leveraging the green schools program and Zero Waste

merchant outreach to outreach to schools and do education around litter; and (4) Community Action Plan draft completed on the Healthy Homes project. Commissioner Wald asked for a report on the Healthy Homes project at the next Policy Committee meeting.

**17. Announcements.** (Information and Discussion) There were no additional announcements made at this time.

**18. President's Announcements.** (Information and Discussion) There were no President's announcements made at this time.

**19. New Business/Future Agenda Items.** (Information, Discussion and Possible Action) Commissioner Wald asked for a discussion about the Recology rate raise as an informational item at the next Commission meeting. Commissioner Arce requested a written report on the Department's diversity policy that addresses staff salaries, residency, gender, and race. Director Nutter reported that a discussion would be scheduled on Commission correspondence protocol either at Committee and/or the full Commission.

**20. Public Comments:** Members of the public may address the Commission on matters that are within the Commission's jurisdiction and are not on today's agenda. There was no public comment at this time.

**21. Adjournment.** The Commission on the Environment meeting adjourned at 7:57 p.m.

Monica Fish, Commission Secretary;  
TEL: (415) 355-3709; FAX: (415) 554-6393

**The next meeting of the Commission on the Environment is scheduled for Tuesday, March 26, 2013, 5:00 p.m., City Hall, Room 416.**

*\*\* Copies of explanatory documents are available at (1) the Commission's office, 11 Grove Street, San Francisco, California between the hours of 9 a.m. and 5 p.m., (2) on the Commission's meeting website at <http://www.sfenvironment.org/commission/agendas> included with minutes by meeting date; (3) upon request to the Commission Secretary, at telephone number 415-355-3709, or via e-mail at [Monica.Fish@sfgov.org](mailto:Monica.Fish@sfgov.org). For an audio recording of Commission meetings, access this link <https://sites.google.com/a/sfenvironment.org/commission/environment-commission/audio-archives> and select the meeting date.*

Approved:







**SF Environment**

**Our home. Our city. Our planet.**



EDWIN M. LEE  
Mayor

MELANIE NUTTER  
Director

**CITY AND COUNTY OF SAN FRANCISCO  
COMMISSION ON THE ENVIRONMENT**

**REGULAR MEETING  
APPROVED MINUTES**

**TUESDAY, JANUARY 22, 2013, 5:00 P.M.**

**CITY HALL, ROOM 416, SAN FRANCISCO, CA 94102**

**GOVERNMENT  
DOCUMENTS DEPT**

**MAR 27 2013**

**SAN FRANCISCO  
PUBLIC LIBRARY**

**COMMISSION MEMBERS:** Commissioners Ruth Gravanis (Vice-President), Joshua Arce, Angelo King, Alan Mok, Heather Stephenson and Johanna Wald

**ORDER OF BUSINESS**

**Public comment will be taken before the Commission takes action on any item.**

- 1. Call to Order and Roll Call.** The Commission on the Environment meeting convened at 5:08 p.m. Present: Commissioners Gravanis, Arce, King, Stephenson and Wald; Excused: Commissioner Mok.
- 2. Approval of Minutes of the November 27, 2012 Commission on the Environment Meeting.** (Explanatory Document: November 27, 2012 Commission on the Environment Draft Minutes) (Discussion and Action) Upon Motion by Commissioner Arce, second by Commissioner King, the November 27, 2012 Meeting Minutes were approved without objection (AYES: Commissioners Gravanis, Arce, King, Stephenson and Wald; Absent: Commissioner Mok).
- 3. Public Comments:** Members of the public may address the Commission on matters that are within the Commission's jurisdiction and are not on today's agenda.

Ms. Nancy Wuerfel discussed her concern with the Department of the Environment's handling of City department funding for administrative support to the Urban Forestry Council. She inquired why the Urban Forestry Council was not included in the Department's Organizational Chart for 2012-13 and expressed her concern that Urban Forestry Council volunteers are required to provide their own clerical support to the Council. She suggested that the Commission urge the Department to include the Urban Forestry Council as a viable part of its organizational structure, allocate City department funding directly to Council support, and provide an opportunity to hold an open discussion about funding.



Ms. Rose Hillson, San Francisco resident, and volunteer on the Urban Forestry Council, read her letter into the record about her concern with the requirement that volunteer Council members are required to provide their own administrative support to Committees and the time that tasks require. She asked that the Commission ask the Department to lift the administrative support burden off Council members so that the Council can continue to attract members and serve the citizens of San Francisco. (Explanatory Document: Ms. Hillson's and Urban Forestry Council Correspondence to the Commission on the Environment)

Ms. Dee Seligman, San Francisco resident, discussed her concern with herbicides being used in mixtures for natural area program applications for which no research has been done. Her concern is that the synergistic effects of tank mixes have not been examined when they are being used at the same time and place and when there are other inert chemicals in the mix. She asked that a procedure be developed for tanked mixtures to justify them as Tier 1 chemicals at public meetings, and if that is not possible, to identify the chemicals in the record so people can be provided the opportunity to research the mixtures.

Ms. Judith Berkowitz, President, Coalition for San Francisco Neighborhoods (CSFN), reported that the Coalition reviewed matters pertaining to the Urban Forestry Council in November 2012 and unanimously passed a Resolution urging the Board of Supervisors and Commission on the Environment to fully restore the Fiscal Year 2012-13 funding exclusively to support the operations of the Urban Forestry Council as originally intended by the Board of Supervisors and to ensure its intended funding in succeeding years. (Explanatory Document: CSFN Resolution)

Deputy Director Assmann reported that the entire \$51,000 allocation received from City departments to fund Urban Forestry Council support will be used for its intended purpose in this fiscal year and next. He stated that he would be in attendance at the February Council meeting to discuss this topic.

- 4. Review and Approval of the Department and Commission on the Environment's 2012 Annual Report.** (Explanatory Document: 2012 Department and Commission Annual Report Draft)  
Sponsors: Commissioner Johanna Wald and Melanie Nutter, Director; Speakers: Commissioner Johanna Wald, Director Nutter, and Donald Oliveira, Public Outreach Program Manager (Discussion and Action)

Director Nutter thanked Public Outreach Program Manager Oliveira for working with program staff on the 2012 Annual Report. Mr. Oliveira reported that the content of the Annual Report lists the Department's high level accomplishments and successes by each program area and captures the ideals and ethos through program images and the graphic design of the report. Commissioners commended the work of the Department that is reflected so beautifully in the design and content of the Annual Report. Commissioner Wald acknowledged the contribution of Commissioners and the Commission Secretary for their contribution into the Commission section of the report.

Commissioner Arce provided suggestions for inclusion into the report that include: (1) rename the Outreach and Education section to include "and Jobs" so that it includes how environmental programs create jobs; (2) switch the location of the Environmental Justice and Green Building programs so that they both appear alphabetically as other programs; and (3) include a future

work section about the intent to work with low-income, diverse, and limited-English speaking communities on Eco Districts and other Department programs.

Commissioner Stephenson inquired about the intended outreach and audience for the Annual Report. Mr. Oliveira reported that the Annual Report would be posted on the Department's website, a link would be included in the Department's newsletter, and would be shared with the Commission, the Director, and its peers. Director Nutter reported that the Annual Report would be distributed to community partners, the Board of Supervisors, and Commissioners to distribute to interested parties. Mr. Oliveira reported that there would be consideration on how activities reflected in the Annual Report could be combined with the Climate Action Strategy and future climate activities. Commissioner Stephenson suggested (1) adding a section about the accomplishments seen by the addition of the Department's new website and (2) utilizing a program called ISSUU that provides the ability to view PDF's in a magazine style online.

Commissioner King discussed the relevance of the Annual Report to people doing environmental work and policy makers and the need to maintain the report so that it is readily accessible and captures its intended audience. Upon Motion by Commissioner Wald, second by Commissioner King, the 2012 Department and Commission Annual Report was approved with incorporation of ideas in the final product as discussed (AYES: Commissioners Gravanis, Arce, King, Stephenson and Wald; Absent: Commissioner Mok).

**5. Review and Approval of Resolution approving the Department of the Environment's Integrated Pest Management 2013 Reduced Risk Pesticide List.** (Explanatory Documents: 2013 San Francisco Reduced-Risk Pesticide List; Summary of Pesticide Exemptions Granted in 2012; Limited Use Pesticide Use Exemptions Granted in 2012, and Draft and Approved Resolution File 2013-01-COE) Sponsor: Melanie Nutter, Director; Speaker: Chris Geiger, PhD., Integrated Pest Management Program Manager (Discussion and Action)

Dr. Geiger reported on the Integrated Pest Management program's screening system to review all pesticides proposed for use on City government properties that is also used nationwide by the U.S. Green Building Council as part of their LEED certification process. Dr. Geiger reported on a work meeting held with all City department stakeholders involved in pest management and public hearing to present the Draft 2013 Reduced Risk Pesticide List. The goal was to remove unsafe products and to look for safer products to add to the list through dialogue with people involved in pest management.

Dr. Geiger reported on changes to the 2013 list of products removed, added, and language changes. He explained that the tier system represents a flag for hazards with tier 1 signaling the worst products, tier 3 the safest, and limited products are ones that take into account exposure to products. He reported on the summary of exemptions granted during the year for products that should not be used but have been granted exemptions for use due to special circumstance. Dr. Geiger reported that many changes were made this year because a thorough review was completed on updated data and all pesticides used in the City.

Commissioner Wald inquired about the performance metric that would be used to track the success of the program. Dr. Geiger reported that performance is tracked through a database of pesticide use that will be posted on the Department's website and from the removal of more tier one products over time.

Dr. Geiger addressed public comment about tank mixes stating that a discussion was held on the topic at a recent public hearing. The position taken was that the Environmental Protection Agency (EPA) regulates tank mixes and that there is not enough bandwidth to regulate its use at the local level. Pest Managers had reported that they are not using tank mixes, but are using two products for daubing tree trunks that would be entered into the pesticide tracking database.

Public Comment:

Mr. Paul Rotter, San Francisco resident, reported that the Recreation and Park Department will be removing approximately 3500 trees from San Francisco public parks, and UCSF plans to remove approximately 42,000 trees from the Suto forest. He stated that each of these programs will entail pesticide use from keeping these trees from re-growing again and discussed the impact that every herbicide use for each tree removal has on global climate change. Mr. Rotter stated that the use of herbicides is being granted to the Recreation and Park Department, and that there are safer choices available to achieve the same result such as manual labor. He suggested that a policy be developed that safer practices if available must be used in order to protect the environment.

Ms. Rupa Bose, representing Save Suto, thanked the Department and Dr. Geiger for having an IPM program to reduce pesticide use. She discussed her concern about the increase in pesticide use in the Natural Areas Program (NAP) since 2008 and in the functionality of the pesticide-tracking database. She stated that the NAP is using two tier one and two tier 2 products, one of which has been reclassified as tier 2 that is less toxic, but more persistent, and was banned by the European Union. Ms. Bose provided data on the hazardous components of these pesticides (reference explanatory document on NAP Pesticide Use received). She asked that the Department work on reducing pesticide use in natural areas.

(Public Comment Explanatory Document Received: "Why are we poisoning ourselves?")

Ms. Anastasia Glikshtern asked that the Recreation and Park Department not be allowed to use tier one and two herbicides. She questioned the safety of products such as Roundup that manufacturers claim to be safe but later found to present safety and health concerns to humans, birds, and the environment. She stated that there is no proof that native plants are better for the environment than non-native plants that are considered to be invasive species and chemicals should not be used to remove them. Ms. Glikshtern asked that tier one and two herbicides be banned from use particularly from vast areas all around the city.

Commissioner Arce inquired whether there is an existing policy for use of herbicides as a last resort. Dr. Geiger reported that the primary goal is to reduce chemical use, and the Reduced Risk Pesticide List should be used as a last resort after other physical and cultural methods have been explored. Commissioner King suggested scheduling a more in-depth discussion about the use of shortcuts and cost-cutting measures in place of safer methods to achieve the same result. Commissioner Gravanis stated that a broader discussion would be needed to include the use of chemicals in golf courses and concern with pests appearing in public places.

Upon Motion by Commissioner King, second by Commissioner Stephenson Resolution 001-13-COE adopting the 2013 Reduced Risk Pesticide List was approved (AYES: Commissioners Gravanis, Arce, King, Stephenson and Wald; Absent: Commissioner Mok).

**6. Approval of the 2011 San Francisco Buy Green Ordinance Program for City Staff Annual Report.**  
(Explanatory Documents: 2011 Annual Report and Presentation) Sponsor: Melanie Nutter, Director; Speaker: Jessian Choy, City Toxics Reduction Specialist (Discussion and Action)

Ms. Jessian Choy presented the 2011 Buy Green Ordinance Program for City Staff Annual Report that is a list of green products that City departments are required to buy by Ordinance. She discussed 2011 accomplishments and presented on ideas to influence the City to buy green products. A discussion was held on how outreach and education may not always be effective in influencing behavioral change, but that in 2011 there was more participation by City staff. Thirty-eight Departments attended consultations and thirty-eight buy-green leaders were chosen through the outreach efforts of the Climate team. Additional topics of discussion included results of new strategies; cost spent on green products, prohibited and limited use chemicals; communication methods used to influence behavior change; and percentage of chemicals not tested for toxicity that are used daily.

Ms. Choy reported that a directory of green products called the SFApproved List is located at [www.SFApproved.org](http://www.SFApproved.org) and discussed current efforts to update the list and website. The website contains a list of City-approved vendors, guidelines for City departments, and the ability to rate green products as well as other relevant information for buying green. In 2011, competition was created by influencing City departments to earn the Buy Green Club of the Year Award and scorecards were used for rating Departments and staff for buying green. This year's focus will be on influencing City departments to purchase LED bulbs instead of CFLS and incandescent bulbs. Top ideas that City staff presented were to award staff through performance appraisals, influencing vendors to offer online stores of green products and blocking prohibitive products, and creating a new purchasing system to steer staff to green products.

Commissioner Stephenson commended Ms. Choy for presenting on areas that are falling behind and need improvement. She inquired whether there are plans to improve the purchasing process either through automation or adding a green leaf beside green products. Ms. Choy reported that ideas were shared with the Controller's Office, Office of Contract Administration, and other City departments, but may be out of the City's control because of the cost to overhaul the purchasing process. Commissioner Stephenson suggested that the SFApproved List website include an area for providing feedback as products are being checked or as staff is logging in to purchase products. Commissioner Gravanis suggested that a future discussion be held on identifying which Department is authorized to make the required changes to improve the system.

**Public Comment:**

Ms. Lurilla Harris asked for examples of chemicals that have not been tested for toxicity. Ms. Choy stated that phthalates that are not always listed as ingredients on products are an example. Fragrance, personal care products, and #3 and #7 plastics are examples of products that contain this ingredient and should be avoided.

Dr. Espanola Jackson, prior member of the first Commission on the Environment, stated that the Commission's responsibility is to the Mayor as well as the Board of Supervisors and suggested creating a Resolution in order to recommend that actions be taken to improve the system.

Upon Motion by Commissioner King, second by Commissioner Arce, the 2011 San Francisco Buy Green Ordinance Program for City Staff Annual Report was approved (AYES: Commissioners Gravanis, Arce, King, Stephenson and Wald; Absent: Commissioner Mok).

**7. Review and Approval of the Department of the Environment's Fiscal Year 2013-14 Draft Budget.**  
(Explanatory Document: Draft Budget) Sponsor: Melanie Nutter, Director; Speaker: David Assmann, Deputy Director (Discussion and Action)

Deputy Director Assmann presented on the Department's Fiscal Year 2013-14 Draft Budget to date reporting on total expenses, total revenues and sources, variances by program areas, and efforts to close gaps (reference explanatory document draft budget). He explained that there will be constant revisions to the budget due to money being raised throughout the year and amount allocated to benefits. This version presented will be updated up until February at which time the budget is presented to the Mayor's Office.

Commissioners Wald and Gravanis inquired whether the Operations Committee had reviewed and approved the budget. Deputy Director Assmann reported that the final version would be presented to the Operations Committee at its February 13 meeting. Commissioner King reported that the Committee had reviewed and approved the draft budget at its November meeting. Commissioner Arce confirmed with Deputy Director Assmann that the budget allocation for publicizing Commission meetings on SFGTV would be included. Commissioner Arce requested additional detail on the Energy Watch program before final approval of the budget in February. He discussed his interest in leveraging and creating partnerships throughout program areas to support Community Based Organizations (CBO's) and inquired whether there was a way to identify in the budget the amount of funding being allocated to these partnerships. Deputy Director Assmann reported that there are grant line items for Environmental Justice and Zero Waste that are allocated to CBO's. Director Nutter reported that the Annual Report includes a page on the Zero Waste section that discusses the amount that CBO's receive and work that is being done.

**Public Comment:**

Dr. Espanola Jackson stated that the original Commission on the Environment was formed to address toxins in San Francisco's southeast sector because of the shipyard. She asked to be provided with the Department's employment figures for persons that live in the southeast sector, diversity of staff, and pay scales. She reported on her meeting with the State Park Commission to discuss toxins in community parks and asked the Commission for their support in addressing this problem. Dr. Jackson also discussed the new digesters that the San Francisco Public Utilities Commission is installing in the southeast sector, and that the area is receiving all of the sewage from other Bay Area communities and the Presidio. Commissioner Arce provided race diversity figures on Department of the Environment staff.

Ms. Nancy Wuerfel asked that the budget always be presented at least twenty-four hours before a meeting is held, that numbers be read into the record, and to add the number of staff by program area. She expressed her support for planned efforts to outreach to other City departments to request added support for the Urban Forestry Council and stated her amazement that the City cannot locate money from their budget to save city trees. She questioned how City



department revenues are being allocated to the Council and suggested that the Department find creative cost-effective ways to provide administrative support to the Council.

Upon Motion by Commissioner Wald, second by Commissioner King, the Department's Draft 2013-14 Fiscal Year Budget was approved subject to revisions and final approval by the Operations Committee (AYES: Commissioners Gravanis, Arce, King, Stephenson and Wald; Absent: Commissioner Mok).

**8. Review and Approval of Resolution 2013-02-COE Amending the Department of the Environment's Record Retention Schedule.** (Explanatory Document: Draft and Approved Resolution and Amended Record Retention Schedule) Sponsor and Speaker: David Assmann, Deputy Director (Discussion and Action)

Deputy Director Assmann reported that the Record Retention Schedule is being further amended to take into account corrections proposed by the Controller's Office to their own department's schedule for the retention period for contract/grant documentation from two years to ten years.

Public Comment: Ms. Nancy Wuerfel inquired what required ten years of retention and if the rest of the data is as presented. Deputy Director Assmann reported contracts and grants documents such as invoices and backup information requires ten years retention and confirmed that the rest of the data is as presented.

Upon Motion by Commissioner Wald, second by Commissioner Stephenson, Resolution 002-13-COE was approved with the understanding that any subsequent changes as required by the Controller's Office be approved automatically (AYES: Commissioners Gravanis, Arce, King, Stephenson and Wald; Absent: Commissioner Mok).

**9. Nomination and Election of Commission on the Environment Officers.** (Discussion and Action)

Commissioner Arce expressed his interest in serving as President discussing his perspective on environmentalism that he will be bringing and advocating for as Commission President. Commissioner King expressed his interest in serving as Vice-President. Commissioner King nominated and motioned to elect Commissioner Arce as President, second by Commissioner Stephenson. Commissioner Arce was elected as President (AYES: Commissioners Gravanis, Arce, King, Stephenson and Wald; Absent: Commissioner Mok). Commissioner Stephenson nominated Commissioner King as Vice President. Upon Motion by Commissioner Arce, second by Commissioner Wald, Commissioner King was elected as Vice President (AYES: Commissioners Gravanis, Arce, King, Stephenson and Wald; Absent: Commissioner Mok).

**10. Discussion on Commission on the Environment's Potential Community Meeting in May.** Sponsor and Speaker: Commissioner Joshua Arce (Discussion and Possible Action)

Commission President Arce reported on ideas for bringing the Commission out to the community in order to expand engagement, awareness and community buy-in for the Department's and Commission's policy initiatives. He discussed the possibility of holding meetings in limited English speaking communities and low-income communities of color that would create a learning experience and outreach tool for programs. He asked that Commissioners consider how to make the meeting successful and select a potential date, location, venue, and program.

Commissioner Arce discussed (1) venue and capacity to have an ideal amount of participation as key to the meeting's success. An increased cost would be included for providing audio equipment to publicize the meeting on SFGTV and to include free educational and informational material to add to the venue; (2) leverage outreach to gather attendance and participation—request that Community Based Organizations showcase work they are doing in neighborhoods on either their own programs or Department programs; and (3) create a shared learning experience in the community to discuss environmental issues critical to the community. He suggested the possibility of holding a meeting about the new Eco Districts concept in order to gather interest. Commissioner Arce also provided ideas for potential locations and neighborhoods to hold meetings. Deputy Director Assmann discussed previous participation in community meetings and urged that meetings be spaced out so there is enough time to promote them and that topics be engaging.

**Public Comment:**

Dr. Espanola Jackson questioned why District 10 was not mentioned as a potential meeting location. She reported that Board of Supervisors and joint Commission meetings have been held with the Southeast Facility Commission and suggested contacting the Commission to hold a joint meeting. She spoke in support of publicizing Commission meetings on Channel 26 and 78 to increase awareness about the Commission.

Ms. Lurilla Harris, District 10 resident, stated that she served on the SFPUC Advisory Group and suggested that the Commission contact that group to inquire about meetings they have held in the community. She also suggested contacting all neighborhood newspapers who are activists in their areas.

Commissioner King stated that the Commission Operations Committee would be discussing ideas at its February meeting and would be providing recommendations. He suggested that the Committee work on the mechanics of the meeting first before selection of a meeting date. This agenda item was continued for discussion to the February 13 Operations Committee meeting.

**11. Department of the Environment Budget Allocation and Feasibility of Videotaping and Publicizing Commission on the Environment Meetings on San Francisco Government Public Television Station (SFGTV) and Discussion on the Outreach Component.** (Continued Discussion from the November 27, 2012 Meeting) (Explanatory Document: SFGOVTV Budgetary Projections for Videotaping Commission Meetings for 2012-13 at City Hall and Offsite) Sponsor: Commissioner Joshua Arce; Speakers: Commissioner Joshua Arce and Melanie Nutter, Director (Discussion and Possible Action)

Director Nutter reported that publicizing Commission meetings on SFGTV would be an additional outreach tool and would provide access to Commission meetings for those who are not able to attend City Hall or outside venue meetings. Funding has been identified in the Department's budget to televise the March and May Commission meetings for this fiscal year assuming that meetings are held at City Hall. Publicizing offsite meetings would require a Commission policy discussion because of the added expense if audiovisual equipment is not available at the location and for filming offsite. Funding for publicizing all Commission meetings in the next fiscal year would be included in the budget.



Commissioner Wald asked to consider reasons for wanting to publicize meetings and to identify a metric to determine whether the expenditure, effort, and possible burden on staff would be worthwhile. The two reasons stated for publicizing meetings was to engage more people in the Department's work and make it possible for more people to attend meetings whether virtually or in person. She discussed the added staff time and effort it would require for planning, preparing, organizing, and participating in these meetings in order to maintain people's interest. Commissioner Wald asked whether the viewership would be enough to justify expenditures. She stated that it would be more important to spend limited staff resources into bringing Commission meetings into the communities on a regular basis. Director Nutter reported that the Department has existing presentations that can be repurposed for meetings so that there is limited added staff time or effort.

Commissioner King discussed the positive feedback he received from a viewer about his participation in a Committee that was broadcast on KPOO, a community-radio station. He stated that publicizing meetings would provide an opportunity for everyday people who are unable to attend meetings to watch broadcasts on their own time. He suggested advertising or marketing an environmental green product or program in order to include an education component. Commissioner King suggested formulating an assessment and developing metrics after a year of actually publicizing meetings. Commissioner Wald suggested defining measurements, what is intended, and what the desired outcome should be at the beginning.

Commissioner Stephenson suggested reviewing viewership numbers in order to determine how much of the cost would be allocated for outreach to each individual. Individuals also may have the potential to become advocates for the Department. If viewership is limited, then it would not be a good use of funds. Commissioner Arce reported on information received from the Department of Technology and Information Services (DTIS) on cable viewership, broadcast range, number of Commissions and Committees broadcasting, and the main intent of Commissions to increase participation and public access to Commission matters. Director Nutter suggested assessing the effectiveness and impact at future Commission or Committee meetings.

#### Public Comment:

Ms. Nancy Wuerfel spoke in support of Commissioner King's comments and publicizing Commission meetings as soon as possible. She stated that the most important metric of success is the Commission's ability to communicate with the public so that more people will become engaged and awareness is increased about the Commission's and Department's work.

Dr. Espanola Jackson discussed the need for transparency and agreed that people who may be interested in meeting proceedings and citywide activities may not always be able to physically attend meetings. She spoke in support of publicizing Commission meetings as soon as possible in order to increase awareness of Department activities and the Commissioners who are acting on behalf of the citizens of San Francisco.

Upon Motion by Commissioner King, second by Commissioner Wald, the budget allocation was approved with the condition that the commencement of videotaping and publicizing Commission meetings is dependent on the discussion at the February 13 Operations Committee meeting (AYES: Commissioners Gravanis, Arce, King, Stephenson and Wald; Absent: Commissioner Mok).

- 12. Public Notice of 2013 Subscription and Renewal of Commission on the Environment and Committee Notices and Agendas as required by the Commission on the Environment Bylaws.** (Explanatory Document: Subscription Request Form) Staff Speaker: Monica Fish, Commission Secretary (Information and Discussion) Ms. Fish reported that the public notice has been issued in accordance with Bylaws, Article 13, Requests for Notices and Agendas requirements.
- 13. Operations Committee Chair's Report.** Highlights of the November 29, 2012 Meeting and Review of the Agenda for the February 13, 2013 Meeting. (Information and Discussion) Commissioner King reported that the November 29 meeting included discussions about the office move, Fiscal Year 13-14 budget, and presentation from the SFPUC on the SFGreaseRecycle program. Agenda items for the February 13 meeting have been discussed throughout the meeting.
- 14. Policy Committee Report.** (Information and Discussion)  
Chairs Report: Highlights of the December 10, 2012 and January 14, 2013 Meetings and review of the Agenda for the February 11, 2013 Meeting to be held at City Hall, Room 421.

Commissioner Wald reported that the December Committee meeting included discussions about (1) the Draft Climate Action Strategy update; (2) the proposed Outreach Plan for CleanPowerSF, and (3) continued work on the Commission's Annual Report. The agenda for the February meeting has not yet been finalized. Commissioner Arce reported that the January Committee meeting included revisiting the proposed expansion of the Monterey Bay National Marine Sanctuary and removing the exclusion of the San Francisco Coast. There were implications around the SFPUC wastewater system and the report led by SPUR on the Ocean Beach Plan. A proposed amended Resolution will be discussed at the February meeting so as to take into account that there is still support of the expansion but that it would not interfere with the other operations. Financing incentives for Department energy efficiency programs and efforts to secure financing for distributed renewable generation was also discussed.

- 15. Commission Secretary's Report.** (Explanatory Document: Commission Secretary's Report) (Information and Discussion)  
Monica Fish, Commission Secretary
- **Communications and Correspondence**
  - **Update on City Legislation**
- Ms. Fish provided a written Commission Secretary's Report reporting on citywide legislation, correspondence received, and other Commission business.
- 16. Director's Report.** Updates on Department of the Environment administrative and programmatic operations relating to Budget Planning, Strategic Planning, Clean Air/Transportation, Climate, Energy, Public Outreach and Education, Environmental Justice, Habitat Restoration, Green Building, Zero Waste, Toxics Reduction, and Urban Forestry. (Explanatory Document: Director's Report) (Information and Discussion)

Director Nutter highlighted the following Department activities from the Director's Report (reference Director's Report for a full report) (1) Staff and Commissioner Open House at 11 Grove on March 4 to say goodbye to the old space and celebrate the Department's move to 1455 Market Street; (2) April 24 date confirmed for the Earth Day Breakfast with the Mayor at City Hall; (3) participation in the City's new anti-litter campaign with the Mayor's Office, Department of Public Works and other city agencies leveraging the green schools program and Zero Waste

merchant outreach to outreach to schools and do education around litter; and (4) Community Action Plan draft completed on the Healthy Homes project. Commissioner Wald asked for a report on the Healthy Homes project at the next Policy Committee meeting.

17. **Announcements.** (Information and Discussion) There were no additional announcements made at this time.
18. **President's Announcements.** (Information and Discussion) There were no President's announcements made at this time.
19. **New Business/Future Agenda Items.** (Information, Discussion and Possible Action) Commissioner Wald asked for a discussion about the Recology rate raise as an informational item at the next Commission meeting. Commissioner Arce requested a written report on the Department's diversity policy that addresses staff salaries, residency, gender, and race. Director Nutter reported that a discussion would be scheduled on Commission correspondence protocol either at Committee and/or the full Commission.
20. **Public Comments:** Members of the public may address the Commission on matters that are within the Commission's jurisdiction and are not on today's agenda. There was no public comment at this time.
21. **Adjournment.** The Commission on the Environment meeting adjourned at 7:57 p.m.

Monica Fish, Commission Secretary;  
TEL: (415) 355-3709; FAX: (415) 554-6393

**The next meeting of the Commission on the Environment is scheduled for Tuesday, March 26, 2013, 5:00 p.m., City Hall, Room 416.**

**\*\* Copies of explanatory documents are available at (1) the Commission's office, 11 Grove Street, San Francisco, California between the hours of 9 a.m. and 5 p.m., (2) on the Commission's meeting website at <http://www.sfenvironment.org/commission/agendas> included with minutes by meeting date; (3) upon request to the Commission Secretary, at telephone number 415-355-3709, or via e-mail at [Monica.Fish@sfgov.org](mailto:Monica.Fish@sfgov.org). For an audio recording of Commission meetings, access this link <http://www.sfenvironment.org/commission/audio> and select the meeting date.**

Approved: March 26, 2013





**SF Environment**

Our home. Our city. Our planet.



EDWIN M. LEE  
Mayor

MELANIE NUTTER  
Director

**CITY AND COUNTY OF SAN FRANCISCO  
COMMISSION ON THE ENVIRONMENT  
NOTICE OF MEETING AND AGENDA**

**TUESDAY, MARCH 26, 2013, 5:00 P.M.  
CITY HALL, ROOM 416  
SAN FRANCISCO, CA 94102**

GOVERNMENT  
DOCUMENTS DEPT

MAR 21 2013

SAN FRANCISCO  
PUBLIC LIBRARY

**COMMISSION MEMBERS:** Commissioners Joshua Arce (President); Angelo King (Vice-President), Ruth Gravanis, Nicholas Josefowitz, Alan Mok, Heather Stephenson, Johanna Wald

**ORDER OF BUSINESS**

**Public comment will be taken before the Commission takes action on any item.**

- 1. Call to Order and Roll Call.**
- 2. Approval of Minutes of the January 22, 2013 Commission on the Environment Draft Meeting.** (Explanatory Document: January 22, 2013 Commission on the Environment Draft Minutes) (Discussion and Action)
- 3. Public Comments:** Members of the public may address the Commission on matters that are within the Commission's jurisdiction and are not on today's agenda.
- 4. Review and Approval of Resolution commending Commissioner Emeritus Matthew Tuchow for his service to the Commission on the Environment.** (Explanatory Document: Draft Resolution File 2013-02-COE) Sponsor: Melanie Nutter, Director; Speaker: David Assmann, Deputy Director (Discussion and Action)
- 5. Public Hearing to Review and Adopt Regulations for the Commuter Benefits Ordinance.** (Explanatory Documents: Public Hearing Notice and Commuter Benefits Ordinance Regulation) Sponsor: Melanie Nutter, Director; Speakers: Guillermo Rodriguez, Director, Policy and Communications; Sue Ellen-Atkinson, Manager, Commuter Benefits Ordinance; Krute Singa, Senior Commute Smart Program Coordinator (25 minutes) (Informational Presentation, Discussion and Action)

Department of the Environment, City and County of San Francisco  
1455 Market Street, Suite 1200, San Francisco, CA 94103  
Telephone: (415) 355-3700 • Fax: (415) 554-6393

Email: [environment@sfgov.org](mailto:environment@sfgov.org) • [www.sfenvironment.org](http://www.sfenvironment.org)

100% Post-Consumer Recycled Paper

6. **Review and Approval of GOSolarSF Thank You Letter to Mayor Edwin M. Lee.** (Explanatory Document: Draft Thank You Letter) Sponsor: Commissioner Josefowitz; Speaker: Commissioner Arce (Discussion and Action)
7. **Informational Presentation by Local Power, Inc.** Sponsor: Commissioner Joshua Arce; Speaker: Mr. Paul Fenn, President, Local Power, Inc. (10 minutes) (Informational Presentation and Discussion)
8. **Review and Approval of Resolution File 2013-04-COE to Propose Amendments to Commission Resolution 006-12-COE in support of the Monterey Bay National Marine Sanctuary Expansion.** (Explanatory Document: Draft Resolution File 2013-04-COE) Sponsor/Speaker: Commissioner Ruth Gravanis (10 minutes) (Discussion and Possible Action)
9. **Review and Approval of Commission on the Environment Correspondence Process.** (Explanatory Documents: Policy Committee Recommended Process and Draft Acknowledgement Letters) Sponsor: Director Nutter; Speaker: Commissioner Gravanis (10 minutes) (Discussion and Action)
10. **Commission on the Environment Proposal for Community Meetings.** Sponsor: Commissioner Arce; Speaker: Commissioner King (10 minutes) (Discussion and Possible Action)
11. **Review and Approval of Publicizing Commission on the Environment Meetings on SFGTV.** Sponsor: Deputy Director Assmann; Speaker: Commissioner King (10 minutes) (Discussion and Action)
12. **Operations Committee Chair's Report.** Highlights of the February 13, 2013 Meeting and Review of the Agenda for the May 1, 2013 Meeting. (Information and Discussion)
13. **Policy Committee Report.** (Information and Discussion)  
Chairs Report: Highlights of the February 11 and March 11, 2013 Meetings and review of the Agenda for the April 8, 2013 Meeting to be held at City Hall, Room 421.
14. **Commission Secretary's Report.** (Explanatory Document: Commission Secretary's Report) (Information and Discussion)  
Monica Fish, Commission Secretary
  - **Communications and Correspondence**
  - **Update on City Legislation**
15. **Director's Report.** Updates on Department of the Environment administrative and programmatic operations relating to Budget Planning, Strategic Planning, Clean Air/Transportation, Climate, Energy, Public Outreach and Education, Environmental Justice, Habitat Restoration, Green Building, Zero Waste, Toxics Reduction, and Urban Forestry. (Explanatory Document: Director's Report) (Information and Discussion)
16. **Announcements.** (Information and Discussion)
17. **President's Announcements.** (Information and Discussion)
18. **New Business/Future Agenda Items.** (Information, Discussion and Possible Action)
19. **Public Comments:** Members of the public may address the Commission on matters that are within the Commission's jurisdiction and are not on today's agenda.



## 20. Adjournment.

Monica Fish, Commission Secretary;  
TEL: (415) 355-3709; FAX: (415) 554-6393

**The next meeting of the Commission on the Environment is scheduled for Tuesday, May 28, 2013, 5:00 p.m., City Hall, Room 416.**

*\*\*Copies of explanatory documents are available at (1) the Commission's office, 1455 Market Street, Suite 1200, San Francisco, California between the hours of 9 a.m. and 5 p.m., (2) on the Commission's website <http://www.sfenvironment.org/commission/agendas>; (3) upon request to the Commission Secretary, at telephone number 415-355-3709, or via e-mail at [Monica.Fish@sfgov.org](mailto:Monica.Fish@sfgov.org) within three business days of a meeting. If any materials related to an item on this agenda have been distributed to the Commission after distribution of the agenda packet, those materials are available for public inspection at the Department of the Environment, 1455 Market Street, Suite 1200, San Francisco, CA 94103 during normal office hours or will be made available on the Commission's website <http://www.sfenvironment.org/commission/agendas> as attachments to the agenda or meeting minutes.*

### Important Information

The ringing of and use of cell phones, pagers and similar sound-producing electronic devices are prohibited at this meeting. Please be advised that the Chair may order the removal from the meeting room of any person(s) responsible for the ringing or use of a cell phone, pager, or other similar sound-producing electronic devices.

NOTE: Persons unable to attend the meeting may submit to the Commission on the Environment, by the time the proceedings begin, written comments regarding the agenda items above. These comments will be made a part of the official public record and shall be brought to the attention of the Commission on the Environment members. Any written comments should be sent to: Commission Secretary of the Environment, 11 Grove Street, San Francisco, CA 94102 by 5:00 p.m. on the day prior to the hearing. Comments that cannot be delivered to the Commission Secretary by that time may be taken directly to the hearing at the location above. When bringing handouts to meetings, please photocopy on both sides of the paper and try to use post-consumer recycled or tree-free paper. Also, please bring sufficient copies of handouts for the Commission, the Commission Secretary and the public.

### Public Comment

At this time, members of the public may address the Commission on items of interest that are within the subject matter jurisdiction of the Commission but are not on today's agenda. Public comment will be taken following each agenda item. Each member of the public may address the Commission for up to three minutes, unless otherwise announced by the President. If it is demonstrated that the comments by the public will exceed 15 minutes, the President may continue Public Comment to another time during the meeting.

The Brown Act forbids the Commission from taking action or discussing any item or issue not appearing on the posted agenda. This rule applies to issues raised in public comment as well. In response to public comment, not on an agenda item, the Commission is limited to:

1. Briefly responding to statements made or questions posed by members of the public, or
2. Request staff to report back on a matter at a subsequent meeting, or
3. Directing staff to place the item or issue on a future agenda (Government Code Section 54954.2(a).)

### Disability Access

The Commission on the Environment meeting will be held at City Hall, Room 416 in the Civic Center Area. The Commission meeting room is wheelchair accessible. The closest accessible BART station is the Civic Center Station at United Nations Plaza and Market Street. Accessible MUNI lines serving this location are: #71

Haight/Noriega and the F Line to Market and Van Ness and the Metro Stations at Van Ness and Market and at Civic Center. For information about MUNI accessible services call (415) 923-6142. There is accessible curbside parking adjacent to City Hall on Grove Street and Van Ness Avenue and in the vicinity of the Veterans Building at 401 Van Ness Avenue adjacent to Davies Hall and the War Memorial Complex.

In order to assist the City's efforts to accommodate persons with severe allergies, environmental illnesses, multiple chemical sensitivity or related disabilities, attendees at public meetings are reminded that other attendees may be sensitive to various chemical based products. Please help the City accommodate these individuals. Individuals with chemical sensitivity or related disabilities should call the Mayor's Office on Disability at (415) 554-6789 or (415) 554-6799 (TTY) for additional information.

The following services are available on request 48 hours prior to the meeting; except for Monday meetings, for which the deadline shall be 4:00 p.m. of the last business day of the preceding week: For American sign language interpreters or the use of a reader during a meeting, a sound enhancement system, and/or alternative formats of the agenda and minutes, please contact Monica Fish at (415) 355-3709 to make arrangements for the accommodation. Late requests will be honored, if possible.

### **Know your Rights under the Sunshine Ordinance (Chapter 67 of the San Francisco Administrative Code)**

Government's duty is to serve the public, reaching its decisions in full view of the public. Commissions, boards, councils, and other agencies of the City and County exist to conduct the people's business. This ordinance assures that deliberations are conducted before the people and that City operations are open to the people's review. For more information on your rights under the Sunshine Ordinance or to report a violation of the ordinance, contact the Sunshine Ordinance Task Force, Sunshine Task Force Administrator, City Hall, Room 409, One Dr. Carlton B. Goodlett Place, San Francisco, CA 94102-4683 at Phone No.: (415) 554-7724; Fax No.: (415) 554-7854; E-mail: [sott@sfgov.org](mailto:sott@sfgov.org). Copies of the Sunshine Ordinance can be obtained from the Clerk of the Sunshine Task Force, the San Francisco Public Library and on the City's website at [www.sfgov.org](http://www.sfgov.org).

### **Lobbyist Registration and Reporting Requirements**

Individuals and entities that influence or attempt to influence local legislative or administrative action may be required by the San Francisco Lobbyist Ordinance [SF Campaign & Governmental Conduct Code §2.100, et. seq] to register and report lobbying activity. For more information about the Lobbyist Ordinance, please contact the Ethics Commission at: 25 Van Ness Avenue, 2<sup>nd</sup> Floor, San Francisco, CA 94102; telephone (415) 252-3100; fax (415) 252-3112, web site at [www.sfgov.org/ethics](http://www.sfgov.org/ethics).

Posted: March 21, 2013



**SF Environment**

**Our home. Our city. Our planet.**



EDWIN M. LEE  
Mayor

MELANIE NUTTER  
Director

**CITY AND COUNTY OF SAN FRANCISCO  
COMMISSION ON THE ENVIRONMENT  
AMENDED - NOTICE OF MEETING AND AGENDA**

**TUESDAY, MARCH 26, 2013, 5:00 P.M.  
CITY HALL, ROOM 416  
SAN FRANCISCO, CA 94102**

**GOVERNMENT  
DOCUMENTS DEPT**

**MAR 22 2013**

**SAN FRANCISCO  
PUBLIC LIBRARY**

**COMMISSION MEMBERS:** Commissioners Joshua Arce (President); Angelo King (Vice-President), Ruth Gravanis, Nicholas Josefowitz, Alan Mok, Heather Stephenson, Johanna Wald

**ORDER OF BUSINESS**

**Public comment will be taken before the Commission takes action on any item.**

- 1. Call to Order and Roll Call.**
- 2. Approval of Minutes of the January 22, 2013 Commission on the Environment Draft Meeting.**  
(Explanatory Document: January 22, 2013 Commission on the Environment Draft Minutes)  
(Discussion and Action)
- 3. Public Comments:** Members of the public may address the Commission on matters that are within the Commission's jurisdiction and are not on today's agenda.
- 4. Review and Approval of Resolution commending Commissioner Emeritus Matthew Tuchow for his service to the Commission on the Environment.** (Explanatory Document: Draft Resolution File 2013-02-COE) Sponsor: Melanie Nutter, Director; Speaker: David Assmann, Deputy Director  
(Discussion and Action)
- 5. Public Hearing to Review and Adopt Regulations for the Commuter Benefits Ordinance.**  
(Explanatory Documents: Public Hearing Notice and Commuter Benefits Ordinance Regulation)  
Sponsor: Melanie Nutter, Director; Speakers: Guillermo Rodriguez, Director, Policy and Communications; Sue Ellen-Atkinson, Manager, Commuter Benefits Ordinance; Krute Singa, Senior Commute Smart Program Coordinator (25 minutes) (Informational Presentation, Discussion and Action)

Department of the Environment, City and County of San Francisco  
1455 Market Street, Suite 1200, San Francisco, CA 94103  
Telephone: (415) 355-3700 • Fax: (415) 554-6393

Email: [environment@sfgov.org](mailto:environment@sfgov.org) • [www.sfenvironment.org](http://www.sfenvironment.org)

100% Post-Consumer Recycled Paper

6. **Review and Approval of GOSolarSF Thank You Letter to Mayor Edwin M. Lee.** (Explanatory Document: Draft Thank You Letter) Sponsor: Commissioner Josefowitz; Speaker: Commissioner Arce (Discussion and Action)
7. **Discussion of the Status of CleanPowerSF.** Sponsor/Speaker: Commissioner Arce (10 minutes) (Discussion)
8. **Informational Presentation by Local Power, Inc.** Sponsor: Commissioner Joshua Arce; Speaker: Mr. Paul Fenn, President, Local Power, Inc. (10 minutes) (Informational Presentation and Discussion)
9. **Review and Approval of Resolution File 2013-04-COE to Propose Amendments to Commission Resolution 006-12-COE in support of the Monterey Bay National Marine Sanctuary Expansion.** (Explanatory Document: Draft Resolution File 2013-04-COE) Sponsor/Speaker: Commissioner Ruth Gravanis (10 minutes) (Discussion and Possible Action)
10. **Review and Approval of Commission on the Environment Correspondence Process.** (Explanatory Documents: Policy Committee Recommended Process and Draft Acknowledgement Letters) Sponsor: Director Nutter; Speaker: Commissioner Gravanis (10 minutes) (Discussion and Action)
11. **Commission on the Environment Proposal for Community Meetings.** Sponsor: Commissioner Arce; Speaker: Commissioner King (10 minutes) (Discussion and Possible Action)
12. **Review and Approval of Publicizing Commission on the Environment Meetings on SFGTV.** Sponsor: Deputy Director Assmann; Speaker: Commissioner King (10 minutes) (Discussion and Action)
13. **Operations Committee Chair's Report.** Highlights of the February 13, 2013 Meeting and Review of the Agenda for the May 1, 2013 Meeting. (Information and Discussion)
14. **Policy Committee Report.** (Information and Discussion)  
Chairs Report: Highlights of the February 11 and March 11, 2013 Meetings and review of the Agenda for the April 8, 2013 Meeting to be held at City Hall, Room 421.
15. **Commission Secretary's Report.** (Explanatory Document: Commission Secretary's Report) (Information and Discussion)  
Monica Fish, Commission Secretary
  - **Communications and Correspondence**
  - **Update on City Legislation**
16. **Director's Report.** Updates on Department of the Environment administrative and programmatic operations relating to Budget Planning, Strategic Planning, Clean Air/Transportation, Climate, Energy, Public Outreach and Education, Environmental Justice, Habitat Restoration, Green Building, Zero Waste, Toxics Reduction, and Urban Forestry. (Explanatory Document: Director's Report) (Information and Discussion)
17. **Announcements.** (Information and Discussion)
18. **President's Announcements.** (Information and Discussion)
19. **New Business/Future Agenda Items.** (Information, Discussion and Possible Action)

**20. Public Comments:** Members of the public may address the Commission on matters that are within the Commission's jurisdiction and are not on today's agenda.

**21. Adjournment.**

Monica Fish, Commission Secretary;  
TEL: (415) 355-3709; FAX: (415) 554-6393

**The next meeting of the Commission on the Environment is scheduled for Tuesday, May 28, 2013, 5:00 p.m., City Hall, Room 416.**

*\*\* Copies of explanatory documents are available at (1) the Commission's office, 1455 Market Street, Suite 1200, San Francisco, California between the hours of 9 a.m. and 5 p.m., (2) on the Commission's website <http://www.sfenvironment.org/commission/agendas>; (3) upon request to the Commission Secretary, at telephone number 415-355-3709, or via e-mail at [Monica.Fish@sfgov.org](mailto:Monica.Fish@sfgov.org) within three business days of a meeting. If any materials related to an item on this agenda have been distributed to the Commission after distribution of the agenda packet, those materials are available for public inspection at the Department of the Environment, 1455 Market Street, Suite 1200, San Francisco, CA 94103 during normal office hours or will be made available on the Commission's website <http://www.sfenvironment.org/commission/agendas> as attachments to the agenda or meeting minutes.*

**Important Information**

The ringing of and use of cell phones, pagers and similar sound-producing electronic devices are prohibited at this meeting. Please be advised that the Chair may order the removal from the meeting room of any person(s) responsible for the ringing or use of a cell phone, pager, or other similar sound-producing electronic devices.

NOTE: Persons unable to attend the meeting may submit to the Commission on the Environment, by the time the proceedings begin, written comments regarding the agenda items above. These comments will be made a part of the official public record and shall be brought to the attention of the Commission on the Environment members. Any written comments should be sent to: Commission Secretary of the Environment, 11 Grove Street, San Francisco, CA 94102 by 5:00 p.m. on the day prior to the hearing. Comments that cannot be delivered to the Commission Secretary by that time may be taken directly to the hearing at the location above. When bringing handouts to meetings, please photocopy on both sides of the paper and try to use post-consumer recycled or tree-free paper. Also, please bring sufficient copies of handouts for the Commission, the Commission Secretary and the public.

**Public Comment**

At this time, members of the public may address the Commission on items of interest that are within the subject matter jurisdiction of the Commission but are not on today's agenda. Public comment will be taken following each agenda item. Each member of the public may address the Commission for up to three minutes, unless otherwise announced by the President. If it is demonstrated that the comments by the public will exceed 15 minutes, the President may continue Public Comment to another time during the meeting.

The Brown Act forbids the Commission from taking action or discussing any item or issue not appearing on the posted agenda. This rule applies to issues raised in public comment as well. In response to public comment, not on an agenda item, the Commission is limited to:

1. Briefly responding to statements made or questions posed by members of the public, or
2. Request staff to report back on a matter at a subsequent meeting, or
3. Directing staff to place the item or issue on a future agenda (Government Code Section 54954.2(a).)



## **Disability Access**

The Commission on the Environment meeting will be held at City Hall, Room 416 in the Civic Center Area. The Commission meeting room is wheelchair accessible. The closest accessible BART station is the Civic Center Station at United Nations Plaza and Market Street. Accessible MUNI lines serving this location are: #71 Haight/Noriega and the F Line to Market and Van Ness and the Metro Stations at Van Ness and Market and at Civic Center. For information about MUNI accessible services call (415) 923-6142. There is accessible curbside parking adjacent to City Hall on Grove Street and Van Ness Avenue and in the vicinity of the Veterans Building at 401 Van Ness Avenue adjacent to Davies Hall and the War Memorial Complex.

In order to assist the City's efforts to accommodate persons with severe allergies, environmental illnesses, multiple chemical sensitivity or related disabilities, attendees at public meetings are reminded that other attendees may be sensitive to various chemical based products. Please help the City accommodate these individuals. Individuals with chemical sensitivity or related disabilities should call the Mayor's Office on Disability at (415) 554-6789 or (415) 554-6799 (TTY) for additional information.

The following services are available on request 48 hours prior to the meeting; except for Monday meetings, for which the deadline shall be 4:00 p.m. of the last business day of the preceding week: For American sign language interpreters or the use of a reader during a meeting, a sound enhancement system, and/or alternative formats of the agenda and minutes, please contact Monica Fish at (415) 355-3709 to make arrangements for the accommodation. Late requests will be honored, if possible.

### **Know your Rights under the Sunshine Ordinance (Chapter 67 of the San Francisco Administrative Code)**

Government's duty is to serve the public, reaching its decisions in full view of the public. Commissions, boards, councils, and other agencies of the City and County exist to conduct the people's business. This ordinance assures that deliberations are conducted before the people and that City operations are open to the people's review. For more information on your rights under the Sunshine Ordinance or to report a violation of the ordinance, contact the Sunshine Ordinance Task Force, Sunshine Task Force Administrator, City Hall, Room 409, One Dr. Carlton B. Goodlett Place, San Francisco, CA 94102-4683 at Phone No.: (415) 554-7724; Fax No.: (415) 554-7854; E-mail: [soff@sfgov.org](mailto:soff@sfgov.org). Copies of the Sunshine Ordinance can be obtained from the Clerk of the Sunshine Task Force, the San Francisco Public Library and on the City's website at [www.sfgov.org](http://www.sfgov.org).

### **Lobbyist Registration and Reporting Requirements**

Individuals and entities that influence or attempt to influence local legislative or administrative action may be required by the San Francisco Lobbyist Ordinance [SF Campaign & Governmental Conduct Code §2.100, et. seq] to register and report lobbying activity. For more information about the Lobbyist Ordinance, please contact the Ethics Commission at: 25 Van Ness Avenue, 2<sup>nd</sup> Floor, San Francisco, CA 94102; telephone (415) 252-3100, fax (415) 252-3112, web site at [www.sfgov.org/ethics](http://www.sfgov.org/ethics).

Posted: March 22, 2013





**SF Environment**

**Our home. Our city. Our planet.**



EDWIN M. LEE  
Mayor

MELANIE NUTTER  
Director

**CITY AND COUNTY OF SAN FRANCISCO  
COMMISSION ON THE ENVIRONMENT**

**REGULAR MEETING  
DRAFT MINUTES**

**GOVERNMENT  
DOCUMENTS DEPT**

**APR - 9 2013**

**TUESDAY, MARCH 26, 2013, 5:00 P.M.**

**CITY HALL, ROOM 416, SAN FRANCISCO, CA 94102**

**SAN FRANCISCO  
PUBLIC LIBRARY**

**COMMISSION MEMBERS:** Commissioners Joshua Arce (President), Angelo King (Vice President), Ruth Gravanis, Nicholas Josefowitz, Alan Mok, Heather Stephenson and Johanna Wald

**ORDER OF BUSINESS**

**Public comment will be taken before the Commission takes action on any item.**

- 1. Call to Order and Roll Call.** The Commission on the Environment meeting convened at 5:12 p.m.  
Present: Commissioners Arce, King, Gravanis and Stephenson; Excused: Commissioners Josefowitz, Mok and Wald.
- 2. Approval of Minutes of the January 22, 2013 Commission on the Environment Draft Meeting.**  
(Explanatory Document: January 22, 2013 Commission on the Environment Approved Minutes)  
(Discussion and Action) Upon Motion by Commissioner King, second by Commissioner Gravanis, the January 22, 2013 Meeting Minutes were approved without objection (AYES: Commissioners Arce, King, Gravanis and Stephenson; Absent: Commissioners Josefowitz, Mok and Wald).
- 3. Public Comments:** Members of the public may address the Commission on matters that are within the Commission's jurisdiction and are not on today's agenda.

Dr. Espanola Jackson reported that she had received a report from the Department on the Environment on information she requested about average salaries by race, ethnicity and gender and residency for permanent Department staff. She expressed her concern that many of the zip codes listed are not San Francisco zip codes. Deputy Director Assmann would provide a report differentiating the San Francisco and non San Francisco zip codes. Dr. Jackson reported on her concerns with toxicity issues causing health problems for residents in the Bayview Hunters Point neighborhood in which she resides in and specifically cited 3450 Third Street as a major concern. She reported that she has requested a discretionary review from the Planning Department and asked that an Environmental Impact Report be produced on that site.

Mr. Eric Brooks, representing San Francisco Green Party and Our City, reported on new information received citing radioactive contamination possibly more extensive than originally believed on Treasure Island. He asked that the Commission do everything in its power to hold the Navy accountable for cleanup at both the Treasure Island and Hunters Point sites, which may be even more toxic than the Treasure Island A2 site.

Mr. Robert Woods reported on his work with the Bayview Hunters Point community and expressed his opposition to the Navy transfer to the City of land for development on what he believes to be a toxic site in the neighborhood. Mr. Woods asked for the Commission's help in making sure that the community and workers at the site will not be exposed to potential health risks caused by the transfer, and that the Navy and City be made aware of potential ramifications if the site is not cleaned up.

- 4. Review and Approval of Resolution commending Commissioner Emeritus Matthew Tuchow for his service to the Commission on the Environment.** (Explanatory Document: Resolution 003-13-COE)  
Sponsor: Melanie Nutter, Director; Speaker: David Assmann, Deputy Director (Discussion and Action)

Secretary Fish read the Resolution commending Commissioner Emeritus Matthew Tuchow into the record. Deputy Director Assmann and Commissioners commended Commissioner Emeritus Tuchow for his leadership and service to the Commission and wished him all the best in his future endeavors.

Commission President Emeritus Matthew Tuchow stated that it was his honor to serve on the Commission and support the work of the Department of the Environment. He stressed the importance of communicating the Departments' work to the community and establishing metrics to track and monitor the progress and effectiveness of the Department in reaching its goals. San Francisco should be a model for other communities and be a forum for others to emulate what is happening in San Francisco that will help bring the environmental movement to scale. Commissioner commended the work of the Department and Commission and hopes to work together in the future.

Upon Motion by Commissioner Gravanis, second by Commissioner King, Resolution 003-13-COE was approved without objection (AYES: Commissioners Arce, King, Gravanis and Stephenson; Absent: Commissioners Josefowitz, Mok and Wald).

- 5. Public Hearing to Review and Adopt Regulations for the Commuter Benefits Ordinance.** (Explanatory Documents: Public Hearing Notice and Commuter Benefits Ordinance Regulation)  
Sponsor: Melanie Nutter, Director; Speakers: Guillermo Rodriguez, Director, Policy and Communications; Sue Ellen Atkinson, Manager, Commuter Benefits Ordinance; Krute Singa, Senior Commute Smart Program Coordinator (Informational Presentation, Discussion and Action)

Mr. Guillermo Rodriguez reported that this agenda item is informational to the Commission and provides an opportunity to report on the Commuter Benefits program and Ordinance and its successes to date. It is also a public hearing to consider proposed rule-making and procedures for enforcement of the Ordinance. He explained that the proposed Rules and Regulations do not change the Ordinance that was adopted by the Board of Supervisors in 2009. The Rules and Regulations are before the public for comment in order to codify what is in the Ordinance, which

gives the Department enforcement ability and aligns the policies and procedures for enforcement for what the City already does for similar types of other programs.

Ms. Krute Singa presented an overview of the Department's Clean Transportation Program, background on the Commuter Benefits Ordinance, and compliance process. She reported that the overall goal is to reduce the drive-alone rate, promote sustainable transportation modes, and encourage the use of clean fuels and vehicles through the electric vehicle and biofuels programs. Ms. Singa discussed the CommuteSmart programs and services provided to businesses so that commuters are able to drive sustainably.

Ms. Sue-Ellen Atkinson presented on the Commuter Benefits Ordinance that is part of the Environment Code and supported by the Chamber of Commerce and local businesses. The Ordinance requires San Francisco businesses with twenty or more employees to offer commuter benefits to eligible employees. Businesses are able to comply with the Ordinance by offering one of three types of commuter benefits programs to their employees, which were described. Ms. Atkinson reported on CommuteSmart program goals and priorities to (1) provide education and outreach, (2) compliance reporting to assess compliance status and program options and determine overall participation, and (3) goals and procedures for enforcement/rules and regulations. Findings from the 2012 Annual Report compliance cycle on the effectiveness of the program were highlighted. (Reference Presentation)

Deputy Director Assmann reported that the proposed Rules and Regulations is an effort to maximize participation in the Commuter Benefits program. Commissioner King suggested that legislation to increase bike parking should be complimentary to the Commuter Benefits legislation. He discussed the importance of staff's efforts in assisting businesses in program implementation. Commissioner Gravanis shared Commissioner King's concerns that there should be an increase in additional bike parking throughout the city and spoke in support of the program and enforcement procedures. She confirmed with Deputy Director Assmann that enforcement of the program would not require additional funding and staff resources.

Deputy Director Assmann reported on the Department's work promoting bike parking with the Bicycle Coalition. Ms. Singa reported that the Ordinance being referred to is the Tenant Bicycle Parking in Existing Commercial Buildings Ordinance, passed in March 2012, and requires existing commercial property owners to allow their tenants to bring bikes into the building. Department staff is working with the Planning Department, Bicycle Coalition and the Building Owners and Managers Association (BOMA) to outreach and implement the Ordinance and provide support services to commercial property owners to comply. Commissioner Stephenson spoke in support of the program. She inquired and Ms. Atkinson and Deputy Director Assmann reported on the federal IRS regulated pre-tax commuter benefit limit parity that was reinstated from \$125 to \$245. Commissioner Stephenson inquired and Ms. Atkinson reported on business-compliance programs and percentage of businesses complying/not complying with the program.

Public Comment: Mr. Jim Lazarus, San Francisco Chamber of Commerce, stated that he has been working with the Department and the Board of Supervisors since the Ordinance was first proposed, and that it has the support of the business community. He stated that he looks forward to working with the Department and partner organizations on better communication with Chamber membership. It was suggested that the Commission direct staff to consult with other City departments that communicate with businesses because there are a lot of requirements that

city businesses must meet to file these types of reports. He asked for a more 21<sup>st</sup> century coordinated response by all City departments, especially for those businesses with 20 or more employees. Mr. Lazarus reported that the Small Business Commission is working on developing a one-stop shop for a lot of City requirements.

Mr. Rodriguez reported on the Department's work with other City departments and the Small Business Commission on creating a single portal for businesses so they can go to one place for all requirements. He provided an example of a joint coordination effort to provide outreach for the Commuter Benefits Ordinance by packaging information along with a mailing for healthy services in order to minimize City expense. Commissioner King suggested that all requirements be made as business-friendly as possible and urged that an amnesty clause for fees be included. Commissioner Arce confirmed with Deputy Director Assmann that there is discretion for providing amnesty. He confirmed with Ms. Singa that a Commuter Benefits Ordinance (SB 1339) that has similar requirements to San Francisco's Ordinance has been passed for the San Francisco Bay Area and will be in effect this summer.

Upon Motion by Commissioner Gravanis, second by Commissioner Stephenson, the Commission approved the adoption of the Regulations to implement the Commuter Benefits Ordinance with stipulations that take into account the needs of small businesses (AYES: Commissioners Arce, King, Gravanis and Stephenson; Absent: Commissioners Josefowitz, Mok and Wald).

**6. Review and Approval of GoSolarSF Thank You Letter to Mayor Edwin M. Lee.** (Explanatory Document: Thank You Letters) Sponsor: Commissioner Josefowitz; Speaker: Commissioner Arce (Discussion and Action)

Commissioner Arce reported on the Policy Committee's recommendation to create a thank you letter to the Mayor for doubling the funding for the GoSolarSF program. He reported on Commissioner Josefowitz's lead on this item and spoke of his background in clean energy. Commissioner Arce suggested including a similar letter to San Francisco Public Utilities Commission (SFPUC) General Manager Harlan Kelly Jr.

**Public Comment:**

Mr. Eric Brooks suggested communicating to the Mayor's Office and SFPUC that the program should be fully funded at \$5 million. He spoke of the confusion about the relationship between GoSolarSF and CleanPowerSF that are two separate programs. Mr. Brooks spoke in support of CleanPowerSF appropriating money for the GoSolarSF program to its customers but stated that the program would still require the full \$5 million dollars and should be designated as a separate program. He explained that GoSolarSF is the only successful program in San Francisco at this time that is building renewable energy.

Dr. Espanola Jackson stated that the Mayor stated that he was working with the SFPUC General Manager to make sure that the GoSolarSF program would be fully funded. She reported that she was the first person to participate in the program. Dr. Jackson urged the Commission to recommend that the program be fully funded as promised by the Mayor.

Commissioner Arce reported that the Commission letter being proposed does recommend full funding for the program. Upon Motion by Commissioner Gravanis, second by Commissioner

Stephenson, letters to the Mayor and SFPUC General Manager were approved (AYES: Commissioners Arce, King, Gravanis and Stephenson; Absent: Commissioners Josefowitz, Mok and Wald).

Items 7 and 8 were heard together.

7. **Discussion of the Status of CleanPowerSF.** Sponsor/Speaker: Commissioner Arce (Discussion)
8. **Informational Presentation by Local Power, Inc.** (Explanatory Documents: Local Power Presentation and Public Comments) Sponsor: Commissioner Joshua Arce; Speaker: Mr. Paul Fenn, President, Local Power, Inc. (Informational Presentation and Discussion)

Commissioner Arce reported that events have occurred on the CleanPowerSF program since the Commission adopted a Resolution in support of the program last fall. He stated that a request was made by advocates to hear a status report about the program and on plans for a local build-out. Commissioner Arce introduced Mr. Paul Fenn, President of Local Power Inc. (LPI), the firm that created the Business Plan for a local build-out. The proposed local build-out plan has not been adopted by the SFPUC, and LPI is no longer under contract with SFPUC.

Ms. Danielle Murray, Department of the Environment Renewable Energy Program Manager, reported on March 25 joint meeting discussions between the Local Agency Formation Commission (LAFCo) and SFPUC Commission on rate setting for the program. The Commission postponed a vote for a month for further review. She reported on discussions that were held on what the economic impacts would be in terms of local jobs from the program versus the status quo, particularly in regards to the electric industry and whether there would be a plan for local build-out. A report would be forthcoming from SFPUC to their Commission.

Mr. Paul Fenn, President, Local Power Inc. introduced Mr. Samuel Golding, Local Power Managing Director and Project Manager. Mr. Fenn reported on Local Power's role in community choice aggregation legislation development dating back to 1997 and vision for the program at that time that included a local build-out. He discussed his work as a consultant to the SFPUC on the current CleanPowerSF program to create energy and financial models for local build-out under the program. Presentation topics included discussions on the benefits of LPI's proposed model versus the old model that would be a retail energy service creating thousands of local jobs and offer ownership benefits to all customers and at the same time reduce greenhouse gas emissions in San Francisco and offer competitive rates. A discussion was held on LPI's proposed agency roles and processes, preliminary results, proposed work, and issues to be resolved. Mr. Fenn discussed the significant role the Department of the Environment would have as outlined in the proposed Business Plan and presentation. (Reference Presentation)

Commissioner King inquired about the energy-efficiency activities in the proposed plan that would create local jobs in San Francisco and whether the activities would be in addition to what is already taking place. Mr. Fenn responded with the number of jobs that would be created and referenced Slides 14 "Program Maximizes Green Jobs" and 22, "Jobs & Local Investment". Commissioner Stephenson inquired if the Department of the Environment would be in support of the opportunity to take the lead on the project. Deputy Director Assmann reported that the Department would welcome the opportunity but cited potential obstacles. Commissioner Arce reported that the Commission's Resolution discusses its desire to advance the City's greenhouse



gas-emission reduction and 100 percent renewable energy goals and create local jobs through a successful program that would meet these goals. He reported that the SFPUC does not currently have a plan for a local build-out.

Public Comment:

Mr. Eric Brooks discussed his role as an activist for the CleanPowerSF program. He reported that the original Community Choice Aggregation program envisioned a large local build-out, and that the Department of the Environment would assume a lead role for the program as Local Power has proposed. The Ordinance and Resolution that was passed in September of last year assumed that this type of build-out with the parameters mentioned would occur. Mr. Brooks reported that the SFPUC expressed support for a local build-out, but had doubts about proceeding with a role by their own agency. He stated that there was no opposition to the Department of the Environment assuming a lead role. Mr. Brooks discussed the role of advocates to make sure that the local build-out plan will be implemented, and that the Department is provided with funding to take on the role. He encouraged the Commission to support this effort.

Mr. Al Weinrub, Coordinator, Local Clean Energy Alliance, submitted public comment for the record that was distributed to Commissioners. He discussed the advocate's overview on the local build-out proposal that was provided to the Commission's Committee last year. Mr. Weinrub reported that there are two tracks to the program—one is a local build-out that is most important to advocates, and the other is the Shell contract. He reported that the two-year SFPUC commitment to move forward on the local build-out was pulled, but that Commissioners were committed to the program. He discussed advocate support for the Local Power proposal that would meet the needs of working people in terms of local unionized work and prevailing wages, and sees a role for the Commission and the Department to promote this type of program.

Mr. Hunter Stern, IBEW Local 1245 representing utility workers throughout Northern California. Mr. Stern reported that IBEW Local 1245 is responsible for the "Stop the Shell Shock" campaign, reporting on a petition signed against the proposal by 7500 people, and submitted public comment for the record that was distributed to Commissioners. He stated that Local 1245 is not in support of the Shell Contract because it is believed that it is bad for union members, citing the number of issues and factors heard from advocates of Local Power's proposal today. Mr. Stern questioned the credibility of the CleanPowerSF poll stating that the poll does not mention Shell as the energy provider, excludes low-income CARE customers, reached fewer seniors, and questions varied from what was previously asked. He stated that the SFPUC has no plan for a local build-out, and that there is no funding in the current rate structure for anything other than Phase 1, which is the Shell contract. Mr. Stern stated that discussions were not held and a study was not prepared on whether the planned program includes 100% renewable energy, if the energy is cleaner than what is used today, and if there would be an increase or decrease in greenhouse gas emissions.

Mr. Jason Fried, LAFCo staff, stated that CARE customers were not included in the poll because when the Board of Supervisors approved the program in September of last year, it was determined that because there would be a price increase, CARE customers should not automatically be enrolled in Phase 1 of the program. The poll was directed to people who were part of Phase 1, but CARE customers are given the ability to voluntarily sign up as everyone else. Mr. Fried explained that the survey questions were modified as program changes were made. He



stated that the poll did show that interest in the program is there, and there is a customer base for the program to be launched in the city.

Commissioner King suggested that the Policy Committee hold a discussion at a future meeting on what the Department feels its role should be in the local build-out proposal and make recommendations to the Commission. Commissioner Arce suggested that SFPUC staff be invited to the meeting to provide input into the discussion.

- 9. Review and Approval of Resolution File 2013-04-COE to Propose Amendments to Commission Resolution 006-12-COE in support of the Monterey Bay National Marine Sanctuary Expansion.** (Explanatory Document: Resolution 004-13-COE) Sponsor/Speaker: Commissioner Ruth Gravanis (Discussion and Possible Action)

Commissioner Gravanis reported on Policy Committee discussions and recommendations on the proposed amendments to Commission Resolution 006-12-COE to take into account concerns expressed by SFPUC staff and San Francisco Planning and Urban Research (SPUR) for eliminating the exclusion area. Upon Motion by Commissioner Stephenson, second by Commissioner King, the Resolution proposing amendments to Commission Resolution 006-12-COE in support of the Monterey Bay National Marine Sanctuary expansion was approved (AYES: Commissioners Arce, King, Gravanis and Stephenson; Absent: Commissioners Josefowitz, Mok and Wald). (Reference Resolution)

- 10. Review and Approval of Commission on the Environment Correspondence Process.** (Explanatory Documents: Policy Committee Recommended Process and Acknowledgement Letters) Sponsor: Director Nutter; Speaker: Commissioner Gravanis (Discussion and Action)

Commissioner Gravanis reported on the proposed correspondence process and the Policy Committee's recommendations that the correspondence process be approved. The correspondence process would become part of the Commission's Standing Rules. Upon Motion by Commissioner Stephenson, second by Commissioner Gravanis, the Commission on the Environment correspondence process and acknowledgement letters were approved (AYES: Commissioners Arce, King, Gravanis and Stephenson; Absent: Commissioners Josefowitz, Mok and Wald). (Reference Recommended Process and Acknowledgement Letters).

Item 12 was heard before Item 11.

- 11. Commission on the Environment Proposal for Community Meetings.** Sponsor: Commissioner Arce; Speaker: Commissioner King (Discussion and Possible Action)

Commissioner King recommended that this item be tabled until further discussions are held with the Program Outreach Manager.

- 12. Review and Approval of Publicizing Commission on the Environment Meetings on SFGTV.** Sponsor: Deputy Director Assmann; Speaker: Commissioner King (Discussion and Action)

Commissioner King reported on discussions held at the Commission's Operations Committee on the outreach benefits publicizing Commission meetings on SFGTV would provide. He stated that the price has substantially been reduced since prior discussions were held. Commissioner King

reported that televising meetings and adding it to the website would be a real asset for ongoing engagement with the community and efforts to make San Francisco a greener environmentally conscious city. Commissioner Stephenson pointed out that meetings would also be streamed in real time in addition to being archived. Upon Motion by Commissioner King, second by Commissioner Stephenson, the appropriation and expenditure to publicize Commission on Environment meetings effective July 1 was approved (AYES: Commissioners Arce, King, Gravanis and Stephenson; Absent: Commissioners Josefowitz, Mok and Wald). (Reference Recommended Process and Acknowledgement Letters).

Public Comment: Mr. Eric Brooks spoke in support of televising Commission meetings on SFGTV.

Item 20 was heard before Item 13. Agenda Items 13 – 19 were not heard due to a loss of quorum.

**13. Operations Committee Chair's Report.** Highlights of the February 13, 2013 Meeting and Review of the Agenda for the May 1, 2013 Meeting. (Information and Discussion)

**14. Policy Committee Report.** (Information and Discussion)

Chairs Report: Highlights of the February 11 and March 11, 2013 Meetings and review of the Agenda for the April 8, 2013 Meeting to be held at City Hall, Room 421.

**15. Commission Secretary's Report.** (Explanatory Document: Commission Secretary's Report) (Information and Discussion)

Monica Fish, Commission Secretary

- **Communications and Correspondence**
- **Update on City Legislation**

**16. Director's Report.** Updates on Department of the Environment administrative and programmatic operations relating to Budget Planning, Strategic Planning, Clean Air/Transportation, Climate, Energy, Public Outreach and Education, Environmental Justice, Habitat Restoration, Green Building, Zero Waste, Toxics Reduction, and Urban Forestry. (Explanatory Document: Director's Report) (Information and Discussion)

**17. Announcements.** (Information and Discussion)

**18. President's Announcements.** (Information and Discussion)

**19. New Business/Future Agenda Items.** (Information, Discussion and Possible Action)

**20. Public Comments:** Members of the public may address the Commission on matters that are within the Commission's jurisdiction and are not on today's agenda.

Ms. Sala Chandler, Bayview Hunters Point resident, distributed public comment to the Commissioners and reported on her concerns with odors and sewage overflows from the Southeast Wastewater Treatment Plant that is located near Third Street and Jerrold Avenue and its effect on Bayview Hunters Point community residents. Ms. Chandler discussed concerns that the development at 3450 - 3<sup>rd</sup> Street is down the street from the sewage plant, and that the water that will be used at this facility has poison toxins.

Dr. Espanola Jackson distributed public comment from the SLAM Coalition of Bayview Hunters Point Community Organizations Advocates for Environmental Human Rights on the dangers of the development at the Hunters Point Naval Shipyard. She asked that future Department correspondence reference race designations as "black" instead of African American.

Commissioner Gravanis left the meeting at this time. Quorum was lost for the meeting.

Mr. Eric Brooks stated that nitrogen oxide exposure from the Southeast Wastewater Treatment Plant facility is an extremely powerful greenhouse gas much more powerful than methane. He suggested that the Commission consider a Resolution expressing the Department and Commission's interest in assuming a lead role for the CleanPowerSF local build-out proposal. Mr. Brooks reported that he is the coordinator of a new alliance called the Community California Environmental Quality Act (CEQA) Improvement team working on opposing the proposed new CEQA legislation that would weaken the current law, and that the group is preparing alternate legislation to keep the law strong. Mr. Brooks reported that the draft being worked on is recommending that the Environmental Review Office should be under the jurisdiction of the Department of the Environment and suggested that the Commission and Department advocate for a voter initiative to make this happen.

- 21. Adjournment.** The Commission on the Environment meeting adjourned at 7:47 p.m. in commemoration of Paul Z. Josefowitz, Commissioner Josefowitz's father and Jutta Dorothy Katzeff, Monica Fish's sister-in-law.

Monica Fish, Commission Secretary;  
TEL: (415) 355-3709; FAX: (415) 554-6393

The next meeting of the Commission on the Environment is scheduled for Tuesday, May 28, 2013, 5:00 p.m., City Hall, Room 416.

**\*\* Copies of explanatory documents are available at (1) the Commission's office, 11 Grove Street, San Francisco, California between the hours of 9 a.m. and 5 p.m., (2) on the Commission's meeting website at <http://www.sfenvironment.org/commission/agendas> included with minutes by meeting date; (3) upon request to the Commission Secretary, at telephone number 415-355-3709, or via e-mail at [Monica.Fish@sfgov.org](mailto:Monica.Fish@sfgov.org). For an audio recording of Commission meetings, access this link <http://www.sfenvironment.org/commission/audio> and select the meeting date.**

Approved:





**SF Environment**

**Our home. Our city. Our planet.**



EDWIN M. LEE  
Mayor

MELANIE NUTTER  
Director

**CITY AND COUNTY OF SAN FRANCISCO  
COMMISSION ON THE ENVIRONMENT**

**REGULAR MEETING  
APPROVED MINUTES**

GOVERNMENT  
DOCUMENTS DEPT

MAY 30 2013

**TUESDAY, MARCH 26, 2013, 5:00 P.M.**

**CITY HALL, ROOM 416, SAN FRANCISCO, CA 94102**

**SAN FRANCISCO  
PUBLIC LIBRARY**

**COMMISSION MEMBERS:** Commissioners Joshua Arce (President), Angelo King (Vice President), Ruth Gravanis, Nicholas Josefowitz, Alan Mok, Heather Stephenson and Johanna Wald

**ORDER OF BUSINESS**

**Public comment will be taken before the Commission takes action on any item.**

- 1. Call to Order and Roll Call.** The Commission on the Environment meeting convened at 5:12 p.m. Present: Commissioners Arce, King, Gravanis and Stephenson; Excused: Commissioners Josefowitz, Mok and Wald.
- 2. Approval of Minutes of the January 22, 2013 Commission on the Environment Draft Meeting.** (Explanatory Document: January 22, 2013 Commission on the Environment Approved Minutes) (Discussion and Action) Upon Motion by Commissioner King, second by Commissioner Gravanis, the January 22, 2013 Meeting Minutes were approved without objection (AYES: Commissioners Arce, King, Gravanis and Stephenson; Absent: Commissioners Josefowitz, Mok and Wald).
- 3. Public Comments:** Members of the public may address the Commission on matters that are within the Commission's jurisdiction and are not on today's agenda.

Dr. Espanola Jackson reported that she had received a report from the Department on the Environment on information she requested about average salaries by race, ethnicity and gender and residency for permanent Department staff. She expressed her concern that many of the zip codes listed are not San Francisco zip codes. Deputy Director Assmann would provide a report differentiating the San Francisco and non San Francisco zip codes. Dr. Jackson reported on her concerns with toxicity issues causing health problems for residents in the Bayview Hunters Point neighborhood in which she resides in and specifically cited 3450 Third Street as a major concern. She reported that she has requested a discretionary review from the Planning Department and asked that an Environmental Impact Report be produced on that site.



Mr. Eric Brooks, representing San Francisco Green Party and Our City, reported on new information received citing radioactive contamination possibly more extensive than originally believed on Treasure Island. He asked that the Commission do everything in its power to hold the Navy accountable for cleanup at both the Treasure Island and Hunters Point sites, which may be even more toxic than the Treasure Island A2 site.

Mr. Robert Woods reported on his work with the Bayview Hunters Point community and expressed his opposition to the Navy transfer to the City of land for development on what he believes to be a toxic site in the neighborhood. Mr. Woods asked for the Commission's help in making sure that the community and workers at the site will not be exposed to potential health risks caused by the transfer, and that the Navy and City be made aware of potential ramifications if the site is not cleaned up.

4. **Review and Approval of Resolution commending Commissioner Emeritus Matthew Tuchow for his service to the Commission on the Environment.** (Explanatory Document: Resolution 003-13-COE)  
Sponsor: Melanie Nutter, Director; Speaker: David Assmann, Deputy Director (Discussion and Action)

Secretary Fish read the Resolution commending Commissioner Emeritus Matthew Tuchow into the record. Deputy Director Assmann and Commissioners commended Commissioner Emeritus Tuchow for his leadership and service to the Commission and wished him all the best in his future endeavors.

Commission President Emeritus Matthew Tuchow stated that it was his honor to serve on the Commission and support the work of the Department of the Environment. He stressed the importance of communicating the Departments' work to the community and establishing metrics to track and monitor the progress and effectiveness of the Department in reaching its goals. San Francisco should be a model for other communities and be a forum for others to emulate what is happening in San Francisco that will help bring the environmental movement to scale. Commissioner commended the work of the Department and Commission and hopes to work together in the future.

Upon Motion by Commissioner Gravanis, second by Commissioner King, Resolution 003-13-COE was approved without objection (AYES: Commissioners Arce, King, Gravanis and Stephenson; Absent: Commissioners Josefowitz, Mok and Wald).

5. **Public Hearing to Review and Adopt Regulations for the Commuter Benefits Ordinance.** (Explanatory Documents: Public Hearing Notice and Commuter Benefits Ordinance Regulation)  
Sponsor: Melanie Nutter, Director; Speakers: Guillermo Rodriguez, Director, Policy and Communications; Sue Ellen Atkinson, Manager, Commuter Benefits Ordinance; Krute Singa, Senior Commute Smart Program Coordinator (Informational Presentation, Discussion and Action)

Mr. Guillermo Rodriguez reported that this agenda item is informational to the Commission and provides an opportunity to report on the Commuter Benefits program and Ordinance and its successes to date. It is also a public hearing to consider proposed rule-making and procedures for enforcement of the Ordinance. He explained that the proposed Rules and Regulations do not change the Ordinance that was adopted by the Board of Supervisors in 2009. The Rules and Regulations are before the public for comment in order to codify what is in the Ordinance, which

gives the Department enforcement ability and aligns the policies and procedures for enforcement for what the City already does for similar types of other programs.

Ms. Krute Singa presented an overview of the Department's Clean Transportation Program, background on the Commuter Benefits Ordinance, and compliance process. She reported that the overall goal is to reduce the drive-alone rate, promote sustainable transportation modes, and encourage the use of clean fuels and vehicles through the electric vehicle and biofuels programs. Ms. Singa discussed the CommuteSmart programs and services provided to businesses so that commuters are able to drive sustainably.

Ms. Sue-Ellen Atkinson presented on the Commuter Benefits Ordinance that is part of the Environment Code and supported by the Chamber of Commerce and local businesses. The Ordinance requires San Francisco businesses with twenty or more employees to offer commuter benefits to eligible employees. Businesses are able to comply with the Ordinance by offering one of three types of commuter benefits programs to their employees, which were described. Ms. Atkinson reported on CommuteSmart program goals and priorities to (1) provide education and outreach, (2) compliance reporting to assess compliance status and program options and determine overall participation, and (3) goals and procedures for enforcement/rules and regulations. Findings from the 2012 Annual Report compliance cycle on the effectiveness of the program were highlighted. (Reference Presentation)

Deputy Director Assmann reported that the proposed Rules and Regulations is an effort to maximize participation in the Commuter Benefits program. Commissioner King suggested that legislation to increase bike parking should be complimentary to the Commuter Benefits legislation. He discussed the importance of staff's efforts in assisting businesses in program implementation. Commissioner Gravanis shared Commissioner King's concerns that there should be an increase in additional bike parking throughout the city and spoke in support of the program and enforcement procedures. She confirmed with Deputy Director Assmann that enforcement of the program would not require additional funding and staff resources.

Deputy Director Assmann reported on the Department's work promoting bike parking with the Bicycle Coalition. Ms. Singa reported that the Ordinance being referred to is the Tenant Bicycle Parking in Existing Commercial Buildings Ordinance, passed in March 2012, and requires existing commercial property owners to allow their tenants to bring bikes into the building. Department staff is working with the Planning Department, Bicycle Coalition and the Building Owners and Managers Association (BOMA) to outreach and implement the Ordinance and provide support services to commercial property owners to comply. Commissioner Stephenson spoke in support of the program. She inquired and Ms. Atkinson and Deputy Director Assmann reported on the federal IRS regulated pre-tax commuter benefit limit parity that was reinstated from \$125 to \$245. Commissioner Stephenson inquired and Ms. Atkinson reported on business-compliance programs and percentage of businesses complying/not complying with the program.

Public Comment: Mr. Jim Lazarus, San Francisco Chamber of Commerce, stated that he has been working with the Department and the Board of Supervisors since the Ordinance was first proposed, and that it has the support of the business community. He stated that he looks forward to working with the Department and partner organizations on better communication with Chamber membership. It was suggested that the Commission direct staff to consult with other City departments that communicate with businesses because there are a lot of requirements that

city businesses must meet to file these types of reports. He asked for a more 21<sup>st</sup> century coordinated response by all City departments, especially for those businesses with 20 or more employees. Mr. Lazarus reported that the Small Business Commission is working on developing a one-stop shop for a lot of City requirements.

Mr. Rodríguez reported on the Department's work with other City departments and the Small Business Commission on creating a single portal for businesses so they can go to one place for all requirements. He provided an example of a joint coordination effort to provide outreach for the Commuter Benefits Ordinance by packaging information along with a mailing for healthy services in order to minimize City expense. Commissioner King suggested that all requirements be made as business-friendly as possible and urged that an amnesty clause for fees be included. Commissioner Arce confirmed with Deputy Director Assmann that there is discretion for providing amnesty. He confirmed with Ms. Singa that a Commuter Benefits Ordinance (SB 1339) that has similar requirements to San Francisco's Ordinance has been passed for the San Francisco Bay Area and will be in effect this summer.

Upon Motion by Commissioner Gravanis, second by Commissioner Stephenson, the Commission approved the adoption of the Regulations to implement the Commuter Benefits Ordinance with stipulations that take into account the needs of small businesses (AYES: Commissioners Arce, King, Gravanis and Stephenson; Absent: Commissioners Josefowitz, Mok and Wald).

**6. Review and Approval of GoSolarSF Thank You Letter to Mayor Edwin M. Lee.** (Explanatory Document: Thank You Letters) Sponsor: Commissioner Josefowitz; Speaker: Commissioner Arce (Discussion and Action)

Commissioner Arce reported on the Policy Committee's recommendation to create a thank you letter to the Mayor for doubling the funding for the GoSolarSF program. He reported on Commissioner Josefowitz's lead on this item and spoke of his background in clean energy. Commissioner Arce suggested including a similar letter to San Francisco Public Utilities Commission (SFPUC) General Manager Harlan Kelly Jr.

**Public Comment:**

Mr. Eric Brooks suggested communicating to the Mayor's Office and SFPUC that the program should be fully funded at \$5 million. He spoke of the confusion about the relationship between GoSolarSF and CleanPowerSF that are two separate programs. Mr. Brooks spoke in support of CleanPowerSF appropriating money for the GoSolarSF program to its customers but stated that the program would still require the full \$5 million dollars and should be designated as a separate program. He explained that GoSolarSF is the only successful program in San Francisco at this time that is building renewable energy.

Dr. Espanola Jackson stated that the Mayor stated that he was working with the SFPUC General Manager to make sure that the GoSolarSF program would be fully funded. She reported that she was the first person to participate in the program. Dr. Jackson urged the Commission to recommend that the program be fully funded as promised by the Mayor.

Commissioner Arce reported that the Commission letter being proposed does recommend full funding for the program. Upon Motion by Commissioner Gravanis, second by Commissioner

Stephenson, letters to the Mayor and SFPUC General Manager were approved (AYES: Commissioners Arce, King, Gravanis and Stephenson; Absent: Commissioners Josefowitz, Mok and Wald).

Items 7 and 8 were heard together.

7. **Discussion of the Status of CleanPowerSF.** Sponsor/Speaker: Commissioner Arce (Discussion)
8. **Informational Presentation by Local Power, Inc.** (Explanatory Documents: Local Power Presentation and Public Comments) Sponsor: Commissioner Joshua Arce; Speaker: Mr. Paul Fenn, President, Local Power, Inc. (Informational Presentation and Discussion)

Commissioner Arce reported that events have occurred on the CleanPowerSF program since the Commission adopted a Resolution in support of the program last fall. He stated that a request was made by advocates to hear a status report about the program and on plans for a local build-out. Commissioner Arce introduced Mr. Paul Fenn, President of Local Power Inc. (LPI), the firm that created the Business Plan for a local build-out. The proposed local build-out plan has not been adopted by the SFPUC, and LPI is no longer under contract with SFPUC.

Ms. Danielle Murray, Department of the Environment Renewable Energy Program Manager, reported on March 25 joint meeting discussions between the Local Agency Formation Commission (LAFCo) and SFPUC Commission on rate setting for the program. The Commission postponed a vote for a month for further review. She reported on discussions that were held on what the economic impacts would be in terms of local jobs from the program versus the status quo, particularly in regards to the electric industry and whether there would be a plan for local build-out. A report would be forthcoming from SFPUC to their Commission.

Mr. Paul Fenn, President, Local Power Inc. introduced Mr. Samuel Golding, Local Power Managing Director and Project Manager. Mr. Fenn reported on Local Power's role in community choice aggregation legislation development dating back to 1997 and vision for the program at that time that included a local build-out. He discussed his work as a consultant to the SFPUC on the current CleanPowerSF program to create energy and financial models for local build-out under the program. Presentation topics included discussions on the benefits of LPI's proposed model versus the old model that would be a retail energy service creating thousands of local jobs and offer ownership benefits to all customers and at the same time reduce greenhouse gas emissions in San Francisco and offer competitive rates. A discussion was held on LPI's proposed agency roles and processes, preliminary results, proposed work, and issues to be resolved. Mr. Fenn discussed the significant role the Department of the Environment would have as outlined in the proposed Business Plan and presentation. (Reference Presentation)

Commissioner King inquired about the energy-efficiency activities in the proposed plan that would create local jobs in San Francisco and whether the activities would be in addition to what is already taking place. Mr. Fenn responded with the number of jobs that would be created and referenced Slides 14 "Program Maximizes Green Jobs" and 22, "Jobs & Local Investment". Commissioner Stephenson inquired if the Department of the Environment would be in support of the opportunity to take the lead on the project. Deputy Director Assmann reported that the Department would welcome the opportunity but cited potential obstacles. Commissioner Arce reported that the Commission's Resolution discusses its desire to advance the City's greenhouse

gas-emission reduction and 100 percent renewable energy goals and create local jobs through a successful program that would meet these goals. He reported that the SFPUC does not currently have a plan for a local build-out.

Public Comment:

Mr. Eric Brooks discussed his role as an activist for the CleanPowerSF program. He reported that the original Community Choice Aggregation program envisioned a large local build-out, and that the Department of the Environment would assume a lead role for the program as Local Power has proposed. The Ordinance and Resolution that was passed in September of last year assumed that this type of build-out with the parameters mentioned would occur. Mr. Brooks reported that the SFPUC expressed support for a local build-out, but had doubts about proceeding with a role by their own agency. He stated that there was no opposition to the Department of the Environment assuming a lead role. Mr. Brooks discussed the role of advocates to make sure that the local build-out plan will be implemented, and that the Department is provided with funding to take on the role. He encouraged the Commission to support this effort.

Mr. Al Weinrub, Coordinator, Local Clean Energy Alliance, submitted public comment for the record that was distributed to Commissioners. He discussed the advocate's overview on the local build-out proposal that was provided to the Commission's Committee last year. Mr. Weinrub reported that there are two tracks to the program—one is a local build-out that is most important to advocates, and the other is the Shell contract. He reported that the two-year SFPUC commitment to move forward on the local build-out was pulled, but that Commissioners were committed to the program. He discussed advocate support for the Local Power proposal that would meet the needs of working people in terms of local unionized work and prevailing wages, and sees a role for the Commission and the Department to promote this type of program.

Mr. Hunter Stern, IBEW Local 1245 representing utility workers throughout Northern California. Mr. Stern reported that IBEW Local 1245 is responsible for the "Stop the Shell Shock" campaign, reporting on a petition signed against the proposal by 7500 people, and submitted public comment for the record that was distributed to Commissioners. He stated that Local 1245 is not in support of the Shell Contract because it is believed that it is bad for union members, citing the number of issues and factors heard from advocates of Local Power's proposal today. Mr. Stern questioned the credibility of the CleanPowerSF poll stating that the poll does not mention Shell as the energy provider, excludes low-income CARE customers, reached fewer seniors, and questions varied from what was previously asked. He stated that the SFPUC has no plan for a local build-out, and that there is no funding in the current rate structure for anything other than Phase 1, which is the Shell contract. Mr. Stern stated that discussions were not held and a study was not prepared on whether the planned program includes 100% renewable energy, if the energy is cleaner than what is used today, and if there would be an increase or decrease in greenhouse gas emissions.

Mr. Jason Fried, LAFCo staff, stated that CARE customers were not included in the poll because when the Board of Supervisors approved the program in September of last year, it was determined that because there would be a price increase, CARE customers should not automatically be enrolled in Phase 1 of the program. The poll was directed to people who were part of Phase 1, but CARE customers are given the ability to voluntarily sign up as everyone else. Mr. Fried explained that the survey questions were modified as program changes were made. He



stated that the poll did show that interest in the program is there, and there is a customer base for the program to be launched in the city.

Commissioner King suggested that the Policy Committee hold a discussion at a future meeting on what the Department feels its role should be in the local build-out proposal and make recommendations to the Commission. Commissioner Arce suggested that SFPUC staff be invited to the meeting to provide input into the discussion.

- 9. Review and Approval of Resolution File 2013-04-COE to Propose Amendments to Commission Resolution 006-12-COE in support of the Monterey Bay National Marine Sanctuary Expansion.** (Explanatory Document: Resolution 004-13-COE) Sponsor/Speaker: Commissioner Ruth Gravanis (Discussion and Possible Action)

Commissioner Gravanis reported on Policy Committee discussions and recommendations on the proposed amendments to Commission Resolution 006-12-COE to take into account concerns expressed by SFPUC staff and San Francisco Planning and Urban Research (SPUR) for eliminating the exclusion area. Upon Motion by Commissioner Stephenson, second by Commissioner King, the Resolution proposing amendments to Commission Resolution 006-12-COE in support of the Monterey Bay National Marine Sanctuary expansion was approved (AYES: Commissioners Arce, King, Gravanis and Stephenson; Absent: Commissioners Josefowitz, Mok and Wald). (Reference Resolution)

- 10. Review and Approval of Commission on the Environment Correspondence Process.** (Explanatory Documents: Policy Committee Recommended Process and Acknowledgement Letters) Sponsor: Director Nutter; Speaker: Commissioner Gravanis (Discussion and Action)

Commissioner Gravanis reported on the proposed correspondence process and the Policy Committee's recommendations that the correspondence process be approved. The correspondence process would become part of the Commission's Standing Rules. Upon Motion by Commissioner Stephenson, second by Commissioner Gravanis, the Commission on the Environment correspondence process and acknowledgement letters were approved (AYES: Commissioners Arce, King, Gravanis and Stephenson; Absent: Commissioners Josefowitz, Mok and Wald). (Reference Recommended Process and Acknowledgement Letters).

Item 12 was heard before Item 11.

- 11. Commission on the Environment Proposal for Community Meetings.** Sponsor: Commissioner Arce; Speaker: Commissioner King (Discussion and Possible Action)

Commissioner King recommended that this item be tabled until further discussions are held with the Program Outreach Manager.

- 12. Review and Approval of Publicizing Commission on the Environment Meetings on SFGTV.** Sponsor: Deputy Director Assmann; Speaker: Commissioner King (Discussion and Action)

Commissioner King reported on discussions held at the Commission's Operations Committee on the outreach benefits publicizing Commission meetings on SFGTV would provide. He stated that the price has substantially been reduced since prior discussions were held. Commissioner King

reported that televising meetings and adding it to the website would be a real asset for ongoing engagement with the community and efforts to make San Francisco a greener environmentally conscious city. Commissioner Stephenson pointed out that meetings would also be streamed in real time in addition to being archived. Upon Motion by Commissioner King, second by Commissioner Stephenson, the appropriation and expenditure to publicize Commission on Environment meetings effective July 1 was approved (AYES: Commissioners Arce, King, Gravanis and Stephenson; Absent: Commissioners Josefowitz, Mok and Wald). (Reference Recommended Process and Acknowledgement Letters).

Public Comment: Mr. Eric Brooks spoke in support of televising Commission meetings on SFGTV.

Item 20 was heard before Item 13. Agenda Items 13 – 19 were not heard due to a loss of quorum.

**13. Operations Committee Chair's Report.** Highlights of the February 13, 2013 Meeting and Review of the Agenda for the May 1, 2013 Meeting. (Information and Discussion)

**14. Policy Committee Report.** (Information and Discussion)

Chairs Report: Highlights of the February 11 and March 11, 2013 Meetings and review of the Agenda for the April 8, 2013 Meeting to be held at City Hall, Room 421.

**15. Commission Secretary's Report.** (Explanatory Document: Commission Secretary's Report)  
(Information and Discussion)

Monica Fish, Commission Secretary

- **Communications and Correspondence**
- **Update on City Legislation**

**16. Director's Report.** Updates on Department of the Environment administrative and programmatic operations relating to Budget Planning, Strategic Planning, Clean Air/Transportation, Climate, Energy, Public Outreach and Education, Environmental Justice, Habitat Restoration, Green Building, Zero Waste, Toxics Reduction, and Urban Forestry. (Explanatory Document: Director's Report) (Information and Discussion)

**17. Announcements.** (Information and Discussion)

**18. President's Announcements.** (Information and Discussion)

**19. New Business/Future Agenda Items.** (Information, Discussion and Possible Action)

**20. Public Comments:** Members of the public may address the Commission on matters that are within the Commission's jurisdiction and are not on today's agenda.

Ms. Sala Chandler, Bayview Hunters Point resident, distributed public comment to the Commissioners and reported on her concerns with odors and sewage overflows from the Southeast Wastewater Treatment Plant that is located near Third Street and Jerrold Avenue and its effect on Bayview Hunters Point community residents. Ms. Chandler discussed concerns that the development at 3450 - 3<sup>rd</sup> Street is down the street from the sewage plant, and that the water that will be used at this facility has poison toxins.

Dr. Espanola Jackson distributed public comment from the SLAM Coalition of Bayview Hunters Point Community Organizations Advocates for Environmental Human Rights on the dangers of the development at the Hunters Point Naval Shipyard. She asked that future Department correspondence reference race designations as "black" instead of African American.

Commissioner Gravanis left the meeting at this time. Quorum was lost for the meeting.

Mr. Eric Brooks stated that nitrogen oxide exposure from the Southeast Wastewater Treatment Plant facility is an extremely powerful greenhouse gas much more powerful than methane. He suggested that the Commission consider a Resolution expressing the Department and Commission's interest in assuming a lead role for the CleanPowerSF local build-out proposal. Mr. Brooks reported that he is the coordinator of a new alliance called the Community California Environmental Quality Act (CEQA) Improvement team working on opposing the proposed new CEQA legislation that would weaken the current law, and that the group is preparing alternate legislation to keep the law strong. Mr. Brooks reported that the draft being worked on is recommending that the Environmental Review Office should be under the jurisdiction of the Department of the Environment and suggested that the Commission and Department advocate for a voter initiative to make this happen.

- 21. Adjournment.** The Commission on the Environment meeting adjourned at 7:47 p.m. in commemoration of Paul Z. Josefowitz, Commissioner Josefowitz's father and Jutta Dorothy Katzeff, Monica Fish's sister-in-law.

Monica Fish, Commission Secretary;  
TEL: (415) 355-3709; FAX: (415) 554-6393

The next meeting of the Commission on the Environment is scheduled for Tuesday, May 28, 2013, 5:00 p.m., City Hall, Room 416.

*\*\* Copies of explanatory documents are available at (1) the Commission's office, 11 Grove Street, San Francisco, California between the hours of 9 a.m. and 5 p.m., (2) on the Commission's meeting website at <http://www.sfenvironment.org/commission/agendas> included with minutes by meeting date; (3) upon request to the Commission Secretary, at telephone number 415-355-3709, or via e-mail at [Monica.Fish@sfgov.org](mailto:Monica.Fish@sfgov.org). For an audio recording of Commission meetings, access this link <http://www.sfenvironment.org/commission/audio> and select the meeting date.*

Approved: May 28, 2013





**SF Environment**

Our home. Our city. Our planet.

05-08-13P01:01 RCVD

GOVERNMENT  
DOCUMENTS DEPT

MAY - 8 2013

SAN FRANCISCO  
PUBLIC LIBRARY



EDWIN M. LEE  
Mayor

MELANIE NUTTER  
Director

**NOTICE OF PROPOSED AMENDMENT TO THE BYLAWS OF  
THE SAN FRANCISCO COMMISSION ON THE ENVIRONMENT**

**TO BE ACTED UPON AT THE MEETING OF TUESDAY, MAY 28, 2013, 5:00 P.M.**

**CITY HALL, ROOM 416**

**ONE DR. CARLTON B. GOODLETT JR. PLACE  
SAN FRANCISCO, CA 94102**

This notice is issued pursuant to San Francisco Charter Section 4.104 and Article XI - "Amendment of Bylaws" of the Bylaws of the San Francisco Commission on the Environment ("Commission") which requires circulation of proposed amendments in writing to all Commissioners and noticed to the public at least ten (10) days prior to Commission approval. The Commission proposes to amend Bylaws Article I - Identification, Section 2: Office, and Article VII - Committees, Section 7: Operations Committee as follows:

**Article I - Identification**

Section 2: Office

The Commission on the Environment shall be located at ~~11 Grove Street~~, 1455 Market Street, Suite 1200, San Francisco, California, 94103, or such other address where the Commission may be located from time to time. The telephone number for the Commission is (415) 355-3709.

**Article VII - Committees**

Section 7: Operations Committee

The Operations Committee shall meet on the second Wednesdays in February, May, August and November ~~and first Wednesday in~~ at 5:00 p.m. at City Hall, One Dr. Carlton B. Goodlett Jr. Place, Room 421, City Hall, 1455 Market Street in the City and County of San Francisco. The Operations Committee shall have general responsibility for the budget, financial planning and operations of the Department of the Environment. This Committee shall work with the Director and make recommendations to the Commission for the financial well-being and effective administration of the Department's programs and activities, including the management of environmental programs, duties, and functions which have been assigned to the Department pursuant to Section 4.118 of the City Charter or by ordinance. This Committee shall also oversee the public education and outreach to the community on environmental issues and address issues regarding the environmental well-being of the City.

This is to certify that the above notice was issued on May 8, 2013  
Monica Fish, Commission Secretary







**SF Environment**

**Our home. Our city. Our planet.**



EDWIN M. LEE  
Mayor

MELANIE NUTTER  
Director

**CITY AND COUNTY OF SAN FRANCISCO  
COMMISSION ON THE ENVIRONMENT  
NOTICE OF MEETING AND AGENDA**

**GOVERNMENT  
DOCUMENTS DEPT**

**TUESDAY, MAY 28, 2013, 5:00 P.M.  
CITY HALL, ROOM 416  
SAN FRANCISCO, CA 94102**

**MAY 23 2013**

**SAN FRANCISCO  
PUBLIC LIBRARY**

**COMMISSION MEMBERS:** Commissioners Joshua Arce (President); Angelo King (Vice-President), Ruth Gravanis, Nicholas Josefowitz, Alan Mok, Heather Stephenson, Johanna Wald

**ORDER OF BUSINESS**

**Public comment will be taken before the Commission takes action on any item.**

- 1. Call to Order and Roll Call.**
- 2. Approval of Minutes of the March 26, 2013 Commission on the Environment Draft Meeting.** (Explanatory Document: March 26, 2013 Commission on the Environment Draft Minutes) (Discussion and Action)
- 3. Public Comments:** Members of the public may address the Commission on matters that are within the Commission's jurisdiction and are not on today's agenda.
- 4. Review and Approval of Draft Resolution 2013-05-COE in support of the Department of the Environment's Grant for Brownfields Outreach Services.** (Explanatory Documents: Draft Resolution and Request for Proposal) Sponsor: Commissioner Angelo King, Speakers: Anne Eng, Environmental Justice Program Manager (10 minutes) and Meredith Thomas, San Francisco Parks Alliance (10 minutes) (Discussion and Action)
- 5. Review and Approval of Draft Resolution 2013-07-COE of Commission Support for Assembly Bill (AB)521 (Hueso and Stone) Marine Plastic Pollution Producer Responsibility.** (Explanatory Documents: Draft Resolution, AB521 and AB521 Fact Sheet) Sponsor: Commissioner Ruth Gravanis; Speaker: Darby Hoover, Senior Resource Specialist, Natural Resources Defense Council (Discussion and Action)

Department of the Environment, City and County of San Francisco  
1455 Market Street, Suite 1200, San Francisco, CA 94103  
Telephone: (415) 355-3700 • Fax: (415) 554-6393  
Email: [environment@sfgov.org](mailto:environment@sfgov.org) • [www.sfenvironment.org](http://www.sfenvironment.org)

100% Post-Consumer Recycled Paper

6. **Review and Approval of Draft Resolution 2013-08-COE in support of Zero Waste Grant Award Funding Recommendations.** (Explanatory Documents: Draft Resolution, Grant Funding Recommendations, and Zero Waste Grant Request for Proposal) Sponsor: Melanie Nutter, Director; Speaker: Alexa Kielty, Residential Zero Waste Assistant (10 minutes) (Discussion and Action)
7. **Review and Approval of Draft Resolution File 2013-09-COE to Propose Amendments to Commission Resolution 004-13-COE in support of the Monterey Bay National Marine Sanctuary Expansion.** (Explanatory Document: Draft Resolution File 2013-09-COE) Sponsor: Melanie Nutter, Director; Speaker: Commissioner Ruth Gravanis (5 minutes) (Discussion and Action)
8. **Overview and Possible Action on the Commission on the Environment's Options for Community Meetings.** Sponsors: Commissioners Joshua Arce and Angelo King; Speaker: Donald Oliveira, Public Outreach Program Manager (Discussion and Possible Action)
9. **Format Options for the Commission on the Environment's July Meeting on San Francisco Government Television Station (SFGTV).** Sponsor: Commissioner Joshua Arce; Speaker: Donald Oliveira, Public Outreach Program Manager (Discussion)
10. **Review and Approval of Draft Resolution 2013-06-COE amending the Commission on the Environment's Bylaws to change the Commission's office location and the Operations Committee meeting location and schedule.** (Explanatory Documents: Notice of Proposed Bylaws Amendment and Draft Resolution) Sponsor and Speaker: David Assmann, Deputy Director (Discussion and Action)
11. **Review and Approval of Commission on the Environment Draft Standing Rules.** (Explanatory Document: Draft Standing Rules) Sponsor and Speaker: Commissioner Ruth Gravanis (Discussion and Action)
12. **Operations Committee Chair's Report.** Highlights of the May 1, 2013 Meeting and Review of the Agenda for the August 14, 2013 Meeting. (Information and Discussion)
13. **Policy Committee Report.** (Information and Discussion)  
Chairs Report: Highlights of the April 8 and May 13, 2013 Meetings and review of the Agenda for the June 10, 2013 Meeting to be held at City Hall, Room 421.
14. **Commission Secretary's Report.** (Explanatory Document: Commission Secretary's Report and Correspondence Log) (Information and Discussion)  
Monica Fish, Commission Secretary
  - **Communications and Correspondence**
  - **Update on City Legislation**
15. **Director's Report.** Updates on Department of the Environment administrative and programmatic operations relating to Budget Planning, Strategic Planning, Clean Air/Transportation, Climate, Energy, Public Outreach and Education, Environmental Justice, Habitat Restoration, Green Building, Zero Waste, Toxics Reduction, and Urban Forestry. (Explanatory Document: Director's Report) (Information and Discussion)
16. **Announcements.** (Information and Discussion)

**17. President's Announcements.** (Information and Discussion)

**18. New Business/Future Agenda Items.** (Information, Discussion and Possible Action)

**19. Public Comments:** Members of the public may address the Commission on matters that are within the Commission's jurisdiction and are not on today's agenda.

**20. Adjournment.**

Monica Fish, Commission Secretary;  
TEL: (415) 355-3709; FAX: (415) 554-6393

**The next meeting of the Commission on the Environment is scheduled for Tuesday, July 23, 2013 at 5:00 p.m., City Hall, Room 416.**

*\*\* Copies of explanatory documents are available at (1) the Commission's office, 1455 Market Street, Suite 1200, San Francisco, California between the hours of 9 a.m. and 5 p.m., (2) on the Commission's website <http://www.sfenvironment.org/commission/agendas>; (3) upon request to the Commission Secretary, at telephone number 415-355-3709, or via e-mail at [Monica.Fish@sfgov.org](mailto:Monica.Fish@sfgov.org) within three business days of a meeting. If any materials related to an item on this agenda have been distributed to the Commission after distribution of the agenda packet, those materials are available for public inspection at the Department of the Environment, 1455 Market Street, Suite 1200, San Francisco, CA 94103 during normal office hours or will be made available on the Commission's website <http://www.sfenvironment.org/commission/agendas> as attachments to the agenda or meeting minutes.*

#### **Important Information**

The ringing of and use of cell phones, pagers and similar sound-producing electronic devices are prohibited at this meeting. Please be advised that the Chair may order the removal from the meeting room of any person(s) responsible for the ringing or use of a cell phone, pager, or other similar sound-producing electronic devices.

NOTE: Persons unable to attend the meeting may submit to the Commission on the Environment, by the time the proceedings begin, written comments regarding the agenda items above. These comments will be made a part of the official public record and shall be brought to the attention of the Commission on the Environment members. Any written comments should be sent to: Commission Secretary of the Environment, 1455 Market Street, Suite 1200, San Francisco, CA 94103 by 5:00 p.m. on the day prior to the hearing. Comments that cannot be delivered to the Commission Secretary by that time may be taken directly to the hearing at the location above. When bringing handouts to meetings, please photocopy on both sides of the paper and try to use post-consumer recycled or tree-free paper. Also, please bring sufficient copies of handouts for the Commission, the Commission Secretary and the public.

#### **Public Comment**

At this time, members of the public may address the Commission on items of interest that are within the subject matter jurisdiction of the Commission but are not on today's agenda. Public comment will be taken following each agenda item. Each member of the public may address the Commission for up to three minutes, unless otherwise announced by the President. If it is demonstrated that the comments by the public will exceed 15 minutes, the President may continue Public Comment to another time during the meeting.

The Brown Act forbids the Commission from taking action or discussing any item or issue not appearing on the posted agenda. This rule applies to issues raised in public comment as well. In response to public comment, not on an agenda item, the Commission is limited to:

1. Briefly responding to statements made or questions posed by members of the public, or
2. Request staff to report back on a matter at a subsequent meeting, or
3. Directing staff to place the item or issue on a future agenda (Government Code Section 54954.2(a).)

### **Disability Access**

The Commission on the Environment meeting will be held at City Hall, Room 416 in the Civic Center Area. The Commission meeting room is wheelchair accessible. The closest accessible BART station is the Civic Center Station at United Nations Plaza and Market Street. Accessible MUNI lines serving this location are: #71 Haight/Noriega and the F Line to Market and Van Ness and the Metro Stations at Van Ness and Market and at Civic Center. For information about MUNI accessible services call (415) 923-6142. There is accessible curbside parking adjacent to City Hall on Grove Street and Van Ness Avenue and in the vicinity of the Veterans Building at 401 Van Ness Avenue adjacent to Davies Hall and the War Memorial Complex.

In order to assist the City's efforts to accommodate persons with severe allergies, environmental illnesses, multiple chemical sensitivity or related disabilities, attendees at public meetings are reminded that other attendees may be sensitive to various chemical based products. Please help the City accommodate these individuals. Individuals with chemical sensitivity or related disabilities should call the Mayor's Office on Disability at (415) 554-6789 or (415) 554-6799 (TTY) for additional information.

The following services are available on request 48 hours prior to the meeting; except for Monday meetings, for which the deadline shall be 4:00 p.m. of the last business day of the preceding week: For American sign language interpreters or the use of a reader during a meeting, a sound enhancement system, and/or alternative formats of the agenda and minutes, please contact Monica Fish at (415) 355-3709 to make arrangements for the accommodation. Late requests will be honored, if possible.

### **Know your Rights under the Sunshine Ordinance (Chapter 67 of the San Francisco Administrative Code)**

Government's duty is to serve the public, reaching its decisions in full view of the public. Commissions, boards, councils, and other agencies of the City and County exist to conduct the people's business. This ordinance assures that deliberations are conducted before the people and that City operations are open to the people's review. For more information on your rights under the Sunshine Ordinance or to report a violation of the ordinance, contact the Sunshine Ordinance Task Force, Sunshine Task Force Administrator, City Hall, Room 409, One Dr. Carlton B. Goodlett Place, San Francisco, CA 94102-4683 at Phone No.: (415) 554-7724; Fax No.: (415) 554-7854; E-mail: [sotf@sfgov.org](mailto:sotf@sfgov.org). Copies of the Sunshine Ordinance can be obtained from the Clerk of the Sunshine Task Force, the San Francisco Public Library and on the City's website at [www.sfgov.org](http://www.sfgov.org).

### **Lobbyist Registration and Reporting Requirements**

Individuals and entities that influence or attempt to influence local legislative or administrative action may be required by the San Francisco Lobbyist Ordinance [SF Campaign & Governmental Conduct Code §2.100, et. seq] to register and report lobbying activity. For more information about the Lobbyist Ordinance, please contact the Ethics Commission at: 25 Van Ness Avenue, 2<sup>nd</sup> Floor, San Francisco, CA 94102; telephone (415) 252-3100, fax (415) 252-3112, web site at [www.sfgov.org/ethics](http://www.sfgov.org/ethics).

Posted: May 22, 2013





**SF Environment**

**Our home. Our city. Our planet.**



EDWIN M. LEE  
Mayor

MELANIE NUTTER  
Director

**CITY AND COUNTY OF SAN FRANCISCO  
COMMISSION ON THE ENVIRONMENT**

**REGULAR MEETING  
DRAFT MINUTES**

**TUESDAY, MAY 28, 2013, 5:00 P.M.**

**CITY HALL, ROOM 416, SAN FRANCISCO, CA 94102**

GOVERNMENT  
DOCUMENTS DEPT

JUN 12 2013

SAN FRANCISCO  
PUBLIC LIBRARY

**COMMISSION MEMBERS:** Commissioners Joshua Arce (President), Angelo King (Vice President), Ruth Gravanis, Nicholas Josefowitz, Alan Mok, Heather Stephenson and Johanna Wald

**ORDER OF BUSINESS**

**Public comment will be taken before the Commission takes action on any item.**

- 1. Call to Order and Roll Call.** The Commission on the Environment meeting convened at 5:08 p.m. Present: Commissioners Arce, King, Gravanis, Stephenson and Wald; Excused: Commissioners Josefowitz and Mok.
- 2. Approval of Minutes of the March 26, 2013 Commission on the Environment Draft Meeting.** (Explanatory Document: March 26, 2013 Commission on the Environment Approved Minutes) (Discussion and Action) Upon Motion by Commissioner Wald, second by Commissioner Gravanis, the March 26, 2013 Commission Meeting Minutes were approved without objection (AYES: Commissioners Arce, King, Gravanis, Stephenson and Wald; Absent: Commissioners Josefowitz and Mok).
- 3. Public Comments:** Members of the public may address the Commission on matters that are within the Commission's jurisdiction and are not on today's agenda. There was no public comment at this time.
- 4. Review and Approval of Draft Resolution 2013-05-COE in support of the Department of the Environment's Grant for Brownfields Outreach Services.** (Explanatory Documents: Draft Resolution and Request for Proposal) Sponsor: Commissioner Angelo King, Speakers: Anne Eng, Environmental Justice Program Manager and Meredith Thomas, San Francisco Parks Alliance (Discussion and Action)

Commissioner King reported on the Commission Operations Committee approval of the Resolution for recommendation to the Commission and his concern that the judgment made did

Department of the Environment, City and County of San Francisco  
1455 Market Street, Suite 1200, San Francisco, CA 94103  
Telephone: (415) 355-3700 • Fax: (415) 554-6393

Email: [environment@sfgov.org](mailto:environment@sfgov.org) • [www.sfenvironment.org](http://www.sfenvironment.org)

100% Post-Consumer Recycled Paper

not adequately address diversity and the award recipient's ability to perform outreach in the Bayview community. He recognized San Francisco Parks Alliance as the authority on the Blue Greenway, but spoke of the importance of working with a group that is familiar with and engaged with people of color, low-income communities, and working families.

Ms. Anne Eng reported that the Blue Greenway project is an open space waterfront corridor spanning from AT&T Park to Candlestick Park that has been in development for approximately ten years and is being led primarily by the Port of San Francisco, who has worked in partnership with several groups including San Francisco Parks Alliance. The Department is one link in a larger effort to build the Blue Greenway. She explained that the Blue Greenway project team approached the Department asking for help to seek Environmental Protection Agency (EPA) Brownfields grant money to augment and leverage the available City Port funds for the Blue Greenway. Acquiring more federal dollars would provide an opportunity to address some of the gaps in the Blue Greenway and to identify non-Port owned parcels that could be linked with the Blue Greenway. Funding was applied for and a grant was awarded to the Department of the Environment for Brownfields assessment. The EPA also awarded a separate grant to Hunters Point Family for Brownfields job training, and Hunters Point Family is partnering with Young Community Developers for that job training. The Department's role for the public outreach component includes having quarterly meetings, producing a factsheet, requesting input from residents, and supporting corridors so that people can enjoy the waterfront in the southeast sector.

Ms. Eng reported on the Department's application and evaluation process for the proposals received. She reported that San Francisco Parks Alliance received the highest score based on their time commitment, ability to leverage the project through existing grants, and organizational capacity to address the complexities of the project that they have been the lead on for many years. Ms. Eng stated that in order to support capacity and the limited dollars assigned to the project, it was unclear how the second place applicant, A. Philip Randolph Institute, could provide the management and required time to coordinate the project. Ms. Eng expressed her confidence in working with the San Francisco Parks Alliance and Bayview groups to conduct outreach for this project and urged approval of the grant award.

Commissioner Arce discussed the Department's important role in promoting environmental justice and diversity and the need to support sustainable communities from within, in particular the southeast sector. Ms. Eng reported that concerns have been discussed and shared with San Francisco Parks Alliance, and that there is a commitment to make the project as diverse as possible and engage residents in a meaningful way. The Department's outreach team would be linked with non-profit organizations working in the Bayview neighborhood to provide community engagement. Commissioner Arce inquired whether the San Francisco Parks Alliance manager is doing work on the potential contaminated sites in Bayview Hunters Point. Ms. Eng stated that those sites would be addressed and aligned with Blue Greenway work. Commissioner Arce stated that he would be concerned if there would not be a partner or personnel assigned to the project from the impacted community to address the ten potentially contaminated sites.

Commissioner Gravanis expressed her support of the Department's process for reviewing grant proposals and for the organizational capacity of San Francisco Parks Alliance, but shared some of the concerns that had been raised. She stated that she hopes that it is understood that the scope of the work is not only outreach but to gather input from the community, which she feels would be done in a more thorough way by a group in the community. She inquired whether San

Francisco Parks Alliance could subcontract tasks to Bayview organizations so that the outreach work can be done by people in the community. Ms. Eng discussed the difficulty in subcontracting the limited amount of outreach dollars assigned to the project. She stated that San Francisco Parks Alliance is doing additional fundraising to work with a Bayview partner.

Commissioner Wald stated that the criteria in the Request for Proposal(s) should have emphasized the need for community participation or partnering with community groups if that was to be the intended result. She suggested reviewing proposal specifications more thoroughly in the future and questioned the ability to impose a criterion that was not part of the process to begin with. Commissioner Arce suggested the possibility of reissuing the RFP. Commissioner Stephenson suggested that community-based grants that have an outreach or engagement component should include a numbering system in the RFP that would allocate a percentage of importance to a community-based organization.

Ms. Meredith Thomas, Director of Policy and Stewardship, San Francisco Parks Alliance stated that the Blue Greenway is a project that they have been managing as a non-profit community-based partner in San Francisco for a number of years. She reported that the San Francisco Parks Alliance comes from the merger of two preexisting organizations, one of which was the Neighborhood Parks Council, a grassroots community-driven advocacy organization supporting parks and open space, and is the organization she was running at the time of the merger. Their practice has been to start friends of park groups with a lens on parks and open space and work with neighborhood groups and neighbors to empower them to have a voice in their parks. Ms. Thomas stated that the San Francisco Parks Alliance does not necessarily focus on workforce development or public health, so she would like to partner with other agencies for that part of the work. She stated that the San Francisco Parks Alliance has the infrastructure to manage the Blue Greenway and is trying to develop a relationship with Hunters Point Family and Parks 94124 to engage in outreach. San Francisco Parks Alliance is not a Bayview-based organization but does work citywide, and their intention is to work with everyone they should be working with.

#### Public Comment:

Mr. James Bryant, Western Regional Director, A. Philip Randolph Institute, discussed the success of their work removing the Hunters Point power plant in the Bayview neighborhood. He stated that the group has the capacity to perform the required work for the Blue Greenway and would like to work with San Francisco Parks Alliance on the project. Mr. Bryant discussed the positive business relationship that A. Phillip Randolph Institute has with people in the neighborhood and the importance of making sure the community is part of the Blue Greenway process.

Ms. Jackie Flynn, Executive Director, A. Philip Randolph Institute, reported on the group's mission to serve low-income communities of color by fighting for racial equality and social justice. A. Philip Randolph Institute offers public-assistance programs that empower and educate San Francisco residents, specifically focusing on the Bayview Hunters Point neighborhood offering community outreach, vocational skills training, and employment services to both adolescent youth as well as adults. She stated that a report found that the brownfields program may unintentionally exacerbate historical gentrification and displacement of low-income and minority communities through the cleanup of brownfields. Ms. Flynn spoke of her concern that the grant specifically calls for outreach and without the engagement of community members, development will happen, and residents will be pushed out as house prices increase. She

addressed the minimal amount of time allocated to the project that was a point of concern in the proposal, stating that she works 24 hours a day for the organization and dedicates her salary to employ Bayview Hunters Point residents. She introduced staff, clients and residents and asked the Commission to reconsider their decision on the proposal.

Ms. Sala Chandler, Cultural Village Tribal Council, and community activist, stated that A. Philip Randolph Institute is the only program in the Bayview Hunters Point neighborhood representing children and adults and is representing her 18-year old son in finding him employment this summer. She spoke of her concern in not awarding a grant to an organization that has been advocating for young people to be involved in outreach and asked the Commission to reconsider their decision on the proposal.

Mr. Tim Henderson, Performance Poet, Teaching Artist, and Outreach Coordinator for A. Philip Randolph Institute described his work, residency, and involvement in the Bayview community that keeps youth engaged in productive activities. He spoke of his work with youth reviewing internship applications and counseling youth to assimilate and advance in society.

Ms. Deirdre Smith, Alice Griffith resident, spoke of her concern about people that falsely advertise doing outreach in the community and in public housing. She stated that what is needed is someone such as A. Philip Randolph Institute, who does not have a problem coming out to the community and welcomes the community as they do their outreach.

Deputy Director Assmann confirmed with Ms. Eng that the project would not be adversely affected if a decision was continued to the July Commission meeting and suggested that the Department seek additional funding that could be added to the grant to subcontract to a local community-based organization to partner with San Francisco Parks Alliance on the project. Ms. Eng reported on her work on an RFP to be issued within ten days on peer-to-peer education to support Integrated Pest Management work on public housing sites. She stated that the Brownfields RFP can be reissued if necessary and/or the existing budget for the project can be augmented. Ms. Eng reported that a technical consultant will be hired and was hoping to schedule a project kickoff meeting within six weeks. Commissioner Arce spoke in support of the two groups working together and suggested continuing the discussion to explore fully funding both proposals. Commissioner King motioned, second by Commissioner Gravanis to continue this agenda item to the July 22 Commission meeting to work on an alternate proposal (AYES: Commissioners Arce, King, Gravanis, Stephenson and Wald; Absent: Commissioners Josefowitz and Mok).

Commissioner King left the meeting at this time.

5. **Review and Approval of Draft Resolution 2013-07-COE of Commission Support for Assembly Bill (AB)521 (Hueso and Stone) Marine Plastic Pollution Producer Responsibility.** (Explanatory Documents: Approved Resolution, AB521 and AB521 Fact Sheet) Sponsor: Commissioner Ruth Gravanis; Speaker: Darby Hoover, Senior Resource Specialist, Natural Resources Defense Council (Discussion and Action)

Commissioner Gravanis reported on the Policy Committee's review and recommendation for approval of the Resolution in support of the Marine Plastic Pollution Producer Responsibility program and proposed amendments to the Resolution.

Ms. Darby Hoover reported that AB521, the original motivator for this Resolution, was not approved by the State Assembly Appropriations Committee and will not be taken up again. NRDC, as the policy lead, does intend to initiate a similar bill in December/January and is in favor of approving the Resolution that does not specifically refer to AB521, but would support the key tenets that is hoped to be included in subsequent legislation. The proposal will help reduce the amount of plastic waste that pollutes California's oceans, waterways, and beaches and establish a new program to prevent plastic pollution from reaching the marine environment by requiring producers of plastic packaging to be responsible for reducing this pollution.

Ms. Hoover reported that the idea is to require California to adopt a statewide goal to reduce marine plastic pollution by given targets, would identify items that are top contributors to plastic pollution, set reduction targets for these items, require producers to meet targets for reductions by established timeframes, and require producers to pay for the administration of the program. Since San Francisco is recognized as a leader in zero waste strategies, a Resolution supporting the key tenets of marine debris producer responsibility would advance advocacy and support of the key principles in the upcoming new legislation.

Commissioner Stephenson motioned to amend the Resolution Page 3, starting with line 5, to rearrange wording, second by Commissioner Wald. Approved AYES: Commissioners Arce, King, Gravanis, Stephenson and Wald; Absent: Commissioners Josefowitz and Mok (Reference approved Resolution 007-13-COE). Upon Motion by Commissioner Wald, second by Commissioner Gravanis, Resolution 007-13-COE was approved as amended without objection (AYES: Commissioners King, Gravanis, Stephenson and Wald; Absent: Commissioners Josefowitz, King and Mok).

**6. Review and Approval of Draft Resolution 2013-08-COE in support of Zero Waste Grant Award Funding Recommendations.** (Explanatory Documents: Approved Resolution, Grant Funding Recommendations, and Zero Waste Grant Request for Proposal) Sponsor: Melanie Nutter, Director; Speaker: Alexa Kielty, Residential Zero Waste Assistant)(Discussion and Action)

Ms. Alexa Kielty reported on the grant and review process for \$608,000 in available grant funds and a \$240,000 inter-departmental transfer for a total of \$848,000. She stated that the Zero Waste grant interview panel recommended nine organizations to receive zero waste grant funding and one organization to receive an inter-departmental transfer for the 2013-15 fiscal years. The selection criteria heavily weighs the project's cost per ton but does consider projects that focus on tons difficult to divert from landfill as well as projects that work in underserved neighborhoods. The cost per ton on average for the programs funded are \$144 per ton, which is about half of what it costs for Recology to divert one ton of waste. If the grantees achieve their projected goals, it will prove to be a very cost-effective grant program. Ms. Kielty reported that in the past ten years, most grantees have achieved and/or surpassed their goals.

Commissioner Wald requested that an annual report be provided to the Commission on the success of past-year grants. Commissioner Arce confirmed with Ms. Kielty that there was an opportunity to bring in new applicants and inquired about the composition of the interview panel, which Ms. Kielty reported on. Commissioner Arce suggested expanding the program to bring in new applicants to support existing programs and to include capacity building. Upon Motion by Commissioner Gravanis, second by Commissioner Stephenson, Resolution 008-13-COE



was approved without objection (AYES: Commissioners Arce, Gravanis, Stephenson and Wald; Absent: Commissioners Josefowitz, King, and Mok).

7. **Review and Approval of Draft Resolution File 2013-09-COE to Propose Amendments to Commission Resolution 004-13-COE in support of the Monterey Bay National Marine Sanctuary Expansion.** (Explanatory Document: Draft and Approved Resolution File 2013-09-COE) Sponsor: Melanie Nutter, Director; Speaker: Commissioner Ruth Gravanis (Discussion and Action)

Commissioner Gravanis and Deputy Director Assmann reported that the Mayor's Office had requested proposed amendments to the Resolution that were not included in the prior Resolution of support. Commissioner Gravanis read the amendment into the record that is reflected on Page 3 starting with line 19 of the Draft Resolution. She recommended that the amended clause be moved to Page 3, line 7. Upon Motion by Commissioner Gravanis, second by Commissioner Stephenson, Resolution 009-13-COE was approved as amended (AYES: Commissioners Arce, Gravanis, Stephenson and Wald; Absent: Commissioners Josefowitz, King, and Mok).

8. **Overview and Possible Action on the Commission on the Environment's Options for Community Meetings.** Sponsors: Commissioners Joshua Arce and Angelo King; Speaker: Donald Oliveira, Public Outreach Program Manager (Discussion and Possible Action)

Mr. Donald Oliveira reported on three tenets that were formulated by the Outreach team for bringing Commission meetings into the community (1) to offer meaningful opportunities for San Francisco communities and residents to engage with the Commission; (2) offer the hosting communities an opportunity to discuss what issues and successes mean the most to them; and (3) provide the Commission an opportunity to directly engage with residents in their own neighborhood.

Mr. Oliveira reported that the Outreach team recommended two options (1) selecting a future date to host a full Commission meeting in a selected neighborhood with support of the selected site. Mr. Oliveira discussed challenges in coordinating the important and time-sensitive decisions the Commission has to make on a regular basis with discussions relevant to community members and suggested that the agenda order be adjusted accordingly; and (2) engaging in a less formal Commission meeting in a community-organizing setting where a topic and location is selected ahead of time and allows the Commission to be part of a visioning and brainstorming session on how a community can tackle an issue that is important to them and help with programming, campaign meetings, and brainstorming sessions. Mr. Oliveira stated that with the second option, existing resources of the Department can be leveraged. Creating a space and timing that meets the needs of the Commission and chosen neighborhood would be required. It was suggested that the Commission consider holding the September full Commission meeting in the community and schedule a pilot meeting in June at a Freespace location.

Commissioner Stephenson inquired about the Operations Committee recommendation to hold a Committee meeting in the neighborhood versus a Commission meeting. Mr. Oliveira suggested starting with a full Commission pilot meeting in June and regular meeting in September, and then reviewing opportunities for a future Committee meeting. Commissioner Stephenson inquired if a meeting space or neighborhood has been identified. Mr. Oliveira reported that discussions have been held to locate a current meeting space, and selection of a neighborhood to hold additional meetings will be chosen after the launch of the City's Eco Districts campaign.



Commissioner Gravanis discussed drawbacks of previous Commission neighborhood meetings and discussed the importance of selecting appropriate agenda items. She stated that the Commission's regular business might not be of interest to the community and spoke in support of the second option to choose issues relevant to the particular community for the Commission to engage on. Commissioner Wald spoke in support of the second option but felt that a regular meeting would also have its benefits to the community and recommended that a regular or special meeting be held in the community possibly once a year. Commissioner Wald stated that the concept of going to a community meeting place as a way to honor neighborhoods of the city is an effective means of receiving input into the Department's programs and issues. She stated that past community meetings were not planned in advance and did not have the required resources to insure the success of meetings. Commissioner Arce spoke in support of both options for community meetings.

Deputy Director Assmann discussed prior Commission community meetings that were well organized and had brought in a lot of neighborhood participation, but that subsequent meetings fell apart because of logistics. He discussed the need for adequate timing, outreach, planning, organization, and a selection of the right topics. Commissioners and Deputy Director Assmann discussed the expense of televising a community meeting on SFGTV. Commissioner Stephenson suggested that the meeting contain a live tweet.

Commissioner Wald motioned, second by Commissioner Stephenson to schedule a full Commission community meeting in September and a pilot meeting in June. She requested that a longer-term plan be prepared for future meetings (AYES: Commissioners Arce, Gravanis, Stephenson and Wald; Absent: Commissioners Josefowitz, King, and Mok).

Items 10 and 11 were heard before Item 9. Commissioner Wald left the meeting at this time. The meeting officially adjourned at 7:00 p.m. due to a loss of quorum. Items 9, and 12-19 were called for discussion after the meeting adjourned, and notes are included in the meeting minutes.

9. **Format Options for the Commission on the Environment's July Meeting on San Francisco Government Television Station (SFGTV).** Sponsor: Commissioner Joshua Arce; Speaker: Donald Oliveira, Public Outreach Program Manager (Discussion)

Mr. Donald Oliveira reported on plans to televise the July Commission meeting on San Francisco Government Television Station (SFGTV). He stated that there would be five to fifteen minutes of presentations from outreach and program staff to share Department environmental best practices with the community. Presentations and educational material can be shared during gaps and recesses in SFGTV programing. Plans are to work with SFGTV on how to embed videos on the Department's website in the future.

Mr. Oliveira stated that plans are to promote the filming of meetings and package it in a way so that programming can be viewed in the future. Clips of each Commission meeting can be created into a greatest hits video at the end of the year that can be packaged as an appendix to the annual report. He stated that there would also be Twitter capability with live questions. Commissioner Stephenson suggested testing the Twitter feedback because of its anonymous content. Commissioner Arce inquired about the upcoming presentation for the July meeting. Mr. Oliveira reported that a presentation is planned on a Department activity such as the healthy

homes initiative showing the ten best practices to eliminate toxins and unhealthy chemicals. Background details will be provided to the Commission and staff about best practices for television presentations.

Commissioner Stephenson suggested adding a Chyron ticker tape at the bottom of the screen that would include information on Department topics and website. Commissioner Gravanis suggested creating a method for measuring the effectiveness of televising meetings in order to justify the expense as a budget item in future years. Mr. Oliveira stated that information received from SFGTV shows that the viewership numbers are low so the strategy would be to repost the video on the Department's website and link to a YouTube station that goes to the Facebook site in order to continually promote what can be tracked internally. He suggested reviewing whether televising meetings would increase the interest of the general public through increased attendance at Commission meetings. Commissioner Gravanis suggested informally surveying the general public as to whether televising meetings results in more engagement, interest, and improvement in their eco-literacy. Deputy Director Assmann suggested that the Chyron feedback include the Department's contact email to send comments to so that participation can be measured.

**10. Review and Approval of Draft Resolution 2013-06-COE amending the Commission on the Environment's Bylaws to change the Commission's office location and the Operations Committee meeting location and schedule.** (Explanatory Documents: Notice of Proposed Bylaws Amendment and Draft Resolution) Sponsor and Speaker: David Assmann, Deputy Director (Discussion and Action)

Upon Motion by Commissioner Gravanis, second by Commissioner Wald, Resolution 006-13-COE to amend the Commission Bylaws was approved without objection (AYES: Commissioners Arce, Gravanis, Stephenson and Wald; Absent: Commissioners Josefowitz, King, and Mok).

**11. Review and Approval of Commission on the Environment Draft Standing Rules.** (Explanatory Document: Draft Standing Rules) Sponsor and Speaker: Commissioner Ruth Gravanis (Discussion and Action)

Commissioner Gravanis reported on the Policy Committee's review and recommendation of the Standing Rules for approval. She explained that the Standing Rules would include Commission rules, procedures, suggestions for how to take action, how to do business, and how processes work that the Commission adopts. Upon Motion by Commissioner Gravanis, second by Commissioner Stephenson the Standing Rules were approved (AYES: Commissioners Arce, Gravanis, Stephenson and Wald; Absent: Commissioners Josefowitz, King, and Mok).

**12. Operations Committee Chair's Report.** Highlights of the May 1, 2013 Meeting and Review of the Agenda for the August 14, 2013 Meeting. (Information and Discussion)

Commissioner Stephenson reported that the Operations Committee at its May 1 meeting recommended to the Commission review of the Brownfields grant and held discussions on (1) community meeting opportunities; (2) challenges in buying green products in San Francisco until an improved inventory management system is established; and (3) Department budget shortfalls that have been resolved and remaining. Commissioners Arce, Gravanis, and Deputy Director

Assmann discussed options for general fund support and the possibility of revisiting this possibility in the next fiscal year.

**13. Policy Committee Report.** (Information and Discussion)

Chairs Report: Highlights of the April 8 and May 13, 2013 Meetings and review of the Agenda for the June 10, 2013 Meeting to be held at City Hall, Room 421.

Commissioner Gravanis reported that the April 8th meeting included (1) a discussion on marine plastics pollution producer responsibility; (2) an update on the Climate Action Strategy; (3) broadening carbon fund projects to include other environmental benefits; (4) review of the Commission and Committee accomplishments; and (5) review of Draft Standing Rules of the Commission. She reported that the May meeting included (1) an update by the San Francisco Public Utilities Commission representative on the CleanPowerSF program; (2) update from Recology on the refuse rate application process; (3) approval of support for the marine plastics pollution producer responsibility for recommendation to the Commission; and (4) approval of Zero Waste grants for recommendation to the Commission.

**14. Commission Secretary's Report.** (Explanatory Document: Commission Secretary's Report and Correspondence Log) (Information and Discussion)

Monica Fish, Commission Secretary

- **Communications and Correspondence**
- **Update on City Legislation**

Commission Secretary Fish provided a written report on (1) communications and correspondence received and an update on City legislation since the last Commission meeting in March. A written update was provided by Mr. Guillermo Rodriguez, Department Policy Director, on state legislative priorities. Commissioners Arce and Gravanis requested a discussion on how the City's legislative priorities are advocated for in Sacramento. Commissioner Gravanis suggested an informational presentation on how the State Legislative Committee does business. Deputy Director Assmann provided information on the city, state and federal lobbyist process. Commissioner Arce inquired about AB1337, plastic bag recycling preempts local bag ordinance. Deputy Director Assmann reported that the City does not support a bill that preempts San Francisco's Ordinance.

**15. Director's Report.** Updates on Department of the Environment administrative and programmatic operations relating to Budget Planning, Strategic Planning, Clean Air/Transportation, Climate, Energy, Public Outreach and Education, Environmental Justice, Habitat Restoration, Green Building, Zero Waste, Toxics Reduction, and Urban Forestry. (Explanatory Document: Director's Report) (Information and Discussion)

Deputy Director Assmann reported that (1) the Department has a tentative date of June 26 for an Open House to welcome its new space and invitations will be issued to Commissioners; (2) the Department's budget will be transmitted to the Board of Supervisors Budget Analyst and Board of Supervisors on June 3, and a budget hearing is scheduled for June 17. Final approval will be in July; and (3) the Climate Action Strategy is soon to be released. A written report was provided.

**16. Announcements.** (Information and Discussion) There were no Commissioner announcements made at this time.

- 17. President's Announcements.** (Information and Discussion) Commissioner Arce announced that there is interest by the San Francisco Public Utilities Commission to hold a joint meeting.
- 18. New Business/Future Agenda Items.** (Information, Discussion and Possible Action) Commissioner Arce suggested an informational presentation on the process for establishing the Department's environmental priorities into City priorities and how they are advocated for by the City's lobbying presence in Sacramento. Commissioner Gravanis requested a review of the Draft Legislative Plan before it is finalized. Deputy Director Assmann stated that he would check the schedule for adoption of the legislative plan, but tentatively suggested that the Commission review the draft plan in November before it is finalized in January. Commissioner Gravanis suggested a presentation by the Mayor's Office on how the Mayor's Office sets its agenda for state legislation either at a Commission or Committee meeting, or other venue. Commissioner Arce suggested that the Commission be involved in setting legislative priorities.
- 19. Public Comments:** Members of the public may address the Commission on matters that are within the Commission's jurisdiction and are not on today's agenda. There was no public comment at this time.
- 20. Adjournment.** The meeting adjourned at 7:00 p.m. due to a loss of quorum. Items 9, 13-17 were called for discussion and notes were taken and included in the Minutes. Discussion adjourned at 7:33 p.m.

Monica Fish, Commission Secretary;  
TEL: (415) 355-3709; FAX: (415) 554-6393

**The next meeting of the Commission on the Environment is scheduled for Tuesday, July 23, 2013 at 5:00 p.m., City Hall, Room 416.**

*\*\* Copies of explanatory documents are available at (1) the Commission's office, 11 Grove Street, San Francisco, California between the hours of 9 a.m. and 5 p.m., (2) on the Commission's meeting website at <http://www.sfenvironment.org/commission/agendas> included with minutes by meeting date; (3) upon request to the Commission Secretary, at telephone number 415-355-3709, or via e-mail at [Monica.Fish@sfgov.org](mailto:Monica.Fish@sfgov.org). For an audio recording of Commission meetings, access this link <http://www.sfenvironment.org/commission/audio> and select the meeting date.*

Approved:



**SF Environment**

**Our home. Our city. Our planet.**



EDWIN M. LEE  
Mayor

MELANIE NUTTER  
Director

**CITY AND COUNTY OF SAN FRANCISCO  
COMMISSION ON THE ENVIRONMENT**

**REGULAR MEETING  
APPROVED MINUTES**

**TUESDAY, MAY 28, 2013, 5:00 P.M.**

**CITY HALL, ROOM 416, SAN FRANCISCO, CA 94102**

**GOVERNMENT  
DOCUMENTS DEPT**

**AUG 07 2013**

**SAN FRANCISCO  
PUBLIC LIBRARY**

**COMMISSION MEMBERS:** Commissioners Joshua Arce (President), Angelo King (Vice President), Ruth Gravanis, Nicholas Josefowitz, Alan Mok, Heather Stephenson and Johanna Wald

**ORDER OF BUSINESS**

**Public comment will be taken before the Commission takes action on any item.**

- 1. Call to Order and Roll Call.** The Commission on the Environment meeting convened at 5:08 p.m. Present: Commissioners Arce, King, Gravanis, Stephenson and Wald; Excused: Commissioners Josefowitz and Mok.
- 2. Approval of Minutes of the March 26, 2013 Commission on the Environment Draft Meeting.** (Explanatory Document: March 26, 2013 Commission on the Environment Approved Minutes) (Discussion and Action) Upon Motion by Commissioner Wald, second by Commissioner Gravanis, the March 26, 2013 Commission Meeting Minutes were approved without objection (AYES: Commissioners Arce, King, Gravanis, Stephenson and Wald; Absent: Commissioners Josefowitz and Mok).
- 3. Public Comments:** Members of the public may address the Commission on matters that are within the Commission's jurisdiction and are not on today's agenda. There was no public comment at this time.
- 4. Review and Approval of Draft Resolution 2013-05-COE in support of the Department of the Environment's Grant for Brownfields Outreach Services.** (Explanatory Documents: Draft Resolution and Request for Proposal) Sponsor: Commissioner Angelo King, Speakers: Anne Eng, Environmental Justice Program Manager and Meredith Thomas, San Francisco Parks Alliance (Discussion and Action)

Commissioner King reported on the Commission Operations Committee approval of the Resolution for recommendation to the Commission and his concern that the judgment made did

Department of the Environment, City and County of San Francisco

1455 Market Street, Suite 1200, San Francisco, CA 94103

Telephone: (415) 355-3700 • Fax: (415) 554-6393

Email: [environment@sfgov.org](mailto:environment@sfgov.org) • [www.sfenvironment.org](http://www.sfenvironment.org)

100% Post-Consumer Recycled Paper



not adequately address diversity and the award recipient's ability to perform outreach in the Bayview community. He recognized San Francisco Parks Alliance as the authority on the Blue Greenway, but spoke of the importance of working with a group that is familiar with and engaged with people of color, low-income communities, and working families.

Ms. Anne Eng reported that the Blue Greenway project is an open space waterfront corridor spanning from AT&T Park to Candlestick Park that has been in development for approximately ten years and is being led primarily by the Port of San Francisco, who has worked in partnership with several groups including San Francisco Parks Alliance. The Department is one link in a larger effort to build the Blue Greenway. She explained that the Blue Greenway project team approached the Department asking for help to seek Environmental Protection Agency (EPA) Brownfields grant money to augment and leverage the available City Port funds for the Blue Greenway. Acquiring more federal dollars would provide an opportunity to address some of the gaps in the Blue Greenway and to identify non-Port owned parcels that could be linked with the Blue Greenway. Funding was applied for and a grant was awarded to the Department of the Environment for Brownfields assessment. The EPA also awarded a separate grant to Hunters Point Family for Brownfields job training, and Hunters Point Family is partnering with Young Community Developers for that job training. The Department's role for the public outreach component includes having quarterly meetings, producing a factsheet, requesting input from residents, and supporting corridors so that people can enjoy the waterfront in the southeast sector.

Ms. Eng reported on the Department's application and evaluation process for the proposals received. She reported that San Francisco Parks Alliance received the highest score based on their time commitment, ability to leverage the project through existing grants, and organizational capacity to address the complexities of the project that they have been the lead on for many years. Ms. Eng stated that in order to support capacity and the limited dollars assigned to the project, it was unclear how the second place applicant, A. Philip Randolph Institute, could provide the management and required time to coordinate the project. Ms. Eng expressed her confidence in working with the San Francisco Parks Alliance and Bayview groups to conduct outreach for this project and urged approval of the grant award.

Commissioner Arce discussed the Department's important role in promoting environmental justice and diversity and the need to support sustainable communities from within, in particular the southeast sector. Ms. Eng reported that concerns have been discussed and shared with San Francisco Parks Alliance, and that there is a commitment to make the project as diverse as possible and engage residents in a meaningful way. The Department's outreach team would be linked with non-profit organizations working in the Bayview neighborhood to provide community engagement. Commissioner Arce inquired whether the San Francisco Parks Alliance manager is doing work on the potential contaminated sites in Bayview Hunters Point. Ms. Eng stated that those sites would be addressed and aligned with Blue Greenway work. Commissioner Arce stated that he would be concerned if there would not be a partner or personnel assigned to the project from the impacted community to address the ten potentially contaminated sites.

Commissioner Gravanis expressed her support of the Department's process for reviewing grant proposals and for the organizational capacity of San Francisco Parks Alliance, but shared some of the concerns that had been raised. She stated that she hopes that it is understood that the scope of the work is not only outreach but to gather input from the community, which she feels would be done in a more thorough way by a group in the community. She inquired whether San



Francisco Parks Alliance could subcontract tasks to Bayview organizations so that the outreach work can be done by people in the community. Ms. Eng discussed the difficulty in subcontracting the limited amount of outreach dollars assigned to the project. She stated that San Francisco Parks Alliance is doing additional fundraising to work with a Bayview partner.

Commissioner Wald stated that the criteria in the Request for Proposal(s) should have emphasized the need for community participation or partnering with community groups if that was to be the intended result. She suggested reviewing proposal specifications more thoroughly in the future and questioned the ability to impose a criterion that was not part of the process to begin with. Commissioner Arce suggested the possibility of reissuing the RFP. Commissioner Stephenson suggested that community-based grants that have an outreach or engagement component should include a numbering system in the RFP that would allocate a percentage of importance to a community-based organization.

Ms. Meredith Thomas, Director of Policy and Stewardship, San Francisco Parks Alliance stated that the Blue Greenway is a project that they have been managing as a non-profit community-based partner in San Francisco for a number of years. She reported that the San Francisco Parks Alliance comes from the merger of two preexisting organizations, one of which was the Neighborhood Parks Council, a grassroots community-driven advocacy organization supporting parks and open space, and is the organization she was running at the time of the merger. Their practice has been to start friends of park groups with a lens on parks and open space and work with neighborhood groups and neighbors to empower them to have a voice in their parks. Ms. Thomas stated that the San Francisco Parks Alliance does not necessarily focus on workforce development or public health, so she would like to partner with other agencies for that part of the work. She stated that the San Francisco Parks Alliance has the infrastructure to manage the Blue Greenway and is trying to develop a relationship with Hunters Point Family and Parks 94124 to engage in outreach. San Francisco Parks Alliance is not a Bayview-based organization but does work citywide, and their intention is to work with everyone they should be working with.

#### Public Comment:

Mr. James Bryant, Western Regional Director, A. Philip Randolph Institute, discussed the success of their work removing the Hunters Point power plant in the Bayview neighborhood. He stated that the group has the capacity to perform the required work for the Blue Greenway and would like to work with San Francisco Parks Alliance on the project. Mr. Bryant discussed the positive business relationship that A. Philip Randolph Institute has with people in the neighborhood and the importance of making sure the community is part of the Blue Greenway process.

Ms. Jackie Flynn, Executive Director, A. Philip Randolph Institute, reported on the group's mission to serve low-income communities of color by fighting for racial equality and social justice. A. Philip Randolph Institute offers public-assistance programs that empower and educate San Francisco residents, specifically focusing on the Bayview Hunters Point neighborhood offering community outreach, vocational skills training, and employment services to both adolescent youth as well as adults. She stated that a report found that the brownfields program may unintentionally exacerbate historical gentrification and displacement of low-income and minority communities through the cleanup of brownfields. Ms. Flynn spoke of her concern that the grant specifically calls for outreach and without the engagement of community members, development will happen, and residents will be pushed out as house prices increase. She

addressed the minimal amount of time allocated to the project that was a point of concern in the proposal, stating that she works 24 hours a day for the organization and dedicates her salary to employ Bayview Hunters Point residents. She introduced staff, clients and residents and asked the Commission to reconsider their decision on the proposal.

Ms. Sala Chandler, Cultural Village Tribal Council, and community activist, stated that A. Philip Randolph Institute is the only program in the Bayview Hunters Point neighborhood representing children and adults and is representing her 18-year old son in finding him employment this summer. She spoke of her concern in not awarding a grant to an organization that has been advocating for young people to be involved in outreach and asked the Commission to reconsider their decision on the proposal.

Mr. Tim Henderson, Performance Poet, Teaching Artist, and Outreach Coordinator for A. Philip Randolph Institute described his work, residency, and involvement in the Bayview community that keeps youth engaged in productive activities. He spoke of his work with youth reviewing internship applications and counseling youth to assimilate and advance in society.

Ms. Deirdre Smith, Alice Griffith resident, spoke of her concern about people that falsely advertise doing outreach in the community and in public housing. She stated that what is needed is someone such as A. Philip Randolph Institute, who does not have a problem coming out to the community and welcomes the community as they do their outreach.

Deputy Director Assmann confirmed with Ms. Eng that the project would not be adversely affected if a decision was continued to the July Commission meeting and suggested that the Department seek additional funding that could be added to the grant to subcontract to a local community-based organization to partner with San Francisco Parks Alliance on the project. Ms. Eng reported on her work on an RFP to be issued within ten days on peer-to-peer education to support Integrated Pest Management work on public housing sites. She stated that the Brownfields RFP can be reissued if necessary and/or the existing budget for the project can be augmented. Ms. Eng reported that a technical consultant will be hired and was hoping to schedule a project kickoff meeting within six weeks. Commissioner Arce spoke in support of the two groups working together and suggested continuing the discussion to explore fully funding both proposals. Commissioner King motioned, second by Commissioner Gravanis to continue this agenda item to the July 22 Commission meeting to work on an alternate proposal (AYES: Commissioners Arce, King, Gravanis, Stephenson and Wald; Absent: Commissioners Josefowitz and Mok).

Commissioner King left the meeting at this time.

5. **Review and Approval of Draft Resolution 2013-07-COE of Commission Support for Assembly Bill (AB)521 (Hueso and Stone) Marine Plastic Pollution Producer Responsibility.** (Explanatory Documents: Approved Resolution, AB521 and AB521 Fact Sheet) Sponsor: Commissioner Ruth Gravanis; Speaker: Darby Hoover, Senior Resource Specialist, Natural Resources Defense Council (Discussion and Action)

Commissioner Gravanis reported on the Policy Committee's review and recommendation for approval of the Resolution in support of the Marine Plastic Pollution Producer Responsibility program and proposed amendments to the Resolution.

Ms. Darby Hoover reported that AB521, the original motivator for this Resolution, was not approved by the State Assembly Appropriations Committee and will not be taken up again. NRDC, as the policy lead, does intend to initiate a similar bill in December/January and is in favor of approving the Resolution that does not specifically refer to AB521, but would support the key tenets that is hoped to be included in subsequent legislation. The proposal will help reduce the amount of plastic waste that pollutes California's oceans, waterways, and beaches and establish a new program to prevent plastic pollution from reaching the marine environment by requiring producers of plastic packaging to be responsible for reducing this pollution.

Ms. Hoover reported that the idea is to require California to adopt a statewide goal to reduce marine plastic pollution by given targets, would identify items that are top contributors to plastic pollution, set reduction targets for these items, require producers to meet targets for reductions by established timeframes, and require producers to pay for the administration of the program. Since San Francisco is recognized as a leader in zero waste strategies, a Resolution supporting the key tenets of marine debris producer responsibility would advance advocacy and support of the key principles in the upcoming new legislation.

Commissioner Stephenson motioned to amend the Resolution Page 3, starting with line 5, to rearrange wording, second by Commissioner Wald. Approved AYES: Commissioners Arce, King, Gravanis, Stephenson and Wald; Absent: Commissioners Josefowitz and Mok (Reference approved Resolution 007-13-COE). Upon Motion by Commissioner Wald, second by Commissioner Gravanis, Resolution 007-13-COE was approved as amended without objection (AYES: Commissioners King, Gravanis, Stephenson and Wald; Absent: Commissioners Josefowitz, King and Mok).

**6. Review and Approval of Draft Resolution 2013-08-COE in support of Zero Waste Grant Award Funding Recommendations.** (Explanatory Documents: Approved Resolution, Grant Funding Recommendations, and Zero Waste Grant Request for Proposal) Sponsor: Melanie Nutter, Director; Speaker: Alexa Kieilty, Residential Zero Waste Assistant)(Discussion and Action)

Ms. Alexa Kieilty reported on the grant and review process for \$608,000 in available grant funds and a \$240,000 inter-departmental transfer for a total of \$848,000. She stated that the Zero Waste grant interview panel recommended nine organizations to receive zero waste grant funding and one organization to receive an inter-departmental transfer for the 2013-15 fiscal years. The selection criteria heavily weighs the project's cost per ton but does consider projects that focus on tons difficult to divert from landfill as well as projects that work in underserved neighborhoods. The cost per ton on average for the programs funded are \$144 per ton, which is about half of what it costs for Recology to divert one ton of waste. If the grantees achieve their projected goals, it will prove to be a very cost-effective grant program. Ms. Kieilty reported that in the past ten years, most grantees have achieved and/or surpassed their goals.

Commissioner Wald requested that an annual report be provided to the Commission on the success of past-year grants. Commissioner Arce confirmed with Ms. Kieilty that there was an opportunity to bring in new applicants and inquired about the composition of the interview panel, which Ms. Kieilty reported on. Commissioner Arce suggested expanding the program to bring in new applicants to support existing programs and to include capacity building. Upon Motion by Commissioner Gravanis, second by Commissioner Stephenson, Resolution 008-13-COE

was approved without objection (AYES: Commissioners Arce, Gravanis, Stephenson and Wald; Absent: Commissioners Josefowitz, King, and Mok).

7. **Review and Approval of Draft Resolution File 2013-09-COE to Propose Amendments to Commission Resolution 004-13-COE in support of the Monterey Bay National Marine Sanctuary Expansion.** (Explanatory Document: Draft and Approved Resolution File 2013-09-COE) Sponsor: Melanie Nutter, Director; Speaker: Commissioner Ruth Gravanis (Discussion and Action)

Commissioner Gravanis and Deputy Director Assmann reported that the Mayor's Office had requested proposed amendments to the Resolution that were not included in the prior Resolution of support. Commissioner Gravanis read the amendment into the record that is reflected on Page 3 starting with line 19 of the Draft Resolution. She recommended that the amended clause be moved to Page 3, line 7. Upon Motion by Commissioner Gravanis, second by Commissioner Stephenson, Resolution 009-13-COE was approved as amended (AYES: Commissioners Arce, Gravanis, Stephenson and Wald; Absent: Commissioners Josefowitz, King, and Mok).

8. **Overview and Possible Action on the Commission on the Environment's Options for Community Meetings.** Sponsors: Commissioners Joshua Arce and Angelo King; Speaker: Donald Oliveira, Public Outreach Program Manager (Discussion and Possible Action)

Mr. Donald Oliveira reported on three tenets that were formulated by the Outreach team for bringing Commission meetings into the community (1) to offer meaningful opportunities for San Francisco communities and residents to engage with the Commission; (2) offer the hosting communities an opportunity to discuss what issues and successes mean the most to them; and (3) provide the Commission an opportunity to directly engage with residents in their own neighborhood.

Mr. Oliveira reported that the Outreach team recommended two options (1) selecting a future date to host a full Commission meeting in a selected neighborhood with support of the selected site. Mr. Oliveira discussed challenges in coordinating the important and time-sensitive decisions the Commission has to make on a regular basis with discussions relevant to community members and suggested that the agenda order be adjusted accordingly; and (2) engaging in a less formal Commission meeting in a community-organizing setting where a topic and location is selected ahead of time and allows the Commission to be part of a visioning and brainstorming session on how a community can tackle an issue that is important to them and help with programming, campaign meetings, and brainstorming sessions. Mr. Oliveira stated that with the second option, existing resources of the Department can be leveraged. Creating a space and timing that meets the needs of the Commission and chosen neighborhood would be required. It was suggested that the Commission consider holding the September full Commission meeting in the community and schedule a pilot meeting in June at a Freespace location.

Commissioner Stephenson inquired about the Operations Committee recommendation to hold a Committee meeting in the neighborhood versus a Commission meeting. Mr. Oliveira suggested starting with a full Commission pilot meeting in June and regular meeting in September, and then reviewing opportunities for a future Committee meeting. Commissioner Stephenson inquired if a meeting space or neighborhood has been identified. Mr. Oliveira reported that discussions have been held to locate a current meeting space, and selection of a neighborhood to hold additional meetings will be chosen after the launch of the City's Eco Districts campaign.

Commissioner Gravanis discussed drawbacks of previous Commission neighborhood meetings and discussed the importance of selecting appropriate agenda items. She stated that the Commission's regular business might not be of interest to the community and spoke in support of the second option to choose issues relevant to the particular community for the Commission to engage on. Commissioner Wald spoke in support of the second option but felt that a regular meeting would also have its benefits to the community and recommended that a regular or special meeting be held in the community possibly once a year. Commissioner Wald stated that the concept of going to a community meeting place as a way to honor neighborhoods of the city is an effective means of receiving input into the Department's programs and issues. She stated that past community meetings were not planned in advance and did not have the required resources to insure the success of meetings. Commissioner Arce spoke in support of both options for community meetings.

Deputy Director Assmann discussed prior Commission community meetings that were well organized and had brought in a lot of neighborhood participation, but that subsequent meetings fell apart because of logistics. He discussed the need for adequate timing, outreach, planning, organization, and a selection of the right topics. Commissioners and Deputy Director Assmann discussed the expense of televising a community meeting on SFGTV. Commissioner Stephenson suggested that the meeting contain a live tweet.

Commissioner Wald motioned, second by Commissioner Stephenson to schedule a full Commission community meeting in September and a pilot meeting in June. She requested that a longer-term plan be prepared for future meetings (AYES: Commissioners Arce, Gravanis, Stephenson and Wald; Absent: Commissioners Josefowitz, King, and Mok).

Items 10 and 11 were heard before Item 9. Commissioner Wald left the meeting at this time. The meeting officially adjourned at 7:00 p.m. due to a loss of quorum. Items 9, and 12-19 were called for discussion after the meeting adjourned, and notes are included in the meeting minutes.

9. **Format Options for the Commission on the Environment's July Meeting on San Francisco Government Television Station (SFGTV).** Sponsor: Commissioner Joshua Arce; Speaker: Donald Oliveira, Public Outreach Program Manager (Discussion)

Mr. Donald Oliveira reported on plans to televise the July Commission meeting on San Francisco Government Television Station (SFGTV). He stated that there would be five to fifteen minutes of presentations from outreach and program staff to share Department environmental best practices with the community. Presentations and educational material can be shared during gaps and recesses in SFGTV programing. Plans are to work with SFGTV on how to embed videos on the Department's website in the future.

Mr. Oliveira stated that plans are to promote the filming of meetings and package it in a way so that programming can be viewed in the future. Clips of each Commission meeting can be created into a greatest hits video at the end of the year that can be packaged as an appendix to the annual report. He stated that there would also be Twitter capability with live questions. Commissioner Stephenson suggested testing the Twitter feedback because of its anonymous content. Commissioner Arce inquired about the upcoming presentation for the July meeting. Mr. Oliveira reported that a presentation is planned on a Department activity such as the healthy



homes initiative showing the ten best practices to eliminate toxins and unhealthy chemicals. Background details will be provided to the Commission and staff about best practices for television presentations.

Commissioner Stephenson suggested adding a Chyron ticker tape at the bottom of the screen that would include information on Department topics and website. Commissioner Gravanis suggested creating a method for measuring the effectiveness of televising meetings in order to justify the expense as a budget item in future years. Mr. Oliveira stated that information received from SFGTV shows that the viewership numbers are low so the strategy would be to repost the video on the Department's website and link to a YouTube station that goes to the Facebook site in order to continually promote what can be tracked internally. He suggested reviewing whether televising meetings would increase the interest of the general public through increased attendance at Commission meetings. Commissioner Gravanis suggested informally surveying the general public as to whether televising meetings results in more engagement, interest, and improvement in their eco-literacy. Deputy Director Assmann suggested that the Chyron feedback include the Department's contact email to send comments to so that participation can be measured.

- 10. Review and Approval of Draft Resolution 2013-06-COE amending the Commission on the Environment's Bylaws to change the Commission's office location and the Operations Committee meeting location and schedule.** (Explanatory Documents: Notice of Proposed Bylaws Amendment and Draft Resolution) Sponsor and Speaker: David Assmann, Deputy Director (Discussion and Action)

Upon Motion by Commissioner Gravanis, second by Commissioner Wald, Resolution 006-13-COE to amend the Commission Bylaws was approved without objection (AYES: Commissioners Arce, Gravanis, Stephenson and Wald; Absent: Commissioners Josefowitz, King, and Mok).

- 11. Review and Approval of Commission on the Environment Draft Standing Rules.** (Explanatory Document: Draft Standing Rules) Sponsor and Speaker: Commissioner Ruth Gravanis (Discussion and Action)

Commissioner Gravanis reported on the Policy Committee's review and recommendation of the Standing Rules for approval. She explained that the Standing Rules would include Commission rules, procedures, suggestions for how to take action, how to do business, and how processes work that the Commission adopts. Upon Motion by Commissioner Gravanis, second by Commissioner Stephenson the Standing Rules were approved (AYES: Commissioners Arce, Gravanis, Stephenson and Wald; Absent: Commissioners Josefowitz, King, and Mok).

- 12. Operations Committee Chair's Report.** Highlights of the May 1, 2013 Meeting and Review of the Agenda for the August 14, 2013 Meeting. (Information and Discussion)

Commissioner Stephenson reported that the Operations Committee at its May 1 meeting recommended to the Commission review of the Brownfields grant and held discussions on (1) community meeting opportunities; (2) challenges in buying green products in San Francisco until an improved inventory management system is established; and (3) Department budget shortfalls that have been resolved and remaining. Commissioners Arce, Gravanis, and Deputy Director



Assmann discussed options for general fund support and the possibility of revisiting this possibility in the next fiscal year.

**13. Policy Committee Report.** (Information and Discussion)

Chairs Report: Highlights of the April 8 and May 13, 2013 Meetings and review of the Agenda for the June 10, 2013 Meeting to be held at City Hall, Room 421.

Commissioner Gravanis reported that the April 8th meeting included (1) a discussion on marine plastics pollution producer responsibility; (2) an update on the Climate Action Strategy; (3) broadening carbon fund projects to include other environmental benefits; (4) review of the Commission and Committee accomplishments; and (5) review of Draft Standing Rules of the Commission. She reported that the May meeting included (1) an update by the San Francisco Public Utilities Commission representative on the CleanPowerSF program; (2) update from Recology on the refuse rate application process; (3) approval of support for the marine plastics pollution producer responsibility for recommendation to the Commission; and (4) approval of Zero Waste grants for recommendation to the Commission.

**14. Commission Secretary's Report.** (Explanatory Document: Commission Secretary's Report and Correspondence Log) (Information and Discussion)

Monica Fish, Commission Secretary

- **Communications and Correspondence**
- **Update on City Legislation**

Commission Secretary Fish provided a written report on (1) communications and correspondence received and an update on City legislation since the last Commission meeting in March. A written update was provided by Mr. Guillermo Rodriguez, Department Policy Director, on state legislative priorities. Commissioners Arce and Gravanis requested a discussion on how the City's legislative priorities are advocated for in Sacramento. Commissioner Gravanis suggested an informational presentation on how the State Legislative Committee does business. Deputy Director Assmann provided information on the city, state and federal lobbyist process. Commissioner Arce inquired about AB1337, plastic bag recycling preempts local bag ordinance. Deputy Director Assmann reported that the City does not support a bill that preempts San Francisco's Ordinance.

**15. Director's Report.** Updates on Department of the Environment administrative and programmatic operations relating to Budget Planning, Strategic Planning, Clean Air/Transportation, Climate, Energy, Public Outreach and Education, Environmental Justice, Habitat Restoration, Green Building, Zero Waste, Toxics Reduction, and Urban Forestry. (Explanatory Document: Director's Report) (Information and Discussion)

Deputy Director Assmann reported that (1) the Department has a tentative date of June 26 for an Open House to welcome its new space and invitations will be issued to Commissioners; (2) the Department's budget will be transmitted to the Board of Supervisors Budget Analyst and Board of Supervisors on June 3, and a budget hearing is scheduled for June 17. Final approval will be in July; and (3) the Climate Action Strategy is soon to be released. A written report was provided.

**16. Announcements.** (Information and Discussion) There were no Commissioner announcements made at this time.

- 17. President's Announcements.** (Information and Discussion) Commissioner Arce announced that there is interest by the San Francisco Public Utilities Commission to hold a joint meeting.
- 18. New Business/Future Agenda Items.** (Information, Discussion and Possible Action) Commissioner Arce suggested an informational presentation on the process for establishing the Department's environmental priorities into City priorities and how they are advocated for by the City's lobbying presence in Sacramento. Commissioner Gravanis requested a review of the Draft Legislative Plan before it is finalized. Deputy Director Assmann stated that he would check the schedule for adoption of the legislative plan, but tentatively suggested that the Commission review the draft plan in November before it is finalized in January. Commissioner Gravanis suggested a presentation by the Mayor's Office on how the Mayor's Office sets its agenda for state legislation either at a Commission or Committee meeting, or other venue. Commissioner Arce suggested that the Commission be involved in setting legislative priorities.
- 19. Public Comments:** Members of the public may address the Commission on matters that are within the Commission's jurisdiction and are not on today's agenda. There was no public comment at this time.
- 20. Adjournment.** The meeting adjourned at 7:00 p.m. due to a loss of quorum. Items 9, 13-17 were called for discussion and notes were taken and included in the Minutes. Discussion adjourned at 7:33 p.m.

Monica Fish, Commission Secretary;  
TEL: (415) 355-3709; FAX: (415) 554-6393

**The next meeting of the Commission on the Environment is scheduled for Tuesday, July 23, 2013 at 5:00 p.m., City Hall, Room 416.**

*\*\* Copies of explanatory documents are available at (1) the Commission's office, 11 Grove Street, San Francisco, California between the hours of 9 a.m. and 5 p.m., (2) on the Commission's meeting website at <http://www.sfenvironment.org/commission/agendas> included with minutes by meeting date; (3) upon request to the Commission Secretary, at telephone number 415-355-3709, or via e-mail at [Monica.Fish@sfgov.org](mailto:Monica.Fish@sfgov.org). For an audio recording of Commission meetings, access this link <http://www.sfenvironment.org/commission/audio> and select the meeting date.*

Approved: August 6, 2013



**SF Environment**

**Our home. Our city. Our planet.**



EDWIN M. LEE  
Mayor

MELANIE NUTTER  
Director

**CITY AND COUNTY OF SAN FRANCISCO  
COMMISSION ON THE ENVIRONMENT**

**RESCHEDULED MEETING NOTICE**

**FROM: TUESDAY, JULY 23, 2013, 5:00 P.M., CITY HALL, ROOM 416**

**TO: TUESDAY, AUGUST 6, 2013, 5:00 P.M., CITY HALL, ROOM 400**

**ONE DR. CARLTON B. GOODLETT JR. PLACE  
SAN FRANCISCO, CA 94102**

The Tuesday, July 23, 2013, 5:00 p.m. Regularly Scheduled Meeting of the Commission on the Environment that was to be held at City Hall, Room 416 has been **RESCHEDULED to Tuesday, August 6, 5:00 p.m. and will be held at** City Hall, Room 400, One Dr. Carlton B. Goodlett Jr. Place, San Francisco, CA 94102. An agenda will be posted at least 72 hours before the meeting and can be found at the Commission on the Environment's agenda meeting website <http://www.sfenvironment.org/commission/agendas>. For additional information or to be placed on the agenda mailing list, contact Monica Fish, Commission Secretary at (415) 355-3709 or by email at [Monica.Fish@sfgov.org](mailto:Monica.Fish@sfgov.org).

Monica Fish, Commission Secretary  
TEL: (415) 355-3709; FAX: (415) 554-6393

Posted: July 15, 2013

GOVERNMENT  
DOCUMENTS DEPT

JUL 15 2013

SAN FRANCISCO  
PUBLIC LIBRARY





**SF Environment**

**Our home. Our city. Our planet.**



EDWIN M. LEE  
Mayor

MELANIE NUTTER  
Director

**CITY AND COUNTY OF SAN FRANCISCO  
COMMISSION ON THE ENVIRONMENT  
\*NOTICE OF RESCHEDULED MEETING AND AGENDA**

GOVERNMENT  
DOCUMENTS DEPT

**TUESDAY, AUGUST 6, 2013, 5:00 P.M.  
CITY HALL, ROOM 400  
SAN FRANCISCO, CA 94102**

AUG - 1 2013

SAN FRANCISCO  
PUBLIC LIBRARY

**\*NOTE:** The July 23, 2013, 5:00 p.m. regular meeting of the Commission on the Environment that regularly meets at San Francisco City Hall, Room 416 had been rescheduled to Tuesday, August 6, 2013 at 5:00 p.m., San Francisco City Hall, Room 400.

**COMMISSION MEMBERS:** Commissioners Joshua Arce (President); Angelo King (Vice-President), Ruth Gravanis, Nicholas Josefowitz, Heather Stephenson, Johanna Wald

**ORDER OF BUSINESS**

**Public comment will be taken before the Commission takes action on any item.**

- 1. Call to Order and Roll Call.**
- 2. Approval of Minutes of the May 28, 2013 Commission on the Environment Meeting.** (Explanatory Document: May 28, 2013 Commission on the Environment Draft Minutes) (Discussion and Action)
- 3. Public Comments:** Members of the public may address the Commission on matters that are within the Commission's jurisdiction and are not on today's agenda.
- 4. Presentation on Examples of Outreach Messaging.** Speaker: Donnie Oliveira, Outreach Program Manager (15 minutes)
  - a. Checkout Bag Ordinance for Restaurants.** Speaker: Clark Hatchet, Community Outreach Coordinator (Informational Presentation and Discussion)
  - b. Integrated Pest Management and Healthy Homes for Residents.** Speaker: Sraddha Mehta, Senior Environmental Justice Coordinator (Informational Presentation and Discussion)

Department of the Environment, City and County of San Francisco  
1455 Market Street, Suite 1200, San Francisco, CA 94103  
Telephone: (415) 355-3700 • Fax: (415) 554-6393  
Email: [environment@sfgov.org](mailto:environment@sfgov.org) • [www.sfenvironment.org](http://www.sfenvironment.org)

100% Post-Consumer Recycled Paper

5. **Briefing from Mayor's Deputy Legislative Director on City Lobbyist Process and Protocol.** Sponsor: Commissioner Ruth Gravanis; Speaker: Kelly Pretzer, Deputy Director for State and Federal Legislative Affairs (10 minutes) (Informational Report and Discussion)
6. **CleanPowerSF Program Update.** Sponsors: Commissioners Joshua Arce and Angelo King; Speaker: Kim Malcolm, Director, CleanPowerSF, Power Enterprise, San Francisco Public Utilities Commission (Discussion and Possible Action) (10 minutes)
7. **Briefing on Implementation of the Healthy Air and Clean Transportation Ordinance for Fiscal Year 2012-13.** Sponsors: Commissioners Ruth Gravanis and Nicholas Josefowitz; Speaker: Robert Hayden, Manager of CommuteSmart and Clean Vehicle Programs (20 minutes) (Informational Presentation and Discussion)
8. **Update on Proposed Agenda for Bayview Commission Meeting in September and Proposal for Future Commission Meetings Plan in the Community.** Sponsor: Commissioner Joshua Arce; Speaker: Donnie Oliveira, Public Outreach Program Manager (10 minutes) (Informational Report and Discussion)
9. **Discussion of Options for the Commission on the Environment's Annual Retreat and Policy Committee Input.** Sponsor and Speaker: Commissioners Ruth Gravanis and Johanna Wald (Informational Report and Discussion)
10. **Review and Approval of Resolution Commending the Laborers Local 261/City and County of San Francisco Gardeners Apprenticeship Program for Graduating the Program's First Class of Community Workers.** (Explanatory Document: Draft Resolution File 2013-11-COE) Sponsor: Commissioner Joshua Arce; Speaker: Commissioner Arce and Laborers Program Representative Vince Courtney, Jr. (Discussion and Action) (5 minutes)
11. **Operations Committee Chair's Report.** Review of the Agenda for the August 14, 2013 Meeting. (Information and Discussion)
12. **Policy Committee Report.** (Information and Discussion)  
Chairs Report: Highlights of the June 10 and July 8, 2013 Meetings and review of the Agenda for the August 12, 2013 Meeting to be held at City Hall, Room 421.
13. **Commission Secretary's Report.** (Explanatory Document: Commission Secretary's Report and Correspondence Log) (Information and Discussion)  
Monica Fish, Commission Secretary
  - **Communications and Correspondence**
  - **Update on City Legislation**
14. **Director's Report.** Updates on Department of the Environment administrative and programmatic operations relating to Budget Planning, Strategic Planning, Clean Air/Transportation, Climate, Energy, Public Outreach and Education, Environmental Justice, Habitat Restoration, Green Building, Zero Waste, Toxics Reduction, and Urban Forestry. (Explanatory Document: Director's Report) (Information and Discussion)
15. **Announcements.** (Information and Discussion)
16. **President's Announcements.** (Information and Discussion)



**17. New Business/Future Agenda Items.** (Information, Discussion and Possible Action)

**18. Public Comments:** Members of the public may address the Commission on matters that are within the Commission's jurisdiction and are not on today's agenda.

**19. Adjournment.**

**The next meeting of the Commission on the Environment is scheduled for Tuesday, September 24, 2013 at 5:00 p.m. Location is to be announced.**

*\*\* Copies of explanatory documents are available at (1) the Commission's office, 1455 Market Street, Suite 1200, San Francisco, California, 94103 between the hours of 9 a.m. and 5 p.m., (2) on the Commission's website <http://www.sfenvironment.org/commission/agendas>; (3) upon request to the Commission Secretary, at telephone number 415-355-3709, or via e-mail at [Monica.Fish@sfgov.org](mailto:Monica.Fish@sfgov.org) within three business days of a meeting. If any materials related to an item on this agenda have been distributed to the Commission after distribution of the agenda packet, those materials are available for public inspection at the Department of the Environment, 1455 Market Street, Suite 1200, San Francisco, CA 94103 during normal office hours or will be made available on the Commission's website <http://www.sfenvironment.org/commission/agendas> as attachments to the agenda or meeting minutes.*

**Important Information**

The ringing of and use of cell phones, pagers and similar sound-producing electronic devices are prohibited at this meeting. Please be advised that the Chair may order the removal from the meeting room of any person(s) responsible for the ringing or use of a cell phone, pager, or other similar sound-producing electronic devices.

NOTE: Persons unable to attend the meeting may submit to the Commission on the Environment, by the time the proceedings begin, written comments regarding the agenda items above. These comments will be made a part of the official public record and shall be brought to the attention of the Commission on the Environment members. Any written comments should be sent to: Commission Secretary of the Environment, 1455 Market Street, Suite 1200, San Francisco, CA 94103 by 5:00 p.m. on the day prior to the hearing. Comments that cannot be delivered to the Commission Secretary by that time may be taken directly to the hearing at the location above. When bringing handouts to meetings, please photocopy on both sides of the paper and try to use post-consumer recycled or tree-free paper. Also, please bring sufficient copies of handouts for the Commission, the Commission Secretary and the public.

**Public Comment**

At this time, members of the public may address the Commission on items of interest that are within the subject matter jurisdiction of the Commission but are not on today's agenda. Public comment will be taken following each agendaized item. Each member of the public may address the Commission for up to three minutes, unless otherwise announced by the President. If it is demonstrated that the comments by the public will exceed 15 minutes, the President may continue Public Comment to another time during the meeting.

The Brown Act forbids the Commission from taking action or discussing any item or issue not appearing on the posted agenda. This rule applies to issues raised in public comment as well. In response to public comment, not on an agendaized item, the Commission is limited to:

1. Briefly responding to statements made or questions posed by members of the public, or
2. Request staff to report back on a matter at a subsequent meeting, or
3. Directing staff to place the item or issue on a future agenda (Government Code Section 54954.2(a).)

## **Disability Access**

The Commission on the Environment meeting will be held at City Hall, Room 400 in the Civic Center Area. The Commission meeting room is wheelchair accessible. The closest accessible BART station is the Civic Center Station at United Nations Plaza and Market Street. Accessible MUNI lines serving this location are: #71 Haight/Noriega and the F Line to Market and Van Ness and the Metro Stations at Van Ness and Market and at Civic Center. For information about MUNI accessible services call (415) 923-6142. There is accessible curbside parking adjacent to City Hall on Grove Street and Van Ness Avenue and in the vicinity of the Veterans Building at 401 Van Ness Avenue adjacent to Davies Hall and the War Memorial Complex.

In order to assist the City's efforts to accommodate persons with severe allergies, environmental illnesses, multiple chemical sensitivity or related disabilities, attendees at public meetings are reminded that other attendees may be sensitive to various chemical based products. Please help the City accommodate these individuals. Individuals with chemical sensitivity or related disabilities should call the Mayor's Office on Disability at (415) 554-6789 or (415) 554-6799 (TTY) for additional information.

The following services are available on request 48 hours prior to the meeting; except for Monday meetings, for which the deadline shall be 4:00 p.m. of the last business day of the preceding week: For American sign language interpreters or the use of a reader during a meeting, a sound enhancement system, and/or alternative formats of the agenda and minutes, please contact Monica Fish at (415) 355-3709 to make arrangements for the accommodation. Late requests will be honored, if possible.

### **Know your Rights under the Sunshine Ordinance (Chapter 67 of the San Francisco Administrative Code)**

Government's duty is to serve the public, reaching its decisions in full view of the public. Commissions, boards, councils, and other agencies of the City and County exist to conduct the people's business. This ordinance assures that deliberations are conducted before the people and that City operations are open to the people's review. For more information on your rights under the Sunshine Ordinance or to report a violation of the ordinance, contact the Sunshine Ordinance Task Force, Sunshine Task Force Administrator, City Hall, Room 409, One Dr. Carlton B. Goodlett Place, San Francisco, CA 94102-4683 at Phone No.: (415) 554-7724; Fax No.: (415) 554-7854; E-mail: [solf@sfgov.org](mailto:solf@sfgov.org). Copies of the Sunshine Ordinance can be obtained from the Clerk of the Sunshine Task Force, the San Francisco Public Library and on the City's website at [www.sfgov.org](http://www.sfgov.org).

### **Lobbyist Registration and Reporting Requirements**

Individuals and entities that influence or attempt to influence local legislative or administrative action may be required by the San Francisco Lobbyist Ordinance [SF Campaign & Governmental Conduct Code §2.100, et. seq] to register and report lobbying activity. For more information about the Lobbyist Ordinance, please contact the Ethics Commission at: 25 Van Ness Avenue, 2<sup>nd</sup> Floor, San Francisco, CA 94102; telephone (415) 252-3100, fax (415) 252-3112, web site at [www.sfgov.org/ethics](http://www.sfgov.org/ethics).

Monica Fish, Commission Secretary  
TEL: (415) 355-3709; FAX: (415) 554-6393

Posted: August 1, 2013



**SF Environment**

**Our home. Our city. Our planet.**



EDWIN M. LEE  
Mayor

MELANIE NUTTER  
Director

**CITY AND COUNTY OF SAN FRANCISCO  
COMMISSION ON THE ENVIRONMENT**

**\*RESCHEDULED MEETING DRAFT MINUTES  
TUESDAY, AUGUST 6, 2013, 5:00 P.M.**

GOVERNMENT  
DOCUMENTS DEPT

AUG 27 2013

**CITY HALL, ROOM 400  
SAN FRANCISCO, CA 94102**

SAN FRANCISCO  
PUBLIC LIBRARY

**\*NOTE: The July 23, 2013, 5:00 p.m. regular meeting of the Commission on the Environment that regularly meets at San Francisco City Hall, Room 416 had been rescheduled to Tuesday, August 6, 2013 at 5:00 p.m., San Francisco City Hall, Room 400.**

**COMMISSION MEMBERS:** Commissioners Joshua Arce (President); Angelo King (Vice-President), Ruth Gravanis, Nicholas Josefowitz, Heather Stephenson, Johanna Wald, Sarah Ching-Ting Wan

**ORDER OF BUSINESS**

**Public comment will be taken before the Commission takes action on any item.**

- 1. Call to Order and Roll Call.** The Commission on the Environment meeting convened at 5:10 p.m. Present: Commissioners Arce, King, Gravanis, Josefowitz, Wald, and Wan. Excused: Commissioner Stephenson. Members Josefowitz and Wan were introduced and welcomed as new Commissioners.
- 2. Approval of Minutes of the May 28, 2013 Commission on the Environment Meeting.** (Explanatory Document: May 28, 2013 Commission on the Environment Draft Minutes) (Discussion and Action) Upon Motion by Commissioner Gravanis, second by Commissioner Wald, the August 6, 2013 Commission on the Environment Meeting Minutes were approved (AYES: Commissioners Arce, King, Gravanis, Josefowitz, Wald and Wan; Absent: Commissioner Stephenson).
- 3. Public Comments:** Members of the public may address the Commission on matters that are within the Commission's jurisdiction and are not on today's agenda.

Mr. Roger Kim, Senior Advisor on the Environment, Mayor's Office, introduced himself and discussed his background in environmental policy, organizing environmental initiatives in low-income diverse communities, and his future plans for extending San Francisco's leadership in environmental issues.

Department of the Environment, City and County of San Francisco  
1455 Market Street, Suite 1200, San Francisco, CA 94103  
Telephone: (415) 355-3700 • Fax: (415) 554-6393

Email: [environment@sfgov.org](mailto:environment@sfgov.org) • [www.sfenvironment.org](http://www.sfenvironment.org)

100% Post-Consumer Recycled Paper

Mr. James Bryant, Western Regional Director, A. Philip Randolph Institute, reported on his prior discussions with the Commission regarding activities in the Hunters Point Bayview neighborhood, which he believes to be one of the more toxic low-income areas in San Francisco. He expressed his concern that he has made unsuccessful attempts recently to discuss outreach for the new Blue Greenway project. Mr. Bryant stated that he hopes that the Commission understands the sensitivity of discussing door-to-door outreach in the Bayview neighborhood that includes low-income and public housing sites. He asked that the Commission consider organizations such as A. Philip Randolph Institute when making decisions about outreach to the community because of their success communicating with residents in the neighborhood. He stated that A. Philip Randolph Institute was the initiator of the power plant closure and demolition at Hunters Point. Mr. Bryant hopes to see the Commission at future meetings in the Bayview.

Mr. Steve Nakajo, Vice President, San Francisco Fire Commission, Executive Director of Kimochi Senior Center, thanked the Commission for their work, congratulated new Commissioners, and spoke in support of seeing an Asian Pacific Islander Commissioner. He stated that as an Asian Pacific Islander and Executive Director of Kimochi Senior Center, he is happy for the opportunity to bring the Asian Pacific Islander perspective to the community and plans to attend future Commission meetings. He discussed the importance of job training and bringing environmental initiatives to all San Francisco neighborhoods and to seniors. Mr. Nakajo stated that he applauds the Commission for scheduling a meeting in the Bayview neighborhood and encouraged holding meetings in all San Francisco neighborhoods to provide additional educational opportunities to the community.

Mr. Evan Motoshige, Environmental Science student, College of San Mateo, Kimochi Senior Center volunteer, resident of District 4, stated that environmental impacts affect the entire community, and especially immigrants from Asia, many of whom live in low-income places and are affected more by environmental injustices, such as toxic release inventories in Bayview Hunters Point. He spoke in support of the Commission televising their meetings and suggested that practices of sustainability be communicated more in Asian communities that can benefit from increased outreach.

Ms. Karen Huggins, President, Holly Courts Residents Council, member of the Black Leadership Coalition, congratulated new Commissioners and stated that she was speaking on behalf of Dr. Espanola Jackson in requesting that an Environmental Impact Report be prepared before the Wellness Center is to be constructed at 3450 3<sup>rd</sup> Street due to toxicity problems at the site. She discussed her concern that Hunters Point residents that are already suffering from toxic health problems would be going to a wellness center that could cause additional health problems. Ms. Huggins commended Laborers Union Local 261, indicating that she is a founder of the new San Francisco Tenants Union, but asked why the program that is being considered for a commendation Resolution in agenda item 10 did not include youth from public housing as part of the apprenticeship program.

Mr. Richard Ow, discussed the first Environment Commission dating back twenty years ago and his experience working with advocates, Commissioner Emeritus Eric Mar, who is now a Supervisor, and Supervisor Emeritus Tom Shea about implementing an environmental waste collection

program in Chinatown, a neighborhood that was not included in the initial program. Mr. Ow discussed the work of young high school students who have now progressed into successful positions that had previously been hired by the Department of the Environment to provide outreach and education to the community about source separation. He asked that the Commission consider holding a community meeting in the Chinatown neighborhood where there are a lot of Single Room Occupancy units housing large families and have inadequate facilities.

Mr. Ted Fang, Executive Director, AsianWeek Foundation, founder of Green Initiatives for Asian Families, stated that it is his first time attending a Commission meeting and acknowledged the work of the Commission in reaching out to the community through neighborhood meetings and televising meetings. He stated that this type of outreach helps to take environmental work out of policy makers, bringing it to people in the community, and hopes these forums will inspire more people to be involved in environmental initiatives. He thanked Mr. Mr. Motoshige for attending the meeting, and stated that he hopes to see more Asian Americans become involved in the environment. Mr. Fang discussed San Francisco as a leader in sustainability and diversity and the importance of identifying innovative culture-specific ways to reach diverse communities to make San Francisco the greenest city in the world.

4. **Presentation on Examples of Outreach Messaging.** (Explanatory Documents: Checkout Bag Ordinance and Healthy Homes Presentations) Speaker: Donnie Oliveira, Outreach Program Manager. Mr. Oliveira reported that presentations on the Checkout Bag Ordinance for Restaurants and Healthy Homes are for the purpose of sharing with the community messaging that is communicated to restaurants on the new ordinance and presentations made to tenants and/or home owners on pest prevention and safer cleaning and pest control. Informational presentations and material are available in multiple languages.
  - a. **Checkout Bag Ordinance for Restaurants.** Speaker: Clark Hatchet, Community Outreach Coordinator (Informational Presentation and Discussion). Mr. Clark Hatchet reported that City leaders took action to solve plastic bag pollution in our environment by adopting the Plastic Bag Ordinance in 2007 in all large City supermarkets and pharmacies and then expanded the Ordinance in 2012 to apply to all retail establishments, requiring the use of compliant bags, and that a consumer fee be charged on bags. As of October 1, 2013, the Checkout Bag Ordinance will apply to restaurants to require the use of compliant bags and a consumer charge for take-out and delivery bags. Mr. Hatchet reported on exemptions to the Ordinance, outreach activities, and material provided to help restaurants stay in compliance with the Ordinance and to make it more effective. Mr. Oliveira reported that there would be door-to-door and phone banking activities directed to restaurants through the fall and material available to help educate residents, consumers, and restaurants. (Reference presentation)
  - b. **Integrated Pest Management and Healthy Homes for Residents.** Speaker: Sradha Mehta, Senior Environmental Justice Coordinator (Informational Presentation and Discussion) Ms. Sradha Mehta reported on the higher rates of asthma in the Bayview Hunters Point neighborhood in San Francisco than other parts of the city and how indoor air pollutants can



trigger and in some cases cause asthma. She provided examples of common causes of indoor air pollution, reactions, and simple actions to take in maintaining a healthy home, including methods of preventing and controlling pests without the use of pesticides and cleaning without the use of toxic household cleaning products (reference presentation).

Commissioner Josefowitz inquired about follow-up material that can be provided to residents and restaurants that summarizes ordinances and presentations. He inquired about the proportion of restaurants that would be reached, methods for outreach, and compliance methods. He suggested that different staff provide compliance work than staff providing outreach. Mr. Oliveira reported on outreach and educational material that includes a door-to-door campaign, factsheets, placards, and the Department's website as a resource for residents and restaurants. He reported that the plan is to outreach to all San Francisco restaurants, present to merchants associations, and articulate the ordinance as a response to unique situations and concerns. The plan is to focus on outreach and education first and then compliance.

Commissioner Josefowitz suggested that outreach presentations on the plastic bag ordinance include a slide stating that one of the Commission's top priorities has been to support an assembly bill that would focus on diverting plastics from the marine environment. He suggested that future presentations address additional chemicals other than the ones presented today that may cause health concerns and or harm the environment.

Commissioner King stated that televising meetings allows the community that may not otherwise have access to meetings the ability to access presentations that are part of a Department of the Environment Outreach team road show and to be educated on environmental initiatives. He asked the viewing audience to contact the Department of the Environment at 415-355-3700, to access the Department's website [www.sfenvironment.org](http://www.sfenvironment.org), or twitter [sfenvironment](https://twitter.com/sfenvironment) for additional information and to state whether they have watched the broadcast and to make suggestions for future agenda items.

Commissioner Wald inquired whether the Outreach team would be educating the public as to what to expect in restaurants and about the venue for the Healthy Homes for residents presentations. Mr. Oliveira reported that there is a parallel communication campaign for residents and additional outreach would be provided once the Checkout Bag Ordinance goes into effect in the fall. He discussed the Department's promotion reusable bags by giving out canvas bags to the public. Ms. Mehta reported that her presentations would be targeted to public housing residents in San Francisco and that similar presentations were made at Housing Authority meetings and to the HopeSF Leadership Academy.

Director Nutter stated that it is important for messaging to be clear, practical, and actionable as well as culturally competent. She reported that outreach material would be available in as many languages as possible in order to reach all constituencies.



Public Comment:

Ms. Lurilla Harris stated that she lives next door to an open space and has a pest problem. She asked what she could do to release rodents that she has trapped live. Dr. Chris Geiger, Department of the Environment Integrated Pest Management program, reported that state law does not allow live rodents to be released anywhere other than from where they are captured.

Mr. Eric Brooks, San Francisco Green Party and Our City, commended the quality of the Outreach presentations especially because presentations are geared toward the public. He suggested that handouts be provided on all future presentations. Mr. Brooks discussed how his life improved when he removed all chemicals from his home and started using natural products.

Mr. Sade Tsang (spelled phonetically), discussed the importance of educating the young immigrant population on how to manage chemicals and pests so they can be a resource for their parents. He suggested providing flyers and educating people so they are able to apply methods and understand the environmental process.

**5. Briefing from Mayor's Deputy Legislative Director on City Lobbyist Process and Protocol.** Sponsor: Commissioner Ruth Gravanis; Speaker: Kelly Pretzer, Deputy Director for State and Federal Legislative Affairs (Informational Report and Discussion)

Commissioner Gravanis reported that the Policy Committee had been asked to consider an assembly bill that addresses producer responsibility for marine plastic pollution and had discovered that the City lobbyist was already supporting the bill. The Committee was unsure of the City lobbyist process so requested a briefing on how items are determined appropriate for the lobbyist and how the Commission can become involved in the process.

Ms. Kelly Pretzer reported that she is responsible for handling state and federal legislative affairs on behalf of the City. She reported that Charter Section 3.1 designates the Mayor with the responsibility for coordination of all intergovernmental activities for the City and County of San Francisco, and it is under that authority that she operates. Administrative Code Article 3, Section 5.5 delineates how the City weighs in on state legislative issues. Article 3 created the State Legislation Committee (SLC) in 1939. It is chaired by the Mayor, comprised by two Board of Supervisors members, Controller, Assessor, Treasurer and City Attorney, or their designees or representatives. The Committee meets at a regularly scheduled monthly public meeting on the second Wednesday at 11 am, City Hall, Room 201. At SLC meetings, both overarching state legislative agendas and specific legislative proposals are considered.

Ms. Pretzer reported that in January and February before the state legislative session begins, City departments bring forward an overarching policy agenda for the Committee to consider and endorse. As the year moves on, in approximately March and April, City departments will bring forth legislative proposals and specific bills for the SLC to take a position of support or oppose.

There are about twenty bills considered at each meeting and over the course of a year, quite a few positions are taken on a number of bills. Only the SLC can speak on behalf of the City and County of San Francisco.

The Mayor's Office retains the services of a lobbyist in Sacramento to advocate for items acted on and considered by the Committee. Lobbyists will send the Mayor's Office news and information from Sacramento, which is then sent to relevant City departments. Departments that receive news from their colleagues in Sacramento are asked to information share to the Mayor's Office to make sure one unified message is sent, and the issue is being advocated for effectively.

Ms. Pretzer reported that there is not a Federal Legislative Committee to work on federal legislation, but that the process is similar to the state process. In December or January of each year, Ms. Pretzer reaches out to City departments to put forward a list of federal legislative priorities that are compiled into a single document that becomes the City and County of San Francisco's federal legislative platform for the year. Services of a lobbyist in Washington D.C. are retained to advocate on behalf of the City and County of San Francisco. Information sharing is critical in making sure the City's priorities are most effectively advocated for.

Commissioner Josefowitz inquired how the Commission can be more helpful to Ms. Pretzer in her work to take San Francisco's position to Sacramento or Washington on environmental issues. He asked if it is possible to personally advocate on legislation that was considered by the Committee in Sacramento. Ms. Pretzer indicated that Commission policy Resolutions or statements on what the Commission would like to see accomplished are an effective means of communicating priorities. Ms. Pretzer explained that once the bill goes through the SLC process, the City is free to advocate the City's position and is the time help is appreciated to move the City's priorities forward. Commissioner Josefowitz inquired about how priorities are prioritized. Ms. Pretzer stated that City departments prioritize issues and recommended that the most critical legislation be brought forward so as not to dilute the City's voice. She stated that legislative agendas are more of a reference document to see what the City thinks about an issue so more is better at that point to understand the Department's priorities.

Commissioner Josefowitz inquired about the process to express support of a portion of the bill but not for the whole bill and for pulling support if the bill were to be amended. He asked how a position could be communicated to Ms. Pretzer or to the City lobbyist at that point. Ms. Pretzer reported that the SLC meets once a month but may hold an additional meeting in April or May to make the body more reactive and proactive so City department staff may have a greater opportunity to provide input on an item. The City has been known to take a position that is more nuanced than support or oppose. She stated that the Department of the Environment has been effective in selecting parts of the legislation that are most important.

- 6. CleanPowerSF Program Update.** (Explanatory Documents: CleanPowerSF Presentation) Sponsors: Commissioners Joshua Arce and Angelo King; Speaker: Kim Malcolm, Director, CleanPowerSF, Power Enterprise, San Francisco Public Utilities Commission (Discussion and Possible Action)

Ms. Kim Malcolm reported on CleanPowerSF's program history beginning with the Board of Supervisor's endorsement of Community Choice Aggregation in 2004 as part of the City's broader energy strategy to reduce greenhouse gas emissions, develop local renewable energy sources, increase conservation and energy-efficiency, and support the local economy. She discussed the current program's design and status, policy issues, rate and resource mix scenarios including local build-out strategies, not to exceed rates, and next steps. Presentation topics included (reference Presentation):

- Current proposed program components,
- The need to balance policy preferences,
- Changes to the program since the Board of Supervisors vote in 2012 and effects on proposed rates and in the environment,
- CleanPowerSF vs. PG&E base and green tariff option estimated 2014 rates,
- What are Renewable Energy Credits (REC's)?
- Preparing for build-out and status of work,
- SFPUC projects for renewable generation and energy efficiency,
- Expected short-term labor impacts, and
- Next steps.

Commissioners discussed topics that include:

- Ability and future potential of the currently-designed program for meeting the City's 100% renewable energy and 100% greenhouse gas reduction goals that would include a green power purchasing program with local in-city renewable generation, local build-out strategies, and creating unionized local jobs as required by the City's mandatory local hiring law.
- How SFPUC playing a larger role in managing energy-decision making and portfolio in house would affect the current Shell contract and potential reductions in program costs.
- Program phases into City neighborhoods and providing customer outreach to cultural-specific communities. Targeting customers that may not have access to the internet and do not speak English through the use of bilingual/cultural workers and meetings held with neighborhood associations.
- SFPUC and Department of the Environment EnvironmentNow partnership for providing customer outreach.
- Market changes and the availability of more accredited providers bidding on community choice aggregation programs in other jurisdictions.
- The challenge in balancing all goals and realizing that all goals cannot be achieved to an equal degree at the very beginning of the program. The need to construct a program that the majority of stakeholders, elected officials, and SFPUC believe is a program that at some definite period will meet all of the intended goals equally.

Public Comment: Mr. Edward Randolph, Director Energy Division, California Public Utilities Commission (CPUC) reported on what is a Renewable Energy Credit (REC), CPUC definition of a REC, whether the use of an unbundled REC is good or bad based on policy goals, REC transactions (portfolio content categories) and limits (reference presentation). A discussion was held on the differences in bundled and unbundled REC's. Commissioners discussed the feasibility of RECs in promoting green-energy, achieving in-city generation goals, and promoting local jobs.

Commissioner Arce inquired whether the environmental benefits from the CleanPowerSF program have increased or decreased from the program that the Commission supported in 2012. Ms. Danielle Murray, Department of the Environment Renewable Energy Program Manager, reported that the CleanPowerSF program will allow customers to choose renewable power. The greenhouse gas emission impact is the same regardless of what the mix will be. It will all be Renewable Portfolio Standard (RPS) eligible power that will be supplied for the program, and environmental impacts have not changed drastically. The difference may be more on the economic side in terms of local jobs and to a lesser extent on air quality. If we were talking about replacing in-city fossil fuel generation with in-city renewables it would be great, but since we've already closed the fossil fuel power plants in San Francisco, in this case we are not doing that. We might be adding additional renewable power in the city that is reducing the need for fossil fuels elsewhere in the region or the state, so instead of exporting our unclean emissions, we are helping other communities green up.

Director Nutter stated that from the description of the program tonight, the program has changed, and it seems it is still in flux. The vote next week by the SFPUC is about the not to exceed rates and not the mix of REC's and green power that we are directly procuring on the open market. With the information that we have, we know we want to meet all of the goals that have been stated here, whether it's reducing greenhouse gas emission reductions, serving our communities, creating jobs, creating in-city resources, stimulating the market for renewables, that is what we want out of a program. She stated that there is not yet enough information to say whether the program presented tonight is better or worse than the one proposed in 2012, but that she does agree that there are multiple goals that we want to make sure are met, and that we don't leave behind our communities, job creation, environmental goals and meeting greenhouse gas reductions goals set by the City, the next goal of which is to reduce our carbon by 25% below 1990 levels. There are a lot of different strategies that have been reviewed on how to achieve our goals, and Community Choice Aggregation has been and is a strategy that will continue to play a role in this effort. The question is how to ensure we have a program that meets all of those goals.

#### Public Comment (continued):

Mr. Jason Fried, Local Agency Formation Commission (LAFCo) member, discussed LAFCo's composition and oversight of the SFPUC in implementation of the CleanPowerSF program. He reported that the increased procurement of Bucket 1 RECs has improved the program and has resulted in lower program costs. The Marin program was cited as an example of where a REC has helped produce new localized renewable energy generation. Mr. Fried suggested that people consider how program outcomes will be in ten to twenty years instead of day one in reaching local build-out goals and replacing fossil-fuel based products. He discussed the financing and time necessary for local build out that would require establishing a customer base. Mr. Fried suggested that experts at the SFPUC Power Enterprise Department be asked to hold a broader discussion on Commissioner's questions about the program.

Ms. Elizabeth Klebaner, representing IBEW Local 1245, thanked the Commission for their review of the program's environmental impacts of RECs, on socio-economics, and local hiring conditions.



She urged the Commission to not support the project and urged the SFPUC to comply with environmental review under the California Environmental Quality Act (CEQA) before any action is taken and not to defer environmental review to a future date. She explained that SFPUC has determined that the Shell contract is not subject to CEQA. Ms. Klebaner stated that CEQA would consider alternatives and adverse and beneficial impacts of the actions being taken as well as provide an opportunity for public comment.

Ms. Karen Huggins, President, Holly Courts Residents Council, stated that it is an excellent time to install windmills in Hunters Point because of PG&E's high costs to residents. She suggested to the Housing Authority Commission without success that charging stations be installed in public housing developments and that a security guard be hired to oversee those stations. Ms. Huggins suggested that windmills be built in parks that are next to public housing, and that energy be sold to the public housing development, that could then sell energy to the rest to the City. She spoke in support of the Commission's support in advocating for local hiring and unionized jobs.

Mr. Eric Brooks, San Francisco Green Party and Our City, spoke on his work promoting the CleanPowerSF program and urged the Commission to support the current program as he believes it is much closer to what the Commission has been advocating for since Ms. Malcolm started work on the program. He stated that CleanPowerSF rates are now competitive with PG&E's rates and that without competitive rates, there would be no local build-out since there would not be a customer base. Mr. Brooks stated that there is now much more potential for local union jobs building local renewables and efficiency as analyzed in the local power analysis presented by Local Power to the Commission. He explained that the Shell program is less than four percent of the energy being provided in the next decade. The idea is that RECs are needed to make it inexpensive enough to compete with PG&E and reach that small 30MW of the eventual 100 megawatts that will be built locally so that the program can be started successfully and still compete with PG&E. Mr. Brooks reported that a community of advocates has called upon LAFCo to hold a workshop consisting of financial experts around California to review and implement the Local Power proposal. He urged the Commission to send a communication to LAFCo to work closely with advocates to make sure the workshop is successful.

Mr. Jed Holtzman, San Francisco resident, representing 350 Bay Area, stated that affordability is one of the goals that SFPUC is required to consider. He expressed his concern that the IBEW representative was advocating for an alternative with less RECs, which would result in a higher rate to the customer. He discussed the "Stop the Shell Shock Campaign" that is influencing people against the program by advertising high rates that are no longer being considered for the program. Mr. Holtzman stated that with a lower price, there would be more buy-in from customers, with more buy-in there would be more revenue for the SFPUC; with more revenue, more build-out; with more build-out there would be more jobs and less REC's. With high rates, there would be no buy-in and no program. He stated that his goal as an advocate is to implement the Shell contract and the procurement of RECs as soon as possible in order to establish a robust program with local build out and local unionized jobs. He asked that the Commission consider the future potential of the project and not what it would only achieve on day one. The addition to the Shell contract that needs to be California and unionized is an exceptional addition to the contract. He stated that the LAFCo financial workshop would



provide an avenue for SFPUC staff to be convinced that a large amount of funds would be available to support a local build-out.

Ms. Monica Fish, Commission Secretary, reported that Mr. Hunter Stern from IBEW Local 1245 has submitted public comment requesting that the Commission demand the need for environmental review that will calculate how much the Shell contract will increase greenhouse gas emissions and other pollutants. For the record, 200+ letters had been received from Sierra Club members urging the Commission to move the program forward by supporting not-to-exceed rates that the SFPUC would be voting on at its meeting on August 13, 2013.

Commissioners discussed preparing a statement to submit to the SFPUC expressing a position on the current program. Commissioner Wald after collaboration with Commissioners King and Arce and Director Nutter proposed a statement as follows: "The San Francisco Commission on the Environment encourages the SFPUC to (1) adopt a rate structure for CleanPowerSF that has rates competitive with PG&E, (2) to make it clear that the City and the SFPUC do not want a future that is dependent on RECs, (3) is using the program to achieve the City's greenhouse gas goals, and (4) commit to a program that maximizes local union jobs. Our Commission has concerns about the current design of the program and the progress being made towards realizing the City's local renewable energy generation and local job training and placement goals which are vital parts of the program originally adopted by the Board and supported by this Commission. We are committed to following the development of this program."

Commissioner Arce moved with an amendment proposed by Commissioner Josefowitz that a letter to the SFPUC be prepared stating "The program as we heard it described tonight does not meet all of the Commission's original goals and that we encourage the SFPUC to work with the Department of the Environment to craft a program that is acceptable to the San Francisco Environment Commission." Commissioner Josefowitz seconded. Public comment was taken before the vote. The motion was not approved by the following vote 3-2 (AYES: Commissioners Arce, Josefowitz, and Wan; NAYES: Commissioners King and Wald; Absent: Commissioners Gravanis and Stephenson).

Public comment on the proposed action:

Mr. Jason Fried stated that the proposed action would be a detriment to the program and encouraged the Commission to vote no. He stated that while there are questions that need to be answered, everything that the Commission is requesting can occur over time. Mr. Fried stated that the program has a sensitive start time and could be derailed if the Commission were to adopt the statement and if Shell were to sell contracts to other vendors that want to buy the energy. He stated that concerns expressed do not have anything to do with the not to exceed rates being voted on and suggested that SFPUC staff be asked to hold additional discussions at a future date to address concerns.

Mr. Eric Brooks stated that the reason that advocates have recently voted and said to the SFPUC to proceed with the not to exceed rates is because they are now competitive with PG&E rates, and advocates are not concerned that there will be a large opt-out of the program. When the

Shell contract is underway and there's no large opt-out that is when the next phase of the build out will take place. He stated that the Board of Supervisors is empowered by AB117 to request advice from LAFCo on how to bid out the build out program regardless of whether the SFPUC wants to do it now, and the Department of the Environment would be the natural vehicle for doing that. Mr. Brooks suggested that the Commission express their concerns and state that it wants the not to exceed rates to be competitive with PG&E but to leave out the statement about REC's because if the Commission insists that local build out take place, we will get away from REC's right away.

Mr. Jed Holtzman pointed out that Mr. Brooks and the advocate coalition and LAFCo would be the entities that have worked the longest and hardest making this program what the Commission wants it to be. He urged the Commission to take the advice of the LAFCo representative and the representative of the advocates. Mr. Holtzman spoke in support of Commissioner Wald's comments that it is all of our responsibilities as citizens, as advocacy organizations, and the Commission on the Environment to make sure that this happens and convincing ourselves not to pay attention going forward would be unrealistic and result in negative program outcomes.

Ms. Elizabeth Klebaner stated that IBEW Local 1245 would be supportive if the statement be revised to state that the program does not meet all goals and does not comply with the state's environmental laws. The decision on the rate structure will determine the scope of the program and its environmental impacts, and that SFPUC is required to conduct environmental review before making a decision on the program in accordance with CEQA.

**Items 7 – 18 were not heard due to a loss of quorum. The meeting adjourned at 9:20 p.m.**

- 7. Briefing on Implementation of the Healthy Air and Clean Transportation Ordinance for Fiscal Year 2012-13.** Sponsors: Commissioners Ruth Gravanis and Nicholas Josefowitz; Speaker: Robert Hayden, Manager of CommuteSmart and Clean Vehicle Programs (20 minutes) (Informational Presentation and Discussion)
- 8. Update on Proposed Agenda for Bayview Commission Meeting in September and Proposal for Future Commission Meetings Plan in the Community.** Sponsor: Commissioner Joshua Arce; Speaker: Donnie Oliveira, Public Outreach Program Manager (10 minutes) (Informational Report and Discussion)
- 9. Discussion of Options for the Commission on the Environment's Annual Retreat and Policy Committee Input.** Sponsor and Speaker: Commissioners Ruth Gravanis and Johanna Wald (Informational Report and Discussion)
- 10. Review and Approval of Resolution Commending the Laborers Local 261/City and County of San Francisco Gardeners Apprenticeship Program for Graduating the Program's First Class of Community Workers.** (Explanatory Document: Draft Resolution File 2013-11-COE) Sponsor: Commissioner Joshua Arce; Speaker: Commissioner Arce and Laborers Program Representative Vince Courtney, Jr. (Discussion and Action) (5 minutes)
- 11. Operations Committee Chair's Report.** Review of the Agenda for the August 14, 2013 Meeting. (Information and Discussion)
- 12. Policy Committee Report.** (Information and Discussion)

Chairs Report: Highlights of the June 10 and July 8, 2013 Meetings and review of the Agenda for the August 12, 2013 Meeting to be held at City Hall, Room 421.

13. **Commission Secretary's Report.** (Explanatory Document: Commission Secretary's Report and Correspondence Log) (Information and Discussion)  
Monica Fish, Commission Secretary
  - **Communications and Correspondence**
  - **Update on City Legislation**
14. **Director's Report.** Updates on Department of the Environment administrative and programmatic operations relating to Budget Planning, Strategic Planning, Clean Air/Transportation, Climate, Energy, Public Outreach and Education, Environmental Justice, Habitat Restoration, Green Building, Zero Waste, Toxics Reduction, and Urban Forestry. (Explanatory Document: Director's Report) (Information and Discussion)
15. **Announcements.** (Information and Discussion)
16. **President's Announcements.** (Information and Discussion)
17. **New Business/Future Agenda Items.** (Information, Discussion and Possible Action)
18. **Public Comments:** Members of the public may address the Commission on matters that are within the Commission's jurisdiction and are not on today's agenda.
19. **Adjournment.** The Commission on the Environment meeting adjourned at 9:20 p.m.

**The next meeting of the Commission on the Environment is scheduled for Tuesday, September 24, 2013 at 5:00 p.m. Location is to be announced.**

Monica Fish, Commission Secretary;  
TEL: (415) 355-3709; FAX: (415) 554-6393

*\*\* Copies of explanatory documents are available at (1) the Commission's office, 11 Grove Street, San Francisco, California between the hours of 9 a.m. and 5 p.m., (2) on the Commission's meeting website at <http://www.sfenvironment.org/commission/agendas> included with minutes by meeting date; (3) upon request to the Commission Secretary, at telephone number 415-355-3709, or via e-mail at [Monica.Fish@sfgov.org](mailto:Monica.Fish@sfgov.org). For an audio recording of Commission meetings, access this link <http://www.sfenvironment.org/commission/audio> and select the meeting date.*

Approved:



**SF Environment**

Our home. Our city. Our planet.



EDWIN M. LEE  
Mayor

MELANIE NUTTER  
Director

**CITY AND COUNTY OF SAN FRANCISCO  
COMMISSION ON THE ENVIRONMENT**

**\*RESCHEDULED MEETING APPROVED MINUTES  
TUESDAY, AUGUST 6, 2013, 5:00 P.M.**

**CITY HALL, ROOM 400  
SAN FRANCISCO, CA 94102**

**GOVERNMENT  
DOCUMENTS DEPT**

SEP 25 2013

**SAN FRANCISCO  
PUBLIC LIBRARY**

\*NOTE: The July 23, 2013, 5:00 p.m. regular meeting of the Commission on the Environment that regularly meets at San Francisco City Hall, Room 416 had been rescheduled to Tuesday, August 6, 2013 at 5:00 p.m., San Francisco City Hall, Room 400.

**COMMISSION MEMBERS:** Commissioners Joshua Arce (President); Angelo King (Vice-President), Ruth Gravanis, Nicholas Josefowitz, Heather Stephenson, Johanna Wald, Sarah Ching-Ting Wan

**ORDER OF BUSINESS**

**Public comment will be taken before the Commission takes action on any item.**

- 1. Call to Order and Roll Call.** The Commission on the Environment meeting convened at 5:10 p.m. Present: Commissioners Arce, King, Gravanis, Josefowitz, Wald, and Wan. Excused: Commissioner Stephenson. Members Josefowitz and Wan were introduced and welcomed as new Commissioners.
- 2. Approval of Minutes of the May 28, 2013 Commission on the Environment Meeting.** (Explanatory Document: May 28, 2013 Commission on the Environment Draft Minutes) (Discussion and Action) Upon Motion by Commissioner Gravanis, second by Commissioner Wald, the August 6, 2013 Commission on the Environment Meeting Minutes were approved (AYES: Commissioners Arce, King, Gravanis, Josefowitz, Wald and Wan; Absent: Commissioner Stephenson).
- 3. Public Comments:** Members of the public may address the Commission on matters that are within the Commission's jurisdiction and are not on today's agenda.

Mr. Roger Kim, Senior Advisor on the Environment, Mayor's Office, introduced himself and discussed his background in environmental policy, organizing environmental initiatives in low-income diverse communities, and his future plans for extending San Francisco's leadership in environmental issues.

Mr. James Bryant, Western Regional Director, A. Philip Randolph Institute, reported on his prior discussions with the Commission regarding activities in the Hunters Point Bayview neighborhood, which he believes to be one of the more toxic low-income areas in San Francisco. He expressed his concern that he has made unsuccessful attempts recently to discuss outreach for the new Blue Greenway project. Mr. Bryant stated that he hopes that the Commission understands the sensitivity of discussing door-to-door outreach in the Bayview neighborhood that includes low-income and public housing sites. He asked that the Commission consider organizations such as A. Philip Randolph Institute when making decisions about outreach to the community because of their success communicating with residents in the neighborhood. He stated that A. Philip Randolph Institute was the initiator of the power plant closure and demolition at Hunters Point. Mr. Bryant hopes to see the Commission at future meetings in the Bayview.

Mr. Steve Nakajo, Vice President, San Francisco Fire Commission, Executive Director of Kimochi Senior Center, thanked the Commission for their work, congratulated new Commissioners, and spoke in support of seeing an Asian Pacific Islander Commissioner. He stated that as an Asian Pacific Islander and Executive Director of Kimochi Senior Center, he is happy for the opportunity to bring the Asian Pacific Islander perspective to the community and plans to attend future Commission meetings. He discussed the importance of job training and bringing environmental initiatives to all San Francisco neighborhoods and to seniors. Mr. Nakajo stated that he applauds the Commission for scheduling a meeting in the Bayview neighborhood and encouraged holding meetings in all San Francisco neighborhoods to provide additional educational opportunities to the community.

Mr. Evan Motoshige, Environmental Science student, College of San Mateo, Kimochi Senior Center volunteer, resident of District 4, stated that environmental impacts affect the entire community, and especially immigrants from Asia, many of whom live in low-income places and are affected more by environmental injustices, such as toxic release inventories in Bayview Hunters Point. He spoke in support of the Commission televising their meetings and suggested that practices of sustainability be communicated more in Asian communities that can benefit from increased outreach.

Ms. Karen Huggins, President, Holly Courts Residents Council, member of the Black Leadership Coalition, congratulated new Commissioners and stated that she was speaking on behalf of Dr. Espanola Jackson in requesting that an Environmental Impact Report be prepared before the Wellness Center is to be constructed at 3450 3<sup>rd</sup> Street due to toxicity problems at the site. She discussed her concern that Hunters Point residents that are already suffering from toxic health problems would be going to a wellness center that could cause additional health problems. Ms. Huggins commended Laborers Union Local 261, indicating that she is a founder of the new San Francisco Tenants Union, but asked why the program that is being considered for a commendation Resolution in agenda item 10 did not include youth from public housing as part of the apprenticeship program.

Mr. Richard Ow, discussed the first Environment Commission dating back twenty years ago and his experience working with advocates, Commissioner Emeritus Eric Mar, who is now a Supervisor, and Supervisor Emeritus Tom Shea about implementing an environmental waste collection



program in Chinatown, a neighborhood that was not included in the initial program. Mr. Ow discussed the work of young high school students who have now progressed into successful positions that had previously been hired by the Department of the Environment to provide outreach and education to the community about source separation. He asked that the Commission consider holding a community meeting in the Chinatown neighborhood where there are a lot of Single Room Occupancy units housing large families and have inadequate facilities.

Mr. Ted Fang, Executive Director, AsianWeek Foundation, founder of Green Initiatives for Asian Families, stated that it is his first time attending a Commission meeting and acknowledged the work of the Commission in reaching out to the community through neighborhood meetings and televising meetings. He stated that this type of outreach helps to take environmental work out of policy makers, bringing it to people in the community, and hopes these forums will inspire more people to be involved in environmental initiatives. He thanked Mr. Mr. Motoshige for attending the meeting, and stated that he hopes to see more Asian Americans become involved in the environment. Mr. Fang discussed San Francisco as a leader in sustainability and diversity and the importance of identifying innovative culture-specific ways to reach diverse communities to make San Francisco the greenest city in the world.

4. **Presentation on Examples of Outreach Messaging.** (Explanatory Documents: Checkout Bag Ordinance and Healthy Homes Presentations) Speaker: Donnie Oliveira, Outreach Program Manager. Mr. Oliveira reported that presentations on the Checkout Bag Ordinance for Restaurants and Healthy Homes are for the purpose of sharing with the community messaging that is communicated to restaurants on the new ordinance and presentations made to tenants and/or home owners on pest prevention and safer cleaning and pest control. Informational presentations and material are available in multiple languages.
  - a. **Checkout Bag Ordinance for Restaurants.** Speaker: Clark Hatchet, Community Outreach Coordinator (Informational Presentation and Discussion). Mr. Clark Hatchet reported that City leaders took action to solve plastic bag pollution in our environment by adopting the Plastic Bag Ban Ordinance in 2007 in all large City supermarkets and pharmacies and then expanded the Ordinance in 2012 to apply to all retail establishments, requiring the use of compliant bags, and that a consumer fee be charged on bags. As of October 1, 2013, the Checkout Bag Ordinance will apply to restaurants to require the use of compliant bags and a consumer charge for take-out and delivery bags. Mr. Hatchet reported on exemptions to the Ordinance, outreach activities, and material provided to help restaurants stay in compliance with the Ordinance and to make it more effective. Mr. Oliveira reported that there would be door-to-door and phone banking activities directed to restaurants through the fall and material available to help educate residents, consumers, and restaurants. (Reference presentation)
  - b. **Integrated Pest Management and Healthy Homes for Residents.** Speaker: Sraddha Mehta, Senior Environmental Justice Coordinator (Informational Presentation and Discussion)  
Ms. Sraddha Mehta reported on the higher rates of asthma in the Bayview Hunters Point neighborhood in San Francisco than other parts of the city and how indoor air pollutants can

trigger and in some cases cause asthma. She provided examples of common causes of indoor air pollution, reactions, and simple actions to take in maintaining a healthy home, including methods of preventing and controlling pests without the use of pesticides and cleaning without the use of toxic household cleaning products (reference presentation).

Commissioner Josefowitz inquired about follow-up material that can be provided to residents and restaurants that summarizes ordinances and presentations. He inquired about the proportion of restaurants that would be reached, methods for outreach, and compliance methods. He suggested that different staff provide compliance work than staff providing outreach. Mr. Oliveira reported on outreach and educational material that includes a door-to-door campaign, factsheets, placards, and the Department's website as a resource for residents and restaurants. He reported that the plan is to outreach to all San Francisco restaurants, present to merchants associations, and articulate the ordinance as a response to unique situations and concerns. The plan is to focus on outreach and education first and then compliance.

Commissioner Josefowitz suggested that outreach presentations on the plastic bag ordinance include a slide stating that one of the Commission's top priorities has been to support an assembly bill that would focus on diverting plastics from the marine environment. He suggested that future presentations address additional chemicals other than the ones presented today that may cause health concerns and or harm the environment.

Commissioner King stated that televising meetings allows the community that may not otherwise have access to meetings the ability to access presentations that are part of a Department of the Environment Outreach team road show and to be educated on environmental initiatives. He asked the viewing audience to contact the Department of the Environment at 415-355-3700, to access the Department's website [www.sfenvironment.org](http://www.sfenvironment.org), or twitter [sfenvironment](https://twitter.com/sfenvironment) for additional information and to state whether they have watched the broadcast and to make suggestions for future agenda items.

Commissioner Wald inquired whether the Outreach team would be educating the public as to what to expect in restaurants and about the venue for the Healthy Homes for residents presentations. Mr. Oliveira reported that there is a parallel communication campaign for residents and additional outreach would be provided once the Checkout Bag Ordinance goes into effect in the fall. He discussed the Department's promotion reusable bags by giving out canvas bags to the public. Ms. Mehta reported that her presentations would be targeted to public housing residents in San Francisco and that similar presentations were made at Housing Authority meetings and to the HopeSF Leadership Academy.

Director Nutter stated that it is important for messaging to be clear, practical, and actionable as well as culturally competent. She reported that outreach material would be available in as many languages as possible in order to reach all constituencies.

Public Comment:

Ms. Lurilla Harris stated that she lives next door to an open space and has a pest problem. She asked what she could do to release rodents that she has trapped live. Dr. Chris Geiger, Department of the Environment Integrated Pest Management program, reported that state law does not allow live rodents to be released anywhere other than from where they are captured.

Mr. Eric Brooks, San Francisco Green Party and Our City, commended the quality of the Outreach presentations especially because presentations are geared toward the public. He suggested that handouts be provided on all future presentations. Mr. Brooks discussed how his life improved when he removed all chemicals from his home and started using natural products.

Mr. Sade Tsang (spelled phonetically), discussed the importance of educating the young immigrant population on how to manage chemicals and pests so they can be a resource for their parents. He suggested providing flyers and educating people so they are able to apply methods and understand the environmental process.

**5. Briefing from Mayor's Deputy Legislative Director on City Lobbyist Process and Protocol.** Sponsor: Commissioner Ruth Gravanis; Speaker: Kelly Pretzer, Deputy Director for State and Federal Legislative Affairs (Informational Report and Discussion)

Commissioner Gravanis reported that the Policy Committee had been asked to consider an assembly bill that addresses producer responsibility for marine plastic pollution and had discovered that the City lobbyist was already supporting the bill. The Committee was unsure of the City lobbyist process so requested a briefing on how items are determined appropriate for the lobbyist and how the Commission can become involved in the process.

Ms. Kelly Pretzer reported that she is responsible for handling state and federal legislative affairs on behalf of the City. She reported that Charter Section 3.1 designates the Mayor with the responsibility for coordination of all intergovernmental activities for the City and County of San Francisco, and it is under that authority that she operates. Administrative Code Article 3, Section 5.5 delineates how the City weighs in on state legislative issues. Article 3 created the State Legislation Committee (SLC) in 1939. It is chaired by the Mayor, comprised by two Board of Supervisors members, Controller, Assessor, Treasurer and City Attorney, or their designees or representatives. The Committee meets at a regularly scheduled monthly public meeting on the second Wednesday at 11 am, City Hall, Room 201. At SLC meetings, both overarching state legislative agendas and specific legislative proposals are considered.

Ms. Pretzer reported that in January and February before the state legislative session begins, City departments bring forward an overarching policy agenda for the Committee to consider and endorse. As the year moves on, in approximately March and April, City departments will bring forth legislative proposals and specific bills for the SLC to take a position of support or oppose.

There are about twenty bills considered at each meeting and over the course of a year, quite a few positions are taken on a number of bills. Only the SLC can speak on behalf of the City and County of San Francisco.

The Mayor's Office retains the services of a lobbyist in Sacramento to advocate for items acted on and considered by the Committee. Lobbyists will send the Mayor's Office news and information from Sacramento, which is then sent to relevant City departments. Departments that receive news from their colleagues in Sacramento are asked to information share to the Mayor's Office to make sure one unified message is sent, and the issue is being advocated for effectively.

Ms. Pretzer reported that there is not a Federal Legislative Committee to work on federal legislation, but that the process is similar to the state process. In December or January of each year, Ms. Pretzer reaches out to City departments to put forward a list of federal legislative priorities that are compiled into a single document that becomes the City and County of San Francisco's federal legislative platform for the year. Services of a lobbyist in Washington D.C. are retained to advocate on behalf of the City and County of San Francisco. Information sharing is critical in making sure the City's priorities are most effectively advocated for.

Commissioner Josefowitz inquired how the Commission can be more helpful to Ms. Pretzer in her work to take San Francisco's position to Sacramento or Washington on environmental issues. He asked if it is possible to personally advocate on legislation that was considered by the Committee in Sacramento. Ms. Pretzer indicated that Commission policy Resolutions or statements on what the Commission would like to see accomplished are an effective means of communicating priorities. Ms. Pretzer explained that once the bill goes through the SLC process, the City is free to advocate the City's position and is the time help is appreciated to move the City's priorities forward. Commissioner Josefowitz inquired about how priorities are prioritized. Ms. Pretzer stated that City departments prioritize issues and recommended that the most critical legislation be brought forward so as not to dilute the City's voice. She stated that legislative agendas are more of a reference document to see what the City thinks about an issue so more is better at that point to understand the Department's priorities.

Commissioner Josefowitz inquired about the process to express support of a portion of the bill but not for the whole bill and for pulling support if the bill were to be amended. He asked how a position could be communicated to Ms. Pretzer or to the City lobbyist at that point. Ms. Pretzer reported that the SLC meets once a month but may hold an additional meeting in April or May to make the body more reactive and proactive so City department staff may have a greater opportunity to provide input on an item. The City has been known to take a position that is more nuanced than support or oppose. She stated that the Department of the Environment has been effective in selecting parts of the legislation that are most important.

6. **CleanPowerSF Program Update.** (Explanatory Documents: CleanPowerSF Presentation) Sponsors: Commissioners Joshua Arce and Angelo King; Speaker: Kim Malcolm, Director, CleanPowerSF, Power Enterprise, San Francisco Public Utilities Commission (Discussion and Possible Action)

Ms. Kim Malcolm reported on CleanPowerSF's program history beginning with the Board of Supervisor's endorsement of Community Choice Aggregation in 2004 as part of the City's broader energy strategy to reduce greenhouse gas emissions, develop local renewable energy sources, increase conservation and energy-efficiency, and support the local economy. She discussed the current program's design and status, policy issues, rate and resource mix scenarios including local build-out strategies, not to exceed rates, and next steps. Presentation topics included (reference Presentation):

- Current proposed program components,
- The need to balance policy preferences,
- Changes to the program since the Board of Supervisors vote in 2012 and effects on proposed rates and in the environment,
- CleanPowerSF vs. PG&E base and green tariff option estimated 2014 rates,
- What are Renewable Energy Credits (REC's)?
- Preparing for build-out and status of work,
- SFPUC projects for renewable generation and energy efficiency,
- Expected short-term labor impacts, and
- Next steps.

Commissioners discussed topics that include:

- Ability and future potential of the currently-designed program for meeting the City's 100% renewable energy and 100% greenhouse gas reduction goals that would include a green power purchasing program with local in-city renewable generation, local build-out strategies, and creating unionized local jobs as required by the City's mandatory local hiring law.
- How SFPUC playing a larger role in managing energy-decision making and portfolio in house would affect the current Shell contract and potential reductions in program costs.
- Program phases into City neighborhoods and providing customer outreach to cultural-specific communities. Targeting customers that may not have access to the internet and do not speak English through the use of bilingual/cultural workers and meetings held with neighborhood associations.
- SFPUC and Department of the Environment EnvironmentNow partnership for providing customer outreach.
- Market changes and the availability of more accredited providers bidding on community choice aggregation programs in other jurisdictions.
- The challenge in balancing all goals and realizing that all goals cannot be achieved to an equal degree at the very beginning of the program. The need to construct a program that the majority of stakeholders, elected officials, and SFPUC believe is a program that at some definite period will meet all of the intended goals equally.

Public Comment: Mr. Edward Randolph, Director Energy Division, California Public Utilities Commission (CPUC) reported on what is a Renewable Energy Credit (REC), CPUC definition of a REC, whether the use of an unbundled REC is good or bad based on policy goals, REC transactions (portfolio content categories) and limits (reference presentation). A discussion was held on the differences in bundled and unbundled REC's. Commissioners discussed the feasibility of RECs in promoting green-energy, achieving in-city generation goals, and promoting local jobs.



Commissioner Arce inquired whether the environmental benefits from the CleanPowerSF program have increased or decreased from the program that the Commission supported in 2012. Ms. Danielle Murray, Department of the Environment Renewable Energy Program Manager, reported that the CleanPowerSF program will allow customers to choose renewable power. The greenhouse gas emission impact is the same regardless of what the mix will be. It will all be Renewable Portfolio Standard (RPS) eligible power that will be supplied for the program, and environmental impacts have not changed drastically. The difference may be more on the economic side in terms of local jobs and to a lesser extent on air quality. If we were talking about replacing in-city fossil fuel generation with in-city renewables it would be great, but since we've already closed the fossil fuel power plants in San Francisco, in this case we are not doing that. We might be adding additional renewable power in the city that is reducing the need for fossil fuels elsewhere in the region or the state, so instead of exporting our unclean emissions, we are helping other communities green up.

Director Nutter stated that from the description of the program tonight, the program has changed, and it seems it is still in flux. The vote next week by the SFPUC is about the not to exceed rates and not the mix of REC's and green power that we are directly procuring on the open market. With the information that we have, we know we want to meet all of the goals that have been stated here, whether it's reducing greenhouse gas emission reductions, serving our communities, creating jobs, creating in-city resources, stimulating the market for renewables, that is what we want out of a program. She stated that there is not yet enough information to say whether the program presented tonight is better or worse than the one proposed in 2012, but that she does agree that there are multiple goals that we want to make sure are met, and that we don't leave behind our communities, job creation, environmental goals and meeting greenhouse gas reductions goals set by the City, the next goal of which is to reduce our carbon by 25% below 1990 levels. There are a lot of different strategies that have been reviewed on how to achieve our goals, and Community Choice Aggregation has been and is a strategy that will continue to play a role in this effort. The question is how to ensure we have a program that meets all of those goals.

Public Comment (continued):

Mr. Jason Fried, Local Agency Formation Commission (LAFCo) member, discussed LAFCo's composition and oversight of the SFPUC in implementation of the CleanPowerSF program. He reported that the increased procurement of Bucket 1 RECs has improved the program and has resulted in lower program costs. The Marin program was cited as an example of where a REC has helped produce new localized renewable energy generation. Mr. Fried suggested that people consider how program outcomes will be in ten to twenty years instead of day one in reaching local build-out goals and replacing fossil-fuel based products. He discussed the financing and time necessary for local build out that would require establishing a customer base. Mr. Fried suggested that experts at the SFPUC Power Enterprise Department be asked to hold a broader discussion on Commissioner's questions about the program.

Ms. Elizabeth Klebaner, representing IBEW Local 1245, thanked the Commission for their review of the program's environmental impacts of RECs, on socio-economics, and local hiring conditions.

She urged the Commission to not support the project and urged the SFPUC to comply with environmental review under the California Environmental Quality Act (CEQA) before any action is taken and not to defer environmental review to a future date. She explained that SFPUC has determined that the Shell contract is not subject to CEQA. Ms. Klebaner stated that CEQA would consider alternatives and adverse and beneficial impacts of the actions being taken as well as provide an opportunity for public comment.

Ms. Karen Huggins, President, Holly Courts Residents Council, stated that it is an excellent time to install windmills in Hunters Point because of PG&E's high costs to residents. She suggested to the Housing Authority Commission without success that charging stations be installed in public housing developments and that a security guard be hired to oversee those stations. Ms. Huggins suggested that windmills be built in parks that are next to public housing, and that energy be sold to the public housing development, that could then sell energy to the rest to the City. She spoke in support of the Commission's support in advocating for local hiring and unionized jobs.

Mr. Eric Brooks, San Francisco Green Party and Our City, spoke on his work promoting the CleanPowerSF program and urged the Commission to support the current program as he believes it is much closer to what the Commission has been advocating for since Ms. Malcolm started work on the program. He stated that CleanPowerSF rates are now competitive with PG&E's rates and that without competitive rates, there would be no local build-out since there would not be a customer base. Mr. Brooks stated that there is now much more potential for local union jobs building local renewables and efficiency as analyzed in the local power analysis presented by Local Power to the Commission. He explained that the Shell program is less than four percent of the energy being provided in the next decade. The idea is that RECs are needed to make it inexpensive enough to compete with PG&E and reach that small 30MW of the eventual 100 megawatts that will be built locally so that the program can be started successfully and still compete with PG&E. Mr. Brooks reported that a community of advocates has called upon LAFCo to hold a workshop consisting of financial experts around California to review and implement the Local Power proposal. He urged the Commission to send a communication to LAFCo to work closely with advocates to make sure the workshop is successful.

Mr. Jed Holtzman, San Francisco resident, representing 350 Bay Area, stated that affordability is one of the goals that SFPUC is required to consider. He expressed his concern that the IBEW representative was advocating for an alternative with less RECs, which would result in a higher rate to the customer. He discussed the "Stop the Shell Shock Campaign" that is influencing people against the program by advertising high rates that are no longer being considered for the program. Mr. Holtzman stated that with a lower price, there would be more buy-in from customers, with more buy-in there would be more revenue for the SFPUC; with more revenue, more build-out; with more build-out there would be more jobs and less REC's. With high rates, there would be no buy-in and no program. He stated that his goal as an advocate is to implement the Shell contract and the procurement of RECs as soon as possible in order to establish a robust program with local build out and local unionized jobs. He asked that the Commission consider the future potential of the project and not what it would only achieve on day one. The addition to the Shell contract that needs to be California and unionized is an exceptional addition to the contract. He stated that the LAFCo financial workshop would

provide an avenue for SFPUC staff to be convinced that a large amount of funds would be available to support a local build-out.

Ms. Monica Fish, Commission Secretary, reported that Mr. Hunter Stern from IBEW Local 1245 has submitted public comment requesting that the Commission demand the need for environmental review that will calculate how much the Shell contract will increase greenhouse gas emissions and other pollutants. For the record, 200+ letters had been received from Sierra Club members urging the Commission to move the program forward by supporting not-to-exceed rates that the SFPUC would be voting on at its meeting on August 13, 2013.

Commissioners discussed preparing a statement to submit to the SFPUC expressing a position on the current program. Commissioner Wald after collaboration with Commissioners King and Arce and Director Nutter proposed a statement as follows: "The San Francisco Commission on the Environment encourages the SFPUC to (1) adopt a rate structure for CleanPowerSF that has rates competitive with PG&E, (2) to make it clear that the City and the SFPUC do not want a future that is dependent on RECs, (3) is using the program to achieve the City's greenhouse gas goals, and (4) commit to a program that maximizes local union jobs. Our Commission has concerns about the current design of the program and the progress being made towards realizing the City's local renewable energy generation and local job training and placement goals which are vital parts of the program originally adopted by the Board and supported by this Commission. We are committed to following the development of this program."

Commissioner Arce moved with an amendment proposed by Commissioner Josefowitz that a letter to the SFPUC be prepared stating "The program as we heard it described tonight does not meet all of the Commission's original goals and that we encourage the SFPUC to work with the Department of the Environment to craft a program that is acceptable to the San Francisco Environment Commission." Commissioner Josefowitz seconded. Public comment was taken before the vote. The motion was not approved by the following vote 3-2 (AYES: Commissioners Arce, Josefowitz, and Wan; NAYES: Commissioners King and Wald; Absent: Commissioners Gravanis and Stephenson).

Public comment on the proposed action:

Mr. Jason Fried stated that the proposed action would be a detriment to the program and encouraged the Commission to vote no. He stated that while there are questions that need to be answered, everything that the Commission is requesting can occur over time. Mr. Fried stated that the program has a sensitive start time and could be derailed if the Commission were to adopt the statement and if Shell were to sell contracts to other vendors that want to buy the energy. He stated that concerns expressed do not have anything to do with the not to exceed rates being voted on and suggested that SFPUC staff be asked to hold additional discussions at a future date to address concerns.

Mr. Eric Brooks stated that the reason that advocates have recently voted and said to the SFPUC to proceed with the not to exceed rates is because they are now competitive with PG&E rates, and advocates are not concerned that there will be a large opt-out of the program. When the

Shell contract is underway and there's no large opt-out that is when the next phase of the build out will take place. He stated that the Board of Supervisors is empowered by AB117 to request advice from LAFCo on how to bid out the build out program regardless of whether the SFPUC wants to do it now, and the Department of the Environment would be the natural vehicle for doing that. Mr. Brooks suggested that the Commission express their concerns and state that it wants the not to exceed rates to be competitive with PG&E but to leave out the statement about REC's because if the Commission insists that local build out take place, we will get away from RECs right away.

Mr. Jed Holtzman pointed out that Mr. Brooks and the advocate coalition and LAFCo would be the entities that have worked the longest and hardest making this program what the Commission wants it to be. He urged the Commission to take the advice of the LAFCo representative and the representative of the advocates. Mr. Holtzman spoke in support of Commissioner Wald's comments that it is all of our responsibilities as citizens, as advocacy organizations, and the Commission on the Environment to make sure that this happens and convincing ourselves not to pay attention going forward would be unrealistic and result in negative program outcomes.

Ms. Elizabeth Klebaner stated that IBEW Local 1245 would be supportive if the statement be revised to state that the program does not meet all goals and does not comply with the state's environmental laws. The decision on the rate structure will determine the scope of the program and its environmental impacts, and that SFPUC is required to conduct environmental review before making a decision on the program in accordance with CEQA.

**Items 7 – 18 were not heard due to a loss of quorum. The meeting adjourned at 9:20 p.m.**

7. **Briefing on Implementation of the Healthy Air and Clean Transportation Ordinance for Fiscal Year 2012-13.** Sponsors: Commissioners Ruth Gravanis and Nicholas Josefowitz; Speaker: Robert Hayden, Manager of CommuteSmart and Clean Vehicle Programs (20 minutes) (Informational Presentation and Discussion)
8. **Update on Proposed Agenda for Bayview Commission Meeting in September and Proposal for Future Commission Meetings Plan in the Community.** Sponsor: Commissioner Joshua Arce; Speaker: Donnie Oliveira, Public Outreach Program Manager (10 minutes) (Informational Report and Discussion)
9. **Discussion of Options for the Commission on the Environment's Annual Retreat and Policy Committee Input.** Sponsor and Speaker: Commissioners Ruth Gravanis and Johanna Wald (Informational Report and Discussion)
10. **Review and Approval of Resolution Commending the Laborers Local 261/City and County of San Francisco Gardeners Apprenticeship Program for Graduating the Program's First Class of Community Workers.** (Explanatory Document: Draft Resolution File 2013-11-COE) Sponsor: Commissioner Joshua Arce; Speaker: Commissioner Arce and Laborers Program Representative Vince Courtney, Jr. (Discussion and Action) (5 minutes)
11. **Operations Committee Chair's Report.** Review of the Agenda for the August 14, 2013 Meeting. (Information and Discussion)
12. **Policy Committee Report.** (Information and Discussion)

Chairs Report: Highlights of the June 10 and July 8, 2013 Meetings and review of the Agenda for the August 12, 2013 Meeting to be held at City Hall, Room 421.

13. **Commission Secretary's Report.** (Explanatory Document: Commission Secretary's Report and Correspondence Log) (Information and Discussion)  
Monica Fish, Commission Secretary
  - **Communications and Correspondence**
  - **Update on City Legislation**
14. **Director's Report.** Updates on Department of the Environment administrative and programmatic operations relating to Budget Planning, Strategic Planning, Clean Air/Transportation, Climate, Energy, Public Outreach and Education, Environmental Justice, Habitat Restoration, Green Building, Zero Waste, Toxics Reduction, and Urban Forestry. (Explanatory Document: Director's Report) (Information and Discussion)
15. **Announcements.** (Information and Discussion)
16. **President's Announcements.** (Information and Discussion)
17. **New Business/Future Agenda Items.** (Information, Discussion and Possible Action)
18. **Public Comments:** Members of the public may address the Commission on matters that are within the Commission's jurisdiction and are not on today's agenda.
19. **Adjournment.** The Commission on the Environment meeting adjourned at 9:20 p.m.

**The next meeting of the Commission on the Environment is scheduled for Tuesday, September 24, 2013 at 5:00 p.m. Location is to be announced.**

Monica Fish, Commission Secretary;  
TEL: (415) 355-3709; FAX: (415) 554-6393

*\*\* Copies of explanatory documents are available at (1) the Commission's office, 11 Grove Street, San Francisco, California between the hours of 9 a.m. and 5 p.m., (2) on the Commission's meeting website at <http://www.sfenvironment.org/commission/agendas> included with minutes by meeting date; (3) upon request to the Commission Secretary, at telephone number 415-355-3709, or via e-mail at [Monica.Fish@sfgov.org](mailto:Monica.Fish@sfgov.org). For an audio recording of Commission meetings, access this link <http://www.sfenvironment.org/commission/audio> and select the meeting date.*

Approved: September 24, 2013





**SF Environment**

**Our home. Our city. Our planet.**



EDWIN M. LEE  
Mayor

MELANIE NUTTER  
Director

**CITY AND COUNTY OF SAN FRANCISCO  
COMMISSION ON THE ENVIRONMENT  
NOTICE OF REGULAR MEETING AND AGENDA**

**TUESDAY, SEPTEMBER 24, 2013, 5:00 P.M.  
CITY HALL, ROOM 416  
SAN FRANCISCO, CA 94102**

**GOVERNMENT  
DOCUMENTS DEPT**

**SEP 20 2013**

**SAN FRANCISCO  
PUBLIC LIBRARY**

**COMMISSION MEMBERS:** Commissioners Joshua Arce (President); Angelo King (Vice-President), Ruth Gravanis, Nicholas Josefowitz, Heather Stephenson, Johanna Wald, Sarah Wan

**ORDER OF BUSINESS**

**Public comment will be taken before the Commission takes action on any item.**

- 1. Call to Order and Roll Call.**
- 2. Introduction of Newest Commissioners.** Sponsor: Commissioner Joshua Arce (5 minutes) (Discussion)
- 3. Approval of Minutes of the August 6, 2013 Commission on the Environment Rescheduled Meeting.** (Explanatory Document: August 6, 2013 Commission on the Environment Draft Minutes) (Discussion and Action)
- 4. Public Comments:** Members of the public may address the Commission on matters that are within the Commission's jurisdiction and are not on today's agenda.
- 5. Outreach Presentation on Zero Waste Training for City Employees.** Speaker: Julie Bryant, City Government Zero Waste Senior Coordinator (7 minutes) (Informational Presentation and Discussion)
- 6. Review and Approval of Resolution 2013-11-COE Commending the Laborers Local 261/City and County of San Francisco Gardeners Apprenticeship Program for Graduating the Program's First Class of Community Workers.** (Continued from the August 6, 2013 Meeting) (Explanatory Document: Draft Resolution File 2013-11-COE) Sponsor: Commissioner Joshua Arce;

Department of the Environment, City and County of San Francisco  
1455 Market Street, Suite 1200, San Francisco, CA 94103  
Telephone: (415) 355-3700 • Fax: (415) 554-6393

Email: [environment@sfgov.org](mailto:environment@sfgov.org) • [www.sfenvironment.org](http://www.sfenvironment.org)

100% Post-Consumer Recycled Paper

Speaker: Commissioner Arce and Laborers Program Representative Vince Courtney, Jr. (Discussion and Action) (5 minutes)

7. **Public Hearing on Green Purchasing Regulations (Precautionary Purchasing Ordinance).** (Explanatory Documents: Public Hearing Notice and Green Purchasing Regulations) Sponsor: Melanie Nutter, Director; Speaker: Jessian Choy, City Toxics Reduction Specialist (10 minutes)(Public Hearing, Information and Discussion)
8. **Briefing on Implementation of the Healthy Air and Clean Transportation Ordinance for Fiscal Year 2012-13.** (Continued from the August 6, 2013 Meeting) Sponsors: Commissioners Ruth Gravanis and Nicholas Josefowitz; Speaker: Bob Hayden, Manager of CommuteSmart and Clean Vehicle Programs (Informational Presentation and Discussion) (**Proposed for Continuance**)
9. **Review and Approval of Draft Resolution 2013-12-COE in support of the Department of the Environment's Grant for Brownfields Outreach Services.** (Explanatory Document: Draft Resolution File No. 2013-12-COE) Speakers: Anne Eng, Environmental Justice Program Manager (5 minutes) and Perry Lang, Black Coalition on AIDS (5 minutes) (Discussion and Action)
10. **Update on Proposed Agenda for Bayview Commission Meeting and Proposal for Future Commission Meetings Plan in the Community.** (Continued from the August 6, 2013 Meeting) Sponsor: Commissioner Joshua Arce; Speaker: Donald Oliveira, Public Outreach Program Manager (10 minutes) (Informational Report and Discussion)
11. **Discussion of Options for the Commission on the Environment's Annual Retreat and Policy Committee Input.** (Continued from the August 6, 2013 Meeting) Sponsor and Speaker: Commissioners Ruth Gravanis and Johanna Wald (Informational Report and Discussion)
12. **Operations Committee Chair's Report.** Highlights of the August 14, 2013 Meeting and Review of the Agenda for the November 13, 2013 Meeting. (Information and Discussion)
13. **Policy Committee Report.** (Information and Discussion)  
Chairs Report: Highlights of the August 12 and September 9, 2013 Meetings and review of the Agenda for the October 21, 2013 Meeting to be held at City Hall, Room 421.
14. **Commission Secretary's Report.** (Explanatory Document: Commission Secretary's Report and Correspondence Log) (Information and Discussion)  
Monica Fish, Commission Secretary
  - **Communications and Correspondence**
  - **Update on City Legislation**
15. **Director's Report.** Updates on Department of the Environment administrative and programmatic operations relating to Budget Planning, Strategic Planning, Clean Air/Transportation, Climate, Energy, Public Outreach and Education, Environmental Justice, Habitat Restoration, Green Building, Zero Waste, Toxics Reduction, and Urban Forestry. (Explanatory Document: Director's Report) (Information and Discussion)
16. **Announcements.** (Information and Discussion)
17. **President's Announcements.** (Information and Discussion)

**18. New Business/Future Agenda Items.** (Information, Discussion and Possible Action)

**19. Public Comments:** Members of the public may address the Commission on matters that are within the Commission's jurisdiction and are not on today's agenda.

**20. Public comment on all matters pertaining to the subsequent closed session on Public Employee Performance Plan and Appraisal Report.**

**21. Vote on whether to hold closed session to evaluate the performance of the Executive Director, Melanie Nutter.** (Cal. Govt. Code § 54957; SF Admin. Code § 67.10(b).) [ACTION]

**22. CLOSED SESSION – PUBLIC EMPLOYEE PERFORMANCE PLAN AND APPRAISAL REPORT**

**Possible closed session to evaluate the performance of the Executive Director, Melanie Nutter.**

(Explanatory Document: Performance Plan and Appraisal Report) (Cal. Govt. Code § 54957; SF Admin. Code § 67.10(b).) [DISCUSSION AND POSSIBLE ACTION]

**23. OPEN SESSION**

**Reconvene in open session:**

**1. Vote to elect whether to disclose any or all discussions held in closed session.** (Cal. Govt. Code § 54957.1(a); SF Admin. Code § 67.12(b).) [ACTION]

**2. Possible report on action taken in closed session and the vote thereon.** (Cal. Govt. Code § 54957.1(a); SF Admin. Code § 67.12(b).)

**24. Adjournment.**

**The next meeting of the Commission on the Environment is scheduled for Tuesday, November 27, 2013 at 5:00 p.m., City Hall, Room 416.**

*\*\* Copies of explanatory documents are available at (1) the Commission's office, 1455 Market Street, Suite 1200, San Francisco, California, 94103 between the hours of 9 a.m. and 5 p.m., (2) on the Commission's website <http://www.sfenvironment.org/commission/agendas>; (3) upon request to the Commission Secretary, at telephone number 415-355-3709, or via e-mail at [Monica.Fish@sfgov.org](mailto:Monica.Fish@sfgov.org) within three business days of a meeting. If any materials related to an item on this agenda have been distributed to the Commission after distribution of the agenda packet, those materials are available for public inspection at the Department of the Environment, 1455 Market Street, Suite 1200, San Francisco, CA 94103 during normal office hours or will be made available on the Commission's website <http://www.sfenvironment.org/commission/agendas> as attachments to the agenda or meeting minutes.*

**Important Information**

The ringing of and use of cell phones, pagers and similar sound-producing electronic devices are prohibited at this meeting. Please be advised that the Chair may order the removal from the meeting room of any person(s) responsible for the ringing or use of a cell phone, pager, or other similar sound-producing electronic devices.

NOTE: Persons unable to attend the meeting may submit to the Commission on the Environment, by the time the proceedings begin, written comments regarding the agenda items above. These comments will be made a part of the official public record and shall be brought to the attention of the Commission on the Environment members. Any written comments should be sent to: Commission Secretary of the Environment, 1455 Market Street, Suite 1200, San Francisco, CA 94103 by 5:00 p.m. on the day prior to the hearing. Comments that cannot be delivered to the Commission Secretary by that time may be taken directly to the hearing at the location above. When bringing handouts to meetings, please photocopy on both sides of the paper and try to use post-consumer recycled or tree-free paper. Also, please bring sufficient copies of handouts for the Commission, the Commission Secretary and the public.

### **Public Comment**

At this time, members of the public may address the Commission on items of interest that are within the subject matter jurisdiction of the Commission but are not on today's agenda. Public comment will be taken following each agenda item. Each member of the public may address the Commission for up to three minutes, unless otherwise announced by the President. If it is demonstrated that the comments by the public will exceed 15 minutes, the President may continue Public Comment to another time during the meeting.

The Brown Act forbids the Commission from taking action or discussing any item or issue not appearing on the posted agenda. This rule applies to issues raised in public comment as well. In response to public comment, not on an agenda item, the Commission is limited to:

1. Briefly responding to statements made or questions posed by members of the public, or
2. Request staff to report back on a matter at a subsequent meeting, or
3. Directing staff to place the item or issue on a future agenda (Government Code Section 54954.2(a).)

### **Disability Access**

The Commission on the Environment meeting will be held at City Hall, Room 416 in the Civic Center Area. The Commission meeting room is wheelchair accessible. The closest accessible BART station is the Civic Center Station at United Nations Plaza and Market Street. Accessible MUNI lines serving this location are: #71 Haight/Noriega and the F Line to Market and Van Ness and the Metro Stations at Van Ness and Market and at Civic Center. For information about MUNI accessible services call (415) 923-6142. There is accessible curbside parking adjacent to City Hall on Grove Street and Van Ness Avenue and in the vicinity of the Veterans Building at 401 Van Ness Avenue adjacent to Davies Hall and the War Memorial Complex.

In order to assist the City's efforts to accommodate persons with severe allergies, environmental illnesses, multiple chemical sensitivity or related disabilities, attendees at public meetings are reminded that other attendees may be sensitive to various chemical based products. Please help the City accommodate these individuals. Individuals with chemical sensitivity or related disabilities should call the Mayor's Office on Disability at (415) 554-6789 or (415) 554-6799 (TTY) for additional information.

The following services are available on request 48 hours prior to the meeting; except for Monday meetings, for which the deadline shall be 4:00 p.m. of the last business day of the preceding week: For American sign language interpreters or the use of a reader during a meeting, a sound enhancement system, and/or alternative formats of the agenda and minutes, please contact Monica Fish at (415) 355-3709 to make arrangements for the accommodation. Late requests will be honored, if possible.

### **Know your Rights under the Sunshine Ordinance (Chapter 67 of the San Francisco Administrative Code)**

Government's duty is to serve the public, reaching its decisions in full view of the public. Commissions, boards, councils, and other agencies of the City and County exist to conduct the people's business. This ordinance assures that deliberations are conducted before the people and that City operations are open to the people's review. For more information on your rights under the Sunshine Ordinance or to report a violation of the ordinance, contact the Sunshine Ordinance Task Force, Sunshine Task Force Administrator, City Hall, Room 409, One Dr. Carlton B. Goodlett Place, San Francisco, CA 94102-4683 at Phone No.: (415) 554-7724; Fax No.: (415) 554-7854; E-mail: [sotf@sfgov.org](mailto:sotf@sfgov.org). Copies of the Sunshine Ordinance can be obtained from the Clerk of the Sunshine Task Force, the San Francisco Public Library and on the City's website at [www.sfgov.org](http://www.sfgov.org).

### **Lobbyist Registration and Reporting Requirements**

Individuals and entities that influence or attempt to influence local legislative or administrative action may be required by the San Francisco Lobbyist Ordinance [SF Campaign & Governmental Conduct Code §2.100, et. seq] to register and report lobbying activity. For more information about the Lobbyist Ordinance, please contact the Ethics Commission at: 25 Van Ness Avenue, 2nd Floor, San Francisco, CA 94102; telephone (415) 252-3100, fax (415) 252-3112, web site at [www.sfgov.org/ethics](http://www.sfgov.org/ethics).

Monica Fish, Commission Secretary, TEL: (415) 355-3709; FAX: (415) 554-6393



**SF Environment**

Our home. Our city. Our planet.



EDWIN M. LEE  
Mayor

MELANIE NUTTER  
Director

**CITY AND COUNTY OF SAN FRANCISCO  
COMMISSION ON THE ENVIRONMENT**

**REGULAR MEETING DRAFT MINUTES  
TUESDAY, SEPTEMBER 24, 2013, 5:00 P.M.**

**CITY HALL, ROOM 416  
SAN FRANCISCO, CA 94102**

GOVERNMENT  
DOCUMENTS DEPT

OCT - 8 2013

SAN FRANCISCO  
PUBLIC LIBRARY

**COMMISSION MEMBERS:** Commissioners Joshua Arce (President); Angelo King (Vice-President), Ruth Gravanis, Nicholas Josefowitz, Heather Stephenson, Johanna Wald, Sarah Wan

**ORDER OF BUSINESS**

**Public comment will be taken before the Commission takes action on any item.**

- 1. Call to Order and Roll Call.** The Commission on the Environment meeting convened at 5:08 p.m. Present: Commissioners Arce, King, Josefowitz, Stephenson, Wald, and Wan. Excused: Commissioner Gravanis.
- 2. Introduction of Newest Commissioners.** Sponsor: Commissioner Joshua Arce. (Discussion) Commissioners Josefowitz and Wan introduced themselves and discussed their background and work in environmental initiatives.
- 3. Approval of Minutes of the August 6, 2013 Commission on the Environment Rescheduled Meeting.** (Explanatory Document: August 6, 2013 Commission on the Environment Draft Minutes) (Discussion and Action) Upon Motion by Commissioner Wald, second by Commissioner Josefowitz, the August 6, 2013 Meeting Minutes were approved without objection (AYES: Commissioners Arce, King, Josefowitz, Stephenson, Wald and Wan; Absent: Commissioner Gravanis).
- 4. Public Comments:** Members of the public may address the Commission on matters that are within the Commission's jurisdiction and are not on today's agenda.

Mr. Eric Brooks reported on communication submitted to the Commission on the Environment from San Francisco Clean Energy Advocates, endorsed by Sierra Club, Local Clean Energy Alliance, 350 Bay Area, San Francisco Green Party, Haight Ashbury Neighborhood Council, and Our City, asking that the Commission take a stronger role in moving the CleanPowerSF program forward in order to achieve San Francisco's greenhouse gas emission goals. The program has



been currently placed on hold by the San Francisco Public Utilities Commission (SFPUC).  
(Reference Clean Energy Advocates Letter)

5. **Outreach Presentation on Zero Waste Training for City Employees.** (Explanatory Document: Zero Waste presentation) Speaker: Julie Bryant, City Government Zero Waste Senior Coordinator (Informational Presentation and Discussion)

City Government Zero Waste Senior Coordinator Julie Bryant reported on the history of San Francisco's zero waste programs, legislation and goals around zero waste, and how to aim for zero waste in City offices. She stated that Assembly Bill 939 requires that all municipalities divert 50% of material they generate from the landfill by the year 2000 or steep fines would be incurred. San Francisco surpassed the 50% goals and wanted to expand the goal, so the Board of Supervisors and Commission on the Environment passed a 75% landfill diversion resolution by 2010 and a zero waste goal by 2020. San Francisco now has the highest landfill diversion rate of any large city in the country. Ms. Bryant reported on the importance of reuse, reduce and recycle programs as a way to conserve resources, improve our economy and help with climate change. She discussed City reduce, reuse and recycle programs such as the Virtual Warehouse and the mandatory recycling and composting legislation. A presentation was given on disposal study findings, the types of material that are recyclable, compostable, and trash, recycling and composting facilities, and disposition of recyclable, compostable, and trash material. (Reference Presentation)

Commissioner King suggested that interested parties access the [www.sfenvironment.org](http://www.sfenvironment.org) website for additional information on the program and provide comments to the Department through social media. Commissioner Josefowitz inquired about the amount of goods that were exchanged by Departments through the Virtual Warehouse program. Ms. Bryant reported that the program is measured not only in tons and items that were redistributed, but also in terms of dollars saved in redistributing furniture and office supplies. Last year over a million dollars was saved in redistribution of goods. Commissioner Wald suggested publishing achievements on the Department's website that is easily accessible. Ms. Bryant reported that the City Government Zero Waste Annual Report is submitted to the Board of Supervisors and is published on the website at [www.sfenvironment.org/sfgovrecycles](http://www.sfenvironment.org/sfgovrecycles). Commissioner Wald encouraged identifying easier ways for making the success of Department programs known to City residents so they know the value of the work that is being accomplished. Director Nutter reported that a sustainability metric dashboard that would be located on the home page is being discussed.

Public Comment: Mr. Eric Brooks, Sustainability Chair, San Francisco Green Party, spoke in support of the Department's efforts in reducing waste even though waste generation is increasing. He suggested that the Department consider educating the public and adding information on the website about the importance of not purchasing plastic and instead purchasing items in bottles, cans, or bringing your own container. He discussed the ineffectiveness of recycling most plastics.

6. **Review and Approval of Resolution 2013-11-COE Commending the Laborers Local 261/City and County of San Francisco Gardeners Apprenticeship Program for Graduating the Program's First Class of Community Workers.** (Continued from the August 6, 2013 Meeting) (Explanatory

Document: Draft Resolution File 2013-11-COE) Sponsor: Commissioner Joshua Arce;  
Speaker: Commissioner Arce and Laborers Program Representative Vince Courtney,  
Jr. (Discussion and Action)

Commissioner Joshua Arce commended the Laborers Union on the first graduation of the program's first class of community workers and for their role in creating a partnership with the City and County of San Francisco's Recreation and Park Department and Department of Public Works to advance the Department of the Environment's sustainability goals through their San Francisco Gardener's Apprenticeship program. The program improves the quality of the City's parks, open spaces and streets and recruits workers in low-income communities, communities of color, and limited English-speakers. He suggested that Mr. Courtney consider graduates of the Department of the Environment's EnvironmentNow program to be in the next class of Gardeners Apprenticeship programs. Representatives Vince Courtney, Theresa Foglio, and Program Coordinator John Raulli were introduced. Commission Secretary Monica Fish read the Resolution into the record.

Union Representative Vince Courtney thanked the Commission, acknowledged the creators of the program and Laborers Union staff working on the program, and provided background information on the program. He discussed the dedication of the gardeners working on the program and the career opportunities that the program provides. Commissioner Wan inquired as to how to find out more information about the program. Mr. Raulli reported that additional information can be found at the Union website [www.sf261.blogspot.com](http://www.sf261.blogspot.com) or the Recreation and Park Department website.

Public Comment:

Mr. Eric Brooks spoke in support of the Resolution discussing Laborers Local 261's contribution to environmental issues. He suggested encouraging the Recreation and Park Department to maximize the use of union labor in their program and not outsource the work and spoke in favor of creating a partnership between Local 261 and City departments to promote apprenticeship opportunities for EnvironmentNow graduates.

Mr. James Bryant, Western Director, A. Philip Randolph Institute, commended the Commission and Department for supporting the Laborers Local 261 program that provides opportunities for entry-level jobs in the community. He discussed the similarity of this program with the Comprehensive Employment and Training Act (CETA) programs that provided opportunities to minorities. Mr. Bryant reported on how this program could connect with recent discussions held by the Port Commission about finding workers for wetlands maintenance and connecting to communities and stressed the importance of the community to the environment. He asked that the Commission consider how to interject Department programs into other similar programs.

Commissioner Stephenson inquired about the total number of graduates. Mr. Raulli reported that there were eight graduates from a total of thirteen in the class, and there are 16 apprenticeships at the Recreation and Park Department and another six at the Department of Public Works.

Commissioner Josefowitz spoke in support of the program and inquired whether the program

could be expanded into other building-related activity in partnership with the City. Mr. Courtney reported that the apprenticeship is standardized by the State Department of Industrial Relations, and that an effort is being made for the state to recognize the journey-level horticulturists that the union represents. Commissioners Arce and Josefowitz suggested holding a discussion at the Policy Committee on preparing a Resolution urging the State Department of Industrial Relations to recognize the program. Commissioner Arce announced that Mayor Edwin M. Lee declared today as Gardeners Apprenticeship Program day in San Francisco and presented a certificate to Mr. Courtney on behalf of the Laborers Union.

Upon Motion by Commissioner Josefowitz, second by Commissioner King, Resolution 011-13-COE was approved without objection (AYES: Commissioners Arce, King, Josefowitz, Stephenson, Wald and Wan; Absent: Commissioner Gravanis).

**7. Public Hearing on Green Purchasing Regulations (Precautionary Purchasing Ordinance).**

(Explanatory Documents: Public Hearing Notice and Green Purchasing Regulations) Sponsor: Melanie Nutter, Director; Speaker: Jessian Choy, City Toxics Reduction Specialist (Public Hearing, Information and Discussion)

Director Nutter requested a continuance of this item. Commissioner King motioned that this item be continued to the discretion of the Commission President and advisement of the Director, second by Commissioner Josefowitz. The Motion for continuance was approved without objection (AYES: Commissioners Arce, King, Josefowitz, Stephenson, Wald and Wan; Absent: Commissioner Gravanis).

**8. Briefing on Implementation of the Healthy Air and Clean Transportation Ordinance for Fiscal Year 2012-13.** (Continued from the August 6, 2013 Meeting) Sponsors: Commissioners Ruth Gravanis and Nicholas Josefowitz; Speaker: Bob Hayden, Manager of CommuteSmart and Clean Vehicle Programs (Informational Presentation and Discussion) (Proposed for Continuance)

Commissioner Josefowitz motioned to continue this item to the Call of the Chair, second by Commissioner Wald (AYES: Commissioners Arce, King, Josefowitz, Stephenson, Wald and Wan; Absent: Commissioner Gravanis).

**9. Review and Approval of Draft Resolution 2013-12-COE in support of the Department of the Environment's Grant for Brownfields Outreach Services.** (Explanatory Document: Draft Resolution File No. 2013-12-COE) Speakers: Anne Eng, Environmental Justice Program Manager (5 minutes) and Perry Lang, Black Coalition on AIDS (Discussion and Action)

Environmental Justice Program Manager Anne Eng requested the Commission's approval of a Resolution to grant an award to Black Coalition on AIDS to perform brownfields outreach services. She provided background on the grant reporting that the United States Environmental Protection Agency awarded the Department a grant to perform a community-wide assessment and to perform an inventory of brownfield sites on the eastern side of the Bayview community. This is to support the development of the Blue Greenway, a waterfront open space corridor extending the bay trail southward from AT&T Park to Candlestick Park. A technical contractor was hired,

additional site investigations will be performed around brownfields sites, and a Request for Proposals (RFP) was issued for a non-profit group to help with outreach. She discussed the reissuance of the RFP, the evaluator and interview process, and selection process.

Executive Director of the Black Coalition on AIDS Perry Lang reported on the evolution of the Black Coalition on AIDS, Community Based Organization (CBO) that handles health education, outreach, wellness, and advocacy services on behalf of the community. A packet of information was presented on the organization, its services, and outreach capabilities (reference Explanatory Document). He discussed his intent to gather the type of input necessary so that the community will be involved in upcoming plans, and that he would reach across lines to other community organizations that want input into the process.

Public Comment:

Mr. Eric Brooks spoke in support of creating outreach surveys and analysis in the Bayview Hunters Point neighborhood and discussed the many environmental ills, factories, waste disposal, and sewage processing sites in the neighborhood. He reported on the national 350 event whereby community organizations were advocating for removing the Keystone XL pipeline and were highlighting local impacts of the climate crisis and the effects of sea level rise on communities that contain toxic sites. He encouraged that additional outreach be performed by the contractor as the program moves forward to learn about the effects of sea level rise to brownfield sites and suggested a partnership be created with Green Action for Health and Environmental Justice in this effort.

Dr. Espanola Jackson spoke of her concern with the toxic radioactive material that has been found in and around the proposed trail in the brownfield sites that was once landfill. She suggested that additional outreach be considered in partnership with Green Action for Health and Environmental Justice to warn people of the dangers posed in these sites.

Commissioner Wan inquired about measurable objectives and the strategy for this grant. Ms. Eng reported that there are two years to complete a community-wide assessment in support of development of the Blue Greenway. Department staff and Black Coalition on AIDS will collect input from local residents and stakeholders on sites to review, site prioritization, and creating a vision for how to create more open and recreational space in the southeast area for greater access to the waterfront. Toxic sites would be assessed for cleanup and reuse as linkages or green connections to the waterfront. The intent is to continue to secure additional funding after the initial assessment is complete. Commissioner Wan inquired about the number of residents that outreach would be provided to. Ms. Eng reported that the number proposed in the work plan was 250.

Upon Motion by Commissioner Josefowitz, second by Commissioner Stephenson, Resolution 012-13-COE was approved without objection (AYES: Commissioners Arce, King, Josefowitz, Stephenson, Wald and Wan; Absent: Commissioner Gravanis).

**10. Update on Proposed Agenda for Bayview Commission Meeting and Proposal for Future Commission Meetings Plan in the Community.** (Continued from the August 6, 2013 Meeting)  
Sponsor: Commissioner Joshua Arce; Speaker: Donald Oliveira, Public Outreach Program Manager (Informational Report and Discussion)

Public Outreach Program Manager Donald Oliveira suggested that community meetings be held with the intent of not only sharing our stories but to hear the community's interest as well. He proposed that a meeting be held in December in the Bayview neighborhood either at the Bayview Library or Bayview Opera House to acknowledge the Bayview Resiliency Initiative, a newly formed organization working group working with the community to develop a resiliency plan for disaster preparedness and climate change and impacts on health and community infrastructure. He asked that the Commission schedule future community meetings when there are projects identified that would showcase work that our residents and community partners are doing and that would provide the community an opportunity for feedback.

Commissioner King offered to assist with outreach in the community and asked that there be an opportunity for residents to provide feedback on how the Commission engages in its work. Commissioner Wald agreed that residents be provided an opportunity to provide feedback on matters of concern to them, and that the Commission provide a meaningful response. She asked that the agenda be produced in a way that maximizes the time that is devoted to residents of the community. Commissioner Josefowitz concurred. Commissioner Stephenson asked that outreach efforts include questions directed to the community about what topics of discussion they would be interested in. She asked whether an approval would be required to televise the meeting in the community due to the increased cost. Commissioner Arce pointed out that there would be an added cost if the facility does not have an amplification system.

The Commission urged that the Director review the expenditure for televising the community meeting, and that it be a priority for the Commission. Director Nutter spoke in support of holding the meeting in the community on the suggested topic and would check the budget to confirm coverage of costs.

**Public Comment:**

Dr. Espanola Jackson spoke in support of holding a community meeting in the Bayview neighborhood. She reported that the Board of Supervisors holds their Bayview community meetings in the Alex L. Pitcher Community Room at the Southeast Community College because they have the required systems available and suggested the Commission consider this meeting room as well. She offered to provide a tour for the Commission after the meeting of the Bayview neighborhood.

Mr. James Bryant spoke in support of holding meetings in the Bayview neighborhood in order to establish a relationship with community residents. He agreed that the Alex L. Pitcher Community room would be the best location for a meeting because of the increased availability of parking and accommodations. Mr. Bryant reported on Port meeting discussions about sea level rise and



the importance of educating the community and holding discussions on how the potential impacts of sea level rise and earthquakes can be avoided.

Mr. Eric Brooks spoke in support of holding Commission meetings in the Bayview neighborhood. He suggested that the Commission prepare for a longer meeting in order to hold discussions with residents about the toxic sites in the neighborhood and impacts. He spoke of the frustration that has been expressed by neighborhood residents at prior meetings of various agencies about this issue and asked that the Commission and staff prepare responses to these concerns so that the Department can help solve these environmental problems in the neighborhood faster. Mr. Brooks spoke of the dangers that could present itself by a tsunami hitting the coast of California and the effect it would have in the Bayview when mixed with the toxic sites in the neighborhood.

**11. Discussion of Options for the Commission on the Environment's Annual Retreat and Policy Committee Input.** (Continued from the August 6, 2013 Meeting) (Explanatory Document: July 8, 2013 Policy Committee Meeting Minutes) Sponsor and Speaker: Commissioners Ruth Gravanis and Johanna Wald (Informational Report and Discussion)

Commissioner Wald reported on the Policy Committee's agreement that an appropriate focus of the upcoming retreat would be on challenges that are facing both the Department and the Commission. The Committee recommended for the Commission's consideration a two-part discussion (1) that focuses on challenges and opportunities before the Department and ways in which the members of the Commission or the Commission as a whole can help the Department address challenges. A topic that was discussed to incorporate into this category would be the Strategic Plan; and (2) how to prioritize work as Commissioners in the Commission as a whole and in respective committees. Staff would be asked to provide recommendations on priorities so that the Commission can decide which ones should be selected to invest time and resources in individually or collectively to help Department staff achieve their goals. Commissioner Wald reported on the Policy Committee's list of suggested topics that the Department is working on (reference July 8, 2013 Policy Committee Meeting Minutes).

Director Nutter stated that the list of topics suggested by the Policy Committee would be helpful to Department staff and Commissioners to determine how to move forward together. She suggested issuing a survey requesting feedback from Commissioners on what their personal interests are and what the focus of the retreat should be. Deputy City Attorney Tom Owen reported on the legal procedure for issuing surveys to Commissioners. Commissioner Arce discussed scheduling a retreat the second week of November based on the availability of Commissioners and the Director. He discussed the possibility of holding a retreat at the Chinatown Campus at City College, multi-use LEED certified facility meeting room as another opportunity to engage the community on Commission business.

Public Comment: Mr. Eric Brooks spoke in support of including a discussion on the CleanPowerSF program that was part of the Policy Committee's list of suggested topics. He reported on his concern with the stoppage of the program and LAFCo's role in shepherding the program and in the hiring of Local Power to create a local build-out plan. He suggested exploring with Department staff ways they can work with not only the San Francisco Public Utilities Commission

(SFPUC) and the Board of Supervisors, but with the Local Agency Formation Commission (LAFCo) on moving the implementation of the program forward.

**12. Operations Committee Chair's Report.** Highlights of the August 14, 2013 Meeting and Review of the Agenda for the November 13, 2013 Meeting. (Information and Discussion)

Commissioner King motioned to continue this item to the next Commission meeting, seconded by Commissioner Josefowitz (AYES: Commissioners Arce, King, Josefowitz, Stephenson, Wald and Wan; Absent: Commissioner Gravanis). The vote was rescinded for public comment. There was no public comment at this time. Upon Motion by Commissioner King, second by Commissioner Josefowitz, the Operations Committee Chair's Report was continued to the next Commission meeting (AYES: Commissioners Arce, King, Josefowitz, Stephenson, Wald and Wan; Absent: Commissioner Gravanis).

**13. Policy Committee Report.** (Information and Discussion)

Chairs Report: Highlights of the August 12 and September 9, 2013 Meetings and review of the Agenda for the October 21, 2013 Meeting to be held at City Hall, Room 421.

Commissioner Wald reported on highlights of the August 12 Policy Committee meeting discussions to reduce plastic water bottle sales on City property, the written staff report on the City department Climate Action Plans for Fiscal Year 2012-13, staff report on car-idling reduction campaigns that the Department is engaged in, and a presentation on Eco-Districts type 3 neighborhood pilot program. September 9 highlights included discussions on developing recommendations for the City's Hazard Mitigation Plan, presentation on a product stewardship model for increasing collection of household batteries and mercury-containing lamps, and an update on the current strategic planning process that the Department is engaged in. The agenda planning discussion for the October 21 meeting will be scheduled in the near future.

Commissioner Arce suggested, with agreement by Committee Chair Wald, that future Policy Committee meetings be scheduled as a potential meeting of the whole so that other Commissioners are able to attend to participate in topics of interest.

**14. Commission Secretary's Report.** (Explanatory Document: Commission Secretary's Report and Correspondence Log) (Information and Discussion)

Monica Fish, Commission Secretary

- **Communications and Correspondence**
- **Update on City Legislation**

Commission Secretary Monica Fish reported on Commission correspondence received and status, provided an update on City legislation, and reported on Ethics Department communication received on Statement of Economic Interests electronic filing requirements and City Attorney's Office communication received on Political Activity by City Officers (Reference Commission Secretary Report and Correspondence Log.)

- 15. Director's Report.** Updates on Department of the Environment administrative and programmatic operations relating to Budget Planning, Strategic Planning, Clean Air/Transportation, Climate, Energy, Public Outreach and Education, Environmental Justice, Habitat Restoration, Green Building, Zero Waste, Toxics Reduction, and Urban Forestry. (Explanatory Document: Director's Report) (Information and Discussion)

Director Nutter highlighted Department program activities, new hires, conferences attended, Department awards and grants received, outreach campaigns, program milestones and achievements (reference Director's Report). Commissioner Wald and Director Nutter discussed the successful office warming that was held to celebrate the new offices of the Department of the Environment that reflects the Department's and City's environmental values and goals. Commissioner Stephenson inquired whether sponsorships received have helped with the budget shortfall. Director Nutter reported that the shortfall was helped by sponsorships received. Deputy City Attorney Owen provided information on the legal requirements for Commissioners attending social gatherings.

- 16. Announcements.** (Information and Discussion) There were no Commissioner announcements made at this time.

- 17. President's Announcements.** (Information and Discussion) There were no President's announcements made at this time.

- 18. New Business/Future Agenda Items.** (Information, Discussion and Possible Action) Commissioner Wald asked that the President clarify for the record that a statement was not adopted about CleanPowerSF. Commissioner Arce reported that the Commission held a discussion about creating a statement, but that a statement was not approved by the Commission. There is a request made by the public to think about it again. Commissioner King suggested reviewing the conversion of grass fields to synthetic fields. Commissioner Arce reported on feedback received from community partners that the Request for Proposals (RFP) process was difficult to understand and suggested that the Operations Committee consider discussing creating a community-friendly RFP. Director Nutter reported that the Department has started the process for reviewing the RFP process and would come back with staff either at the Operations Committee or Policy Committee to discuss what was determined.

Public Comment: Mr. Eric Brooks seconded Commissioner King's proposal and discussed the toxicity of the tire product that goes into synthetic turf particularly to children and wildlife. He stated that CleanPowerSF advocates have requested that the Commission at its next meeting advocate for CleanPowerSF to move forward immediately. He suggested that the Department and Commission take a strong role in rate setting and work with the Board of Supervisors and LAFCo on completing the build-out plan so the program can move forward in the next year.

Commissioner King left the meeting at this time.

- 19. Public Comments:** Members of the public may address the Commission on matters that are within the Commission's jurisdiction and are not on today's agenda.

Ms. Espanola Jackson asked that the Commission in the next month do an Environmental Impact Study on 3450 3<sup>rd</sup> Street, where a wellness center is to be built. She expressed her concern that the area in which the wellness center is to be built is very toxic and unsafe because of its close proximity to a toxic sewage plant, railroad and tracks. Commissioner Arce inquired whether the Commission, who by Charter is unable to review or make land-use decisions, can make an inquiry on behalf of a community leader about the status of the environmental review with the Planning Department. Deputy City Attorney Owen suggested inquiring about an assessment in a general way, e.g. to inquire about neighborhood, sites, or block rather than one specific structure or use.

**20. Public comment on all matters pertaining to the subsequent closed session on Public Employee Performance Plan and Appraisal Report.** There was no public comment at this time.

**21. Vote on whether to hold closed session to evaluate the performance of the Executive Director, Melanie Nutter.** (Cal. Govt. Code § 54957; SF Admin. Code § 67.10(b).) [ACTION] Upon Motion by Commissioner Josefowitz, second by Commissioner Stephenson, the Commission voted to hold closed session to evaluate the performance of the Executive Director (AYES: Commissioners Arce, Josefowitz, Stephenson, Wald and Wan; Absent: Commissioners Gravanis and King).

**22. CLOSED SESSION – PUBLIC EMPLOYEE PERFORMANCE PLAN AND APPRAISAL REPORT**

**Possible closed session to evaluate the performance of the Executive Director, Melanie Nutter.** (Explanatory Document: Performance Plan and Appraisal Report) (Cal. Govt. Code § 54957; SF Admin. Code § 67.10(b).) [DISCUSSION AND POSSIBLE ACTION]

Commissioner Josefowitz left the meeting at this time. Closed session discussion to evaluate the performance of Executive Director Melanie Nutter convened at 7:45 p.m.

**23. OPEN SESSION**

**Reconvene in open session:**

- 1. Vote to elect whether to disclose any or all discussions held in closed session.** (Cal. Govt. Code § 54957.1(a); SF Admin. Code § 67.12(b).) [ACTION]
- 2. Possible report on action taken in closed session and the vote thereon.** (Cal. Govt. Code § 54957.1(a); SF Admin. Code § 67.12(b).)

Open Session reconvened at 8:45 p.m. Upon Motion by Commissioner Wald, second by Commissioner Stevenson, Commissioners voted to elect not to disclose any or all discussions held in closed session (AYES: Commissioners Arce, Josefowitz, Stephenson, Wald and Wan; Absent: Commissioners Gravanis and King).

**24. Adjournment.** The Commission on the Environment meeting adjourned at 8:47 p.m.

Monica Fish, Commission Secretary;  
TEL: (415) 355-3709; FAX: (415) 554-6393

Commission on the Environment  
September 24, 2013 Draft Meeting Minutes  
Page 11

*\*\* Copies of explanatory documents are available at (1) the Commission's office, 11 Grove Street, San Francisco, California between the hours of 9 a.m. and 5 p.m.; (2) on the Commission's meeting website at <http://www.sfenvironment.org/commission/agendas> included with minutes by meeting date; (3) upon request to the Commission Secretary, at telephone number 415-355-3709, or via e-mail at [Monica.Fish@sfgov.org](mailto:Monica.Fish@sfgov.org). For an audio recording of Commission meetings, access this link <http://www.sfenvironment.org/commission/audio> and select the meeting date.*

Approved:







**SF Environment**

**Our home. Our city. Our planet.**



EDWIN M. LEE  
Mayor

MELANIE NUTTER  
Director

**CITY AND COUNTY OF SAN FRANCISCO  
COMMISSION ON THE ENVIRONMENT**

**REGULAR MEETING APPROVED MINUTES  
TUESDAY, SEPTEMBER 24, 2013, 5:00 P.M.**

GOVERNMENT  
DOCUMENTS DEPT

DEC - 4 2013

**CITY HALL, ROOM 416  
SAN FRANCISCO, CA 94102**

SAN FRANCISCO  
PUBLIC LIBRARY

**COMMISSION MEMBERS:** Commissioners Joshua Arce (President); Angelo King (Vice-President); Ruth Gravanis, Nicholas Josefowitz, Heather Stephenson, Johanna Wald, Sarah Wan

**ORDER OF BUSINESS**

**Public comment will be taken before the Commission takes action on any item.**

- 1. Call to Order and Roll Call.** The Commission on the Environment meeting convened at 5:08 p.m. Present: Commissioners Arce, King, Josefowitz, Stephenson, Wald, and Wan. Excused: Commissioner Gravanis.
- 2. Introduction of Newest Commissioners.** Sponsor: Commissioner Joshua Arce. (Discussion) Commissioners Josefowitz and Wan introduced themselves and discussed their background and work in environmental initiatives.
- 3. Approval of Minutes of the August 6, 2013 Commission on the Environment Rescheduled Meeting.** (Explanatory Document: August 6, 2013 Commission on the Environment Draft Minutes) (Discussion and Action) Upon Motion by Commissioner Wald, second by Commissioner Josefowitz, the August 6, 2013 Meeting Minutes were approved without objection (AYES: Commissioners Arce, King, Josefowitz, Stephenson, Wald and Wan; Absent: Commissioner Gravanis).
- 4. Public Comments:** Members of the public may address the Commission on matters that are within the Commission's jurisdiction and are not on today's agenda.

Mr. Eric Brooks reported on communication submitted to the Commission on the Environment from San Francisco Clean Energy Advocates, endorsed by Sierra Club, Local Clean Energy Alliance, 350 Bay Area, San Francisco Green Party, Haight Ashbury Neighborhood Council, and Our City, asking that the Commission take a stronger role in moving the CleanPowerSF program forward in order to achieve San Francisco's greenhouse gas emission goals. The program has

been currently placed on hold by the San Francisco Public Utilities Commission (SFPUC).  
(Reference Clean Energy Advocates Letter)

5. **Outreach Presentation on Zero Waste Training for City Employees.** (Explanatory Document: Zero Waste presentation) Speaker: Julie Bryant, City Government Zero Waste Senior Coordinator (Informational Presentation and Discussion)

City Government Zero Waste Senior Coordinator Julie Bryant reported on the history of San Francisco's zero waste programs, legislation and goals around zero waste, and how to aim for zero waste in City offices. She stated that Assembly Bill 939 requires that all municipalities divert 50% of material they generate from the landfill by the year 2000 or steep fines would be incurred. San Francisco surpassed the 50% goals and wanted to expand the goal, so the Board of Supervisors and Commission on the Environment passed a 75% landfill diversion resolution by 2010 and a zero waste goal by 2020. San Francisco now has the highest landfill diversion rate of any large city in the country. Ms. Bryant reported on the importance of reuse, reduce and recycle programs as a way to conserve resources, improve our economy and help with climate change. She discussed City reduce, reuse and recycle programs such as the Virtual Warehouse and the mandatory recycling and composting legislation. A presentation was given on disposal study findings, the types of material that are recyclable, compostable, and trash, recycling and composting facilities, and disposition of recyclable, compostable, and trash material. (Reference Presentation)

Commissioner King suggested that interested parties access the [www.sfenvironment.org](http://www.sfenvironment.org) website for additional information on the program and provide comments to the Department through social media. Commissioner Josefowitz inquired about the amount of goods that were exchanged by Departments through the Virtual Warehouse program. Ms. Bryant reported that the program is measured not only in tons and items that were redistributed, but also in terms of dollars saved in redistributing furniture and office supplies. Last year over a million dollars was saved in redistribution of goods. Commissioner Wald suggested publishing achievements on the Department's website that is easily accessible. Ms. Bryant reported that the City Government Zero Waste Annual Report is submitted to the Board of Supervisors and is published on the website at [www.sfenvironment.org/sfgovrecycles](http://www.sfenvironment.org/sfgovrecycles). Commissioner Wald encouraged identifying easier ways for making the success of Department programs known to City residents so they know the value of the work that is being accomplished. Director Nutter reported that a sustainability metric dashboard that would be located on the home page is being discussed.

Public Comment: Mr. Eric Brooks, Sustainability Chair, San Francisco Green Party, spoke in support of the Department's efforts in reducing waste even though waste generation is increasing. He suggested that the Department consider educating the public and adding information on the website about the importance of not purchasing plastic and instead purchasing items in bottles, cans, or bringing your own container. He discussed the ineffectiveness of recycling most plastics.

6. **Review and Approval of Resolution 2013-11-COE Commending the Laborers Local 261/City and County of San Francisco Gardeners Apprenticeship Program for Graduating the Program's First Class of Community Workers.** (Continued from the August 6, 2013 Meeting) (Explanatory

Document: Draft Resolution File 2013-11-COE) Sponsor: Commissioner Joshua Arce;  
Speaker: Commissioner Arce and Laborers Program Representative Vince Courtney,  
Jr. (Discussion and Action)

Commissioner Joshua Arce commended the Laborers Union on the first graduation of the program's first class of community workers and for their role in creating a partnership with the City and County of San Francisco's Recreation and Park Department and Department of Public Works to advance the Department of the Environment's sustainability goals through their San Francisco Gardener's Apprenticeship program. The program improves the quality of the City's parks, open spaces and streets and recruits workers in low-income communities, communities of color, and limited English-speakers. He suggested that Mr. Courtney consider graduates of the Department of the Environment's EnvironmentNow program to be in the next class of Gardeners Apprenticeship programs. Representatives Vince Courtney, Theresa Foglio, and Program Coordinator John Raulli were introduced. Commission Secretary Monica Fish read the Resolution into the record.

Union Representative Vince Courtney thanked the Commission, acknowledged the creators of the program and Laborers Union staff working on the program, and provided background information on the program. He discussed the dedication of the gardeners working on the program and the career opportunities that the program provides. Commissioner Wan inquired as to how to find out more information about the program. Mr. Raulli reported that additional information can be found at the Union website [www.sf261.blogspot.com](http://www.sf261.blogspot.com) or the Recreation and Park Department website.

#### Public Comment:

Mr. Eric Brooks spoke in support of the Resolution discussing Laborers Local 261's contribution to environmental issues. He suggested encouraging the Recreation and Park Department to maximize the use of union labor in their program and not outsource the work and spoke in favor of creating a partnership between Local 261 and City departments to promote apprenticeship opportunities for EnvironmentNow graduates.

Mr. James Bryant, Western Director, A. Philip Randolph Institute, commended the Commission and Department for supporting the Laborers Local 261 program that provides opportunities for entry-level jobs in the community. He discussed the similarity of this program with the Comprehensive Employment and Training Act (CETA) programs that provided opportunities to minorities. Mr. Bryant reported on how this program could connect with recent discussions held by the Port Commission about finding workers for wetlands maintenance and connecting to communities and stressed the importance of the community to the environment. He asked that the Commission consider how to interject Department programs into other similar programs.

Commissioner Stephenson inquired about the total number of graduates. Mr. Raulli reported that there were eight graduates from a total of thirteen in the class, and there are 16 apprenticeships at the Recreation and Park Department and another six at the Department of Public Works.

Commissioner Josefowitz spoke in support of the program and inquired whether the program

could be expanded into other building-related activity in partnership with the City. Mr. Courtney reported that the apprenticeship is standardized by the State Department of Industrial Relations, and that an effort is being made for the state to recognize the journey-level horticulturists that the union represents. Commissioners Arce and Josefowitz suggested holding a discussion at the Policy Committee on preparing a Resolution urging the State Department of Industrial Relations to recognize the program. Commissioner Arce announced that Mayor Edwin M. Lee declared today as Gardeners Apprenticeship Program day in San Francisco and presented a certificate to Mr. Courtney on behalf of the Laborers Union.

Upon Motion by Commissioner Josefowitz, second by Commissioner King, Resolution 011-13-COE was approved without objection (AYES: Commissioners Arce, King, Josefowitz, Stephenson, Wald and Wan; Absent: Commissioner Gravanis).

**7. Public Hearing on Green Purchasing Regulations (Precautionary Purchasing Ordinance).**

(Explanatory Documents: Public Hearing Notice and Green Purchasing Regulations) Sponsor: Melanie Nutter, Director; Speaker: Jessian Choy, City Toxics Reduction Specialist (Public Hearing, Information and Discussion)

Director Nutter requested a continuance of this item. Commissioner King motioned that this item be continued to the discretion of the Commission President and advisement of the Director, second by Commissioner Josefowitz. The Motion for continuance was approved without objection (AYES: Commissioners Arce, King, Josefowitz, Stephenson, Wald and Wan; Absent: Commissioner Gravanis).

**8. Briefing on Implementation of the Healthy Air and Clean Transportation Ordinance for Fiscal Year 2012-13.** (Continued from the August 6, 2013 Meeting) Sponsors: Commissioners Ruth Gravanis and Nicholas Josefowitz; Speaker: Bob Hayden, Manager of CommuteSmart and Clean Vehicle Programs (Informational Presentation and Discussion) (Proposed for Continuance)

Commissioner Josefowitz motioned to continue this item to the Call of the Chair, second by Commissioner Wald (AYES: Commissioners Arce, King, Josefowitz, Stephenson, Wald and Wan; Absent: Commissioner Gravanis).

**9. Review and Approval of Draft Resolution 2013-12-COE in support of the Department of the Environment's Grant for Brownfields Outreach Services.** (Explanatory Document: Draft Resolution File No. 2013-12-COE) Speakers: Anne Eng, Environmental Justice Program Manager (5 minutes) and Perry Lang, Black Coalition on AIDS (Discussion and Action)

Environmental Justice Program Manager Anne Eng requested the Commission's approval of a Resolution to grant an award to Black Coalition on AIDS to perform brownfields outreach services. She provided background on the grant reporting that the United States Environmental Protection Agency awarded the Department a grant to perform a community-wide assessment and to perform an inventory of brownfield sites on the eastern side of the Bayview community. This is to support the development of the Blue Greenway, a waterfront open space corridor extending the bay trail southward from AT&T Park to Candlestick Park. A technical contractor was hired,



additional site investigations will be performed around brownfields sites, and a Request for Proposals (RFP) was issued for a non-profit group to help with outreach. She discussed the reissuance of the RFP, the evaluator and interview process, and selection process.

Executive Director of the Black Coalition on AIDS Perry Lang reported on the evolution of the Black Coalition on AIDS, Community Based Organization (CBO) that handles health education, outreach, wellness, and advocacy services on behalf of the community. A packet of information was presented on the organization, its services, and outreach capabilities (reference Explanatory Document). He discussed his intent to gather the type of input necessary so that the community will be involved in upcoming plans, and that he would reach across lines to other community organizations that want input into the process.

#### Public Comment:

Mr. Eric Brooks spoke in support of creating outreach surveys and analysis in the Bayview Hunters Point neighborhood and discussed the many environmental ills, factories, waste disposal, and sewage processing sites in the neighborhood. He reported on the national 350 event whereby community organizations were advocating for removing the Keystone XL pipeline and were highlighting local impacts of the climate crisis and the effects of sea level rise on communities that contain toxic sites. He encouraged that additional outreach be performed by the contractor as the program moves forward to learn about the effects of sea level rise to brownfield sites and suggested a partnership be created with Green Action for Health and Environmental Justice in this effort.

Dr. Espanola Jackson spoke of her concern with the toxic radioactive material that has been found in and around the proposed trail in the brownfield sites that was once landfill. She suggested that additional outreach be considered in partnership with Green Action for Health and Environmental Justice to warn people of the dangers posed in these sites.

Commissioner Wan inquired about measurable objectives and the strategy for this grant. Ms. Eng reported that there are two years to complete a community-wide assessment in support of development of the Blue Greenway. Department staff and Black Coalition on AIDS will collect input from local residents and stakeholders on sites to review, site prioritization, and creating a vision for how to create more open and recreational space in the southeast area for greater access to the waterfront. Toxic sites would be assessed for cleanup and reuse as linkages or green connections to the waterfront. The intent is to continue to secure additional funding after the initial assessment is complete. Commissioner Wan inquired about the number of residents that outreach would be provided to. Ms. Eng reported that the number proposed in the work plan was 250.

Upon Motion by Commissioner Josefowitz, second by Commissioner Stephenson, Resolution 012-13-COE was approved without objection (AYES: Commissioners Arce, King, Josefowitz, Stephenson, Wald and Wan; Absent: Commissioner Gravanis).

**10. Update on Proposed Agenda for Bayview Commission Meeting and Proposal for Future Commission Meetings Plan in the Community.** (Continued from the August 6, 2013 Meeting)  
Sponsor: Commissioner Joshua Arce; Speaker: Donald Oliveira, Public Outreach Program Manager (Informational Report and Discussion)

Public Outreach Program Manager Donald Oliveira suggested that community meetings be held with the intent of not only sharing our stories but to hear the community's interest as well. He proposed that a meeting be held in December in the Bayview neighborhood either at the Bayview Library or Bayview Opera House to acknowledge the Bayview Resiliency Initiative, a newly formed organization working group working with the community to develop a resiliency plan for disaster preparedness and climate change and impacts on health and community infrastructure. He asked that the Commission schedule future community meetings when there are projects identified that would showcase work that our residents and community partners are doing and that would provide the community an opportunity for feedback.

Commissioner King offered to assist with outreach in the community and asked that there be an opportunity for residents to provide feedback on how the Commission engages in its work. Commissioner Wald agreed that residents be provided an opportunity to provide feedback on matters of concern to them, and that the Commission provide a meaningful response. She asked that the agenda be produced in a way that maximizes the time that is devoted to residents of the community. Commissioner Josefowitz concurred. Commissioner Stephenson asked that outreach efforts include questions directed to the community about what topics of discussion they would be interested in. She asked whether an approval would be required to televise the meeting in the community due to the increased cost. Commissioner Arce pointed out that there would be an added cost if the facility does not have an amplification system.

The Commission urged that the Director review the expenditure for televising the community meeting, and that it be a priority for the Commission. Director Nutter spoke in support of holding the meeting in the community on the suggested topic and would check the budget to confirm coverage of costs.

**Public Comment:**

Dr. Espanola Jackson spoke in support of holding a community meeting in the Bayview neighborhood. She reported that the Board of Supervisors holds their Bayview community meetings in the Alex L. Pitcher Community Room at the Southeast Community College because they have the required systems available and suggested the Commission consider this meeting room as well. She offered to provide a tour for the Commission after the meeting of the Bayview neighborhood.

Mr. James Bryant spoke in support of holding meetings in the Bayview neighborhood in order to establish a relationship with community residents. He agreed that the Alex L. Pitcher Community room would be the best location for a meeting because of the increased availability of parking and accommodations. Mr. Bryant reported on Port meeting discussions about sea level rise and

the importance of educating the community and holding discussions on how the potential impacts of sea level rise and earthquakes can be avoided.

Mr. Eric Brooks spoke in support of holding Commission meetings in the Bayview neighborhood. He suggested that the Commission prepare for a longer meeting in order to hold discussions with residents about the toxic sites in the neighborhood and impacts. He spoke of the frustration that has been expressed by neighborhood residents at prior meetings of various agencies about this issue and asked that the Commission and staff prepare responses to these concerns so that the Department can help solve these environmental problems in the neighborhood faster. Mr. Brooks spoke of the dangers that could present itself by a tsunami hitting the coast of California and the effect it would have in the Bayview when mixed with the toxic sites in the neighborhood.

#### **11. Discussion of Options for the Commission on the Environment's Annual Retreat and Policy**

**Committee Input.** (Continued from the August 6, 2013 Meeting) (Explanatory Document: July 8, 2013 Policy Committee Meeting Minutes) Sponsor and Speaker: Commissioners Ruth Gravanis and Johanna Wald (Informational Report and Discussion)

Commissioner Wald reported on the Policy Committee's agreement that an appropriate focus of the upcoming retreat would be on challenges that are facing both the Department and the Commission. The Committee recommended for the Commission's consideration a two-part discussion (1) that focuses on challenges and opportunities before the Department and ways in which the members of the Commission or the Commission as a whole can help the Department address challenges. A topic that was discussed to incorporate into this category would be the Strategic Plan; and (2) how to prioritize work as Commissioners in the Commission as a whole and in respective committees. Staff would be asked to provide recommendations on priorities so that the Commission can decide which ones should be selected to invest time and resources in individually or collectively to help Department staff achieve their goals. Commissioner Wald reported on the Policy Committee's list of suggested topics that the Department is working on (reference July 8, 2013 Policy Committee Meeting Minutes).

Director Nutter stated that the list of topics suggested by the Policy Committee would be helpful to Department staff and Commissioners to determine how to move forward together. She suggested issuing a survey requesting feedback from Commissioners on what their personal interests are and what the focus of the retreat should be. Deputy City Attorney Tom Owen reported on the legal procedure for issuing surveys to Commissioners. Commissioner Arce discussed scheduling a retreat the second week of November based on the availability of Commissioners and the Director. He discussed the possibility of holding a retreat at the Chinatown Campus at City College, multi-use LEED certified facility meeting room as another opportunity to engage the community on Commission business.

Public Comment: Mr. Eric Brooks spoke in support of including a discussion on the CleanPowerSF program that was part of the Policy Committee's list of suggested topics. He reported on his concern with the stoppage of the program and LAFCo's role in shepherding the program and in the hiring of Local Power to create a local build-out plan. He suggested exploring with Department staff ways they can work with not only the San Francisco Public Utilities Commission

(SFPUC) and the Board of Supervisors, but with the Local Agency Formation Commission (LAFCo) on moving the implementation of the program forward.

**12. Operations Committee Chair's Report.** Highlights of the August 14, 2013 Meeting and Review of the Agenda for the November 13, 2013 Meeting. (Information and Discussion)

Commissioner King motioned to continue this item to the next Commission meeting, seconded by Commissioner Josefowitz (AYES: Commissioners Arce, King, Josefowitz, Stephenson, Wald and Wan; Absent: Commissioner Gravanis). The vote was rescinded for public comment. There was no public comment at this time. Upon Motion by Commissioner King, second by Commissioner Josefowitz, the Operations Committee Chair's Report was continued to the next Commission meeting (AYES: Commissioners Arce, King, Josefowitz, Stephenson, Wald and Wan; Absent: Commissioner Gravanis).

**13. Policy Committee Report.** (Information and Discussion)

Chairs Report: Highlights of the August 12 and September 9, 2013 Meetings and review of the Agenda for the October 21, 2013 Meeting to be held at City Hall, Room 421.

Commissioner Wald reported on highlights of the August 12 Policy Committee meeting discussions to reduce plastic water bottle sales on City property, the written staff report on the City department Climate Action Plans for Fiscal Year 2012-13, staff report on car-idling reduction campaigns that the Department is engaged in, and a presentation on Eco-Districts type 3 neighborhood pilot program. September 9 highlights included discussions on developing recommendations for the City's Hazard Mitigation Plan, presentation on a product stewardship model for increasing collection of household batteries and mercury-containing lamps, and an update on the current strategic planning process that the Department is engaged in. The agenda planning discussion for the October 21 meeting will be scheduled in the near future.

Commissioner Arce suggested, with agreement by Committee Chair Wald, that future Policy Committee meetings be scheduled as a potential meeting of the whole so that other Commissioners are able to attend to participate in topics of interest.

**14. Commission Secretary's Report.** (Explanatory Document: Commission Secretary's Report and Correspondence Log) (Information and Discussion)

Monica Fish, Commission Secretary

- **Communications and Correspondence**
- **Update on City Legislation**

Commission Secretary Monica Fish reported on Commission correspondence received and status, provided an update on City legislation, and reported on Ethics Department communication received on Statement of Economic Interests electronic filing requirements and City Attorney's Office communication received on Political Activity by City Officers (Reference Commission Secretary Report and Correspondence Log.)

- 15. Director's Report.** Updates on Department of the Environment administrative and programmatic operations relating to Budget Planning, Strategic Planning, Clean Air/Transportation, Climate, Energy, Public Outreach and Education, Environmental Justice, Habitat Restoration, Green Building, Zero Waste, Toxics Reduction, and Urban Forestry. (Explanatory Document: Director's Report) (Information and Discussion)

Director Nutter highlighted Department program activities, new hires, conferences attended, Department awards and grants received, outreach campaigns, program milestones and achievements (reference Director's Report). Commissioner Wald and Director Nutter discussed the successful office warming that was held to celebrate the new offices of the Department of the Environment that reflects the Department's and City's environmental values and goals. Commissioner Stephenson inquired whether sponsorships received have helped with the budget shortfall. Director Nutter reported that the shortfall was helped by sponsorships received. Deputy City Attorney Owen provided information on the legal requirements for Commissioners attending social gatherings.

- 16. Announcements.** (Information and Discussion) There were no Commissioner announcements made at this time.

- 17. President's Announcements.** (Information and Discussion) There were no President's announcements made at this time.

- 18. New Business/Future Agenda Items.** (Information, Discussion and Possible Action) Commissioner Wald asked that the President clarify for the record that a statement was not adopted about CleanPowerSF. Commissioner Arce reported that the Commission held a discussion about creating a statement, but that a statement was not approved by the Commission. There is a request made by the public to think about it again. Commissioner King suggested reviewing the conversion of grass fields to synthetic fields. Commissioner Arce reported on feedback received from community partners that the Request for Proposals (RFP) process was difficult to understand and suggested that the Operations Committee consider discussing creating a community-friendly RFP. Director Nutter reported that the Department has started the process for reviewing the RFP process and would come back with staff either at the Operations Committee or Policy Committee to discuss what was determined.

Public Comment: Mr. Eric Brooks seconded Commissioner King's proposal and discussed the toxicity of the tire product that goes into synthetic turf particularly to children and wildlife. He stated that CleanPowerSF advocates have requested that the Commission at its next meeting advocate for CleanPowerSF to move forward immediately. He suggested that the Department and Commission take a strong role in rate setting and work with the Board of Supervisors and LAFCo on completing the build-out plan so the program can move forward in the next year.

Commissioner King left the meeting at this time.

- 19. Public Comments:** Members of the public may address the Commission on matters that are within the Commission's jurisdiction and are not on today's agenda.



Ms. Espanola Jackson asked that the Commission in the next month do an Environmental Impact Study on 3450 3<sup>rd</sup> Street, where a wellness center is to be built. She expressed her concern that the area in which the wellness center is to be built is very toxic and unsafe because of its close proximity to a toxic sewage plant, railroad and tracks. Commissioner Arce inquired whether the Commission, who by Charter is unable to review or make land-use decisions, can make an inquiry on behalf of a community leader about the status of the environmental review with the Planning Department. Deputy City Attorney Owen suggested inquiring about an assessment in a general way, e.g. to inquire about neighborhood, sites, or block rather than one specific structure or use.

- 20. Public comment on all matters pertaining to the subsequent closed session on Public Employee Performance Plan and Appraisal Report.** There was no public comment at this time.
- 21. Vote on whether to hold closed session to evaluate the performance of the Executive Director, Melanie Nutter.** (Cal. Govt. Code § 54957; SF Admin. Code § 67.10(b).) [ACTION] Upon Motion by Commissioner Josefowitz, second by Commissioner Stephenson, the Commission voted to hold closed session to evaluate the performance of the Executive Director (AYES: Commissioners Arce, Josefowitz, Stephenson, Wald and Wan; Absent: Commissioners Gravanis and King).
- 22. CLOSED SESSION – PUBLIC EMPLOYEE PERFORMANCE PLAN AND APPRAISAL REPORT**  
**Possible closed session to evaluate the performance of the Executive Director, Melanie Nutter.** (Explanatory Document: Performance Plan and Appraisal Report) (Cal. Govt. Code § 54957; SF Admin. Code § 67.10(b).) [DISCUSSION AND POSSIBLE ACTION]

Commissioner Josefowitz left the meeting at this time. Closed session discussion to evaluate the performance of Executive Director Melanie Nutter convened at 7:45 p.m.

**23. OPEN SESSION**

**Reconvene in open session:**

- 1. Vote to elect whether to disclose any or all discussions held in closed session.** (Cal. Govt. Code § 54957.1(a); SF Admin. Code § 67.12(b).) [ACTION]
- 2. Possible report on action taken in closed session and the vote thereon.** (Cal. Govt. Code § 54957.1(a); SF Admin. Code § 67.12(b).)

Open Session reconvened at 8:45 p.m. Upon Motion by Commissioner Wald, second by Commissioner Stevenson, Commissioners voted to elect not to disclose any or all discussions held in closed session (AYES: Commissioners Arce, Stephenson, Wald and Wan; Absent: Commissioners Gravanis, Josefowitz and King).

- 24. Adjournment.** The Commission on the Environment meeting adjourned at 8:47 p.m.

Monica Fish, Commission Secretary;  
TEL: (415) 355-3709; FAX: (415) 554-6393

Commission on the Environment  
September 24, 2013 Approved Meeting Minutes  
Page 11

*\*\* Copies of explanatory documents are available at (1) the Commission's office, 1455 Market Street, Suite 1200, San Francisco, California between the hours of 9 a.m. and 5 p.m.. A photo ID is required for entry to the building. (2) on the Commission's meeting website at <http://www.sfenvironment.org/commission/agendas> included with minutes by meeting date; (3) upon request to the Commission Secretary, at telephone number 415-355-3709, or via e-mail at [Monica.Fish@sfgov.org](mailto:Monica.Fish@sfgov.org). For an audio recording of Commission meetings, access this link <http://www.sfenvironment.org/commission/audio> and select the meeting date.*

Approved: December 3, 2013





**SF Environment**

**Our home. Our city. Our planet.**

THE OFFICE OF THE CITY AND COUNTY OF SAN FRANCISCO



EDWIN M. LEE  
Mayor

MELANIE NUTTER  
Director

**NOTICE OF SPECIAL MEETING  
COMMISSION ON THE ENVIRONMENT RETREAT  
TUESDAY, NOVEMBER 12, 2013, 2:30 P.M. – 6:30 P.M.**

**LOCATION: CITY COLLEGE OF SAN FRANCISCO  
CHINATOWN NORTH BEACH CENTER  
808 KEARNY STREET, 9<sup>TH</sup> FLOOR, ROOM 905  
SAN FRANCISCO, CA 94108**

SF  
FBI  
#1  
11/12/13  
notice...

The Commission on the Environment will be holding a **SPECIAL MEETING RETREAT** on **TUESDAY, NOVEMBER 12, 2013, from 2:30 p.m. to 6:30 p.m.** at **City College of San Francisco, Chinatown North Beach Center, 808 Kearny Street (corner of Washington and Kearny), 9<sup>th</sup> Floor, Room 905, San Francisco, CA 94108.** Presentations and discussion will be on the Department of the Environment's Strategic Plan, Climate Action Strategy, Renewable Energy Task Force Report, Community Outreach and Engagement, and other Commission business.

The agenda for the meeting will be available at least 72 hours prior to the meeting. Please contact the Department of the Environment Commission Secretary, Monica Fish, at 415-355-3709 or by email [Monica.Fish@sfgov.org](mailto:Monica.Fish@sfgov.org) if you would like to be placed on the agenda list. An agenda may also be accessed on the Commission website <http://www.sfenvironment.org/commission/agendas>.

**Posted: October 24, 2013**

GOVERNMENT  
DOCUMENTS DEPT

OCT 24 2013

Department of the Environment, City and County of San Francisco  
11 Grove Street, San Francisco, CA 94102  
Telephone: (415) 355-3700 • Fax: (415) 554-6393  
Email: [environment@sfgov.org](mailto:environment@sfgov.org) • [www.sfenvironment.org](http://www.sfenvironment.org)

SAN FRANCISCO  
PUBLIC LIBRARY

100% Post-Consumer Recycled Paper







**SF Environment**

**Our home. Our city. Our planet.**

A Department of the City and County of San Francisco



EDWIN M. LEE  
Mayor

MELANIE NUTTER  
Director

**CITY AND COUNTY OF SAN FRANCISCO  
COMMISSION ON THE ENVIRONMENT**

**NOTICE AND AGENDA OF SPECIAL MEETING RETREAT  
TUESDAY, NOVEMBER 12, 2013, 2:30 P.M. – 6:30 P.M.**

**LOCATION: CITY COLLEGE OF SAN FRANCISCO  
CHINATOWN NORTH BEACH CENTER  
808 KEARNY STREET, 9TH FLOOR, ROOM 905  
SAN FRANCISCO, CA 94108**

GOVERNMENT  
DOCUMENTS DEPT

NOV - 7 2013

SAN FRANCISCO  
PUBLIC LIBRARY

Commission Members: Commissioners Arce (President), King (Vice President), Gravanis, Josefowitz, Stephenson, Wald, and Wan

**ORDER OF BUSINESS**

Public comment will be taken before the Commission takes action on any item.

2:30 p.m. - 2:45 p.m. **Call to Order and Roll Call.**

**Welcome and Introductions.** Speakers: Commission President Joshua Arce, Dean of City College Chinatown Campus, Minh Hoa Ta, and Michelle Gorthy. Co-chair of the CCSF Sustainability Committee who will be highlighting the Sustainability Innovations at Chinatown City College. (Discussion)

2:45 p.m. - 3:00 p.m. **Fiscal Year 2013-2014 Strategic Plan Presentation.** (Explanatory Document: Draft Strategic Plan) Speaker: Director Nutter (Informational Presentation and Discussion)

3:00 p.m. - 3:45 p.m. **Discussion and Feedback on Metrics in Strategic Plan.** (Discussion)

3:45 p.m. - 4:00 p.m. **Presentation on the Final Climate Action Strategy.** Speaker: Calla Ostrander, Climate Action Projects Manager (Informational Presentation and Discussion)

Department of the Environment, City and County of San Francisco  
1455 Market Street, Suite 1200, San Francisco, CA 94103  
Telephone: (415) 355-3700 • Fax: (415) 554-6393

Email: [environment@sfgov.org](mailto:environment@sfgov.org) • [www.sfenvironment.org](http://www.sfenvironment.org)

100% Post-Consumer Recycled Paper

4:00 p.m. – 4:15 p.m. **Renewable Energy Program Update.** (Explanatory Documents: Link to Renewable Energy Task Force Recommendations Report <http://www.sfenvironment.org/download/san-francisco-mayors-renewable-energy-task-force-recommendations-report>, Charting the Path to 100% Renewable Energy Presentation and Staff Update on Renewable Energy Task Force Recommendations. Speaker: Danielle Murray, Renewable Energy Program Manager (Informational Presentation and Discussion)

4:15 p.m. – 5:00 p.m. **Discussion of 100% Renewable Energy Goal.** (Discussion)

5:00 p.m. – 6:00 p.m. **Community Outreach and Engagement.** Speaker: Guillermo Rodriguez, Director, Policy and Communications (Discussion)

6:00 p.m. – 6:15 p.m. **Next Steps.** (Discussion)

6:15 – 6:30 p.m. **Public Comments:** Members of the public may address the Commission on matters that are within the Commission's jurisdiction and are not on today's agenda.

6:30 p.m. **Adjournment**

*\*\* Copies of explanatory documents are available at (1) the Commission's office, 1455 Market Street, Suite 1200, San Francisco, California, 94103 between the hours of 9 a.m. and 5 p.m., A photo identification is required for access to the building. (2) on the Commission's website <http://www.sfenvironment.org/commission/agendas>; (3) upon request to the Commission Secretary, at telephone number 415-355-3709, or via e-mail at [Monica.Fish@sfgov.org](mailto:Monica.Fish@sfgov.org) within three business days of a meeting. If any materials related to an item on this agenda have been distributed to the Commission after distribution of the agenda packet, those materials are available for public inspection at the Department of the Environment, 1455 Market Street, Suite 1200, San Francisco, CA 94103 during normal office hours or will be made available on the Commission's website <http://www.sfenvironment.org/commission/agendas> as attachments to the agenda or meeting minutes.*

### **Important Information**

The ringing of and use of cell phones, pagers and similar sound-producing electronic devices are prohibited at this meeting. Please be advised that the Chair may order the removal from the meeting room of any person(s) responsible for the ringing or use of a cell phone, pager, or other similar sound-producing electronic devices.

NOTE: Persons unable to attend the meeting may submit to the Commission on the Environment, by the time the proceedings begin, written comments regarding the agenda items above. These comments will be made a part of the official public record and shall be brought to the attention of the Commission on the Environment members. Any written comments should be sent to: Commission Secretary of the Environment, 1455 Market Street, Suite 1200, San Francisco, CA 94103 by 5:00 p.m. on the day prior to the hearing. Comments that cannot be delivered to the Commission Secretary by that time may be taken directly to the hearing at the location above. When bringing handouts to meetings, please photocopy on both sides of the paper and try to use post-consumer recycled or tree-free paper. Also, please bring sufficient copies of handouts for the Commission, the Commission Secretary and the public.

### **Public Comment**

At this time, members of the public may address the Commission on items of interest that are within the subject matter jurisdiction of the Commission but are not on today's agenda. Public comment will be taken following each agenda item. Each member of the public may address the Commission for up to three minutes, unless otherwise announced by the President. If it is demonstrated that the comments by the public will exceed 15 minutes, the President may continue Public Comment to another time during the meeting.

The Brown Act forbids the Commission from taking action or discussing any item or issue not appearing on the posted agenda. This rule applies to issues raised in public comment as well. In response to public comment, not on an agenda item, the Commission is limited to:

1. Briefly responding to statements made or questions posed by members of the public, or
2. Request staff to report back on a matter at a subsequent meeting, or
3. Directing staff to place the item or issue on a future agenda (Government Code Section 54954.2(a).)

### **Disability Access**

The Commission on the Environment Retreat meeting will be held at City College of San Francisco, Chinatown North Beach Center, 808 Kearny Street, 9<sup>th</sup> Floor, Room 905, San Francisco, CA 94108. The meeting room is wheelchair accessible. The closest accessible BART station is the Montgomery Street Station, in San Francisco's Financial District on Market Street. MUNI lines serving this location are: #8X, #8AX & #8BX; 45 Union/Stockton to Stockton and Jackson; Mason-Powell Cable Car to Mason & Filbert St.; #30 Stockton to Stockton and Jackson. For information about MUNI accessible services call (415) 923-6142.

In order to assist the City's efforts to accommodate persons with severe allergies, environmental illnesses, multiple chemical sensitivity or related disabilities, attendees at public meetings are reminded that other attendees may be sensitive to various chemical based products. Please help the City accommodate these individuals. Individuals with chemical sensitivity or related disabilities should call the Mayor's Office on Disability at (415) 554-6789 or (415) 554-6799 (TTY) for additional information.

The following services are available on request 48 hours prior to the meeting; except for Monday meetings, for which the deadline shall be 4:00 p.m. of the last business day of the preceding week: For American sign language interpreters or the use of a reader during a meeting, a sound enhancement system, and/or alternative formats of the agenda, agenda packets, and minutes, please contact Monica Fish at (415) 355-3709 to make arrangements for the accommodation. Late requests will be honored, if possible.

### **Know your Rights under the Sunshine Ordinance (Chapter 67 of the San Francisco Administrative Code)**

Government's duty is to serve the public, reaching its decisions in full view of the public. Commissions, boards, councils, and other agencies of the City and County exist to conduct the people's business. This ordinance assures that deliberations are conducted before the people and that City operations are open to the people's review. For more information on your rights under the Sunshine Ordinance or to report a violation of the ordinance, contact the Sunshine Ordinance Task Force, Sunshine Task Force Administrator, City Hall, Room 409, One Dr. Carlton B. Goodlett Place, San Francisco, CA 94102-4683 at Phone No.: (415) 554-7724; Fax No.: (415) 554-7854; E-mail: [sotf@sfgov.org](mailto:sotf@sfgov.org). Copies of the Sunshine Ordinance can be obtained from the Clerk of the Sunshine Task Force, the San Francisco Public Library and on the City's website at [www.sfgov.org](http://www.sfgov.org).

### **Lobbyist Registration and Reporting Requirements**

Individuals and entities that influence or attempt to influence local legislative or administrative action may be required by the San Francisco Lobbyist Ordinance [SF Campaign & Governmental Conduct Code §2.100, et. seq] to register and report lobbying activity. For more information about the Lobbyist Ordinance, please contact the Ethics Commission at: 25 Van Ness Avenue, 2<sup>nd</sup> Floor, San Francisco, CA 94102; telephone (415) 252-3100, fax (415) 252-3112, web site at [www.sfgov.org/ethics](http://www.sfgov.org/ethics).

Monica Fish, Commission Secretary  
TEL: (415) 355-3709; FAX: (415) 554-6393





**SF Environment**

**Our home. Our city. Our planet.**

A Department of the City and County of San Francisco



EDWIN M. LEE  
Mayor

MELANIE NUTTER  
Director

**CITY AND COUNTY OF SAN FRANCISCO  
COMMISSION ON THE ENVIRONMENT**

**DRAFT MINUTES OF THE SPECIAL MEETING RETREAT  
TUESDAY, NOVEMBER 12, 2013, 2:30 P.M. – 6:30 P.M.**

**LOCATION: CITY COLLEGE OF SAN FRANCISCO  
CHINATOWN NORTH BEACH CENTER  
808 KEARNY STREET, 9TH FLOOR, ROOM 905  
SAN FRANCISCO, CA 94108**

GOVERNMENT  
DOCUMENTS DEPT

DEC - 3 2013

SAN FRANCISCO  
PUBLIC LIBRARY

Commission Members: Commissioners Arce (President), King (Vice President), Gravanis, Josefowitz, Stephenson, Wald, and Wan

**ORDER OF BUSINESS**

**Call to Order and Roll Call.** The Commission on the Environment meeting retreat convened at 2:45 p.m. Present: Commissioners Arce, King, Gravanis, Josefowitz, Stephenson, Wald and Wan.

**Welcome and Introductions.** Speakers: Commission President Joshua Arce, Dean of City College Chinatown Campus, Minh-Hoa Ta, and Michelle Gorthy, Co-chair of the CCSF Sustainability Committee who will be highlighting the Sustainability Innovations at Chinatown City College. (Discussion)

Commission President Arce welcomed City College of San Francisco's Dean Minh-Hoa Ta, Mr. John Rizzo, City College President of the Board of Trustees, Ms. Carla Grandy, and Ms. Michelle Gorthy of the City College Sustainability Committee to discuss City College's LEED certified building and the correlation between the Commission on the Environment, Department of the Environment, and City College of San Francisco's sustainability work. Commissioners provided a brief background discussing their beliefs and what they hope to accomplish in the coming year.

Dean Minh-Hoa Ta reported that City College of San Francisco Chinatown North Beach Center is a LEED certified building. She discussed sustainability measures that are being incorporated into curriculum and daily activities and efforts being made to educate the immigrant population.

Department of the Environment, City and County of San Francisco  
1455 Market Street, Suite 1200, San Francisco, CA 94103  
Telephone: (415) 355-3700 • Fax: (415) 554-6393

Email: [environment@sfgov.org](mailto:environment@sfgov.org) • [www.sfenvironment.org](http://www.sfenvironment.org)

100% Post-Consumer Recycled Paper



students, and faculty of the importance of these measures and the need to protect the LEED certified status of the building.

Mr. John Rizzo thanked the Commission for holding the retreat at City College of San Francisco and highlighted what City College has done in the area of sustainability. He reported that City College has a Sustainability Plan that requires that all City College buildings will be LEED certified and become leaders in sustainability and creating green buildings. Mr. Rizzo reported that the Sustainability Committee consists of faculty, students, and classified employees who are implementing the Sustainability Plan and doing work in the community on sustainability initiatives. He asked that the Department and Commission create a partnership with City College to discuss joint efforts.

Ms. Michelle Gorthy reported on agricultural, recycling, and climate change activities in progress at City College. She stated that there are efforts to install fruit trees on campus, native plant implementation, and making the recycling program into a full-fledged department. The theme this year is on climate change that will include speaker talks, discussion forums, speech and debate competitions, and hands-on educational activities. Ms. Carla Grandy reported on City College efforts this year to involve students with grassroots activities such as planting fruit trees, creating recycling videos, and implementing the Sustainability Plan. The second phase is to focus on infusing sustainability issues into the curriculum, working on teacher training models, and creating a Farmers Market on campus. She suggested that the Department of the Environment consider reaching out to City College to involve motivated students in Department projects.

**Fiscal Year 2013-2014 Strategic Plan Presentation.** (Explanatory Document: Draft Strategic Plan)  
Speaker: Director Nutter (Informational Presentation and Discussion)

#### **Discussion and Feedback on Metrics in Strategic Plan.** (Discussion)

Director Nutter presented on Fiscal Year 2013-14 Strategic Plan content that includes purpose of the Plan, foreword from Commissioner Arce, letter from the Director, who we are, history, values, framework and related plans, vision, mission and the Department's five strategic goals. She reported that the Plan is an overarching guiding document that contains goals guiding the work of the Department with a focus on objectives, Key Performance Indicators (KPI's), and metrics as they relate to the major strategies in the Plan. Director Nutter reported that the Strategic Plan is a four-year process. The Commission would be asked to review and adopt an annual version of the plan that would contain newer strategies, KPI's, and specific work. A newer version of the Plan will be published in four months that would align with the budgeting process so that when the new fiscal year starts on July 1, there will be a new Strategic Plan that the Commission will have reviewed and approved.

Department staff and Director Nutter presented on Strategic Plan goals objectives, key performance indicators and strategies for specific programs. Mr. Cal Broomhead, Department of the Environment Energy Manager, presented on Strategic Plan Goal 1 to reduce greenhouse gas emissions. Director Nutter presented on Goal 1 objective to increase the use of transportation modes with lower greenhouse gas emissions, Goal 2 to achieve zero waste, and Goal 5 to increase awareness and capacity to foster sustainable and resilient communities. Ms. Sushma Bhatia, Department of the Environment Toxics Reduction Manager, presented on Goal 3 to protect people and environment from toxics and pollution objectives. Deputy Director David Assmann presented on Goal 4 to enhance the City's eco-systems and increase the extent and value of our green spaces.

Commissioners provided feedback and guidance on Strategic Plan content, goals, and metrics. A discussion was held on the importance of this Plan as a way to guide the work of the Department and to articulate Department goals to the Commission, the community, community-based organizations, City agencies, and political leaders. Suggestions were made on what to incorporate

for future plans and creating annual reporting documents to the Commission on resources required for each strategy in addition to associated metrics and accomplishments. An additional column would be added to the Strategic Plan to include impacted program areas for each objective. A revised Strategic Plan draft would be brought to the Policy Committee and the Commission in advance of the next fiscal year's budget process.

Public Comment: Mr. Brett Levin stated that resiliency within cities has to do with the availability of fruit trees and planting as many of them as possible.

**Presentation on the Final Climate Action Strategy.** Speaker: Calla Ostrander, Climate Action Projects Manager (Informational Presentation and Discussion)

Ms. Calla Ostrander presented on current climate issues surrounding the nuclear crisis in Fukushima, Japan and the typhoon in the Philippines, the largest storm that ever hit this area. She discussed the connection between these two events with climate change exacerbating storms and devastating populations around the planet. Ms. Ostrander stated that the choices made in meeting greenhouse gas emission reduction goals and achieving 100% renewable energy have a broader context given the realities faced with the lack of safety in nuclear accidents and waste management.. Ms. Ostrander announced the publication of the Final Climate Action Strategy. She asked the Commission to champion and communicate to the Department the role the Commission would like to play in the dissemination of the final Climate Action Strategy that will soon be distributed. The three goals in the plan are to reduce greenhouse gas emissions by reaching zero waste, 50% of trips without cars, and 100% renewable energy. The Commission would be receiving a future report back on the outreach strategy for the Plan.

Commissioner Wan left the meeting during this agenda item (5:00 p.m.)

**Renewable Energy Program Update.** (Explanatory Documents: Link to Renewable Energy Task Force Recommendations Report <http://www.sfenvironment.org/download/san-francisco-mayors-renewable-energy-task-force-recommendations-report>, Charting the Path to 100% Renewable Energy Presentation and Staff Update on Renewable Energy Task Force Recommendations. Speaker: Danielle Murray, Renewable Energy Program Manager (Informational Presentation and Discussion)

**Discussion of 100% Renewable Energy Goal.** (Discussion)

Ms. Danielle Murray presented an update on the Renewable Energy program reporting that 22% of San Francisco's greenhouse gas (GHG) emissions are from electricity use, and is the focus of the 100% renewable energy goal. She reported on San Francisco's electricity supply providers and source of energy supply. An update was provided on San Francisco's clean energy efforts and accomplishments to date and plans for moving forward to reach the 100% renewable energy goal of meeting all of San Francisco's electricity demand with renewable resources by 2020. Topics of discussion included (reference presentation):

- Current accomplishments: San Francisco's efforts to develop local renewables through private and municipal solar photovoltaic installations (with over 4,000 solar systems now installed in San Francisco); market development and incentive programs; and development of San Francisco's solar and wind maps, wind demonstration projects, and wave power studies.
- Moving forward: The scope of the Renewable Energy Task Force and strategies identified by the Task Force to meet the renewable goal; reducing total electricity demand; breaking down barriers for tenants and expanding access to local renewables; and encouraging local renewable energy.

Director Nutter reported that there are different strategies and actions that the Department and partner agencies have been and are working on. She encouraged the Commission to consider what actions can be taken in order to move forward from where we are today at 64% greenhouse gas emissions free electricity, to the 100% renewable goal (as of 2011). Commissioners provided feedback on their ideas for reaching the 100% renewable goal and discussed current program accomplishments and ideas for moving forward.

#### Public Comment:

Mr. Mike Daly, formerly of the structural steel industry, reported on the successful solar project at the U.S. Post Office headquarters on Evans Avenue that is generating more electricity than their plant consumes that is going back to the grid. He also discussed the possibility of reclaiming and sharing the Bay Bridge structural steel for use in supporting solar panels.

Mr. Jed Holtzman, Co-Coordinator of 350.org San Francisco, reported that the Bay Area Air Quality District approved 80% reductions of greenhouse gases below 1990 levels by 2050 and will be enacting policies to achieve reductions. A 2014 Clean Air Work Plan is currently being developed. He suggested that the Department and Commission model an aggressive implementation plan as the Air District is looking to make significant reductions in the next 30 years. Mr. Holtzman reported on San Francisco's leadership in this area from Supervisor Avalos who is on the Climate Protection Quality of the Air Board and the Mayor's Advisor, Roger Kim, who is on the Board of Directors of the Air District. He encouraged the Commission to stay involved in support of the Community Choice Aggregation or the CleanPowerSF program as a way to reach the City's greenhouse gas emission reduction goals, the goals of the Renewable Energy Task Force recommendations, and the Department's Strategic Plan goals. Mr. Holtzman stated that he is the campaign lead on the Divestment Campaign for Retirement Board, and while the Board did not vote to divest, they did vote to begin social investment proceedings against the top 200 coal, oil and gas companies and will be changing proxy votes and starting a shareholder advocacy campaign. He encouraged Department of the Environment staff to be involved in the process as it moves forward in these discussions.

Mr. Paul Liotsakis, Energy Consultant, San Francisco Community Power, discussed resources that San Francisco Community Power and other organizations are able to provide in reaching San Francisco's renewable energy and conservation goals. He stated that he is waiting to see what role these underutilized organizations can play in advancements being planned for next year.

**Community Outreach and Engagement.** (Explanatory Document: Outreach Overview Presentation)  
Speaker: Guillermo Rodriguez, Director, Policy and Communications (Discussion)

Commissioner King left the meeting at this time (5:40 p.m.)

Mr. Guillermo Rodriguez provided a report on the Department of the Environment's Outreach and Community engagement program discussing structural organization, district campaigns, legislation, program resources, program area support, and key issues. He discussed in-house talent that has been brought in to run campaigns consisting of Environment Now program staff, volunteers, school education, and consolidated web, social media, public information and design teams. Outside vendors are brought in for specialized targeted audiences.

Mr. Rodriguez discussed the goal to change behavior in the community and provided examples of efforts being made in campaigns such as zero waste, energy reduction, transportation, toxics reduction, school education, and in all Department program areas. A discussion was held on methods, technology, and material used to supplement campaigns that consist of paid advertising in strategic locations, multi-lingual material, social media, earned media, online advertising, and

community partnerships to reach targeted audiences. The primary vehicle of information to reach the public and businesses is through the Department's website [www.sfenvironment.org](http://www.sfenvironment.org). Mr. Rodriguez stated that additional methods to influence behavior change and engage the community are being sought in addition to economic, health and safety motivators.

Commissioners held a discussion and provided feedback on how to measure and track success of the program, strategies, resources to consider, and the importance of advertising accomplishments. Director Nutter reported that she would like to see a sustainability dashboard of metrics on the website. She discussed the importance of program design to the success of a program and in creating value of programs in people's day to day lives.

**Next Steps.** (Discussion) Commissioner Arce discussed creating a more community-driven approach in the Request for Proposal process that would be discussed in a future Commission Operations Committee meeting. Commissioners were in agreement with Commissioner Arce's suggestion to holding monthly full Commission meetings in the future.

**Public Comments:** Members of the public may address the Commission on matters that are within the Commission's jurisdiction and are not on today's agenda. There was no public comment at this time.

**Adjournment.** The Commission on the Environment Retreat meeting adjourned at 6:30 p.m.

*\*\* Copies of explanatory documents are available at (1) the Commission's office, 1455 Market Street, Suite 1200, San Francisco, CA 94102 between the hours of 9 a.m. and 5 p.m. A photo I.D. is required for entry to the building, (2) on the Commission's meeting website at <http://www.sfenvironment.org/commission/agendas> included with minutes by meeting date; (3) upon request to the Commission Secretary, at telephone number 415-355-3709, or via e-mail at [Monica.Fish@sfgov.org](mailto:Monica.Fish@sfgov.org). For an audio recording of Commission meetings, access this link <http://www.sfenvironment.org/commission/audio> and select the meeting date.*

Monica Fish, Commission Secretary  
TEL: (415) 355-3709; FAX: (415) 554-6393





**SF Environment**

**Our home. Our city. Our planet.**

A Department of the City and County of San Francisco

01-29-14P12:08 RCVD



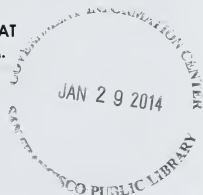
EDWIN M. LEE  
Mayor

MELANIE NUTTER  
Director

**CITY AND COUNTY OF SAN FRANCISCO  
COMMISSION ON THE ENVIRONMENT**

**APPROVED MINUTES OF THE SPECIAL MEETING RETREAT  
TUESDAY, NOVEMBER 12, 2013, 2:30 P.M. – 6:30 P.M.**

**LOCATION: CITY COLLEGE OF SAN FRANCISCO  
CHINATOWN NORTH BEACH CENTER  
808 KEARNY STREET, 9TH FLOOR, ROOM 905  
SAN FRANCISCO, CA 94108**



Commission Members: Commissioners Arce (President), King (Vice President), Gravanis, Josefowitz, Stephenson, Wald, and Wan

**ORDER OF BUSINESS**

**Call to Order and Roll Call.** The Commission on the Environment meeting retreat convened at 2:45 p.m. Present: Commissioners Arce, King, Gravanis, Josefowitz, Stephenson, Wald and Wan.

**Welcome and Introductions.** Speakers: Commission President Joshua Arce, Dean of City College Chinatown Campus, Minh-Hoa Ta, and Michelle Gorthy, Co-chair of the CCSF Sustainability Committee who will be highlighting the Sustainability Innovations at Chinatown City College. (Discussion)

Commission President Arce welcomed City College of San Francisco's Dean Minh-Hoa Ta, Mr. John Rizzo, City College President of the Board of Trustees, Ms. Carla Grandy, and Ms. Michelle Gorthy of the City College Sustainability Committee to discuss City College's LEED certified building and the correlation between the Commission on the Environment, Department of the Environment, and City College of San Francisco's sustainability work. Commissioners provided a brief background discussing their beliefs and what they hope to accomplish in the coming year.

Dean Minh-Hoa Ta reported that City College of San Francisco Chinatown North Beach Center is a LEED certified building. She discussed sustainability measures that are being incorporated into curriculum and daily activities and efforts being made to educate the immigrant population.

Department of the Environment, City and County of San Francisco  
1455 Market Street, Suite 1200, San Francisco, CA 94103  
Telephone: (415) 355-3700 • Fax: (415) 554-6393

Email: [environment@sfgov.org](mailto:environment@sfgov.org) • [www.sfenvironment.org](http://www.sfenvironment.org)

100% Post-Consumer Recycled Paper



students, and faculty of the importance of these measures and the need to protect the LEED certified status of the building.

Mr. John Rizzo thanked the Commission for holding the retreat at City College of San Francisco and highlighted what City College has done in the area of sustainability. He reported that City College has a Sustainability Plan that requires that all City College buildings will be LEED certified and become leaders in sustainability and creating green buildings. Mr. Rizzo reported that the Sustainability Committee consists of faculty, students, and classified employees who are implementing the Sustainability Plan and doing work in the community on sustainability initiatives. He asked that the Department and Commission create a partnership with City College to discuss joint efforts.

Ms. Michelle Gorthy reported on agricultural, recycling, and climate change activities in progress at City College. She stated that there are efforts to install fruit trees on campus, native plant implementation, and making the recycling program into a full-fledged department. The theme this year is on climate change that will include speaker talks, discussion forums, speech and debate competitions, and hands-on educational activities. Ms. Carla Grandy reported on City College efforts this year to involve students with grassroots activities such as planting fruit trees, creating recycling videos, and implementing the Sustainability Plan. The second phase is to focus on infusing sustainability issues into the curriculum, working on teacher training models, and creating a Farmers Market on campus. She suggested that the Department of the Environment consider reaching out to City College to involve motivated students in Department projects.

**Fiscal Year 2013-2014 Strategic Plan Presentation.** (Explanatory Document: Draft Strategic Plan)  
Speaker: Director Nutter (Informational Presentation and Discussion)

#### **Discussion and Feedback on Metrics in Strategic Plan.** (Discussion)

Director Nutter presented on Fiscal Year 2013-14 Strategic Plan content that includes purpose of the Plan, foreword from Commissioner Arce, letter from the Director, who we are, history, values, framework and related plans, vision, mission and the Department's five strategic goals. She reported that the Plan is an overarching guiding document that contains goals guiding the work of the Department with a focus on objectives, Key Performance Indicators (KPI's), and metrics as they relate to the major strategies in the Plan. Director Nutter reported that the Strategic Plan is a four-year process. The Commission would be asked to review and adopt an annual version of the plan that would contain newer strategies, KPI's, and specific work. A newer version of the Plan will be published in four months that would align with the budgeting process so that when the new fiscal year starts on July 1, there will be a new Strategic Plan that the Commission will have reviewed and approved.

Department staff and Director Nutter presented on Strategic Plan goals objectives, key performance indicators and strategies for specific programs. Mr. Cal Broomhead, Department of the Environment Energy Manager, presented on Strategic Plan Goal 1 to reduce greenhouse gas emissions. Director Nutter presented on Goal 1 objective to increase the use of transportation modes with lower greenhouse gas emissions, Goal 2 to achieve zero waste, and Goal 5 to increase awareness and capacity to foster sustainable and resilient communities. Ms. Sushma Bhatia, Department of the Environment Toxics Reduction Manager, presented on Goal 3 to protect people and environment from toxics and pollution objectives. Deputy Director David Assmann presented on Goal 4 to enhance the City's eco-systems and increase the extent and value of our green spaces.

Commissioners provided feedback and guidance on Strategic Plan content, goals, and metrics. A discussion was held on the importance of this Plan as a way to guide the work of the Department and to articulate Department goals to the Commission, the community, community-based organizations, City agencies, and political leaders. Suggestions were made on what to incorporate for future plans and creating annual reporting documents to the Commission on resources required for each strategy in addition to associated metrics and accomplishments. An additional column would be added to the Strategic Plan to include impacted program areas for each objective. A revised Strategic Plan draft would be brought to the Policy Committee and the Commission in advance of the next fiscal year's budget process.

Public Comment: Mr. Brett Levin stated that resiliency within cities has to do with the availability of fruit trees and planting as many of them as possible.

**Presentation on the Final Climate Action Strategy.** Speaker: Calla Ostrander, Climate Action Projects Manager (Informational Presentation and Discussion)

Ms. Calla Ostrander presented on current climate issues surrounding the nuclear crisis in Fukushima, Japan and the typhoon in the Philippines, the largest storm that ever hit this area. She discussed the connection between these two events with climate change exacerbating storms and devastating populations around the planet. Ms. Ostrander stated that the choices made in meeting greenhouse gas emission reduction goals and achieving 100% renewable energy have a broader context given the realities faced with the lack of safety in nuclear accidents and waste management.. Ms. Ostrander announced the publication of the Final Climate Action Strategy. She asked the Commission to champion and communicate to the Department the role the Commission would like to play in the dissemination of the final Climate Action Strategy that will soon be distributed. The three goals in the plan are to reduce greenhouse gas emissions by reaching zero waste, 50% of trips without cars, and 100% renewable energy. The Commission would be receiving a future report back on the outreach strategy for the Plan.

Commissioner Wan left the meeting during this agenda item (5:00 p.m.)

**Renewable Energy Program Update.** (Explanatory Documents: Link to Renewable Energy Task Force Recommendations Report <http://www.sfenvironment.org/download/san-francisco-mayors-renewable-energy-task-force-recommendations-report>, Charting the Path to 100% Renewable Energy Presentation and Staff Update on Renewable Energy Task Force Recommendations. Speaker: Danielle Murray, Renewable Energy Program Manager (Informational Presentation and Discussion)

**Discussion of 100% Renewable Energy Goal.** (Discussion)

Ms. Danielle Murray presented an update on the Renewable Energy program reporting that 22% of San Francisco's greenhouse gas (GHG) emissions are from electricity use, and is the focus of the 100% renewable energy goal. She reported on San Francisco's electricity supply providers and source of energy supply. An update was provided on San Francisco's clean energy efforts and accomplishments to date and plans for moving forward to reach the 100% renewable energy goal of meeting all of San Francisco's electricity demand with renewable resources by 2020. Topics of discussion included (reference presentation):

- Current accomplishments: San Francisco's efforts to develop local renewables through private and municipal solar photovoltaic installations (with over 4,000 solar systems now

installed in San Francisco); market development and incentive programs; and development of San Francisco's solar and wind maps, wind demonstration projects, and wave power studies.

- Moving forward: The scope of the Renewable Energy Task Force and strategies identified by the Task Force to meet the renewable goal; reducing total electricity demand; breaking down barriers for tenants and expanding access to local renewables; and encouraging local renewable energy.

Director Nutter reported that there are different strategies and actions that the Department and partner agencies have been and are working on. She encouraged the Commission to consider what actions can be taken in order to move forward from where we are today at 64% greenhouse gas emissions free electricity, to the 100% renewable goal (as of 2011). Commissioners provided feedback on their ideas for reaching the 100% renewable goal and discussed current program accomplishments and ideas for moving forward.

**Public Comment:**

Mr. Mike Daly, formerly of the structural steel industry, reported on the successful solar project at the U.S. Post Office headquarters on Evans Avenue that is generating more electricity than their plant consumes that is going back to the grid. He also discussed the possibility of reclaiming and sharing the Bay Bridge structural steel for use in supporting solar panels.

Mr. Jed Holtzman, Co-Coordinator of 350.org San Francisco, reported that the Bay Area Air Quality District approved 80% reductions of greenhouse gases below 1990 levels by 2050 and will be enacting policies to achieve reductions. A 2014 Clean Air Work Plan is currently being developed. He suggested that the Department and Commission model an aggressive implementation plan as the Air District is looking to make significant reductions in the next 30 years. Mr. Holtzman reported on San Francisco's leadership in this area from Supervisor Avalos who is on the Climate Protection Quality of the Air Board and the Mayor's Advisor, Roger Kim, who is on the Board of Directors of the Air District. He encouraged the Commission to stay involved in support of the Community Choice Aggregation or the CleanPowerSF program as a way to reach the City's greenhouse gas emission reduction goals, the goals of the Renewable Energy Task Force recommendations, and the Department's Strategic Plan goals. Mr. Holtzman stated that he is the campaign lead on the Divestment Campaign for Retirement Board, and while the Board did not vote to divest, they did vote to begin social investment proceedings against the top 200 coal, oil and gas companies and will be changing proxy votes and starting a shareholder advocacy campaign. He encouraged Department of the Environment staff to be involved in the process as it moves forward in these discussions.

Mr. Paul Liotsakis, Energy Consultant, San Francisco Community Power, discussed resources that San Francisco Community Power and other organizations are able to provide in reaching San Francisco's renewable energy and conservation goals. He stated that he is waiting to see what role these underutilized organizations can play in advancements being planned for next year.

**Community Outreach and Engagement.** (Explanatory Document: Outreach Overview Presentation)  
Speaker: Guillermo Rodriguez, Director, Policy and Communications (Discussion)

Commissioner King left the meeting at this time (5:40 p.m.)

Mr. Guillermo Rodriguez provided a report on the Department of the Environment's Outreach and Community engagement program discussing structural organization, district campaigns, legislation, program resources, program area support, and key issues. He discussed in-house talent that has been brought in to run campaigns consisting of Environment Now program staff, volunteers, school education, and consolidated web, social media, public information and design teams. Outside vendors are brought in for specialized targeted audiences.

Mr. Rodriguez discussed the goal to change behavior in the community and provided examples of efforts being made in campaigns such as zero waste, energy reduction, transportation, toxics reduction, school education, and in all Department program areas. A discussion was held on methods, technology, and material used to supplement campaigns that consist of paid advertising in strategic locations, multi-lingual material, social media, earned media, online advertising, and community partnerships to reach targeted audiences. The primary vehicle of information to reach the public and businesses is through the Department's website [www.sfenvironment.org](http://www.sfenvironment.org). Mr. Rodriguez stated that additional methods to influence behavior change and engage the community are being sought in addition to economic, health and safety motivators.

Commissioners held a discussion and provided feedback on how to measure and track success of the program, strategies, resources to consider, and the importance of advertising accomplishments. Director Nutter reported that she would like to see a sustainability dashboard of metrics on the website. She discussed the importance of program design to the success of a program and in creating value of programs in people's day to day lives.

**Next Steps.** (Discussion) Commissioner Arce discussed creating a more community-driven approach in the Request for Proposal process that would be discussed in a future Commission Operations Committee meeting. Commissioners were in agreement with Commissioner Arce's suggestion to holding monthly full Commission meetings in the future.

**Public Comments:** Members of the public may address the Commission on matters that are within the Commission's jurisdiction and are not on today's agenda. There was no public comment at this time.

**Adjournment.** The Commission on the Environment Retreat meeting adjourned at 6:30 p.m.

**\*\* Copies of explanatory documents are available at (1) the Commission's office, 1455 Market Street, Suite 1200, San Francisco, CA 94102 between the hours of 9 a.m. and 5 p.m. A photo I.D. is required for entry to the building, (2) on the Commission's meeting website at <http://www.sfenvironment.org/commission/agendas> included with minutes by meeting date; (3) upon request to the Commission Secretary, at telephone number 415-355-3709, or via e-mail at [Monica.Fish@sfgov.org](mailto:Monica.Fish@sfgov.org). For an audio recording of Commission meetings, access this link <http://www.sfenvironment.org/commission/audio> and select the meeting date.**

Monica Fish, Commission Secretary  
TEL: (415) 355-3709; FAX: (415) 554-6393

Approved: January 28, 2014





**SF Environment**

**Our home. Our city. Our planet.**

11-13-13A11:28 RCYD



EDWIN M. LEE  
Mayor

MELANIE NUTTER  
Director

**CITY AND COUNTY OF SAN FRANCISCO  
COMMISSION ON THE ENVIRONMENT**

**RESCHEDULED MEETING NOTICE  
FROM: TUESDAY, NOVEMBER 26, 2013  
TO: TUESDAY, DECEMBER 3, 2013, 5:00 P.M.**

**LOCATION: BAYVIEW OPERA HOUSE  
4705 THIRD STREET  
SAN FRANCISCO, CA 94124**

GOVERNMENT  
DOCUMENTS DEPT

NOV 13 2013

SAN FRANCISCO  
PUBLIC LIBRARY

The Tuesday, November 26, 2013, 5:00 p.m. Regularly Scheduled Meeting of the Commission on the Environment that was to be held at City Hall, Room 416, One Dr. Carlton B. Goodlett Jr. Place, San Francisco, CA 94102, has been **RESCHEDULED to Tuesday, December 3, 2013, 5:00 p.m. and will be held at the Bayview Opera House, 4705 Third Street, San Francisco, CA 94124.** An agenda will be posted at least 72 hours before the meeting and can be found at the Commission on the Environment's agenda meeting website  
<http://www.sfenvironment.org/commission/agendas>.

For additional information or to be placed on the agenda mailing list, contact Monica Fish, Commission Secretary at (415) 355-3709 or by email at [Monica.Fish@sfgov.org](mailto:Monica.Fish@sfgov.org).

Monica Fish, Commission Secretary  
TEL: (415) 355-3709; FAX: (415) 554-6393

Posted: November 13, 2013







**SF Environment**

**Our home. Our city. Our planet.**



EDWIN M. LEE  
Mayor

MELANIE NUTTER  
Director

**CITY AND COUNTY OF SAN FRANCISCO  
COMMISSION ON THE ENVIRONMENT  
NOTICE OF RESCHEDULED MEETING AND AGENDA**

GOVERNMENT  
DOCUMENTS DEPT

**\*TUESDAY, DECEMBER 3, 2013, 5:00 P.M.**

**BAYVIEW OPERA HOUSE**

**4705 THIRD STREET**

**SAN FRANCISCO, CA 94124**

NOV 26 2013

SAN FRANCISCO  
PUBLIC LIBRARY

*83  
1  
2/3/13  
rescheduled*

**\*The Tuesday, November 26, 2013, 5:00 p.m. Regularly Scheduled Meeting of the Commission on the Environment that was to be held at City Hall, Room 416, One Dr. Carlton B. Goodlett Jr. Place, San Francisco, CA 94102, was RESCHEDULED to Tuesday, December 3, 2013, 5:00 p.m. and will be held at the Bayview Opera House, 4705 Third Street, San Francisco, CA 94124.**

**COMMISSION MEMBERS:** Commissioners Joshua Arce (President); Angelo King (Vice-President); Ruth Gravanis, Nicholas Josefowitz, Heather Stephenson, Johanna Wald, Sarah Wan

**ORDER OF BUSINESS**

**Public comment will be taken before the Commission takes action on any item.**

- 1. Call to Order and Roll Call.**
- 2. Introduction by Commission President Joshua Arce and Welcoming Remarks by Supervisor Malia Cohen.** (Discussion)
- 3. Approval of Minutes of the September 24, 2013 Commission on the Environment Meeting.**  
(Explanatory Document; September 24, 2013 Commission on the Environment Draft Minutes)  
(Discussion and Action)
- 4. Public Comments:** Members of the public may address the Commission on matters that are within the Commission's jurisdiction and are not on today's agenda.
- 5. Outreach Presentation: Environment Now and the Bayview Zero Waste Campaign.** Sponsor:  
Melanie Nutter, Director; Speakers: Guillermo Rodriguez, Communications and Policy Director

Department of the Environment, City and County of San Francisco  
1455 Market Street, Suite 1200, San Francisco, CA 94103  
Telephone: (415) 355-3700 • Fax: (415) 554-6393

Email: [environment@sfgov.org](mailto:environment@sfgov.org) • [www.sfenvironment.org](http://www.sfenvironment.org)

100% Post-Consumer Recycled Paper

and Keith Dews, Environment Now Program Staff (10 minutes) (Informational Presentation and Discussion)

6. **Presentation on City and County of San Francisco Resilient Bayview Initiative.** Sponsor: Melanie Nutter, Director; Speakers: Daniel Homsey, Director of Neighborhood Resilience, City Administrators Office and G. L. Hodge, Providence Baptist Church (10 minutes) (Informational Presentation and Discussion)
7. **Presentation and Update on the Department of the Environment's Environmental Justice Grant Program.** Sponsor: Melanie Nutter, Director; Speakers: Anne Eng, Environmental Justice Program Manager, Leah Pimentel with GRID Alternatives and Jeffrey Betcher with Quesada Gardens Initiative (10 minutes) (Informational Presentation and Discussion)
8. **Review and Approval of Draft Resolution 2013-13-COE Supporting a Ban on the Release of Commercially Raised Butterflies.** (Explanatory Documents: Draft Resolution and Support Letters from Bay Nature and the North American Butterfly Association) Sponsor: Commissioner Gravanis; Speakers: Peter Brastow, Senior Biodiversity Coordinator, San Francisco Department of the Environment and Amber Hasselbring, Executive Director, Nature in the City (8 minutes) (Discussion and Action)
9. **Discussion of Solar Policy for New Development in the City and County of San Francisco.** (Explanatory Document: Draft Resolution) Sponsors: Commissioners Arce and Josefowitz; Speaker: Danielle Murray, Renewable Energy Program Manager (8 minutes) (Discussion)
10. **Review and Approval of Draft Resolution 2013-15-COE to Approve Department of the Environment Recommendations for San Francisco Carbon Fund Projects.** (Explanatory Documents: Request for Proposals, Draft Resolution and Funding Recommendations) Sponsor: Melanie Nutter, Director; Speaker: Shawn Rosenmoss, Senior Environmental Specialist, Development and Community Projects (15 minutes) (Discussion and Action)
11. **Operations Committee Chair's Report.** Highlights of the August 14 and November 13, 2013 Meetings. (Information and Discussion)
12. **Policy Committee Report.** (Information and Discussion)  
Chairs Report: Highlights of the October 21 Meeting and review of the Agenda for the December 9, 2013 Meeting to be held at City Hall, Room 421.
13. **Commission Secretary's Report.** (Explanatory Document: Commission Secretary's Report and Correspondence Log) (Information and Discussion)  
Monica Fish, Commission Secretary
  - **Communications and Correspondence**
  - **Update on City Legislation**
14. **Director's Report.** Updates on Department of the Environment administrative and programmatic operations relating to Budget Planning, Strategic Planning, Clean Air/Transportation, Climate, Energy, Public Outreach and Education, Environmental Justice, Habitat Restoration, Green Building, Zero Waste, Toxics Reduction, and Urban Forestry. (Explanatory Document: Director's Report) Melanie Nutter, Director (Information and Discussion)
15. **Announcements.** (Information and Discussion)

**16. President's Announcements.** (Information and Discussion)

**17. New Business/Future Agenda Items.** (Information, Discussion and Possible Action)

**18. Public Comments:** Members of the public may address the Commission on matters that are within the Commission's jurisdiction and are not on today's agenda.

**19. Adjournment.**

**The next meeting of the Commission on the Environment is scheduled for Tuesday, January 28, 2014 at 5:00 p.m., City Hall, Room 416.**

*\*\* Copies of explanatory documents are available at (1) the Commission's office, 1455 Market Street, Suite 1200, San Francisco, California, 94103 between the hours of 9 a.m. and 5 p.m.. Photo identification is required for access to the building. (2) on the Commission's website <http://www.sfenvironment.org/commission/agendas>; (3) upon request to the Commission Secretary, at telephone number 415-355-3709, or via e-mail at [Monica.Fish@sfgov.org](mailto:Monica.Fish@sfgov.org) within three business days of a meeting. If any materials related to an item on this agenda have been distributed to the Commission after distribution of the agenda packet, those materials are available for public inspection at the Department of the Environment, 1455 Market Street, Suite 1200, San Francisco, CA 94103 during normal office hours or will be made available on the Commission's website <http://www.sfenvironment.org/commission/agendas> as attachments to the agenda or meeting minutes.*

#### **Important Information**

The ringing of and use of cell phones, pagers and similar sound-producing electronic devices are prohibited at this meeting. Please be advised that the Chair may order the removal from the meeting room of any person(s) responsible for the ringing or use of a cell phone, pager, or other similar sound-producing electronic devices.

NOTE: Persons unable to attend the meeting may submit to the Commission on the Environment, by the time the proceedings begin, written comments regarding the agenda items above. These comments will be made a part of the official public record and shall be brought to the attention of the Commission on the Environment members. Any written comments should be sent to: Commission Secretary of the Environment, 1455 Market Street, Suite 1200, San Francisco, CA 94103 by 5:00 p.m. on the day prior to the hearing. Comments that cannot be delivered to the Commission Secretary by that time may be taken directly to the hearing at the location above. When bringing handouts to meetings, please photocopy on both sides of the paper and try to use post-consumer recycled or free-free paper. Also, please bring sufficient copies of handouts for the Commission, the Commission Secretary and the public.

#### **Public Comment**

At this time, members of the public may address the Commission on items of interest that are within the subject matter jurisdiction of the Commission but are not on today's agenda. Public comment will be taken following each agenda item. Each member of the public may address the Commission for up to three minutes, unless otherwise announced by the President. If it is demonstrated that the comments by the public will exceed 15 minutes, the President may continue Public Comment to another time during the meeting.

The Brown Act forbids the Commission from taking action or discussing any item or issue not appearing on the posted agenda. This rule applies to issues raised in public comment as well. In response to public comment, not on an agenda item, the Commission is limited to:

1. Briefly responding to statements made or questions posed by members of the public, or
2. Request staff to report back on a matter at a subsequent meeting, or
3. Directing staff to place the item or issue on a future agenda (Government Code Section 54954.2(a).)

### **Disability Access**

The Commission on the Environment meeting will be held at the Bayview Opera House, 4705 Third Street, San Francisco, CA 94124. The Opera House is wheelchair accessible. The closest MUNI lines serving this location include the #15, 19, 23, 29, 44, 54 and T line. For information about MUNI accessible services call (415) 923-6142.

In order to assist the City's efforts to accommodate persons with severe allergies, environmental illnesses, multiple chemical sensitivity or related disabilities, attendees at public meetings are reminded that other attendees may be sensitive to various chemical based products. Please help the City accommodate these individuals. Individuals with chemical sensitivity or related disabilities should call the Mayor's Office on Disability at (415) 554-6789 or (415) 554-6799 (TTY) for additional information.

The following services are available on request 48 hours prior to the meeting; except for Monday meetings, for which the deadline shall be 4:00 p.m. of the last business day of the preceding week: For American sign language interpreters or the use of a reader during a meeting, a sound enhancement system, and/or alternative formats of the agenda, minutes and meeting packets, please contact Monica Fish at (415) 355-3709 to make arrangements for the accommodation. Late requests will be honored, if possible.

### **Know your Rights under the Sunshine Ordinance (Chapter 67 of the San Francisco Administrative Code)**

Government's duty is to serve the public, reaching its decisions in full view of the public. Commissions, boards, councils, and other agencies of the City and County exist to conduct the people's business. This ordinance assures that deliberations are conducted before the people and that City operations are open to the people's review. For more information on your rights under the Sunshine Ordinance or to report a violation of the ordinance, contact the Sunshine Ordinance Task Force, Sunshine Task Force Administrator, City Hall, Room 409, One Dr. Carlton B. Goodlett Place, San Francisco, CA 94102-4683 at Phone No.: (415) 554-7724; Fax No.: (415) 554-7854; E-mail: [sotf@sfgov.org](mailto:sotf@sfgov.org). Copies of the Sunshine Ordinance can be obtained from the Clerk of the Sunshine Task Force, the San Francisco Public Library and on the City's website at [www.sfgov.org](http://www.sfgov.org).

### **Lobbyist Registration and Reporting Requirements**

Individuals and entities that influence or attempt to influence local legislative or administrative action may be required by the San Francisco Lobbyist Ordinance [SF Campaign & Governmental Conduct Code §2.100, et. seq] to register and report lobbying activity. For more information about the Lobbyist Ordinance, please contact the Ethics Commission at: 25 Van Ness Avenue, 2<sup>nd</sup> Floor, San Francisco, CA 94102; telephone (415) 252-3100, fax (415) 252-3112, web site at [www.sfgov.org/ethics](http://www.sfgov.org/ethics).

Monica Fish, Commission Secretary  
TEL: (415) 355-3709; FAX: (415) 554-6393



**SF Environment**

**Our home. Our city. Our planet.**



EDWIN M. LEE  
Mayor

MELANIE NUTTER  
Director

**CITY AND COUNTY OF SAN FRANCISCO  
COMMISSION ON THE ENVIRONMENT  
DRAFT MINUTES FOR THE RESCHEDULED MEETING OF**

**GOVERNMENT  
DOCUMENTS DEPT**

DEC 18 2013

**\*TUESDAY, DECEMBER 3, 2013, 5:00 P.M.  
BAYVIEW OPERA HOUSE  
4705 THIRD STREET  
SAN FRANCISCO, CA 94124**

**SAN FRANCISCO  
PUBLIC LIBRARY**

3  
2  
1/3/13  
rescheduled  
draft

**\*The Tuesday, November 26, 2013, 5:00 p.m. Regularly Scheduled Meeting of the Commission on the Environment that was to be held at City Hall, Room 416, One Dr. Carlton B. Goodlett Jr. Place, San Francisco, CA 94102, was RESCHEDULED to Tuesday, December 3, 2013, 5:00 p.m. and was held at the Bayview Opera House, 4705 Third Street, San Francisco, CA 94124.**

**COMMISSION MEMBERS:** Commissioners Joshua Arce (President); Angelo King (Vice-President), Ruth Gravanis, Nicholas Josefowitz, Heather Stephenson, Johanna Wald, Sarah Wan

**ORDER OF BUSINESS**

**Public comment will be taken before the Commission takes action on any item.**

- 1. Call to Order and Roll Call.** The Commission on the Environment meeting convened at 5:15 p.m. Present: Commissioners Arce, King, Gravanis, Josefowitz, Stephenson, Wald and Wan.
- 2. Introduction by Commission President Joshua Arce and Welcoming Remarks by Supervisor Malia Cohen.** (Discussion) Commissioner Arce welcomed all meeting participants and discussed the importance of the Department and Commission creating community dialogue and providing the community with insight into neighborhood programs. He introduced Supervisor Malia Cohen, the locally elected District Supervisor who is from the community and has worked in the community on its behalf. Supervisor Malia Cohen welcomed neighborhood participants, leaders, and the Commission to the neighborhood. She provided acknowledgements to Ms. Barbara Ockel, Opera House, community partners, public government television, and the Commission for its dedication and leadership working on environmental initiatives. She spoke of the many health and environmental justice challenges facing the southeast community and opportunities for moving forward to make positive change.

Department of the Environment, City and County of San Francisco  
1455 Market Street, Suite 1200, San Francisco, CA 94103  
Telephone: (415) 355-3700 • Fax: (415) 554-6393

Email: [environment@sfgov.org](mailto:environment@sfgov.org) • [www.sfenvironment.org](http://www.sfenvironment.org)

100% Post-Consumer Recycled Paper



3. **Approval of Minutes of the September 24, 2013 Commission on the Environment Meeting.** (Explanatory Document: September 24, 2013 Commission on the Environment Draft and Approved Minutes) (Discussion and Action) Upon Motion by Commissioner Wald, second by Commissioner Josefowitz, the September 24, 2013 Meeting Minutes were approved without objection (AYES: Commissioners Arce, King, Gravanis, Josefowitz, Stephenson, Wald and Wan).
4. **Public Comments:** Members of the public may address the Commission on matters that are within the Commission's jurisdiction and are not on today's agenda. (Explanatory Documents received at meeting "The SLAM Coalition of Bayview Hunters Point Community Organizations on Hunters Point Naval Shipyard Development Project. Notice of Construction in Hunters View Neighborhood, and GRID Alternatives Workforce Development Brochure)

Mr. James Bryant, JBR Partners, acknowledged and welcomed the Department and Commission to the Bayview community. He asked that the Commission be aware that the southeast sector of San Francisco is the most toxic neighborhood in San Francisco with the least desirable living conditions for its residents. Mr. Bryant asked that the Commission take a lead in making sure that the concerns, environmental challenges, and conditions of the community are addressed.

Dr. Espanola Jackson welcomed the Commission, community leaders, and all meeting participants to the community. She discussed environmental health and toxic dangers that have historically been faced by the community and from current development projects at the Hunters Point Naval Shipyard and the 3450 Third Street Clinic. Dr. Jackson handed out communication from the SLAM Coalition of Bayview Hunters Point Community Organizations and Advocates for Environmental Human Rights on this issue. She asked that the Commission become involved in addressing these concerns, the upcoming plans for the sewage plant in the community, and advocate for evacuating residents from Treasure Island, where radioactive material has been reported to be found.

Mr. Ted Fang, Executive Director, Asian Week Foundation, discussed his organization's implementation of the Green Initiative for Asian Families. He acknowledged the Commission for their environmental work and leadership and commended efforts being made for reaching out to community partners and the community in order to serve all neighborhoods in San Francisco. Mr. Fang suggested making efforts to hold more community meetings, fund more neighborhood community projects, and tap into diversity in San Francisco through green methodology. He discussed a project being funded to create an Asian Community Garden in Bayview Hunters Point that serves all residents of the Bayview community.

Ms. Tessie Ester, Mother's and Father's Committee and Vice-President, Huntersview Tenants Association, discussed pollution and health concerns that residents are facing due to development work in progress for Phase 2 of the Huntersview housing site. She invited the Commission to visit the site to see what residents are facing and thanked community leaders for their efforts to address this problem.

Ms. Jackie Flin, Executive Director, A. Philip Randolph Institute (APRI), San Francisco, thanked the Commission for holding a meeting in the Bayview community. She discussed the role of APRI in the Bayview neighborhood providing community engagement, workforce and youth programs. Ms. Flin asked that the Department consider APRI as a community partner in providing education

on environmental initiatives. The Commission was invited to visit APRI to become educated on community services that can be provided.

Mr. Oscar James, Bayview Hunter's Point native resident, member of HP Unity, an organization of Bayview residents raised in the community, APRI, spoke about the many health and environmental impacts facing the neighborhood. He reported on polluted toxic sites and dump stations that have not been adequately cleaned that have caused adverse health effects on residents and especially children. Mr. James offered to lead a tour of these sites.

Mr. Dennis Lumsey, resident, APRI, reported on adverse health effects he has suffered and toxins he had been exposed to as a certified welder working on the Hunters Point Naval shipyard. He stated that the shipyard has not been adequately cleaned up from the toxins at the site and are continuing to cause adverse health effects on residents. Mr. Lumsey stated that the Bayview neighborhood is a neglected neighborhood that has received a lack of funding due to racism. He asked that the neighborhood receive more representation in the future.

Ms. Genese Hughes, Mothers Committee for Environmental Justice, resident of Huntersview neighborhood, reported on construction that is taking place across from her residence that is causing adverse health effects due to construction dust in the air. She requested help to address health concerns posed by construction work at the site.

Ms. Mavis Williams, Mothers Committee for Health and Environment Justice, Huntersview resident, reported that demolition and construction work at the site is causing adverse health effects for residents. She reported that there are no monitors, hosing or sprinklers being utilized. She asked the Commission for their help and extended an invitation to visit the area to experience the health effects residents are suffering from due to construction at the site.

Ms. Karen Huggins, President, Holly Court Residents Council, CEO, and Founder of San Francisco Residents Union, reported on her work advocating for solar panel installations at Holly Courts housing as a way to lower energy costs for low-income residents who are facing high energy bills from PG&E. She stated that the community has been faced with environmental racism that needs to be addressed. Ms. Huggins asked that a Certified Health Compliance Officer be established at the Health Department who would visit Huntersview to experience the health effects construction at the site has been causing and create a quality control mechanism. She discussed the intent to construct more expensive housing as a way to get rid of low-income residents and asked that the Department and Commission connect with other City agencies to address these issues.

Ms. Sala Chandler, Tribal Council, Bayview Hunters Point resident, stated that she feels discouraged because the Bayview community has been abandoned. She reported on the broken digester at the sewage plant that is polluting the neighborhood and the opening of Youth One Stop Clinic located at 3450 3<sup>rd</sup> Street, that has been established one block from the sewage plant, in one of the most toxic areas in the neighborhood. She spoke of her concern for the health of children that will be visiting the clinic. Ms. Chandler reported on her opposition to the site being rezoned to allow for the medical facility. She called for action and asked that the Commission become involved in closing the facility.

Commissioner King reported on the role of the Department and Commission on the Environment in comparison with agencies such as the Environmental Protection Agency and the Health and Planning Departments that may have jurisdiction over issues presented by residents. He stated that the Commission is meeting in the community to engage people more directly and had selected the Bayview neighborhood as a priority before other neighborhoods. Commissioner King reported on many of the programs that have been offered to the neighborhood that are within the Departments purview, such as Integrated Pest Management in parks and housing, energy-efficiency work in low-income homes, reducing toxins, funding carbon footprint activities, zero waste, and GoSolarSF outreach, as well as many others. He stated that the Commission should consider how it can engage and play an influential role with agencies that have jurisdiction over these issues. Residents were urged to visit the Department's website to see how to better utilize its resources, gain insight into the Department's role, and become involved.

5. **Outreach Presentation: Environment Now and the Bayview Zero Waste Campaign.** Sponsor: Melanie Nutter, Director; Speakers: Guillermo Rodríguez, Communications and Policy Director and Keith Dews, Environment Now Program Staff (Informational Presentation and Discussion) Communications and Policy Director Guillermo Rodríguez reported that Mr. Keith Dews, Environment Now jobs training program leader, would be presenting today on what the Environment Now program is and what it has achieved. He discussed the importance of the Department and Commission engaging with key community partners to ensure success of its programs. Acknowledgements were given to APRI for explaining the importance of this meeting to residents and for urging participation.

Mr. Keith Dews reported that the Environment Now program is a green careers training program that represents San Francisco and its diverse employees. The program offers skills development in Microsoft office, resume and interview training, and provides pathways to the green economy. He discussed his background as a District 10 resident, the schools attended, recreational interests, and his desire to become a productive member of the community and learn productive skills. Mr. Dews explained that he attended the Asian Neighborhood Design pre-apprenticeship program with a focus on the green economy. He then started working with the Environment Now program doing grassroots outreach in which he developed communication skills about environmental topics. Mr. Dews described his work on the Bayview Zero Waste campaign doing outreach, working with the team developing bus shelter ads in multiple languages specific to the community, and working on District 10 events. He described the behavior change that was achieved through the campaign and gave an overview of program metrics. He hopes to replicate the campaign to other San Francisco neighborhoods.

6. **Presentation on City and County of San Francisco Resilient Bayview Initiative.** Sponsor: Melanie Nutter, Director; Speakers: Daniel Homsey, Director of Neighborhood Resilience, City Administrators Office and G. L. Hodge, Providence Baptist Church (Informational Presentation and Discussion)

Director Nutter reported on the Department's work with City Administrator's Office Director of Neighborhood Resilience Daniel Homsey, on the Resilient Bayview Initiative working with the community to identify potential risks and available resources in times of stress and or natural disasters. She stated that the Department has also been working with the City Administrator's Office, the Mayor's Office, and City departments on the SFAdapt Initiative that was started this

year to identify what the risks might be to city assets from sea level rise and potential impacts from climate change.

Director of Neighborhood Resilience, Daniel Homsey acknowledged Ms. Barbara Ockel of the Bayview Opera House for hosting the Commission meeting and as a key partner in the Resilient Bayview Initiative that was launched in July with over 85 people in attendance at the Opera House. He also acknowledged Director Nutter and Mr. Donald Oliveira, Department Program Outreach Manager, for the Department's support with funding, leadership and help implementing the program over the past year.

Mr. Homsey discussed the effects of Hurricane Katrina in New Orleans on residents and the most vulnerable populations, how this situation could have been avoided, and efforts to prevent a similar situation from occurring in San Francisco. To reach this goal, partnerships were created with non-profits, universities, faith-based organizations, City agencies, and all stakeholders to join together skills and resources to address future challenges and to build resiliency in times of stress. Mr. Homsey explained that the project is a community goal based performance plan model. The idea is to bring leadership to the table at the community level and strengthen capacity to craft a vision collectively and then bring in all stakeholders to help implement the vision. He reported on funding received from the Center for Disease Control for implementation of a pilot program in the redevelopment area of Diamond Heights. In July of last year, the Resilient Bayview project was set forth. Monthly meetings are being held with 125 agencies participating. Work groups are available to address senior and immigrant concerns and to meet with families and children.

Mr. G. L. Hodge reported on savings achieved from a solar installation at Providence Baptist Church that will be put back into the community. He discussed the role of Providence Baptist Church in working with the City and County of San Francisco to house a family from New Orleans during Hurricane Katrina and on the Resilient Bayview Initiative. Mr. Hodge expressed his appreciation for the Neighborhood Empowerment Network's involvement with the Bayview neighborhood and the importance of working with the community collectively on this initiative to address and identify methods that will save lives in case of a natural disaster and in times of stress.

Mr. Homsey acknowledged the Department of the Environment for their programs that make neighborhoods sustainable that becomes invaluable during times of stress. Information on the program can be found at [www.resilientbayview.org](http://www.resilientbayview.org). On the website, there is a briefing guide on the project, listing of working group memberships, newsletter signup, and everything that is generated. Mr. Homsey can be reached at 415-554-7114. Meetings are held in the neighborhood on a monthly basis.

Director Nutter reported that the San Francisco Foundation has issued a \$30,000 grant to work on the Resilient Bayview Initiative with the community to identify community needs in times of stress and natural disasters and from an environmental perspective, what the effects would be on communities from impacts of climate change, sea level rise, and public health issues.

7. **Presentation and Update on the Department of the Environment's Environmental Justice Grant Program.** Sponsor: Melanie Nutter, Director; Speakers: Anne Eng, Environmental Justice Program Manager, Leah Pimentel with GRID Alternatives and Jeffrey Betcher with Quesada Gardens Initiative (Informational Presentation and Discussion)

Environmental Justice Program Manager Anne Eng reported that the Environmental Justice Program is mindful of environmental, social and economic issues facing the community and has an integrated holistic approach to community concerns. She reported on the grants that the Department has funded over the past 12 years with over \$12 million dollars allocated to groups serving the Potrero Hill and Bayview Hunters Point neighborhoods.

Ms. Eng explained that the effectiveness of programs are dependent on collaborative partnerships with community groups, and the Department tries to nurture and support the efforts of grassroots activities of people trying to make changes in the neighborhood. The Environmental Justice program has supported school and community gardens, food security, the Bayview Farmer's Market, nutritional education, local efforts to shut down the old Potrero and Bayview power plants, energy-efficiency and renewable energy projects, green jobs, capital improvements, the EcoCenter at Heron's Head Park, and reduction of diesel pollution. Current efforts are focused on reducing pests and spraying of toxic pesticides in public housing sites and working with Black Coalition on Aids to improve waterfront access to the Blue greenway.

Mr. Jeffrey Betcher, Bayview resident, co-founder and Director Quesada Gardens Initiative, reported on the grant received from the Department of the Environment to create garden space for healthy food production, modular backyard and community gardens, and to supply organic produce from gardens to residents and markets. He reported on the community building and social cohesion that this project helped to develop, and program focus on health, equity, environmental justice, and food access to residents. For additional information on the program visit the website <http://www.quesadagardens.org/>.

Ms. Leah Pimental, Bayview resident, GRID Alternatives, reported on the grant received from the Department of the Environment to install solar electric generation systems on low-income or affordable housing units in an effort to reduce electricity bills, implement energy-efficiency education and measures, and provide for green jobs training for workers so they can become more marketable in the workforce. She discussed the positive impact this program has had on the community.

Public Comment: Dr. Espanola Jackson spoke in support of the solar installation program for low-income residents in the Bayview District and the positive impact this program has had providing job training for local workers. She reported on the energy savings achieved from the solar installation at her residence.

**Item 9 was heard before Item 8.**

- 8. Review and Approval of Draft Resolution 2013-13-COE Supporting a Ban on the Release of Commercially Raised Butterflies.** (Explanatory Documents: Draft Resolution and Support Letters from Bay Nature and the North American Butterfly Association) Sponsor: Commissioner Gravanis; Speakers: Peter Brastow, Senior Biodiversity Coordinator, San Francisco Department of the Environment and Amber Hasselbring, Executive Director, Nature in the City (Discussion and Action)

Commissioner Ruth Gravanis reported that the Commission on the Environment's Policy Committee heard testimony from members of the public about their concern with a practice



going on in San Francisco that they found to be against our natural world. This practice is the release of butterflies that are artificially bred, artificially made captive, transported from another place in the country, and then let go in a place that is unfamiliar and not the right habitat to them. She explained that this practice is inconsistent with the City's biodiversity policy. A policy framework is being recommended for Department staff to move forward in developing details, doing research, collaborating with stakeholders and developing a draft ordinance that would end this practice and that would be subject to public comment.

Senior Biodiversity Coordinator Peter Brastow reported on San Francisco's long history of work on behalf of nature and biodiversity, and the goals and mission of the Department's new biodiversity program in which he is the Senior Coordinator. He discussed natural resources that can be found in the southeast sector of San Francisco and work being done to restore natural eco systems that helps promote natural resiliency in the community. Mr. Brastow discussed the butterfly species that are found in San Francisco and ongoing habitat projects. He stated that releasing commercially raised butterflies is inconsistent with the Precautionary Principle and interferes with the monitoring and tracking of butterflies such as the Monarch that are often released for celebratory purposes. He spoke in support of the proposed Resolution.

Commissioner Arce discussed how changing the course of nature may impact climate change and biodiversity and may impact our community. He discussed the overlap this Resolution may have with other state and federal regulatory agencies and the necessity to collect data on the effects of this practice in San Francisco. Commissioner King pointed out that it is not always what you are doing, but how it is being done. He discussed the positive aspects of restocking fish in reservoirs that allow people to fish and how these and other similar practices may be accomplished in an environmentally acceptable manner.

Executive Director of Nature in the City, Amber Hasselbring discussed the adverse effects to butterflies that are bred for commercial purposes and how being released in foreign territory poses a danger to their natural habitat, breeding and life cycle.

#### Public Comment:

Dr. Espanola Jackson reported on the toxic chemicals found in Bayview Hill, Candlestick Park, and Yosemite Slough that should be considered when creating habitats for wildlife. She stated that the southeast district waterways should be tested for toxicity, and that people are not able to fish there because of chemicals present in these waterways.

Mr. Liam O'Brien, Lepidopterist, stated that he surveyed butterflies in the Bayview neighborhood in 2007 and 2009, and spoke of an endangered butterfly that was found in Bayview Hill. He stated that most people do not consider butterflies as wildlife and feel that it is okay to just dump them into the environment without a thought for their natural habitat and life-cycle. Mr. O'Brien stated that butterflies should not be considered party favors for the human circus, and only people that make money from the practice think it is a good idea to commercially breed and sell them. He stated that this practice also does not allow for accurate census data to be created for the Monarch butterfly. He asked that consequences to long-term environmental pollution should be considered and spoke in favor of the Resolution to stop this practice.



Ms. Noreen Weeden, Golden Gate Audubon, District 10 resident, spoke in favor of the proposed Resolution. She stated that San Francisco supports strong policies for supporting biodiversity, making science-based decisions, and managing remaining natural resources in a natural way. Ms. Weeden stated that this practice violates these policies and unnecessarily harms native wild butterflies by introducing invasive species, many of which carry diseases and may be passed on to wild populations, confuses the ongoing monitoring of butterflies making management more difficult, and inhumanely treats butterflies as props or decorations for celebrations. She discussed the many butterflies that she has seen along Bayview Hill, Indian Basin, Pier 94 and Herons Head Park.

Upon Motion by Commissioner Gravanis, second by Commissioner King, the Resolution was approved with amendments to the resolved clause to state that the Department of the Environment should engage the relevant agencies and other stakeholders including the scientific community, event planners, and members of the public to support these efforts (Reference Approved Resolution No. 013-13-COE) (AYES: Commissioners Arce, King, Gravanis, Stephenson and Wan; Absent: Commissioners Josefowitz and Wald).

**9. Discussion of Solar Policy for New Development in the City and County of San Francisco.**  
(Explanatory Document: Draft Resolution) Sponsors: Commissioners Arce and Josefowitz;  
Speaker: Danielle Murray, Renewable Energy Program Manager (Discussion)

Commissioner Josefowitz reported that the Draft Solar Policy Resolution is intended to encourage the City to mandate solar on new construction and potentially existing buildings subject to substantial alterations, reduce the cost of solar so it will be more accessible, and to return money to home owners who install solar. He reported on benefits achieved from installing solar on new construction versus on existing buildings and on the Department's role in bringing this proposal to the City. Commissioner Arce reported that the cities of Lancaster and Sebastopol have made solar a requirement on all new construction. He read proposed amendments to the Resolution into the record (reference Amended Resolution).

Commissioners Wald and Josefowitz left the meeting during this agenda item.

Renewable Energy Program Manager, Danielle Murray, discussed the Department's role in stakeholder outreach and requesting feedback from the community, City agencies, developers, environmentalists, and homeowners, to see if it is a policy that makes sense for San Francisco and what it should consist of. She spoke of the ambitious climate and renewable energy goals San Francisco has and how addressing the electricity side of emissions is one of the biggest actions to be taken to meet climate goals. She stated that any time a building is constructed and designed for renewable energy and efficiency measures it is an opportunity that brings the City closer to its goals.

Commissioner Gravanis spoke in support of the emphasis on local generation and benefits that it provides for the community. Commissioner King discussed the benefits in-city local generation provides in creating local jobs. Ms. Murray reported that this proposal also fits in with building resiliency in San Francisco, particularly when combined with microgrids or energy storage.

Public Comment: Ms. Karen Huggins suggested that the Housing Authority should be influenced to support solar installations as it is advantageous to everyone.

**10. Review and Approval of Draft Resolution 2013-15-COE to Approve Department of the Environment Recommendations for San Francisco Carbon Fund Projects.** (Explanatory Documents: Request for Proposals, Draft Resolution and Funding Recommendations) Sponsor: Melanie Nutter, Director; Speaker: Shawn Rosenmoss, Senior Environmental Specialist, Development and Community Projects (Discussion and Action)

Climate Action Projects Manager, Calla Ostrander, reported that the proposed San Francisco Carbon Fund projects are a reflection of climate action on the ground in the community and would be addressing issues discussed at this commission meeting such as community resilience, butterflies, and reducing carbon emissions. She reported that feedback from the community on the Climate Action Strategy for San Francisco has shown that there is a necessity to take care of the green spaces we live in that will help mitigate climate change and empower communities to be stewards of our trees and open spaces. She noted that funds from the SF Carbon Fund will help meet this community need while resulting in carbon mitigation and sequestration. Ms. Ostrander acknowledged Ms. Rosenmoss, Manager of Development and Community Partnerships and Mei Ling Hui, Urban Forestry Council Coordinator for their work on this project.

Shawn Rosenmoss discussed the interrelationships of economy, equity, and environment and how grants recommended for the Carbon Fund illustrated the relationship. She discussed the co-benefits of sequestering carbon and mitigating emissions in terms of increasing walkability and access to food, restoring habitat and building community. Ms. Rosenmoss reported on the Department of the Environment's funding recommendations for San Francisco Carbon Fund projects and introduced grantees in attendance (reference Funding Recommendations). She explained that the source of funds in the Carbon Fund is from City departments that add thirteen percent to the cost of City employee travel to cover emissions related to the employee's travel on city business. In addition, she said that a separate organization had invested in the Carbon Fund to mitigate the emissions related to its annual conference and those funds are supporting the current group of grants. Commissioner Wan asked that grantees report back on the outcome of projects after its completion.

Commissioner Arce asked that the Request for Proposal process be reviewed as he had received feedback that it was difficult to work through. Ms. Rosenmoss reported on City protocols that have to be followed when issuing an RFP that may limit how much the process can be changed. She and Director Nutter reported that a survey could be conducted with Zero Waste, Carbon Fund, and Environmental Justice grantees to assess satisfaction with the existing process either in January or February of 2014. Ms. Ostrander discussed the challenges grantees have had in following protocols for carbon offset projects, which was a component of the RFP specific to these grant funds and that staff had created a document that made it easier for applicants to do this.

Commissioner Arce asked about a prior idea to update the Mayor's Executive Order on the SF Carbon Fund and Ms. Ostrander responded that that would not be necessary. Commissioner Arce suggested that the Mayor's Executive Order be updated to allow for more community engagement into the process.

Public Comment: Dr. Espanola Jackson thanked the Commission for speaking about the Alemany public housing and homeowner community that has been in existence for a long time, but never previously discussed.

Upon Motion by Commissioner King, second by Commissioner Wan, Resolution 013-15-COE was approved without objection (AYES: Commissioners Arce, King, Gravanis, Stephenson, and Wan; Absent: Commissioners Josefowitz and Wald).

Upon Motion by Commissioner King, second by Commissioner Gravanis, Items 11 – 16 were continued to the next meeting (AYES: Commissioners Arce, King, Gravanis, Stephenson, and Wan; Absent: Commissioners Josefowitz and Wald).

11. **Operations Committee Chair's Report.** Highlights of the August 14 and November 13, 2013 Meetings. (Information and Discussion) Continued.
12. **Policy Committee Report.** (Information and Discussion) Continued.  
Chairs Report: Highlights of the October 21 Meeting and review of the Agenda for the December 9, 2013 Meeting to be held at City Hall, Room 421.
13. **Commission Secretary's Report.** (Explanatory Document: Commission Secretary's Report and Correspondence Log) (Information and Discussion) Continued.  
Monica Fish, Commission Secretary
  - **Communications and Correspondence**
  - **Update on City Legislation**
14. **Director's Report.** Updates on Department of the Environment administrative and programmatic operations relating to Budget Planning, Strategic Planning, Clean Air/Transportation, Climate, Energy, Public Outreach and Education, Environmental Justice, Habitat Restoration, Green Building, Zero Waste, Toxics Reduction, and Urban Forestry. (Explanatory Document: Director's Report) Melanie Nutter, Director (Information and Discussion) Continued.
15. **Announcements.** (Information and Discussion) Continued.
16. **President's Announcements.** (Information and Discussion) Continued.
17. **New Business/Future Agenda Items.** (Information, Discussion and Possible Action)

Commissioner Gravanis suggested that the Policy Committee and/or Commission discuss the outcome of America's Cup events as it relates to the Zero Waste, People, and Transportation Plans so that precedents for future City events can be established. She pointed out that several of the topics brought up at this meeting are about topics the Department does not have jurisdiction over and suggested that the Commission and Department become a catalyst to make sure that other departments are held accountable and address concerns that have been raised.

Commissioner King suggested thinking about how to influence agencies in charge of renovating multi-family housing to consider adding renewable energy measures as part of renovations. Commissioner Wan stated that the best way to learn about the community is to hold community meetings and suggested reaching out to other communities in the future by holding every other Commission meeting in the community.

Director Nutter reported on the release of the San Francisco Climate Action Strategy and suggested that the Policy Committee and Commission discuss actions to work on that are contained in the Plan. Commissioner Arce discussed community concerns that were raised and Charter requirements that bar the Commission from partaking in land use decisions. He thanked the community for their participation.

- 18. Public Comments:** Members of the public may address the Commission on matters that are within the Commission's jurisdiction and are not on today's agenda. There was no public comment at this time.

- 19. Adjournment.** The Commission on the Environment meeting adjourned at 8:25 p.m.

**The next meeting of the Commission on the Environment is scheduled for Tuesday, January 28, 2014 at 5:00 p.m., City Hall, Room 416.**

*\*\* Copies of explanatory documents are available at (1) the Commission's office, 1455 Market Street, Suite 1200, San Francisco, California, 94103 between the hours of 9 a.m. and 5 p.m.. Photo identification is required for access to the building. (2) on the Commission's website <http://www.sfenvironment.org/commission/agendas> with each set of minutes; (3) upon request to the Commission Secretary, at telephone number 415-355-3709, or via e-mail at [Monica.Fish@sfgov.org](mailto:Monica.Fish@sfgov.org). The meeting audio can be reviewed at the website link by meeting date <http://www.sfenvironment.org/commission/audio>.*

Monica Fish, Commission Secretary  
TEL: (415) 355-3709; FAX: (415) 554-6393





**SF Environment**

**Our home. Our city. Our planet.**

01-29-14P12:08 RCN



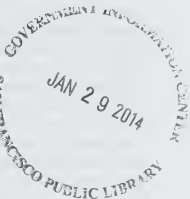
EDWIN M. LEE  
Mayor

MELANIE NUTTER  
Director

**CITY AND COUNTY OF SAN FRANCISCO  
COMMISSION ON THE ENVIRONMENT  
APPROVED MINUTES FOR THE RESCHEDULED MEETING OF**

**\*TUESDAY, DECEMBER 3, 2013, 5:00 P.M.**

**BAYVIEW OPERA HOUSE  
4705 THIRD STREET  
SAN FRANCISCO, CA 94124**



83  
2  
2/3/13  
rescheduled  
approved

**\*The Tuesday, November 26, 2013, 5:00 p.m. Regularly Scheduled Meeting of the Commission on the Environment that was to be held at City Hall, Room 416, One Dr. Carlton B. Goodlett Jr. Place, San Francisco, CA 94102, was RESCHEDULED to Tuesday, December 3, 2013, 5:00 p.m. and was held at the Bayview Opera House, 4705 Third Street, San Francisco, CA 94124.**

**COMMISSION MEMBERS:** Commissioners Joshua Arce (President); Angelo King (Vice-President), Ruth Gravanis, Nicholas Josefowitz, Heather Stephenson, Johanna Wald, Sarah Wan

**ORDER OF BUSINESS**

**Public comment will be taken before the Commission takes action on any item.**

- 1. Call to Order and Roll Call.** The Commission on the Environment meeting convened at 5:15 p.m. Present: Commissioners Arce, King, Gravanis, Josefowitz, Stephenson, Wald and Wan.
- 2. Introduction by Commission President Joshua Arce and Welcoming Remarks by Supervisor Malia Cohen.** (Discussion) Commissioner Arce welcomed all meeting participants and discussed the importance of the Department and Commission creating community dialogue and providing the community with insight into neighborhood programs. He introduced Supervisor Malia Cohen, the locally elected District Supervisor who is from the community and has worked in the community on its behalf. Supervisor Malia Cohen welcomed neighborhood participants, leaders, and the Commission to the neighborhood. She provided acknowledgements to Ms. Barbara Ockel, Opera House, community partners, public government television, and the Commission for its dedication and leadership working on environmental initiatives. She spoke of the many health and environmental justice challenges facing the southeast community and opportunities for moving forward to make positive change.



3. **Approval of Minutes of the September 24, 2013 Commission on the Environment Meeting.** (Explanatory Document: September 24, 2013 Commission on the Environment Draft and Approved Minutes) (Discussion and Action) Upon Motion by Commissioner Wald, second by Commissioner Josefowitz, the September 24, 2013 Meeting Minutes were approved without objection (AYES: Commissioners Arce, King, Gravanis, Josefowitz, Stephenson, Wald and Wan).
4. **Public Comments:** Members of the public may address the Commission on matters that are within the Commission's jurisdiction and are not on today's agenda. (Explanatory Documents received at meeting: "The SLAM Coalition of Bayview Hunters Point Community Organizations on Hunters Point Naval Shipyard Development Project, Notice of Construction in Hunters View Neighborhood, and GRID Alternatives Workforce Development Brochure)

Mr. James Bryant, JBR Partners, acknowledged and welcomed the Department and Commission to the Bayview community. He asked that the Commission be aware that the southeast sector of San Francisco is the most toxic neighborhood in San Francisco with the least desirable living conditions for its residents. Mr. Bryant asked that the Commission take a lead in making sure that the concerns, environmental challenges, and conditions of the community are addressed.

Dr. Espanola Jackson welcomed the Commission, community leaders, and all meeting participants to the community. She discussed environmental health and toxic dangers that have historically been faced by the community and from current development projects at the Hunters Point Naval Shipyard and the 3450 Third Street Clinic. Dr. Jackson handed out communication from the SLAM Coalition of Bayview Hunters Point Community Organizations and Advocates for Environmental Human Rights on this issue. She asked that the Commission become involved in addressing these concerns, the upcoming plans for the sewage plant in the community, and advocate for evacuating residents from Treasure Island, where radioactive material has been reported to be found.

Mr. Ted Fang, Executive Director, Asian Week Foundation, discussed his organization's implementation of the Green Initiative for Asian Families. He acknowledged the Commission for their environmental work and leadership and commended efforts being made for reaching out to community partners and the community in order to serve all neighborhoods in San Francisco. Mr. Fang suggested making efforts to hold more community meetings, fund more neighborhood community projects, and tap into diversity in San Francisco through green methodology. He discussed a project being funded to create an Asian Community Garden in Bayview Hunters Point that serves all residents of the Bayview community.

Ms. Tessie Ester, Mother's and Father's Committee and Vice-President, Huntersview Tenants Association, discussed pollution and health concerns that residents are facing due to development work in progress for Phase 2 of the Huntersview housing site. She invited the Commission to visit the site to see what residents are facing and thanked community leaders for their efforts to address this problem.

Ms. Jackie Flin, Executive Director, A. Philip Randolph Institute (APRI), San Francisco, thanked the Commission for holding a meeting in the Bayview community. She discussed the role of APRI in the Bayview neighborhood providing community engagement, workforce and youth programs. Ms. Flin asked that the Department consider APRI as a community partner in providing education

on environmental initiatives. The Commission was invited to visit APRI to become educated on community services that can be provided.

Mr. Oscar James, Bayview Hunter's Point native resident, member of HP Unity, an organization of Bayview residents raised in the community, APRI, spoke about the many health and environmental impacts facing the neighborhood. He reported on polluted toxic sites and dump stations that have not been adequately cleaned that have caused adverse health effects on residents and especially children. Mr. James offered to lead a tour of these sites.

Mr. Dennis Lumsey, resident, APRI, reported on adverse health effects he has suffered and toxins he had been exposed to as a certified welder working on the Hunters Point Naval shipyard. He stated that the shipyard has not been adequately cleaned up from the toxins at the site and are continuing to cause adverse health effects on residents. Mr. Lumsey stated that the Bayview neighborhood is a neglected neighborhood that has received a lack of funding due to racism. He asked that the neighborhood receive more representation in the future.

Ms. Genese Hughes, Mothers Committee for Environmental Justice, resident of Huntersview neighborhood, reported on construction that is taking place across from her residence that is causing adverse health effects due to construction dust in the air. She requested help to address health concerns posed by construction work at the site.

Ms. Mavis Williams, Mothers Committee for Health and Environment Justice, Huntersview resident, reported that demolition and construction work at the site is causing adverse health effects for residents. She reported that there are no monitors, hosing or sprinklers being utilized. She asked the Commission for their help and extended an invitation to visit the area to experience the health effects residents are suffering from due to construction at the site.

Ms. Karen Huggins, President, Holly Court Residents Council, CEO, and Founder of San Francisco Residents Union, reported on her work advocating for solar panel installations at Holly Courts housing as a way to lower energy costs for low-income residents who are facing high energy bills from PG&E. She stated that the community has been faced with environmental racism that needs to be addressed. Ms. Huggins asked that a Certified Health Compliance Officer be established at the Health Department who would visit Huntersview to experience the health effects construction at the site has been causing and create a quality control mechanism. She discussed the intent to construct more expensive housing as a way to get rid of low-income residents and asked that the Department and Commission connect with other City agencies to address these issues.

Ms. Sala Chandler, Tribal Council, Bayview Hunters Point resident, stated that she feels discouraged because the Bayview community has been abandoned. She reported on the broken digester at the sewage plant that is polluting the neighborhood and the opening of Youth One Stop Clinic located at 3450 3<sup>rd</sup> Street, that has been established one block from the sewage plant, in one of the most toxic areas in the neighborhood. She spoke of her concern for the health of children that will be visiting the clinic. Ms. Chandler reported on her opposition to the site being rezoned to allow for the medical facility. She called for action and asked that the Commission become involved in closing the facility.

Commissioner King reported on the role of the Department and Commission on the Environment in comparison with agencies such as the Environmental Protection Agency and the Health and Planning Departments that may have jurisdiction over issues presented by residents. He stated that the Commission is meeting in the community to engage people more directly and had selected the Bayview neighborhood as a priority before other neighborhoods. Commissioner King reported on many of the programs that have been offered to the neighborhood that are within the Departments purview, such as Integrated Pest Management in parks and housing, energy-efficiency work in low-income homes, reducing toxins, funding carbon footprint activities, zero waste, and GoSolarSF outreach, as well as many others. He stated that the Commission should consider how it can engage and play an influential role with agencies that have jurisdiction over these issues. Residents were urged to visit the Department's website to see how to better utilize its resources, gain insight into the Department's role, and become involved.

5. **Outreach Presentation: Environment Now and the Bayview Zero Waste Campaign.** Sponsor: Melanie Nutter, Director; Speakers: Guillermo Rodriguez, Communications and Policy Director and Keith Dews, Environment Now Program Staff (Informational Presentation and Discussion) Communications and Policy Director Guillermo Rodriguez reported that Mr. Keith Dews, Environment Now jobs training program leader, would be presenting today on what the Environment Now program is and what it has achieved. He discussed the importance of the Department and Commission engaging with key community partners to ensure success of its programs. Acknowledgements were given to APRI for explaining the importance of this meeting to residents and for urging participation.

Mr. Keith Dews reported that the Environment Now program is a green careers training program that represents San Francisco and its diverse employees. The program offers skills development in Microsoft office, resume and interview training, and provides pathways to the green economy. He discussed his background as a District 10 resident, the schools attended, recreational interests, and his desire to become a productive member of the community and learn productive skills. Mr. Dews explained that he attended the Asian Neighborhood Design pre-apprenticeship program with a focus on the green economy. He then started working with the Environment Now program doing grassroots outreach in which he developed communication skills about environmental topics. Mr. Dews described his work on the Bayview Zero Waste campaign doing outreach, working with the team developing bus shelter ads in multiple languages specific to the community, and working on District 10 events. He described the behavior change that was achieved through the campaign and gave an overview of program metrics. He hopes to replicate the campaign to other San Francisco neighborhoods.

6. **Presentation on City and County of San Francisco Resilient Bayview Initiative.** Sponsor: Melanie Nutter, Director; Speakers: Daniel Homsey, Director of Neighborhood Resilience, City Administrators Office and G. L. Hodge, Providence Baptist Church (Informational Presentation and Discussion)

Director Nutter reported on the Department's work with City Administrator's Office Director of Neighborhood Resilience Daniel Homsey, on the Resilient Bayview Initiative working with the community to identify potential risks and available resources in times of stress and or natural disasters. She stated that the Department has also been working with the City Administrator's Office, the Mayor's Office, and City departments on the SFAdapt Initiative that was started this

year to identify what the risks might be to city assets from sea level rise and potential impacts from climate change.

Director of Neighborhood Resilience, Daniel Homsey acknowledged Ms. Barbara Ockel of the Bayview Opera House for hosting the Commission meeting and as a key partner in the Resilient Bayview Initiative that was launched in July with over 85 people in attendance at the Opera House. He also acknowledged Director Nutter and Mr. Donald Oliveira, Department Program Outreach Manager, for the Department's support with funding, leadership and help implementing the program over the past year.

Mr. Homsey discussed the effects of Hurricane Katrina in New Orleans on residents and the most vulnerable populations, how this situation could have been avoided, and efforts to prevent a similar situation from occurring in San Francisco. To reach this goal, partnerships were created with non-profits, universities, faith-based organizations, City agencies, and all stakeholders to join together skills and resources to address future challenges and to build resiliency in times of stress. Mr. Homsey explained that the project is a community goal based performance plan model. The idea is to bring leadership to the table at the community level and strengthen capacity to craft a vision collectively and then bring in all stakeholders to help implement the vision. He reported on funding received from the Center for Disease Control for implementation of a pilot program in the redevelopment area of Diamond Heights. In July of last year, the Resilient Bayview project was set forth. Monthly meetings are being held with 125 agencies participating. Work groups are available to address senior and immigrant concerns and to meet with families and children.

Mr. G. L. Hodge reported on savings achieved from a solar installation at Providence Baptist Church that will be put back into the community. He discussed the role of Providence Baptist Church in working with the City and County of San Francisco to house a family from New Orleans during Hurricane Katrina and on the Resilient Bayview Initiative. Mr. Hodge expressed his appreciation for the Neighborhood Empowerment Network's involvement with the Bayview neighborhood and the importance of working with the community collectively on this initiative to address and identify methods that will save lives in case of a natural disaster and in times of stress.

Mr. Homsey acknowledged the Department of the Environment for their programs that make neighborhoods sustainable that becomes invaluable during times of stress. Information on the program can be found at [www.resilientbayview.org](http://www.resilientbayview.org). On the website, there is a briefing guide on the project, listing of working group memberships, newsletter signup, and everything that is generated. Mr. Homsey can be reached at 415-554-7114. Meetings are held in the neighborhood on a monthly basis.

Director Nutter reported that the San Francisco Foundation has issued a \$30,000 grant to work on the Resilient Bayview Initiative with the community to identify community needs in times of stress and natural disasters and from an environmental perspective, what the effects would be on communities from impacts of climate change, sea level rise, and public health issues.

7. **Presentation and Update on the Department of the Environment's Environmental Justice Grant Program.** Sponsor: Melanie Nutter, Director; Speakers: Anne Eng, Environmental Justice Program Manager, Leah Pimentel with GRID Alternatives and Jeffrey Betcher with Quesada Gardens Initiative (Informational Presentation and Discussion)

Environmental Justice Program Manager Anne Eng reported that the Environmental Justice Program is mindful of environmental, social and economic issues facing the community and has an integrated holistic approach to community concerns. She reported on the grants that the Department has funded over the past 12 years with over \$12 million dollars allocated to groups serving the Potrero Hill and Bayview Hunters Point neighborhoods.

Ms. Eng explained that the effectiveness of programs are dependent on collaborative partnerships with community groups, and the Department tries to nurture and support the efforts of grassroots activities of people trying to make changes in the neighborhood. The Environmental Justice program has supported school and community gardens, food security, the Bayview Farmer's Market, nutritional education, local efforts to shut down the old Potrero and Bayview power plants, energy-efficiency and renewable energy projects, green jobs, capital improvements, the EcoCenter at Heron's Head Park, and reduction of diesel pollution. Current efforts are focused on reducing pests and spraying of toxic pesticides in public housing sites and working with Black Coalition on Aids to improve waterfront access to the Blue greenway.

Mr. Jeffrey Betcher, Bayview resident, co-founder and Director Quesada Gardens Initiative, reported on the grant received from the Department of the Environment to create garden space for healthy food production, modular backyard and community gardens, and to supply organic produce from gardens to residents and markets. He reported on the community building and social cohesion that this project helped to develop, and program focus on health, equity, environmental justice, and food access to residents. For additional information on the program visit the website <http://www.quesadagardens.org/>.

Ms. Leah Pimental, Bayview resident, GRID Alternatives, reported on the grant received from the Department of the Environment to install solar electric generation systems on low-income or affordable housing units in an effort to reduce electricity bills, implement energy-efficiency education and measures, and provide for green jobs training for workers so they can become more marketable in the workforce. She discussed the positive impact this program has had on the community.

Public Comment: Dr. Espanola Jackson spoke in support of the solar installation program for low-income residents in the Bayview District and the positive impact this program has had providing job training for local workers. She reported on the energy savings achieved from the solar installation at her residence.

#### **Item 9 was heard before Item 8.**

- 8. Review and Approval of Draft Resolution 2013-13-COE Supporting a Ban on the Release of Commercially Raised Butterflies.** (Explanatory Documents: Draft Resolution and Support Letters from Bay Nature and the North American Butterfly Association) Sponsor: Commissioner Gravanis; Speakers: Peter Brastow, Senior Biodiversity Coordinator, San Francisco Department of the Environment and Amber Hasselbring, Executive Director, Nature in the City (Discussion and Action)

Commissioner Ruth Gravanis reported that the Commission on the Environment's Policy Committee heard testimony from members of the public about their concern with a practice



going on in San Francisco that they found to be against our natural world. This practice is the release of butterflies that are artificially bred, artificially made captive, transported from another place in the country, and then let go in a place that is unfamiliar and not the right habitat to them. She explained that this practice is inconsistent with the City's biodiversity policy. A policy framework is being recommended for Department staff to move forward in developing details, doing research, collaborating with stakeholders and developing a draft ordinance that would end this practice and that would be subject to public comment.

Senior Biodiversity Coordinator Peter Brastow reported on San Francisco's long history of work on behalf of nature and biodiversity, and the goals and mission of the Department's new biodiversity program in which he is the Senior Coordinator. He discussed natural resources that can be found in the southeast sector of San Francisco and work being done to restore natural eco systems that helps promote natural resiliency in the community. Mr. Brastow discussed the butterfly species that are found in San Francisco and ongoing habitat projects. He stated that releasing commercially raised butterflies is inconsistent with the Precautionary Principle and interferes with the monitoring and tracking of butterflies such as the Monarch that are often released for celebratory purposes. He spoke in support of the proposed Resolution.

Commissioner Arce discussed how changing the course of nature may impact climate change and biodiversity and may impact our community. He discussed the overlap this Resolution may have with other state and federal regulatory agencies and the necessity to collect data on the effects of this practice in San Francisco. Commissioner King pointed out that it is not always what you are doing, but how it is being done. He discussed the positive aspects of restocking fish in reservoirs that allow people to fish and how these and other similar practices may be accomplished in an environmentally acceptable manner.

Executive Director of Nature in the City, Amber Hasselbring discussed the adverse effects to butterflies that are bred for commercial purposes and how being released in foreign territory poses a danger to their natural habitat, breeding and life cycle.

#### Public Comment:

Dr. Espanola Jackson reported on the toxic chemicals found in Bayview Hill, Candlestick Park, and Yosemite Slough that should be considered when creating habitats for wildlife. She stated that the southeast district waterways should be tested for toxicity, and that people are not able to fish there because of chemicals present in these waterways.

Mr. Liam O'Brien, Lepidopterist, stated that he surveyed butterflies in the Bayview neighborhood in 2007 and 2009, and spoke of an endangered butterfly that was found in Bayview Hill. He stated that most people do not consider butterflies as wildlife and feel that it is okay to just dump them into the environment without a thought for their natural habitat and life-cycle. Mr. O'Brien stated that butterflies should not be considered party favors for the human circus, and only people that make money from the practice think it is a good idea to commercially breed and sell them. He stated that this practice also does not allow for accurate census data to be created for the Monarch butterfly. He asked that consequences to long-term environmental pollution should be considered and spoke in favor of the Resolution to stop this practice.



Ms. Noreen Weeden, Golden Gate Audubon, District 10 resident, spoke in favor of the proposed Resolution. She stated that San Francisco supports strong policies for supporting biodiversity, making science-based decisions, and managing remaining natural resources in a natural way. Ms. Weeden stated that this practice violates these policies and unnecessarily harms native wild butterflies by introducing invasive species, many of which carry diseases and may be passed on to wild populations, confuses the ongoing monitoring of butterflies making management more difficult, and inhumanely treats butterflies as props or decorations for celebrations. She discussed the many butterflies that she has seen along Bayview Hill, Indian Basin, Pier 94 and Herons Head Park.

Upon Motion by Commissioner Gravanis, second by Commissioner King, the Resolution was approved with amendments to the resolved clause to state that the Department of the Environment should engage the relevant agencies and other stakeholders including the scientific community, event planners, and members of the public to support these efforts (Reference Approved Resolution No. 013-13-COE) (AYES: Commissioners Arce, King, Gravanis, Stephenson and Wan; Absent: Commissioners Josefowitz and Wald).

**9. Discussion of Solar Policy for New Development in the City and County of San Francisco.**

(Explanatory Document: Draft Resolution) Sponsors: Commissioners Arce and Josefowitz;  
Speaker: Danielle Murray, Renewable Energy Program Manager (Discussion)

Commissioner Josefowitz reported that the Draft Solar Policy Resolution is intended to encourage the City to mandate solar on new construction and potentially existing buildings subject to substantial alterations, reduce the cost of solar so it will be more accessible, and to return money to home owners who install solar. He reported on benefits achieved from installing solar on new construction versus on existing buildings and on the Department's role in bringing this proposal to the City. Commissioner Arce reported that the cities of Lancaster and Sebastopol have made solar a requirement on all new construction. He read proposed amendments to the Resolution into the record (reference Amended Resolution).

Commissioners Wald and Josefowitz left the meeting during this agenda item.

Renewable Energy Program Manager, Danielle Murray, discussed the Department's role in stakeholder outreach and requesting feedback from the community, City agencies, developers, environmentalists, and homeowners, to see if it is a policy that makes sense for San Francisco and what it should consist of. She spoke of the ambitious climate and renewable energy goals San Francisco has and how addressing the electricity side of emissions is one of the biggest actions to be taken to meet climate goals. She stated that any time a building is constructed and designed for renewable energy and efficiency measures it is an opportunity that brings the City closer to its goals.

Commissioner Gravanis spoke in support of the emphasis on local generation and benefits that it provides for the community. Commissioner King discussed the benefits in-city local generation provides in creating local jobs. Ms. Murray reported that this proposal also fits in with building resiliency in San Francisco, particularly when combined with microgrids or energy storage.

Public Comment: Ms. Karen Huggins suggested that the Housing Authority should be influenced to support solar installations as it is advantageous to everyone.

**10. Review and Approval of Draft Resolution 2013-15-COE to Approve Department of the Environment Recommendations for San Francisco Carbon Fund Projects.** (Explanatory Documents: Request for Proposals, Draft Resolution and Funding Recommendations) Sponsor: Melanie Nutter, Director; Speaker: Shawn Rosenmoss, Senior Environmental Specialist, Development and Community Projects (Discussion and Action)

Climate Action Projects Manager, Calla Ostrander, reported that the proposed San Francisco Carbon Fund projects are a reflection of climate action on the ground in the community and would be addressing issues discussed at this commission meeting such as community resilience, butterflies, and reducing carbon emissions. She reported that feedback from the community on the Climate Action Strategy for San Francisco has shown that there is a necessity to take care of the green spaces we live in that will help mitigate climate change and empower communities to be stewards of our trees and open spaces. She noted that funds from the SF Carbon Fund will help meet this community need while resulting in carbon mitigation and sequestration. Ms. Ostrander acknowledged Ms. Rosenmoss, Manager of Development and Community Partnerships and Mei Ling Hui, Urban Forestry Council Coordinator for their work on this project.

Shawn Rosenmoss discussed the interrelationships of economy, equity, and environment and how grants recommended for the Carbon Fund illustrated the relationship. She discussed the co-benefits of sequestering carbon and mitigating emissions in terms of increasing walkability and access to food, restoring habitat and building community. Ms. Rosenmoss reported on the Department of the Environment's funding recommendations for San Francisco Carbon Fund projects and introduced grantees in attendance (reference Funding Recommendations). She explained that the source of funds in the Carbon Fund is from City departments that add thirteen percent to the cost of City employee travel to cover emissions related to the employee's travel on city business. In addition, she said that a separate organization had invested in the Carbon Fund to mitigate the emissions related to its annual conference and those funds are supporting the current group of grants. Commissioner Wan asked that grantees report back on the outcome of projects after its completion.

Commissioner Arce asked that the Request for Proposal process be reviewed as he had received feedback that it was difficult to work through. Ms. Rosenmoss reported on City protocols that have to be followed when issuing an RFP that may limit how much the process can be changed. She and Director Nutter reported that a survey could be conducted with Zero Waste, Carbon Fund, and Environmental Justice grantees to assess satisfaction with the existing process either in January or February of 2014. Ms. Ostrander discussed the challenges grantees have had in following protocols for carbon offset projects, which was a component of the RFP specific to these grant funds and that staff had created a document that made it easier for applicants to do this.

Commissioner Arce asked about a prior idea to update the Mayor's Executive Order on the SF Carbon Fund and Ms. Ostrander responded that that would not be necessary. Commissioner Arce suggested that the Mayor's Executive Order be updated to allow for more community engagement into the process.

Public Comment: Dr. Espanola Jackson thanked the Commission for speaking about the Alemany public housing and homeowner community that has been in existence for a long time, but never previously discussed.

Upon Motion by Commissioner King, second by Commissioner Wan, Resolution 013-15-COE was approved without objection (AYES: Commissioners Arce, King, Gravanis, Stephenson, and Wan; Absent: Commissioners Josefowitz and Wald).

Upon Motion by Commissioner King, second by Commissioner Gravanis, Items 11 – 16 were continued to the next meeting (AYES: Commissioners Arce, King, Gravanis, Stephenson, and Wan; Absent: Commissioners Josefowitz and Wald).

11. **Operations Committee Chair's Report.** Highlights of the August 14 and November 13, 2013 Meetings. (Information and Discussion) Continued.
12. **Policy Committee Report.** (Information and Discussion) Continued.  
Chairs Report: Highlights of the October 21 Meeting and review of the Agenda for the December 9, 2013 Meeting to be held at City Hall, Room 421.
13. **Commission Secretary's Report.** (Explanatory Document: Commission Secretary's Report and Correspondence Log) (Information and Discussion) Continued.  
Monica Fish, Commission Secretary
  - **Communications and Correspondence**
  - **Update on City Legislation**
14. **Director's Report.** Updates on Department of the Environment administrative and programmatic operations relating to Budget Planning, Strategic Planning, Clean Air/Transportation, Climate, Energy, Public Outreach and Education, Environmental Justice, Habitat Restoration, Green Building, Zero Waste, Toxics Reduction, and Urban Forestry. (Explanatory Document: Director's Report) Melanie Nutter, Director (Information and Discussion) Continued.
15. **Announcements.** (Information and Discussion) Continued.
16. **President's Announcements.** (Information and Discussion) Continued.
17. **New Business/Future Agenda Items.** (Information, Discussion and Possible Action)

Commissioner Gravanis suggested that the Policy Committee and/or Commission discuss the outcome of America's Cup events as it relates to the Zero Waste, People, and Transportation Plans so that precedents for future City events can be established. She pointed out that several of the topics brought up at this meeting are about topics the Department does not have jurisdiction over and suggested that the Commission and Department become a catalyst to make sure that other departments are held accountable and address concerns that have been raised.

Commissioner King suggested thinking about how to influence agencies in charge of renovating multi-family housing to consider adding renewable energy measures as part of renovations. Commissioner Wan stated that the best way to learn about the community is to hold community meetings and suggested reaching out to other communities in the future by holding every other Commission meeting in the community.

Director Nutter reported on the release of the San Francisco Climate Action Strategy and suggested that the Policy Committee and Commission discuss actions to work on that are contained in the Plan. Commissioner Arce discussed community concerns that were raised and Charter requirements that bar the Commission from partaking in land use decisions. He thanked the community for their participation.

- 18. Public Comments:** Members of the public may address the Commission on matters that are within the Commission's jurisdiction and are not on today's agenda. There was no public comment at this time.

- 19. Adjournment.** The Commission on the Environment meeting adjourned at 8:25 p.m.

**The next meeting of the Commission on the Environment is scheduled for Tuesday, January 28, 2014 at 5:00 p.m., City Hall, Room 416.**

*\*\* Copies of explanatory documents are available at (1) the Commission's office, 1455 Market Street, Suite 1200, San Francisco, California, 94103 between the hours of 9 a.m. and 5 p.m.. Photo identification is required for access to the building. (2) on the Commission's website <http://www.sfenvironment.org/commission/agendas> with each set of minutes; (3) upon request to the Commission Secretary, at telephone number 415-355-3709, or via e-mail at [Monica.Fish@sfgov.org](mailto:Monica.Fish@sfgov.org). The meeting audio can be reviewed at the website link by meeting date <http://www.sfenvironment.org/commission/audio>.*

Monica Fish, Commission Secretary  
TEL: (415) 355-3709; FAX: (415) 554-6393

Approved: January 28, 2014




**SF Environment**
**Our home. Our city. Our planet.**

 EDWIN M. LEE  
Mayor

 MELANIE NUTTER  
Director

**CITY AND COUNTY OF SAN FRANCISCO  
COMMISSION ON THE ENVIRONMENT  
NOTICE OF REGULAR MEETING AND AGENDA**

**TUESDAY, JANUARY 28, 2014, 5:00 P.M.  
CITY HALL, ROOM 416  
SAN FRANCISCO, CA 94102**

**COMMISSION MEMBERS:** Commissioners Joshua Arce (President); Angelo King (Vice-President), Ruth Gravanis, Nicholas Josefowitz, Heather Stephenson, Johanna Wald, Sarah Wan

**ORDER OF BUSINESS**

**Public comment will be taken before the Commission takes action on any item.**

- 1. Call to Order and Roll Call.**
- 2. Approval of Minutes of the November 12, 2013 Commission on the Environment Special Meeting Retreat and December 3, 2013 Rescheduled Meeting.** (Explanatory Document: November 12 and December 3 Draft Minutes) (Discussion and Action)
- 3. Public Comments:** Members of the public may address the Commission on matters that are within the Commission's jurisdiction and are not on today's agenda.
- 4. Outreach Presentation on the Tenant Bicycle Parking in Existing Commercial Buildings Ordinance.** Speaker: Krute Singa, Senior Clean Transportation Coordinator (10 minutes) (Informational Presentation and Discussion)
- 5. Review and Approval of the Department and Commission on the Environment's 2013 Annual Report.** (Explanatory Document: 2013 Department and Commission Annual Report Draft) Sponsors: Commissioner Johanna Wald and Melanie Nutter, Director; Speakers: Commissioner Johanna Wald and Director Nutter (10 minutes) (Discussion and Action)
- 6. Review and Approval of Commission on the Environment Draft Resolution File No. 2014-03-COE Expressing Thanks to and Recognition of Director Melanie Nutter For Her Years of Service to the Department and Commission of the Environment.** (Explanatory Document: Draft Resolution) Sponsor and Speaker: Commission President Joshua Arce (Discussion and Action)
- 7. Nomination and Election of Commission on the Environment Officers.** (Discussion and Action)

Department of the Environment, City and County of San Francisco  
1455 Market Street, Suite 1200, San Francisco, CA 94103  
Telephone: (415) 355-3700 • Fax: (415) 554-6393

Email: [environment@sfgov.org](mailto:environment@sfgov.org) • [www.sfenvironment.org](http://www.sfenvironment.org)

100% Post-Consumer Recycled Paper



8. **Review and Approval of Commission on the Environment Resolution File No. 2014-01-COE to support Supervisor Chiu's Proposed Ordinance amending the Environment Code to restrict the sale or distribution on City property of drinking water in plastic bottles of 21 ounces or less, set City policy to increase the availability of drinking water in public areas, and bar the use of City funds to purchase bottled water.** (Explanatory Documents: Draft Resolution, Ordinance Bottled Water – Environment Code; Legislative Digest; and Fact Sheet) Sponsors: Commissioners Wald and Gravanis; Speaker: Guillermo Rodriguez, Policy and Communications Director (5 minutes) (Discussion and Action)
9. **Department of the Environment Director Search Process and Candidate Qualifications.** Sponsor and Speaker: Commissioner Joshua Arce (10 minutes) (Discussion)
10. **Briefing on the Previous Year's Implementation of the Healthy Air and Clean Transportation Ordinance.** Sponsors: Commissioners Ruth Gravanis and Nicholas Josefowitz; Speakers: Robert Hayden, Manager of CommuteSmart and Clean Vehicle Programs and William Zeller, Senior Clean Vehicle Program Coordinator (10 minutes) (Informational Report and Discussion)
11. **Review and Approval of Resolution approving the Department of the Environment's Integrated Pest Management 2014 Reduced Risk Pesticide List for City Properties.** (Explanatory Documents: Draft 2014 San Francisco Reduced-Risk Pesticide List; List of Pesticide Exemptions Granted in 2013; Guide to the Reduced Risk Pesticide List, and Draft Resolution File 2014-04-COE) Sponsor: Melanie Nutter, Director; Speaker: Chris Geiger, PhD., Integrated Pest Management Program Manager (10 minutes) and Lisa Wayne, IPM Coordinator, Recreation and Park Department (5 minutes) (Discussion and Action)
12. **Review and Recommendation on Updated Climate Action Strategy Priorities for 2014.** (Explanatory Document: Climate Action Strategies List) Sponsors: Commissioners Wald, Gravanis and Josefowitz; Speaker: Cal Broomhead, Energy Manager (15 minutes) (Discussion and Possible Action)
13. **Public Notice of 2014 Subscription and Renewal of Commission on the Environment and Committee Notices and Agendas as required by the Commission on the Environment Bylaws.** (Explanatory Document: Subscription Request Form) Staff Speaker: Monica Fish, Commission Secretary (Presentation Time: 5 minutes) (Information and Discussion)
14. **Operations Committee Chair's Report.** Highlights of the November 13, 2013 Meeting and Review of the Agenda for the February 12, 2014 Meeting. (Information and Discussion)
15. **Policy Committee Report.** (Information, Discussion and Possible Action)  
Chairs Report: Highlights of the October 21 and December 9, 2013 and January 13, 2014 Meetings and review of the Agenda for the February 10, 2014 Meeting to be held at City Hall, Room 421.
  - **Report on Commission on the Environment Policy Committee Resolution 001-14-Policy in Support of Proposed San Francisco Municipal Transportation Agency (SFMTA) Commuter Shuttle Policy and Pilot Program.** (Explanatory Document: Resolution) (Discussion and Possible Action)
16. **Commission Secretary's Report.** (Explanatory Document: Commission Secretary's Report and Correspondence Log) (Information and Discussion)

Monica Fish, Commission Secretary

- **Communications and Correspondence**
- **Update on City Legislation**

- 17. Director's Report.** Updates on Department of the Environment administrative and programmatic operations relating to Budget Planning, Strategic Planning, Clean Air/Transportation, Climate, Energy, Public Outreach and Education, Environmental Justice, Habitat Restoration, Green Building, Zero Waste, Toxics Reduction, and Urban Forestry. (Explanatory Document: Director's Report) (Information and Discussion). Speaker: Melanie Nutter, Director
- 18. Announcements.** (Information and Discussion)
- 19. President's Announcements.** (Information and Discussion)
- 20. New Business/Future Agenda Items.** (Information, Discussion and Possible Action)
- 21. Public Comments:** Members of the public may address the Commission on matters that are within the Commission's jurisdiction and are not on today's agenda.
- 22. Adjournment.**

**The next Regular Meeting of the Commission on the Environment is scheduled for Tuesday, March 25, 201, 5:00 p.m. at City Hall, Room 416.**

*\*\* Copies of explanatory documents are available at (1) the Commission's office, 1455 Market Street, Suite 1200, San Francisco, California, 94103 between the hours of 9 a.m. and 5 p.m., Photo identification is required for entry to the building. (2) on the Commission's website <http://www.sfenvironment.org/commission/agendas>; (3) upon request to the Commission Secretary, at telephone number 415-355-3709, or via e-mail at [Monica.Fish@sfgov.org](mailto:Monica.Fish@sfgov.org) within three business days of a meeting. If any materials related to an item on this agenda have been distributed to the Commission after distribution of the agenda packet, those materials are available for public inspection at the Department of the Environment, 1455 Market Street, Suite 1200, San Francisco, CA 94103 during normal office hours or will be made available on the Commission's website <http://www.sfenvironment.org/commission/agendas> as attachments to the agenda or meeting minutes.*

#### **Important Information**

The ringing of and use of cell phones, pagers and similar sound-producing electronic devices are prohibited at this meeting. Please be advised that the Chair may order the removal from the meeting room of any person(s) responsible for the ringing or use of a cell phone, pager, or other similar sound-producing electronic devices.

NOTE: Persons unable to attend the meeting may submit to the Commission on the Environment, by the time the proceedings begin, written comments regarding the agenda items above. These comments will be made a part of the official public record and shall be brought to the attention of the Commission on the Environment members. Any written comments should be sent to: Commission Secretary of the Environment, 1455 Market Street, Suite 1200, San Francisco, CA 94103 by 5:00 p.m. on the day prior to the hearing. Comments that cannot be delivered to the Commission Secretary by that time may be taken directly to the hearing at the location above. When bringing handouts to meetings, please photocopy on both sides of the paper and try to use post-consumer recycled or free-free paper. Also, please bring sufficient copies of handouts for the Commission, the Commission Secretary and the public.

### **Public Comment**

At this time, members of the public may address the Commission on items of interest that are within the subject matter jurisdiction of the Commission but are not on today's agenda. Public comment will be taken following each agenda item. Each member of the public may address the Commission for up to three minutes, unless otherwise announced by the President. If it is demonstrated that the comments by the public will exceed 15 minutes, the President may continue Public Comment to another time during the meeting.

The Brown Act forbids the Commission from taking action or discussing any item or issue not appearing on the posted agenda. This rule applies to issues raised in public comment as well. In response to public comment, not on an agenda item, the Commission is limited to:

1. Briefly responding to statements made or questions posed by members of the public, or
2. Request staff to report back on a matter at a subsequent meeting, or
3. Directing staff to place the item or issue on a future agenda (Government Code Section 54954.2(a).)

### **Disability Access**

The Commission on the Environment meeting will be held at City Hall, Room 416 in the Civic Center Area. The Commission meeting room is wheelchair accessible. The closest accessible BART station is the Civic Center Station at United Nations Plaza and Market Street. Accessible MUNI lines serving this location are: #71 Haight/Noriega and the F Line to Market and Van Ness and the Metro Stations at Van Ness and Market and at Civic Center. For information about MUNI accessible services call (415) 923-6142. There is accessible curbside parking adjacent to City Hall on Grove Street and Van Ness Avenue and in the vicinity of the Veterans Building at 401 Van Ness Avenue adjacent to Davies Hall and the War Memorial Complex.

In order to assist the City's efforts to accommodate persons with severe allergies, environmental illnesses, multiple chemical sensitivity or related disabilities, attendees at public meetings are reminded that other attendees may be sensitive to various chemical based products. Please help the City accommodate these individuals. Individuals with chemical sensitivity or related disabilities should call the Mayor's Office on Disability at (415) 554-6789 or (415) 554-6799 (TTY) for additional information.

The following services are available on request 48 hours prior to the meeting; except for Monday meetings, for which the deadline shall be 4:00 p.m. of the last business day of the preceding week: For American sign language interpreters or the use of a reader during a meeting, a sound enhancement system, and/or alternative formats of the agenda and minutes, please contact Monica Fish at (415) 355-3709 to make arrangements for the accommodation. Late requests will be honored, if possible.

### **Know your Rights under the Sunshine Ordinance (Chapter 67 of the San Francisco Administrative Code)**

Government's duty is to serve the public, reaching its decisions in full view of the public. Commissions, boards, councils, and other agencies of the City and County exist to conduct the people's business. This ordinance assures that deliberations are conducted before the people and that City operations are open to the people's review. For more information on your rights under the Sunshine Ordinance or to report a violation of the ordinance, contact the Sunshine Ordinance Task Force, Sunshine Task Force Administrator, City Hall, Room 409, One Dr. Carlton B. Goodlett Place, San Francisco, CA 94102-4683 at Phone No.: (415) 554-7724; Fax No.: (415) 554-7854; E-mail: [sotf@sfgov.org](mailto:sotf@sfgov.org). Copies of the Sunshine Ordinance can be obtained from the Clerk of the Sunshine Task Force, the San Francisco Public Library and on the City's website at [www.sfgov.org](http://www.sfgov.org).

### **Lobbyist Registration and Reporting Requirements**

Individuals and entities that influence or attempt to influence local legislative or administrative action may be required by the San Francisco Lobbyist Ordinance [SF Campaign & Governmental Conduct Code §2.100, et. seq] to register and report lobbying activity. For more information about the Lobbyist Ordinance, please contact the Ethics Commission at: 25 Van Ness Avenue, 2nd Floor, San Francisco, CA 94102; telephone (415) 252-3100, fax (415) 252-3112, web site at [www.sfgov.org/ethics](http://www.sfgov.org/ethics).

Monica Fish, Commission Secretary  
TEL: (415) 355-3709; FAX: (415) 554-6393



**SF Environment**

**Our home. Our city. Our planet.**

A Department of the City and County of San Francisco



EDWIN M. LEE  
Mayor

MELANIE NUTTER  
Director

**CITY AND COUNTY OF SAN FRANCISCO  
COMMISSION ON THE ENVIRONMENT**

**TUESDAY, JANUARY 28, 2014, 5:00 P.M.  
DRAFT MINUTES**

**CITY HALL, ROOM 416  
SAN FRANCISCO, CA 94102**

DOCUMENTS REC'D

FEB 10 2014

SAN FRANCISCO PUBLIC EMPLOYEES

**COMMISSION MEMBERS:** Commissioners Joshua Arce (President); Angelo King (Vice-President), Ruth Gravanis, Nicholas Josefowitz, Heather Stephenson, Johanna Wald, Sarah Wan

**ORDER OF BUSINESS**

- 1. Call to Order and Roll Call.** The Commission on the Environment meeting convened at 5:10 p.m. Present: Commissioners Arce, Gravanis, Josefowitz, Stephenson, Wald and Wan; Excused: Commissioner King.
- 2. Approval of Minutes of the November 12, 2013 Commission on the Environment Special Meeting Retreat and December 3, 2013 Rescheduled Meeting.** (Explanatory Document: November 12 and December 3 Draft Minutes) (Discussion and Action)

Upon Motion by Commissioner Wan, second by Commissioner Gravanis, the November 12 and December 3, 2013 Meeting Minutes were approved without objection (AYES: Commissioners Arce, Gravanis, Josefowitz, Stephenson, Wald and Wan; Absent: Commissioner King).

- 3. Public Comments:** Members of the public may address the Commission on matters that are within the Commission's jurisdiction and are not on today's agenda.

Ms. Rupa Bose, representing the San Francisco Forest Alliance, reported on concern with the large amount of toxic herbicide use in natural areas. She asked that new Tier 1 and 2 pesticides be used, that all tank mixes be categorized as Tier 1, and that City departments start to identify tank mixes that are in use. She spoke of owls that have been killed from second generation rodenticide and spoke in support of the Department of the Environment's outreach campaign against its use. Ms. Bose offered to work with Dr. Geiger to improve the accuracy of the Department's pesticide tracking database and showed graphs that she believes more accurately describes its use.

Department of the Environment, City and County of San Francisco  
1455 Market Street, Suite 1200, San Francisco, CA 94103  
Telephone: (415) 355-3700 • Fax: (415) 554-6393

Email: [environment@sfgov.org](mailto:environment@sfgov.org) • [www.sfenvironment.org](http://www.sfenvironment.org)

100% Post-Consumer Recycled Paper

Mr. Rufus Watkins, Midtown Park Apartments, District 5, requested the Commission's help with the Mayor's Office of Housing, District 5 Supervisor, and Board of Supervisors to rescind the notice of lease termination received from the Mayor's Office of Housing for Midtown Park Apartments. He stated that Midtown Park Apartments is a sustainable and diverse community in the Western Addition. He asked that an opportunity be provided to partake in additional negotiations. (Explanatory Document received: Public Comment Midtown Park Apartments).

**4. Outreach Presentation on the Tenant Bicycle Parking in Existing Commercial Buildings Ordinance.** (Explanatory Document: Presentation) Speaker: Krute Singa, Senior Clean Transportation Coordinator (Informational Presentation and Discussion)

Ms. Krute Singa reported that the Tenant Bicycle Parking in Existing Commercial Buildings Ordinance was adopted in 2012 with the goal of encouraging bicycling to work by requiring commercial property owners and managers to allow tenants to bring their bicycles into their building or designated parking area. The ordinance was developed in partnership with Supervisor John Avalos, the Bicycle Coalition, and the Building Owners and Management Association. Goals of the ordinance are assisting with attaining the citywide goal of 20 percent of all trips by bicycle by 2020, and reducing greenhouse gas emissions 25 percent below 1990 levels by 2017. Ms. Singa reported on steps to compliance, what commercial properties need to do, bicycle access plans and exception forms to complete, and outreach and communications activities. For additional information visit the website <http://www.sfenvironment.org/bikeaccess>.

Commissioner Stephenson requested information on how to report non-compliance. Ms. Singa reported on the anonymous tenant complaint form located on the website. Commissioner Josefowitz inquired whether there could be resources allocated to additional promotions through Facebook, Twitter, or additional newsfeeds in order to have a better impact. Deputy Director Assmann reported that resources are not always available to do as much outreach as needed in some program areas and discussed developing a more integrated outreach campaign through all Department programs and campaigns. Policy and Communications Director Guillermo Rodriguez reported that the Outreach team tracks and reviews the Department's social media campaigns, is experimenting with paid social media campaigns, and evaluating best practices. Commissioner Josefowitz inquired if City resources are available to help departments think through social media outreach. Mr. Rodriguez reported that departments come together on a once-a-month basis to share best practices to better leverage each other's activities and reach a broader audience in San Francisco.

**5. Review and Approval of the Department and Commission on the Environment's 2013 Annual Report.** (Explanatory Document: 2013 Department and Commission Annual Report Draft)  
Sponsors: Commissioner Johanna Wald and Melanie Nutter, Director; Speakers: Commissioner Johanna Wald and Director Nutter (Discussion and Action)

Commissioner Wald reported on the process that was taken to develop the Commission's Annual Report section and the requirement that the Department and Commission file a report with the Mayor's Office on an annual basis explaining the benefits and value that the Department and Commission have added. Director Nutter reported on the Department's section highlighting new areas and accomplishments for the Department's Biodiversity program, Adaptation and Smart



Cities, America's Cup, and Eco Districts. Staff was congratulated for their work on the report. Commissioner Gravanis suggested that less ink be used for future reports. She stated that the report is a wonderful tool for the public to become aware of how much the Department is doing and asked if there is a way to track how many people have read the report on the website. Commission President Arce discussed the popularity of the Zero Waste Textile Initiative event and the 75,000 Facebook views just for that event as an example of how social media can help with outreach efforts. No action was taken on this item.

- 6. Review and Approval of Commission on the Environment Draft Resolution File No. 2014-03-COE Expressing Thanks to and Recognition of Director Melanie Nutter For Her Years of Service to the Department and Commission of the Environment.** (Explanatory Document: Draft Resolution)  
Sponsor and Speaker: Commission President Joshua Arce (Discussion and Action)

Commissioners commended and thanked Director Nutter for her service to the City and County of San Francisco and to the environment. Commission Secretary Fish read the Resolution into the record. Commissioner Josefowitz proposed an amendment on page 4, line 6 after "contributions to the City and County of San Francisco", to add "and to the environment" to reflect Director Nutter's work as an ambassador to this effort and set an example for other jurisdictions. Commissioners Wald and Arce commended Director Nutter for her work moving to and creating a new LEED office space for the Department. Upon Motion by Commissioner Gravanis, second by Commissioner Stephenson, the Resolution was amended with the proposed amendment by Commissioner Josefowitz (AYES: Commissioners Arce, Gravanis, Josefowitz, Stephenson, Wald and Wan; Absent: Commissioner King).

Director Nutter thanked the Commission, Deputy Director Assmann, former Mayor Gavin Newsom, Mayor Lee, and Department of the Environment staff for their work that resulted in being named the 'Greenest City in North America' stating that she looks forward to continuing to support San Francisco as a sustainable city. She spoke of the honor working as a Director for the Department and the fantastic position the Department is in to build on all of the successes in the Resolution and in the Annual Report. Commissioner Arce presented Director Nutter with a proclamation from the Mayor of San Francisco, Edwin M. Lee.

Public Comment: Climate Action Coordinator Calla Ostrander thanked Director Nutter for being a champion of the environment and stated that she hopes it is something she takes with her wherever she goes next.

Upon Motion by Commissioner Wald, second by Commissioner Wan, Resolution 003-14-COE was approved with amendments without objection (AYES: Commissioners Arce, Gravanis, Josefowitz, Stephenson, Wald and Wan; Absent: Commissioner King).

- 7. Nomination and Election of Commission on the Environment Officers.** (Discussion and Action)

Commissioner Wald nominated Commissioner Arce for a second term as Commission President seconded by Commissioner Stevenson. Commissioner Arce accepted the nomination and was elected as President (AYES: Commissioners Arce, Gravanis, Josefowitz, Stephenson, Wald and Wan; Absent: Commissioner King). Commissioner Gravanis nominated Commissioner King for a second term as Vice President, seconded by Commissioner Wald. Commissioner Arce reported



that Commissioner King indicated that he would be willing to serve as Vice President. Commissioner King was elected Vice President (AYES: Commissioners Arce, Gravanis, Josefowitz, Stephenson, Wald and Wan; Absent: Commissioner King).

8. **Review and Approval of Commission on the Environment Resolution File No. 2014-01-COE to support Supervisor Chiu's Proposed Ordinance amending the Environment Code to restrict the sale or distribution on City property of drinking water in plastic bottles of 21 ounces or less, set City policy to increase the availability of drinking water in public areas, and bar the use of City funds to purchase bottled water.** (Explanatory Documents: Draft and Approved Resolution, Ordinance Bottled Water – Environment Code; Legislative Digest; and Fact Sheet) Sponsors: Commissioners Wald and Gravanis; Speaker: Guillermo Rodriguez, Policy and Communications Director (Discussion and Action)

Policy and Communications Director Guillermo Rodriguez reported that the Resolution before the Commission was debated and amended before the Policy Committee. The Ordinance has since been endorsed by the Sierra Club and is going before the Small Business Commission. The Department is reaching out to event organizers to provide more information, explain provisions, gather feedback and address concerns or issues. Commissioner Wald reported that she is planning to schedule a meeting with Supervisor Chiu to propose improvements to the Ordinance as discussed by the Policy Committee and members of the public.

Public Comment:

Ms. Kate Krebs, San Francisco resident and environmental strategy consultant reported that she had moved to San Francisco from Washington D.C. because of the vision and sustainable initiatives developed here. She discussed her work with the Climate Group and its members including beverage companies. Ms. Krebs reported that she is unable to identify whether the policy is about bottled water, the good quality of water in San Francisco, or about plastics use and waste. She stated that because the City has an 80 percent diversion rate, she does not understand why there would be millions of bottles thrown away and suggested that a waste composition study be prepared to identify the type of plastic bottles being thrown away. Ms. Krebs stated that if there is a concern with recycling, that the focus should be on public waste recycling and making sure that throughout the city there is a good waste and recycling infrastructure. If it is about water, then a different strategy should be developed to change behavior. Ms. Krebs suggested that a strategy or plan be developed detailing cost factors and how the City plans to build out a hydration system in the public space.

Ms. Ilyse Magi discussed the ambiguity in the Ordinance language in the use of term "reusable" and what term to use. She expressed her concern that thick bags are now being used instead of plastic bags, and does not want to see the same thing happen with bottles. Ms. Magi spoke in support of the ordinance because it is source reduction. She stated that recycling is still waste and that it is important to not use the product in the first place instead of reusing the product.

Commissioner Gravanis stated that discussions will be held with Supervisor Chiu's Office about strengthening the Ordinance, and that it is a first step in a long process. She stated that this Ordinance only applies to City property, that there are many exemptions that can be granted, and over the next five to ten years she hopes it will apply to a much wider range. Commissioner

Gravanis pointed out that a ban without an available supply of water cannot be enforced, and that public health and hydration remain important.

Upon Motion by Commissioner Stephenson, second by Commissioner Gravanis Resolution 001-14-COE was approved without objection (AYES: Commissioners Arce, Gravanis, Josefowitz, Stephenson, Wald and Wan; Absent: Commissioner King).

Upon Motion by Commissioner Josefowitz, second by Commissioner Wald, Item 9 was moved after Item 13 (AYES: Commissioners Arce, Gravanis, Josefowitz, Stephenson, Wald and Wan; Absent: Commissioner King).

Item 9 was heard after Item 13.

**9. Department of the Environment Director Search Process and Candidate Qualifications.** Sponsor and Speaker: Commissioner Joshua Arce (Discussion)

Commissioner Arce reported on the selection process for a search firm and what their role would be in a national search for a Director. He reported that meetings would be held between the selected search firm Alliance and Commissioners to discuss Director-qualifications, and that the Commission would help in the selection of finalists to recommend to the Mayor. The application process would be open from the first week of February through the end of February. There would be a Search Committee consisting of two Commissioners, the Deputy Director, and two Advisory Members who have insight about the Department and the process.

Deputy Director Assmann reported on the timeline, recruitment and process for selection. He stated that finalists would be selected at the March 25<sup>th</sup> Commission meeting on March 25<sup>th</sup> to then forward to the Mayor on March 26<sup>th</sup> with the intent of having the Mayor make a selection in early April so that a Director can be on board no later than Earth Day this year. Surveys have been issued to staff requesting their input on qualifications and will be shared with the Search Committee, the Search firm, the Commission, and with the successful candidate. Commissioner Arce reported that Deputy Director Assmann will be the Acting Director and will help with the transition and train his successor as Deputy because he will be retiring at the end of June. Deputy Director Assmann reported that a search for the Deputy Director will begin concurrently with the search for the Director so that when the new Director comes on board he will have a group of candidates to choose from. A discussion was held on strategies for the candidate application, screening and interview process by the Search Committee and Commission. Commissioner Josefowitz suggested requesting input from the Mayor and City departments on candidate qualifications. Commissioner Arce suggested holding an Ad Hoc Search Committee community meeting requesting feedback from the community on director qualifications.

Commissioner Wald left the meeting at 8:05 p.m.

Commissioner Gravanis left the meeting at 8:12 p.m. and quorum was lost.

**10. Briefing on the Previous Year's Implementation of the Healthy Air and Clean Transportation Ordinance.** (Explanatory Document: Presentation) Sponsors: Commissioners Ruth Gravanis and Nicholas Josefowitz; Speakers: Robert Hayden, Manager of CommuteSmart and Clean Vehicle

Programs and William Zeller, Senior Clean Vehicle Program Coordinator (Informational Report and Discussion)

CommuteSmart and Clean Vehicle Programs Manager Robert Hayden reported that the Healthy Air and Clean Transportation Ordinance (HACTO) and similar ordinances have been in effect since the early 1990's and have been the policy tool that the City follows for greening its vehicles. In 2010, significant amendments were made to the Ordinance adding components on transit first and fleet reduction. HACTO was established by the Board of Supervisors and applies to light duty vehicles within the fleet and does not include public safety and emergency vehicles. The Department of the Environment has the primary responsibility for implementation of the Ordinance. The main components of the Ordinance include (1) transit first plans by all City departments; (2) 20 percent fleet reduction over four years for vehicles that apply to the Ordinance; and (3) green vehicle purchasing requirements. Mr. Hayden reported on City department plans, programs established, and requirements for fleet reduction and green vehicle purchases to help meet the requirements of the Ordinance (reference Presentation).

Commissioner Arce suggested awarding top performing departments with a green vehicle award to highlight their performance and set an example for others. Commissioner Wald suggested creating a publicly available list of green vehicles for city residents. Senior Clean Vehicle Program Coordinator William Zeller reported that Clean Cities has access to data through the Department of Energy websites to help share with the public. He reported on how fleet reduction is measured and tracking mechanisms for the use of City vehicles.

- 11. Review and Approval of Resolution approving the Department of the Environment's Integrated Pest Management 2014 Reduced Risk Pesticide List for City Properties.** (Explanatory Documents: Draft 2014 San Francisco Reduced-Risk Pesticide List; List of Pesticide Exemptions Granted in 2013; Guide to the Reduced Risk Pesticide List, and Draft Resolution File 2014-04-COE) Sponsor: Melanie Nutter, Director; Speaker: Chris Geiger, PhD., Integrated Pest Management Program Manager (10 minutes) and Lisa Wayne, IPM Coordinator, Recreation and Park Department (5 minutes) (Discussion and Action)

Dr. Chris Geiger reported that the Integrated Pest Management Program (IPM) Ordinance was established in 1996 with the intent to completely ban all pesticides which was not feasible. The Ordinance evolved into a list of pesticides that have been screened and determined to be the safest products available and to be used only if safer methods are not available. Dr. Geiger reported that the goal is not only to reduce pesticides because they are sometimes needed, but to minimize environmental and health risks from both pests and pesticide through the use of safer products. He explained that the IPM program revolves around a stakeholder process with City departments that use pesticides and monthly meetings are held. There are many City employees involved with landscape and building maintenance involved in the program. Dr. Geiger provided information on long-term pesticide use trends on City properties, use in natural areas and by the Recreation and Park Department. He described the top ten most hazardous products, trainings/meetings that are held, and program accomplishments. Dr. Geiger reported on categories of products in the 2014 Reduced Risk Pesticide List and summary of changes from the previous year.

Mr. Kevin Woolen, Recreation and Park Department, reported on his background as a pest control advisor, licensed pest control operator, and qualified applicator, and successful natural pesticide control methods that have been implemented on park properties and in natural areas. He reported that the IPM program is a world-wide model for sustainable pest management. Mr. Woolen discussed his commitment for reducing pesticide use, but indicated that there are reasons to use pesticide. He reported on meetings and trainings held on alternate methods of pest control and biodiversity and wildlife in parks.

Public Comment:

Ms. Lurilla Harris spoke in support of the use of goats as a weed control mechanism. Ms. Rupa Bose thanked Dr. Geiger and Mr. Woolen for their work reducing pesticide use and for the openness of the public process at IPM Reduced Risk Pesticide List meetings. She reported on her concern whether it is worth applying pesticides in the natural areas to remove plants that are strongly rooted in the soil and naturally grow there and reported on her concern with the accuracy of the graph numbers because of missing data from the database. She offered her assistance to Dr. Geiger on updating the database.

Upon Motion by Commissioner Josefowitz, second by Commissioner Gravanis, the 2014 Reduced Risk Pesticide List was approved without objection (AYES: Commissioners Arce, Gravanis, Josefowitz, Stephenson, Wald and Wan; Absent: Commissioner King).

**12. Review and Recommendation on Updated Climate Action Strategy Priorities for 2014.**

(Explanatory Document: Presentation and Climate Action Strategies List) Sponsors: Commissioners Wald, Gravanis and Josefowitz; Speaker: Cal Broomhead, Energy Manager (15 minutes) (Discussion and Possible Action)

Commissioner Wan left the meeting at 7:00 p.m.

Energy Program Manager Cal Broomhead reported that the Climate Action Strategy is scheduled for release and publication on the website in February and an outreach campaign has been prepared. He presented on San Francisco's greenhouse gas emission trends starting from 1990 to 2010 by sector and source. Mr. Broomhead reported that 2010 emission reductions meet and exceed international and state targets particularly in electricity because of the shutdown of the Potrero and Hunters Point power plants in San Francisco. Commissioner Arce reported that reports of asthma occurrences have been reduced as a result. Mr. Broomhead discussed greenhouse gas emission reduction plans by City strategy, electricity sources, and San Francisco's electricity supply by resource type. (Reference Presentation) He stated that the Department sponsors annual Blue Green Awards to highlight City departments that have done well in their climate action activities as presented in their Climate Action Plans.

Commissioner Josefowitz inquired about differences between Transportation Demand Management and Mode Shift programs. Climate Action Coordinator Calla Ostrander reported that Transportation Demand Management includes the car pool program, car sharing, commuter-benefits and can include congestion pricing. It includes activities that can be done to lessen the demand for people driving a single-occupancy vehicle or to not drive at all. Mode

Shift covers all the transportation infrastructure actions such as creating bike lanes, more MUNI buses, and better safer streets for pedestrians.

Director Nutter inquired how the current drought would affect the renewable energy mix in 2014 in terms of the hydro-electric profile. Mr. Broomhead reported that statewide there will not be as much hydroelectric power as there is currently and would affect all utilities. Commissioner Wald reported that the Policy Committee at their January meeting started a discussion on developing recommendations of priorities for the Department to pursue among the Climate Action strategies and voted to recommend that the first priority that should be pursued is achieving 100 percent renewable energy. A continued discussion will be held at a future Policy Committee meeting to discuss additional limited priorities to help the Department focus its resources on. Commissioner Arce reported that the Policy Committee issued a letter to the San Francisco Public Utilities Commission stating that the Commission's priority is the 100 percent renewable electricity goal and looks forward to a discussion at a future joint meeting between Commissions. Commissioner Wald thanked Mr. Jason Fried for his attendance at Committee meetings and for encouraging the Committee to take that position. Commissioner Gravanis discussed the importance of the prioritization of the 100 percent renewable energy goal, including implementation of some form of Community Choice Aggregation.

Public Comment: Mr. Jason Fried, Local Agency Formation Commission staff, speaking on behalf of Supervisor Avalos, stated that the Supervisor at today's Board of Supervisors meeting introduced a hearing request to find out why the Climate Action Strategies report has not been issued and is not a public document for review. Mr. Fried suggested adding to SFPUC discussions a recommendation that SFPUC apply for \$8 million in available energy efficiency funds through the state so that the Department of the Environment can start a pilot Community Choice Aggregation program to help meet the energy efficiency goal. He suggested that SFPUC be encouraged to hold a discussion on the feasibility of selling energy to BART. Mr. Fried stated that electric vehicles are cleaner than fossil fuel, but they are only as clean as the electricity that provides it to them so getting to 100 percent renewable electricity is important.

Director Nutter left the meeting at 7:40 p.m.

**13. Public Notice of 2014 Subscription and Renewal of Commission on the Environment and Committee Notices and Agendas as required by the Commission on the Environment Bylaws.**

(Explanatory Document: Subscription Request Form) Staff Speaker: Monica Fish, Commission Secretary (Presentation Time: 5 minutes) (Information and Discussion)

Commission Secretary Monica Fish reported on the Commission Bylaws requirement that has been met through the notice on this agenda as follows: "A request from a member of the media or public to receive notices, agendas, or agenda packets for Commission or committee meetings must be in writing and specify what the person would like to receive and whether notice by email is preferred. Such requests will be valid until the following January. In January of each year, the Commission will ask each person on the list to re-affirm their desire to stay on the list for another year through a notice on the Commission's January agenda."

Commissioner Wald stated that agenda subscribers can always inform the Commission about subscription additions or changes and suggested that a Bylaws amendment be proposed to



eliminate this requirement in the Bylaws if not required. Deputy City Attorney Thomas Owen will report back on the requirement at a future date.

- 14. Operations Committee Chair's Report.** Highlights of the November 13, 2013 Meeting and Review of the Agenda for the February 12, 2014 Meeting. (Information and Discussion)

**The meeting adjourned at 8:12 p.m. due to a loss of quorum, and Items 14-21 were discussion only items.**

- 15. Policy Committee Report.** (Information, Discussion and Possible Action)

Chairs Report: Highlights of the October 21 and December 9, 2013 and January 13, 2014 Meetings and review of the Agenda for the February 10, 2014 Meeting to be held at City Hall, Room 421.

- **Report on Commission on the Environment Policy Committee Resolution 001-14-Policy in Support of Proposed San Francisco Municipal Transportation Agency (SFMTA) Commuter Shuttle Policy and Pilot Program.** (Explanatory Document: Resolution) (Discussion and Possible Action)

- 16. Commission Secretary's Report.** (Explanatory Document: Commission Secretary's Report and Correspondence Log) (Information and Discussion)  
Monica Fish, Commission Secretary

- **Communications and Correspondence**
- **Update on City Legislation**

- 17. Director's Report.** Updates on Department of the Environment administrative and programmatic operations relating to Budget Planning, Strategic Planning, Clean Air/Transportation, Climate, Energy, Public Outreach and Education, Environmental Justice, Habitat Restoration, Green Building, Zero Waste, Toxics Reduction, and Urban Forestry. (Explanatory Document: Director's Report) (Information and Discussion). Speaker: Melanie Nutter, Director

- 18. Announcements.** (Information and Discussion)

- 19. President's Announcements.** (Information and Discussion)

- 20. New Business/Future Agenda Items.** (Information, Discussion and Possible Action)

- 21. Public Comments:** Members of the public may address the Commission on matters that are within the Commission's jurisdiction and are not on today's agenda.

- 22. Adjournment.** The Commission on the Environment meeting adjourned at 8:12 p.m. due to a loss of quorum at Agenda Item 14. Discussions adjourned at 8:30 p.m.

**\*\* Copies of explanatory documents are available at (1) the Commission's office, 1455 Market Street, Suite 1200, San Francisco, CA 94102 between the hours of 9 a.m. and 5 p.m. A photo I.D. is required for entry to the building, (2) on the Commission's meeting website at <http://www.sfenvironment.org/commission/agendas> included with minutes by meeting date; (3) upon request to the Commission Secretary, at telephone number 415-355-3709, or via e-mail at [Monica.Fish@sfgov.org](mailto:Monica.Fish@sfgov.org). For an audio recording of Commission meetings, access this link <http://www.sfenvironment.org/commission/audio> and select the meeting date.**

**The next Regular Meeting of the Commission on the Environment is scheduled for Tuesday, March 25, 2014, 5:00 p.m. at City Hall, Room 416.**







**SF Environment**

**Our home. Our city. Our planet.**

A Department of the City and County of San Francisco



EDWIN M. LEE  
Mayor

MELANIE NUTTER  
Director

**CITY AND COUNTY OF SAN FRANCISCO  
COMMISSION ON THE ENVIRONMENT**

**TUESDAY, JANUARY 28, 2014, 5:00 P.M.  
APPROVED MINUTES**

**CITY HALL, ROOM 416  
SAN FRANCISCO, CA 94102**

**GOVERNMENT  
DOCUMENTS DEPT**

**MAR 26 2014**

**SAN FRANCISCO  
PUBLIC LIBRARY**

3  
2  
28/14  
approved  
**COMMISSION MEMBERS:** Commissioners Joshua Arce (President); Angelo King (Vice-President); Ruth Gravanis, Nicholas Josefowitz, Heather Stephenson, Johanna Wald, Sarah Wan

**ORDER OF BUSINESS**

- 1. Call to Order and Roll Call.** The Commission on the Environment meeting convened at 5:10 p.m. Present: Commissioners Arce, Gravanis, Josefowitz, Stephenson, Wald and Wan; Excused: Commissioner King.
- 2. Approval of Minutes of the November 12, 2013 Commission on the Environment Special Meeting Retreat and December 3, 2013 Rescheduled Meeting.** (Explanatory Document: November 12 and December 3 Draft Minutes) (Discussion and Action)

Upon Motion by Commissioner Wan, second by Commissioner Gravanis, the November 12 and December 3, 2013 Meeting Minutes were approved without objection (AYES: Commissioners Arce, Gravanis, Josefowitz, Stephenson, Wald and Wan; Absent: Commissioner King).

- 3. Public Comments:** Members of the public may address the Commission on matters that are within the Commission's jurisdiction and are not on today's agenda.

Ms. Rupa Bose, representing the San Francisco Forest Alliance, reported on concern with the large amount of toxic herbicide use in natural areas. She asked that new Tier 1 and 2 pesticides be used, that all tank mixes be categorized as Tier 1, and that City departments start to identify tank mixes that are in use. She spoke of owls that have been killed from second generation rodenticide and spoke in support of the Department of the Environment's outreach campaign against its use. Ms. Bose offered to work with Dr. Geiger to improve the accuracy of the Department's pesticide tracking database and showed graphs that she believes more accurately describes its use.

Mr. Rufus Watkins, Midtown Park Apartments, District 5, requested the Commission's help with the Mayor's Office of Housing, District 5 Supervisor, and Board of Supervisors to rescind the notice of lease termination received from the Mayor's Office of Housing for Midtown Park Apartments. He stated that Midtown Park Apartments is a sustainable and diverse community in the Western Addition. He asked that an opportunity be provided to partake in additional negotiations. (Explanatory Document received: Public Comment Midtown Park Apartments).

4. **Outreach Presentation on the Tenant Bicycle Parking in Existing Commercial Buildings Ordinance.** (Explanatory Document: Presentation) Speaker: Krute Singa, Senior Clean Transportation Coordinator (Informational Presentation and Discussion)

Ms. Krute Singa reported that the Tenant Bicycle Parking in Existing Commercial Buildings Ordinance was adopted in 2012 with the goal of encouraging bicycling to work by requiring commercial property owners and managers to allow tenants to bring their bicycles into their building or designated parking area. The ordinance was developed in partnership with Supervisor John Avalos, the Bicycle Coalition, and the Building Owners and Management Association. Goals of the ordinance are assisting with attaining the citywide goal of 20 percent of all trips by bicycle by 2020, and reducing greenhouse gas emissions 25 percent below 1990 levels by 2017. Ms. Singa reported on steps to compliance, what commercial properties need to do, bicycle access plans and exception forms to complete, and outreach and communications activities. For additional information visit the website <http://www.sfenvironment.org/bikeaccess>.

Commissioner Stephenson requested information on how to report non-compliance. Ms. Singa reported on the anonymous tenant complaint form located on the website. Commissioner Josefowitz inquired whether there could be resources allocated to additional promotions through Facebook, Twitter, or additional newsfeeds in order to have a better impact. Deputy Director Assmann reported that resources are not always available to do as much outreach as needed in some program areas and discussed developing a more integrated outreach campaign through all Department programs and campaigns. Policy and Communications Director Guillermo Rodriguez reported that the Outreach team tracks and reviews the Department's social media campaigns, is experimenting with paid social media campaigns, and evaluating best practices. Commissioner Josefowitz inquired if City resources are available to help departments think through social media outreach. Mr. Rodriguez reported that departments come together on a once-a-month basis to share best practices to better leverage each other's activities and reach a broader audience in San Francisco.

5. **Review and Approval of the Department and Commission on the Environment's 2013 Annual Report.** (Explanatory Document: 2013 Department and Commission Annual Report Draft) Sponsors: Commissioner Johanna Wald and Melanie Nutter, Director; Speakers: Commissioner Johanna Wald and Director Nutter (Discussion and Action)

Commissioner Wald reported on the process that was taken to develop the Commission's Annual Report section and the requirement that the Department and Commission file a report with the Mayor's Office on an annual basis explaining the benefits and value that the Department and Commission have added. Director Nutter reported on the Department's section highlighting new areas and accomplishments for the Department's Biodiversity program, Adaptation and Smart

Cities, America's Cup, and Eco Districts. Staff was congratulated for their work on the report. Commissioner Gravanis suggested that less ink be used for future reports. She stated that the report is a wonderful tool for the public to become aware of how much the Department is doing and asked if there is a way to track how many people have read the report on the website. Commission President Arce discussed the popularity of the Zero Waste Textile Initiative event and the 75,000 Facebook views just for that event as an example of how social media can help with outreach efforts. No action was taken on this item.

- 6. Review and Approval of Commission on the Environment Draft Resolution File No. 2014-03-COE Expressing Thanks to and Recognition of Director Melanie Nutter For Her Years of Service to the Department and Commission of the Environment.** (Explanatory Document: Draft Resolution)  
Sponsor and Speaker: Commission President Joshua Arce (Discussion and Action)

Commissioners commended and thanked Director Nutter for her service to the City and County of San Francisco and to the environment. Commission Secretary Fish read the Resolution into the record. Commissioner Josefowitz proposed an amendment on page 4, line 6 after "contributions to the City and County of San Francisco", to add "and to the environment" to reflect Director Nutter's work as an ambassador to this effort and set an example for other jurisdictions. Commissioners Wald and Arce commended Director Nutter for her work moving to and creating a new LEED office space for the Department. Upon Motion by Commissioner Gravanis, second by Commissioner Stephenson, the Resolution was amended with the proposed amendment by Commissioner Josefowitz (AYES: Commissioners Arce, Gravanis, Josefowitz, Stephenson, Wald and Wan; Absent: Commissioner King).

Director Nutter thanked the Commission, Deputy Director Assmann, former Mayor Gavin Newsom, Mayor Lee, and Department of the Environment staff for their work that resulted in being named the 'Greenest City in North America' stating that she looks forward to continuing to support San Francisco as a sustainable city. She spoke of the honor working as a Director for the Department and the fantastic position the Department is in to build on all of the successes in the Resolution and in the Annual Report. Commissioner Arce presented Director Nutter with a proclamation from the Mayor of San Francisco, Edwin M. Lee.

Public Comment: Climate Action Coordinator Calla Ostrander thanked Director Nutter for being a champion of the environment and stated that she hopes it is something she takes with her wherever she goes next.

Upon Motion by Commissioner Wald, second by Commissioner Wan, Resolution 003-14-COE was approved with amendments without objection (AYES: Commissioners Arce, Gravanis, Josefowitz, Stephenson, Wald and Wan; Absent: Commissioner King).

- 7. Nomination and Election of Commission on the Environment Officers.** (Discussion and Action)

Commissioner Wald nominated Commissioner Arce for a second term as Commission President seconded by Commissioner Stevenson. Commissioner Arce accepted the nomination and was elected as President (AYES: Commissioners Arce, Gravanis, Josefowitz, Stephenson, Wald and Wan; Absent: Commissioner King). Commissioner Gravanis nominated Commissioner King for a second term as Vice President, seconded by Commissioner Wald. Commissioner Arce reported

that Commissioner King indicated that he would be willing to serve as Vice President. Commissioner King was elected Vice President (AYES: Commissioners Arce, Gravanis, Josefowitz, Stephenson, Wald and Wan; Absent: Commissioner King).

8. **Review and Approval of Commission on the Environment Resolution File No. 2014-01-COE to support Supervisor Chiu's Proposed Ordinance amending the Environment Code to restrict the sale or distribution on City property of drinking water in plastic bottles of 21 ounces or less, set City policy to increase the availability of drinking water in public areas, and bar the use of City funds to purchase bottled water.** (Explanatory Documents: Draft and Approved Resolution, Ordinance Bottled Water – Environment Code; Legislative Digest; and Fact Sheet) Sponsors: Commissioners Wald and Gravanis; Speaker: Guillermo Rodriguez, Policy and Communications Director (Discussion and Action)

Policy and Communications Director Guillermo Rodriguez reported that the Resolution before the Commission was debated and amended before the Policy Committee. The Ordinance has since been endorsed by the Sierra Club and is going before the Small Business Commission. The Department is reaching out to event organizers to provide more information, explain provisions, gather feedback and address concerns or issues. Commissioner Wald reported that she is planning to schedule a meeting with Supervisor Chiu to propose improvements to the Ordinance as discussed by the Policy Committee and members of the public.

Public Comment:

Ms. Kate Krebs, San Francisco resident and environmental strategy consultant reported that she had moved to San Francisco from Washington D.C. because of the vision and sustainable initiatives developed here. She discussed her work with the Climate Group and its members including beverage companies. Ms. Krebs reported that she is unable to identify whether the policy is about bottled water, the good quality of water in San Francisco, or about plastics use and waste. She stated that because the City has an 80 percent diversion rate, she does not understand why there would be millions of bottles thrown away and suggested that a waste composition study be prepared to identify the type of plastic bottles being thrown away. Ms. Krebs stated that if there is a concern with recycling, that the focus should be on public waste recycling and making sure that throughout the city there is a good waste and recycling infrastructure. If it is about water, then a different strategy should be developed to change behavior. Ms. Krebs suggested that a strategy or plan be developed detailing cost factors and how the City plans to build out a hydration system in the public space.

Ms. Ilyse Magi discussed the ambiguity in the Ordinance language in the use of term "reusable" and what term to use. She expressed her concern that thick bags are now being used instead of plastic bags, and does not want to see the same thing happen with bottles. Ms. Magi spoke in support of the ordinance because it is source reduction. She stated that recycling is still waste and that it is important to not use the product in the first place instead of reusing the product.

Commissioner Gravanis stated that discussions will be held with Supervisor Chiu's Office about strengthening the Ordinance, and that it is a first step in a long process. She stated that this Ordinance only applies to City property, that there are many exemptions that can be granted, and over the next five to ten years she hopes it will apply to a much wider range. Commissioner



Gravanis pointed out that a ban without an available supply of water cannot be enforced, and that public health and hydration remain important.

Upon Motion by Commissioner Stephenson, second by Commissioner Gravanis Resolution 001-14-COE was approved without objection (AYES: Commissioners Arce, Gravanis, Josefowitz, Stephenson, Wald and Wan; Absent: Commissioner King).

Upon Motion by Commissioner Josefowitz, second by Commissioner Wald, Item 9 was moved after Item 13 (AYES: Commissioners Arce, Gravanis, Josefowitz, Stephenson, Wald and Wan; Absent: Commissioner King).

Item 9 was heard after Item 13.

**9. Department of the Environment Director Search Process and Candidate Qualifications.** Sponsor and Speaker: Commissioner Joshua Arce (Discussion)

Commissioner Arce reported on the selection process for a search firm and what their role would be in a national search for a Director. He reported that meetings would be held between the selected search firm Alliance and Commissioners to discuss Director-qualifications, and that the Commission would help in the selection of finalists to recommend to the Mayor. The application process would be open from the first week of February through the end of February. There would be a Search Committee consisting of two Commissioners, the Deputy Director, and two Advisory Members who have insight about the Department and the process.

Deputy Director Assmann reported on the timeline, recruitment and process for selection. He stated that finalists would be selected at the March 25<sup>th</sup> Commission meeting on March 25<sup>th</sup> to then forward to the Mayor on March 26<sup>th</sup> with the intent of having the Mayor make a selection in early April so that a Director can be on board no later than Earth Day this year. Surveys have been issued to staff requesting their input on qualifications and will be shared with the Search Committee, the Search firm, the Commission, and with the successful candidate. Commissioner Arce reported that Deputy Director Assmann will be the Acting Director and will help with the transition and train his successor as Deputy because he will be retiring at the end of June. Deputy Director Assmann reported that a search for the Deputy Director will begin concurrently with the search for the Director so that when the new Director comes on board he will have a group of candidates to choose from. A discussion was held on strategies for the candidate application, screening and interview process by the Search Committee and Commission. Commissioner Josefowitz suggested requesting input from the Mayor and City departments on candidate qualifications. Commissioner Arce suggested holding an Ad Hoc Search Committee community meeting requesting feedback from the community on director qualifications.

Commissioner Wald left the meeting at 8:05 p.m.

Commissioner Gravanis left the meeting at 8:12 p.m. and quorum was lost.

**10. Briefing on the Previous Year's Implementation of the Healthy Air and Clean Transportation Ordinance.** (Explanatory Document: Presentation) Sponsors: Commissioners Ruth Gravanis and Nicholas Josefowitz; Speakers: Robert Hayden, Manager of CommuteSmart and Clean Vehicle

Programs and William Zeller, Senior Clean Vehicle Program Coordinator (Informational Report and Discussion)

CommuteSmart and Clean Vehicle Programs Manager Robert Hayden reported that the Healthy Air and Clean Transportation Ordinance (HACTO) and similar ordinances have been in effect since the early 1990's and have been the policy tool that the City follows for greening its vehicles. In 2010, significant amendments were made to the Ordinance adding components on transit first and fleet reduction. HACTO was established by the Board of Supervisors and applies to light duty vehicles within the fleet and does not include public safety and emergency vehicles. The Department of the Environment has the primary responsibility for implementation of the Ordinance. The main components of the Ordinance include (1) transit first plans by all City departments; (2) 20 percent fleet reduction over four years for vehicles that apply to the Ordinance; and (3) green vehicle purchasing requirements. Mr. Hayden reported on City department plans, programs established, and requirements for fleet reduction and green vehicle purchases to help meet the requirements of the Ordinance (reference Presentation).

Commissioner Arce suggested awarding top performing departments with a green vehicle award to highlight their performance and set an example for others. Commissioner Wald suggested creating a publicly available list of green vehicles for city residents. Senior Clean Vehicle Program Coordinator William Zeller reported that Clean Cities has access to data through the Department of Energy websites to help share with the public. He reported on how fleet reduction is measured and tracking mechanisms for the use of City vehicles.

- 11. Review and Approval of Resolution approving the Department of the Environment's Integrated Pest Management 2014 Reduced Risk Pesticide List for City Properties.** (Explanatory Documents: Draft 2014 San Francisco Reduced-Risk Pesticide List; List of Pesticide Exemptions Granted in 2013; Guide to the Reduced Risk Pesticide List, and Draft Resolution File 2014-04-COE) Sponsor: Melanie Nutter, Director; Speaker: Chris Geiger, PhD., Integrated Pest Management Program Manager (10 minutes) and Lisa Wayne, IPM Coordinator, Recreation and Park Department (5 minutes) (Discussion and Action)

Dr. Chris Geiger reported that the Integrated Pest Management Program (IPM) Ordinance was established in 1996 with the intent to completely ban all pesticides which was not feasible. The Ordinance evolved into a list of pesticides that have been screened and determined to be the safest products available and to be used only if safer methods are not available. Dr. Geiger reported that the goal is not only to reduce pesticides because they are sometimes needed, but to minimize environmental and health risks from both pests and pesticide through the use of safer products. He explained that the IPM program revolves around a stakeholder process with City departments that use pesticides and monthly meetings are held. There are many City employees involved with landscape and building maintenance involved in the program. Dr. Geiger provided information on long-term pesticide use trends on City properties, use in natural areas and by the Recreation and Park Department. He described the top ten most hazardous products, trainings/meetings that are held, and program accomplishments. Dr. Geiger reported on categories of products in the 2014 Reduced Risk Pesticide List and summary of changes from the previous year.

Mr. Kevin Woolen, Recreation and Park Department, reported on his background as a pest control advisor, licensed pest control operator, and qualified applicator, and successful natural pesticide control methods that have been implemented on park properties and in natural areas. He reported that the IPM program is a world-wide model for sustainable pest management. Mr. Woolen discussed his commitment for reducing pesticide use, but indicated that there are reasons to use pesticide. He reported on meetings and trainings held on alternate methods of pest control and biodiversity and wildlife in parks.

Public Comment:

Ms. Lurilla Harris spoke in support of the use of goats as a weed control mechanism. Ms. Rupa Bose thanked Dr. Geiger and Mr. Woolen for their work reducing pesticide use and for the openness of the public process at IPM Reduced Risk Pesticide List meetings. She reported on her concern whether it is worth applying pesticides in the natural areas to remove plants that are strongly rooted in the soil and naturally grow there and reported on her concern with the accuracy of the graph numbers because of missing data from the database. She offered her assistance to Dr. Geiger on updating the database.

Upon Motion by Commissioner Josefowitz, second by Commissioner Gravanis, the 2014 Reduced Risk Pesticide List was approved without objection (AYES: Commissioners Arce, Gravanis, Josefowitz, Stephenson, Wald and Wan; Absent: Commissioner King).

**12. Review and Recommendation on Updated Climate Action Strategy Priorities for 2014.**

(Explanatory Document: Presentation and Climate Action Strategies List) Sponsors: Commissioners Wald, Gravanis and Josefowitz; Speaker: Cal Broomhead, Energy Manager (15 minutes) (Discussion and Possible Action)

Commissioner Wan left the meeting at 7:00 p.m.

Energy Program Manager Cal Broomhead reported that the Climate Action Strategy is scheduled for release and publication on the website in February and an outreach campaign has been prepared. He presented on San Francisco's greenhouse gas emission trends starting from 1990 to 2010 by sector and source. Mr. Broomhead reported that 2010 emission reductions meet and exceed international and state targets particularly in electricity because of the shutdown of the Potrero and Hunters Point power plants in San Francisco. Commissioner Arce reported that reports of asthma occurrences have been reduced as a result. Mr. Broomhead discussed greenhouse gas emission reduction plans by City strategy, electricity sources, and San Francisco's electricity supply by resource type. (Reference Presentation) He stated that the Department sponsors annual Blue Green Awards to highlight City departments that have done well in their climate action activities as presented in their Climate Action Plans.

Commissioner Josefowitz inquired about differences between Transportation Demand Management and Mode Shift programs. Climate Action Coordinator Calla Ostrander reported that Transportation Demand Management includes the car pool program, car sharing, commuter-benefits and can include congestion pricing. It includes activities that can be done to lessen the demand for people driving a single-occupancy vehicle or to not drive at all. Mode

Shift covers all the transportation infrastructure actions such as creating bike lanes, more MUNI buses, and better safer streets for pedestrians.

Director Nutter inquired how the current drought would affect the renewable energy mix in 2014 in terms of the hydro-electric profile. Mr. Broomhead reported that statewide there will not be as much hydroelectric power as there is currently and would affect all utilities. Commissioner Wald reported that the Policy Committee at their January meeting started a discussion on developing recommendations of priorities for the Department to pursue among the Climate Action strategies and voted to recommend that the first priority that should be pursued is achieving 100 percent renewable energy. A continued discussion will be held at a future Policy Committee meeting to discuss additional limited priorities to help the Department focus its resources on. Commissioner Arce reported that the Policy Committee issued a letter to the San Francisco Public Utilities Commission stating that the Commission's priority is the 100 percent renewable electricity goal and looks forward to a discussion at a future joint meeting between Commissions. Commissioner Wald thanked Mr. Jason Fried for his attendance at Committee meetings and for encouraging the Committee to take that position. Commissioner Gravanis discussed the importance of the prioritization of the 100 percent renewable energy goal, including implementation of some form of Community Choice Aggregation.

Public Comment: Mr. Jason Fried, Local Agency Formation Commission staff, speaking on behalf of Supervisor Avalos, stated that the Supervisor at today's Board of Supervisors meeting introduced a hearing request to find out why the Climate Action Strategies report has not been issued and is not a public document for review. Mr. Fried suggested adding to SFPUC discussions a recommendation that SFPUC apply for \$8 million in available energy efficiency funds through the state so that the Department of the Environment can start a pilot Community Choice Aggregation program to help meet the energy efficiency goal. He suggested that SFPUC be encouraged to hold a discussion on the feasibility of selling energy to BART. Mr. Fried stated that electric vehicles are cleaner than fossil fuel, but they are only as clean as the electricity that provides it to them so getting to 100 percent renewable electricity is important.

Director Nutter left the meeting at 7:40 p.m.

**13. Public Notice of 2014 Subscription and Renewal of Commission on the Environment and Commission Notices and Agendas as required by the Commission on the Environment Bylaws.**

(Explanatory Document: Subscription Request Form) Staff Speaker: Monica Fish, Commission Secretary (Presentation Time: 5 minutes) (Information and Discussion)

Commission Secretary Monica Fish reported on the Commission Bylaws requirement that has been met through the notice on this agenda as follows: "A request from a member of the media or public to receive notices, agendas, or agenda packets for Commission or committee meetings must be in writing and specify what the person would like to receive and whether notice by email is preferred. Such requests will be valid until the following January. In January of each year, the Commission will ask each person on the list to re-affirm their desire to stay on the list for another year through a notice on the Commission's January agenda."

Commissioner Wald stated that agenda subscribers can always inform the Commission about subscription additions or changes and suggested that a Bylaws amendment be proposed to

eliminate this requirement in the Bylaws if not required. Deputy City Attorney Thomas Owen will report back on the requirement at a future date.

- 14. Operations Committee Chair's Report.** Highlights of the November 13, 2013 Meeting and Review of the Agenda for the February 12, 2014 Meeting. (Information and Discussion)

**The meeting adjourned at 8:12 p.m. due to a loss of quorum, and Items 14-21 were discussion only items.**

- 15. Policy Committee Report.** (Information, Discussion and Possible Action)  
Chairs Report: Highlights of the October 21 and December 9, 2013 and January 13, 2014 Meetings and review of the Agenda for the February 10, 2014 Meeting to be held at City Hall, Room 421.
- **Report on Commission on the Environment Policy Committee Resolution 001-14-Policy in Support of Proposed San Francisco Municipal Transportation Agency (SFMTA) Commuter Shuttle Policy and Pilot Program.** (Explanatory Document: Resolution) (Discussion and Possible Action)
- 16. Commission Secretary's Report.** (Explanatory Document: Commission Secretary's Report and Correspondence Log) (Information and Discussion)  
Monica Fish, Commission Secretary
- **Communications and Correspondence**
  - **Update on City Legislation**
- 17. Director's Report.** Updates on Department of the Environment administrative and programmatic operations relating to Budget Planning, Strategic Planning, Clean Air/Transportation, Climate, Energy, Public Outreach and Education, Environmental Justice, Habitat Restoration, Green Building, Zero Waste, Toxics Reduction, and Urban Forestry. (Explanatory Document: Director's Report) (Information and Discussion). Speaker: Melanie Nutter, Director
- 18. Announcements.** (Information and Discussion)
- 19. President's Announcements.** (Information and Discussion)
- 20. New Business/Future Agenda Items.** (Information, Discussion and Possible Action)
- 21. Public Comments:** Members of the public may address the Commission on matters that are within the Commission's jurisdiction and are not on today's agenda.
- 22. Adjournment.** The Commission on the Environment meeting adjourned at 8:12 p.m. due to a loss of quorum at Agenda Item 14. Discussions adjourned at 8:30 p.m.

*\*\* Copies of explanatory documents are available at (1) the Commission's office, 1455 Market Street, Suite 1200, San Francisco, CA 94102 between the hours of 9 a.m. and 5 p.m. A photo I.D. is required for entry to the building, (2) on the Commission's meeting website at <http://www.sfenvironment.org/commission/agendas> included with minutes by meeting date; (3) upon request to the Commission Secretary, at telephone number 415-355-3709, or via e-mail at [Monica.Fish@sfgov.org](mailto:Monica.Fish@sfgov.org). For an audio recording of Commission meetings, access this link <http://www.sfenvironment.org/commission/audio> and select the meeting date.*

**The next Regular Meeting of the Commission on the Environment is scheduled for Tuesday, March 25, 2014, 5:00 p.m. at City Hall, Room 416.**







**SF Environment**

**Our home. Our city. Our planet.**



EDWIN M. LEE  
Mayor

DAVID ASSMANN  
Acting Director

**CITY AND COUNTY OF SAN FRANCISCO  
COMMISSION ON THE ENVIRONMENT  
NOTICE OF RESCHEDULED MEETING AND AGENDA**

**\*TUESDAY, MARCH 25, 2014, 4:00 P.M.  
CITY HALL, ROOM 416  
SAN FRANCISCO, CA 94102**

The Tuesday, March 25, 2014 Commission on the Environment meeting has been rescheduled from 5:00 p.m. to 4:00 p.m.

**COMMISSION MEMBERS:** Commissioners Joshua Arce (President); Angelo King (Vice-President), Ruth Gravanis, Nicholas Josefowitz, Heather Stephenson, Johanna Wald, Sarah Wan

**ORDER OF BUSINESS**

**Public comment will be taken before the Commission takes action on any item.**

- 1. Call to Order and Roll Call.**
- 2. Approval of Minutes of the January 28, 2014 Commission on the Environment Regular Meeting.**  
(Explanatory Document: January 28, 2014 Draft Minutes) (Discussion and Action)
- 3. Public Comments:** Members of the public may address the Commission on matters that are within the Commission's jurisdiction and are not on today's agenda.
- 4. Retroactive Approval of the Department and Commission on the Environment's 2013 Annual Report.** (Explanatory Document: 2013 Annual Report) (Discussion and Action) (5 minutes)
- 5. Review and Approval of the Department of the Environment's Fiscal Year (FY) 2014-15 Budget.**  
(Explanatory Document: FY 2014-15 Budget) Sponsor: Commissioners Joshua Arce and Angelo King; Speaker: David Assmann, Acting Director (Discussion and Action) (10 minutes)
- 6. Commission Secretary's Written Report.** (Explanatory Document: Commission Secretary's Report and Correspondence Log) (Information) Monica Fish, Commission Secretary
  - **Communications and Correspondence**
  - **Update on City Legislation**

7. **Director's Written Report.** Updates on Department of the Environment administrative and programmatic operations relating to Budget Planning, Strategic Planning, Clean Air/Transportation, Climate, Energy, Public Outreach and Education, Environmental Justice, Habitat Restoration, Green Building, Zero Waste, Toxics Reduction, and Urban Forestry. (Explanatory Document: Director's Report) (Information).
8. **Public comment on all matters pertaining to the subsequent closed session on Department of the Environment Executive Director Interviews.**
9. **Vote on whether to hold closed session to hold Department of the Environment Executive Director Interviews.** (Cal. Govt. Code § 54957; SF Admin. Code § 67.10(b).) [ACTION]
10. **CLOSED SESSION – DEPARTMENT OF THE ENVIRONMENT EXECUTIVE DIRECTOR INTERVIEWS.**  
**Possible closed session to hold Executive Director Interviews.** (Explanatory Documents: Applicant Résumés and Interview Questions) (Cal. Govt. Code § 54957; SF Admin. Code § 67.10(b).) [DISCUSSION AND POSSIBLE ACTION]
11. **OPEN SESSION**  
**Reconvene in open session:**
  1. **Vote to elect whether to disclose any or all discussions held in closed session.** (Cal. Govt. Code § 54957.1(a); SF Admin. Code § 67.12(b).) [ACTION]
  2. **Possible report on action taken in closed session and the vote thereon.** (Cal. Govt. Code § 54957.1(a); SF Admin. Code § 67.12(b).)
12. **Adjournment.**

**The next Regular Meeting of the Commission on the Environment is scheduled for Tuesday, May 27, 2014, 5:00 p.m. at City Hall, Room 416.**

*\*\* Copies of explanatory documents are available at (1) the Commission's office, 1455 Market Street, Suite 1200, San Francisco, California, 94103 between the hours of 9 a.m. and 5 p.m., Photo identification is required for entry to the building. (2) on the Commission's website <http://www.sfenvironment.org/commission/agendas>; (3) upon request to the Commission Secretary, at telephone number 415-355-3709, or via e-mail at [Monica.Fish@sfgov.org](mailto:Monica.Fish@sfgov.org) within three business days of a meeting. If any materials related to an item on this agenda have been distributed to the Commission after distribution of the agenda packet, those materials are available for public inspection at the Department of the Environment, 1455 Market Street, Suite 1200, San Francisco, CA 94103 during normal office hours or will be made available on the Commission's website <http://www.sfenvironment.org/commission/agendas> as attachments to the agenda or meeting minutes.*

#### **Important Information**

The ringing of and use of cell phones, pagers and similar sound-producing electronic devices are prohibited at this meeting. Please be advised that the Chair may order the removal from the meeting room of any person(s) responsible for the ringing or use of a cell phone, pager, or other similar sound-producing electronic devices.

NOTE: Persons unable to attend the meeting may submit to the Commission on the Environment, by the time the proceedings begin, written comments regarding the agenda items above. These comments will be made a part of the official public record and shall be brought to the attention of the Commission on the Environment members. Any written comments should be sent to: Commission Secretary of the Environment, 1455 Market Street, Suite 1200, San Francisco, CA 94103 by 5:00 p.m. on the day prior to the hearing. Comments that cannot be delivered to the Commission Secretary by that time may be taken directly to the hearing at the location above. When bringing handouts to meetings, please photocopy on both sides of the paper and try to use post-consumer recycled or tree-free paper. Also, please bring sufficient copies of handouts for the Commission, the Commission Secretary and the public.

### **Public Comment**

At this time, members of the public may address the Commission on items of interest that are within the subject matter jurisdiction of the Commission but are not on today's agenda. Public comment will be taken following each agendaized item. Each member of the public may address the Commission for up to three minutes, unless otherwise announced by the President. If it is demonstrated that the comments by the public will exceed 15 minutes, the President may continue Public Comment to another time during the meeting.

The Brown Act forbids the Commission from taking action or discussing any item or issue not appearing on the posted agenda. This rule applies to issues raised in public comment as well. In response to public comment, not on an agendaized item, the Commission is limited to:

1. Briefly responding to statements made or questions posed by members of the public, or
2. Request staff to report back on a matter at a subsequent meeting, or
3. Directing staff to place the item or issue on a future agenda (Government Code Section 54954.2(a).)

### **Disability Access**

The Commission on the Environment meeting will be held at City Hall, Room 416 in the Civic Center Area. The Commission meeting room is wheelchair accessible. The closest accessible BART station is the Civic Center Station at United Nations Plaza and Market Street. Accessible MUNI lines serving this location are: #71 Haight/Noriega and the F Line to Market and Van Ness and the Metro Stations at Van Ness and Market and at Civic Center. For information about MUNI accessible services call (415) 923-6142. There is accessible curbside parking adjacent to City Hall on Grove Street and Van Ness Avenue and in the vicinity of the Veterans Building at 401 Van Ness Avenue adjacent to Davies Hall and the War Memorial Complex.

In order to assist the City's efforts to accommodate persons with severe allergies, environmental illnesses, multiple chemical sensitivity or related disabilities, attendees at public meetings are reminded that other attendees may be sensitive to various chemical based products. Please help the City accommodate these individuals. Individuals with chemical sensitivity or related disabilities should call the Mayor's Office on Disability at (415) 554-6789 or (415) 554-6799 (TTY) for additional information.

The following services are available on request 48 hours prior to the meeting; except for Monday meetings, for which the deadline shall be 4:00 p.m. of the last business day of the preceding week: For American sign language interpreters or the use of a reader during a meeting, a sound enhancement system, and/or alternative formats of the agenda and minutes, please contact Monica Fish at (415) 355-3709 to make arrangements for the accommodation. Late requests will be honored, if possible.

### **Know your Rights under the Sunshine Ordinance (Chapter 67 of the San Francisco Administrative Code)**

Government's duty is to serve the public, reaching its decisions in full view of the public. Commissions, boards, councils, and other agencies of the City and County exist to conduct the people's business. This ordinance assures that deliberations are conducted before the people and that City operations are open to the people's review. For more information on your rights under the Sunshine Ordinance or to report a violation of the ordinance, contact the Sunshine Ordinance Task Force, Sunshine Task Force Administrator, City Hall, Room 409, One Dr. Carlton B. Goodlett Place, San Francisco, CA 94102-4683 at Phone No.: (415) 554-7724; Fax No.: (415) 554-7854; E-mail: [soft@sfgov.org](mailto:soft@sfgov.org). Copies of the Sunshine Ordinance can be obtained from the Clerk of the Sunshine Task Force, the San Francisco Public Library and on the City's website at [www.sfgov.org](http://www.sfgov.org).

### **Lobbyist Registration and Reporting Requirements**

Individuals and entities that influence or attempt to influence local legislative or administrative action may be required by the San Francisco Lobbyist Ordinance [SF Campaign & Governmental Conduct Code §2.100, et. seq.] to register and report lobbying activity. For more information about the Lobbyist Ordinance, please contact the Ethics Commission at: 25 Van Ness Avenue, 2<sup>nd</sup> Floor, San Francisco, CA 94102; telephone (415) 252-3100, fax (415) 252-3112, web site at [www.sfgov.org/ethics](http://www.sfgov.org/ethics).

Monica Fish, Commission Secretary  
TEL: (415) 355-3709; FAX: (415) 554-6393







**SF Environment**

**Our home. Our city. Our planet.**

A Department of the City and County of San Francisco



EDWIN M. LEE  
Mayor

DAVID ASSMANN  
Acting Director

**CITY AND COUNTY OF SAN FRANCISCO  
COMMISSION ON THE ENVIRONMENT**

**\*TUESDAY, MARCH 25, 2014, 4:00 P.M.  
DRAFT MINUTES**

**CITY HALL, ROOM 416  
SAN FRANCISCO, CA 94102**

GOVERNMENT  
DOCUMENTS DEPT

APR - 2 2014

SAN FRANCISCO  
PUBLIC LIBRARY

**\*The Tuesday, March 25, 2014 Commission on the Environment meeting was rescheduled from 5:00 p.m. to 4:00 p.m.**

**COMMISSION MEMBERS:** Commissioners Joshua Arce (President); Angelo King (Vice-President); Ruth Gravanis, Nicholas Josefowitz, Heather Stephenson, Johanna Wald, Sarah Wan

**ORDER OF BUSINESS**

- 1. Call to Order and Roll Call.** The Commission on the Environment meeting convened at 4:05 p.m. Present: Commissioners King, Gravanis, Josefowitz, Stephenson, and Wan; Excused: Commissioners Arce and Wald.
- 2. Approval of Minutes of the January 28, 2014 Commission on the Environment Regular Meeting.** (Explanatory Document: January 28, 2014 Draft Minutes) (Discussion and Action) Upon Motion by Commissioner Gravanis, second by Commissioner Wan, the January 28, 2014 Commission on the Environment Meeting Minutes were approved without objection (AYES: Commissioners King, Gravanis, Josefowitz, Stephenson, and Wan; Absent: Commissioners Arce and Wald).
- 3. Public Comments:** Members of the public may address the Commission on matters that are within the Commission's jurisdiction and are not on today's agenda.

Mr. Eric Brooks discussed what he believes to be the Mayor's Office opposition to CleanPowerSF and support of PG&E. He reported that Supervisor Avalos has scheduled a hearing on March 31 on CleanPowerSF and asked for the Commission to voice their support of the program so that it can be reinstated back in the Climate Action Strategy. Mr. Brooks stated that reinstating the

Department of the Environment, City and County of San Francisco  
1455 Market Street, Suite 1200, San Francisco, CA 94103  
Telephone: (415) 355-3700 • Fax: (415) 554-6393

Email: [environment@sfgov.org](mailto:environment@sfgov.org) • [www.sfenvironment.org](http://www.sfenvironment.org)

100% Post-Consumer Recycled Paper

program is vital to meeting the City's and Department's climate action goals and would provide additional revenue in the budget and create jobs.

**4. Retroactive Approval of the Department and Commission on the Environment's 2013 Annual Report.** (Explanatory Document: 2013 Annual Report) (Discussion and Action)

Upon Motion by Commissioner Stephenson, second by Commissioner Gravanis, the Department and Commission on the Environment's 2013 Annual Report was approved (AYES: Commissioners King, Gravanis, Josefowitz, Stephenson, and Wan; Absent: Commissioners Arce and Wald).

**5. Review and Approval of the Department of the Environment's Fiscal Year (FY) 2014-15 Budget.** (Explanatory Document: FY 2014-15 Budget) Sponsor: Commissioners Joshua Arce and Angelo King; Speaker: David Assmann, Acting Director (Discussion and Action)

Acting Director Assmann reported on the Department of the Environment's Fiscal Year 2014-15 Budget outlining expenses and revenues for each of the Department's program areas and variances from the previous fiscal year. He reported that all program area budgets are balanced for the 2014-15 fiscal year with the exception of a shortfall in the Clean Transportation program area. A request has been made to the Mayor's Office for General Fund support for Clean Transportation, and a meeting has been set up with the Mayor's Budget Director to discuss the request. Commissioner Gravanis inquired about the impact to the Clean Transportation program if funding were not to be restored. Acting Director Assmann reported that the Department would then not be able to work on the electric vehicle program.

Acting Director Assmann reported that the next steps in the process would be to balance the budget again after labor negotiations are complete and then work with the Mayor's Office to balance the budget before it is sent to the Board of Supervisors on June 1<sup>st</sup>. The Board of Supervisors Analyst will review the budget and will then be heard with other General Fund departments at Board of Supervisors hearings on June 16<sup>th</sup> and 23<sup>rd</sup>.

Commissioner Josefowitz inquired as to why the Outreach budget increased by ten percent and the Climate and Renewable Energy budget decreased by fifteen percent. Acting Director Assmann reported on SFPUC Power Division's budget shortfall that resulted in a decreased work order to the Department, but that there are efforts to fundraise in order to eliminate the decrease. The decrease would result in a vacancy that would not be filled as quickly and less capacity to do climate work. Staff is reviewing efficiencies and streamlining work with other Departments on work with annual Climate Action Plans.

Acting Director Assmann reported that the increase shown for the Outreach area is not really an increase, but a reorganization of how outreach work has been allocated to program areas. A discussion was held about the differences and similarities between the Green Building and Energy Efficiency program areas. Commissioner King suggested that there be a discussion at a future Committee meeting on Department staff and program area structure. Commissioner Stephenson suggested considering the assignment of Outreach program staff to individual program areas.

Public Comment: Mr. Eric Brooks representing Clean Energy Advocates, Green Party, and Our City discussed the budget impacts of the CleanPowerSF program not being included in the

Climate Action Strategy. He stated that the program is vital to meeting the City's climate goals and would provide millions of dollars of energy-efficiency funds that could supplement the Department and City's budget. Mr. Brooks reported that the San Francisco Public Utilities Commission (SFPUC) and the Mayor's Office have dropped the issue, but that the Local Agency Formation Commission (LAFCo) is proceeding with the installation program. He urged the Department and Commission to support the program and reinstatement into the Climate Action Strategy.

Upon Motion by Commissioner Gravanis, second by Commissioner Stephenson the Department of the Environment's Fiscal Year 2014-15 Budget was approved without objection (AYES: Commissioners King, Gravanis, Josefowitz, Stephenson, and Wan; Absent: Commissioners Arce and Wald).

6. **Commission Secretary's Written Report.** (Explanatory Document: Commission Secretary's Report and Correspondence Log) (Information) Monica Fish, Commission Secretary
  - **Communications and Correspondence**
  - **Update on City Legislation**

Commission Secretary Fish provided a Commission Secretary's Written Report on communications and correspondence received and update on City legislation. She reported that over 300 emails had been received from Sierra Club members requesting the launch of CleanPowerSF and reinstatement into the Climate Action Strategy.

7. **Director's Written Report.** Updates on Department of the Environment administrative and programmatic operations relating to Budget Planning, Strategic Planning, Clean Air/Transportation, Climate, Energy, Public Outreach and Education, Environmental Justice, Habitat Restoration, Green Building, Zero Waste, Toxics Reduction, and Urban Forestry. (Explanatory Document: Director's Report) (Information). Speaker: Acting Director Assmann

Commissioner Josefowitz inquired about the success of the Carpool 2 School Week. Acting Director Assmann reported that this program is a way to encourage schools to influence carpooling to combine trips and as an efficient way for people to get to school. The program would be launched on a regular basis in order to increase participation. Commissioner Josefowitz inquired about enforcement for compliance with Zero Waste programs. Acting Director Assmann reported that fines are an option when voluntary efforts are not successful.

8. **Public comment on all matters pertaining to the subsequent closed session on Department of the Environment Executive Director Interviews.**

Mr. Eric Brooks reported that at the March 2013 presentation to the Commission on CleanPowerSF, Acting Director Assmann said that he and his staff were ready, willing and able to do extensive work on the program even beyond energy efficiency. He urged the Commission to influence Acting Director Assmann consider staying on as the Department's Executive Director.

9. **Vote on whether to hold closed session to hold Department of the Environment Executive Director Interviews.** (Cal. Govt. Code § 54957; SF Admin. Code § 67.10(b).) [ACTION]

Upon Motion by Commissioner Gravanis, second by Commissioner Stephenson the Commission voted to go into closed session to hold Department of the Environment Executive Director interviews (AYES: Commissioners King, Gravanis, Josefowitz, Stephenson, and Wan; Absent: Commissioners Arce and Wald).

Open session recessed at 4:40 p.m. to hold Closed Session Executive Director-interviews.

#### **10. CLOSED SESSION – DEPARTMENT OF THE ENVIRONMENT EXECUTIVE DIRECTOR INTERVIEWS.**

**Possible closed session to hold Executive Director Interviews.** (Explanatory Documents: Applicant Résumés and Interview Questions) (Cal. Govt. Code § 54957; SF Admin. Code § 67.10(b).) [DISCUSSION AND POSSIBLE ACTION]

Closed session was held to hold Executive Director-interviews. Commissioner Arce joined the meeting. The Commission did not report on any possible action taken and was not required to do so.

#### **11. OPEN SESSION**

**Reconvene in open session:**

- 1. Vote to elect whether to disclose any or all discussions held in closed session.** (Cal. Govt. Code § 54957.1(a); SF Admin. Code § 67.12(b).) [ACTION]
- 2. Possible report on action taken in closed session and the vote thereon.** (Cal. Govt. Code § 54957.1(a); SF Admin. Code § 67.12(b).)

The Commission on the Environment meeting reconvened in open session at 9:20 p.m. Upon Motion by Commissioner King, second by Commissioner Wan, the Commission voted not to disclose any or all discussions held in closed session (AYES: Commissioners Arce, Josefowitz, King, Stephenson, and Wan; Absent: Commissioners Gravanis and Wald).

**12. Adjournment.** The Commission on the Environment meeting adjourned at 9:22 p.m.

*\*\* Copies of explanatory documents are available at (1) the Commission's office, 1455 Market Street, Suite 1200, San Francisco, CA 94102 between the hours of 9 a.m. and 5 p.m. A photo I.D. is required for entry to the building, (2) on the Commission's meeting website at <http://www.sfenvironment.org/commission/agendas> included with minutes by meeting date; (3) upon request to the Commission Secretary, at telephone number 415-355-3709, or via e-mail at [Monica.Fish@sfgov.org](mailto:Monica.Fish@sfgov.org). For an audio recording of Commission meetings, access this link <http://www.sfenvironment.org/commission/audio> and select the meeting date.*

**The next Regular Meeting of the Commission on the Environment is scheduled for Tuesday, May 27, 2014, 5:00 p.m. at City Hall, Room 416.**

Monica Fish, Commission Secretary  
TEL: (415) 355-3709; FAX: (415) 554-6393



**SF Environment**

**Our home. Our city. Our planet.**

A Department of the City and County of San Francisco

GOVERNMENT  
DOCUMENTS DEPT

MAY 28 2014

SAN FRANCISCO  
PUBLIC LIBRARY



EDWIN M. LEE  
Mayor

DAVID ASSMANN  
Acting Director

**CITY AND COUNTY OF SAN FRANCISCO  
COMMISSION ON THE ENVIRONMENT**

**\*TUESDAY, MARCH 25, 2014, 4:00 P.M.  
APPROVED MINUTES**

**CITY HALL, ROOM 416  
SAN FRANCISCO, CA 94102**

GOVERNMENT  
DOCUMENTS DEPT

MAY 28 2014

SAN FRANCISCO  
PUBLIC LIBRARY

F  
583  
#2  
3/25/14  
approved

**\*The Tuesday, March 25, 2014 Commission on the Environment meeting was rescheduled from 5:00 p.m. to 4:00 p.m.**

**COMMISSION MEMBERS:** Commissioners Joshua Arce (President); Angelo King (Vice-President), Ruth Gravanis, Nicholas Josefowitz, Heather Stephenson, Johanna Wald, Sarah Wan

**ORDER OF BUSINESS**

- 1. Call to Order and Roll Call.** The Commission on the Environment meeting convened at 4:05 p.m. Present: Commissioners King, Gravanis, Josefowitz, Stephenson, and Wan; Excused: Commissioners Arce and Wald.
- 2. Approval of Minutes of the January 28, 2014 Commission on the Environment Regular Meeting.** (Explanatory Document: January 28, 2014 Draft Minutes) (Discussion and Action) Upon Motion by Commissioner Gravanis, second by Commissioner Wan, the January 28, 2014 Commission on the Environment Meeting Minutes were approved without objection (AYES: Commissioners King, Gravanis, Josefowitz, Stephenson, and Wan; Absent: Commissioners Arce and Wald).

Items 4 and 5 were heard before Item 3.

- 3. Public Comments:** Members of the public may address the Commission on matters that are within the Commission's jurisdiction and are not on today's agenda.

Mr. Eric Brooks discussed what he believes to be the Mayor's Office opposition to CleanPowerSF and support of PG&E. He reported that Supervisor Avalos has scheduled a hearing on March 31 on CleanPowerSF and asked for the Commission to voice their support of the program so that it can be reinstated back in the Climate Action Strategy. Mr. Brooks stated that reinstating the

Department of the Environment, City and County of San Francisco  
1455 Market Street, Suite 1200, San Francisco, CA 94103  
Telephone: (415) 355-3700 • Fax: (415) 554-6393

Email: [environment@sfgov.org](mailto:environment@sfgov.org) • [www.sfenvironment.org](http://www.sfenvironment.org)

100% Post-Consumer Recycled Paper



program is vital to meeting the City's and Department's climate action goals and would provide additional revenue in the budget and create jobs.

**4. Retroactive Approval of the Department and Commission on the Environment's 2013 Annual Report.** (Explanatory Document: 2013 Annual Report) (Discussion and Action)

Upon Motion by Commissioner Stephenson, second by Commissioner Gravanis, the Department and Commission on the Environment's 2013 Annual Report was approved (AYES: Commissioners King, Gravanis, Josefowitz, Stephenson, and Wan; Absent: Commissioners Arce and Wald).

**5. Review and Approval of the Department of the Environment's Fiscal Year (FY) 2014-15 Budget.** (Explanatory Document: FY 2014-15 Budget) Sponsor: Commissioners Joshua Arce and Angelo King; Speaker: David Assmann, Acting Director (Discussion and Action)

Acting Director Assmann reported on the Department of the Environment's Fiscal Year 2014-15 Budget outlining expenses and revenues for each of the Department's program areas and variances from the previous fiscal year. He reported that all program area budgets are balanced for the 2014-15 fiscal year with the exception of a shortfall in the Clean Transportation program area. A request has been made to the Mayor's Office for General Fund support for Clean Transportation, and a meeting has been set up with the Mayor's Budget Director to discuss the request. Commissioner Gravanis inquired about the impact to the Clean Transportation program if funding were not to be restored. Acting Director Assmann reported that the Department would then not be able to work on the electric vehicle program.

Acting Director Assmann reported that the next steps in the process would be to balance the budget again after labor negotiations are complete and then work with the Mayor's Office to balance the budget before it is sent to the Board of Supervisors on June 1<sup>st</sup>. The Board of Supervisors Analyst will review the budget and will then be heard with other General Fund departments at Board of Supervisors hearings on June 16<sup>th</sup> and 23<sup>rd</sup>.

Commissioner Josefowitz inquired as to why the Outreach budget increased by ten percent and the Climate and Renewable Energy budget decreased by fifteen percent. Acting Director Assmann reported on SFPUC Power Division's budget shortfall that resulted in a decreased work order to the Department, but that there are efforts to fundraise in order to eliminate the decrease. The decrease would result in a vacancy that would not be filled as quickly and less capacity to do climate work. Staff is reviewing efficiencies and streamlining work with other Departments on work with annual Climate Action Plans.

Acting Director Assmann reported that the increase shown for the Outreach area is not really an increase, but a reorganization of how outreach work has been allocated to program areas. A discussion was held about the differences and similarities between the Green Building and Energy Efficiency program areas. Commissioner King suggested that there be a discussion at a future Committee meeting on Department staff and program area structure. Commissioner Stephenson suggested considering the assignment of Outreach program staff to individual program areas.

Public Comment: Mr. Eric Brooks representing Clean Energy Advocates, Green Party, and Our City discussed the budget impacts of the CleanPowerSF program not being included in the



Climate Action Strategy. He stated that the program is vital to meeting the City's climate goals and would provide millions of dollars of energy-efficiency funds that could supplement the Department and City's budget. Mr. Brooks reported that the San Francisco Public Utilities Commission (SFPUC) and the Mayor's Office have dropped the issue, but that the Local Agency Formation Commission (LAFCo) is proceeding with the installation program. He urged the Department and Commission to support the program and reinstatement into the Climate Action Strategy.

Upon Motion by Commissioner Gravanis, second by Commissioner Stephenson the Department of the Environment's Fiscal Year 2014-15 Budget was approved without objection (AYES: Commissioners King, Gravanis, Josefowitz, Stephenson, and Wan; Absent: Commissioners Arce and Wald).

6. **Commission Secretary's Written Report.** (Explanatory Document: Commission Secretary's Report and Correspondence Log) (Information) Monica Fish, Commission Secretary
  - **Communications and Correspondence**
  - **Update on City Legislation**

Commission Secretary Fish provided a Commission Secretary's Written Report on communications and correspondence received and update on City legislation. She reported that over 300 emails had been received from Sierra Club members requesting the launch of CleanPowerSF and reinstatement into the Climate Action Strategy.

7. **Director's Written Report.** Updates on Department of the Environment administrative and programmatic operations relating to Budget Planning, Strategic Planning, Clean Air/Transportation, Climate, Energy, Public Outreach and Education, Environmental Justice, Habitat Restoration, Green Building, Zero Waste, Toxics Reduction, and Urban Forestry. (Explanatory Document: Director's Report) (Information). Speaker: Acting Director Assmann

Commissioner Josefowitz inquired about the success of the Carpool 2 School Week. Acting Director Assmann reported that this program is a way to encourage schools to influence carpooling to combine trips and as an efficient way for people to get to school. The program would be launched on a regular basis in order to increase participation. Commissioner Josefowitz inquired about enforcement for compliance with Zero Waste programs. Acting Director Assmann reported that fines are an option when voluntary efforts are not successful.

8. **Public comment on all matters pertaining to the subsequent closed session on Department of the Environment Executive Director Interviews.**

Mr. Eric Brooks reported that at the March 2013 presentation to the Commission on CleanPowerSF, Acting Director Assmann said that he and his staff were ready, willing and able to do extensive work on the program even beyond energy efficiency. He urged the Commission to influence Acting Director Assmann consider staying on as the Department's Executive Director.

9. **Vote on whether to hold closed session to hold Department of the Environment Executive Director Interviews.** (Cal. Govt. Code § 54957; SF Admin. Code § 67.10(b).) [ACTION]

Upon Motion by Commissioner Gravanis, second by Commissioner Stephenson the Commission voted to go into closed session to hold Department of the Environment Executive Director interviews (AYES: Commissioners King, Gravanis, Josefowitz, Stephenson, and Wan; Absent: Commissioners Arce and Wald).

Open session recessed at 4:40 p.m. to hold Closed Session Executive Director-interviews.

**10. CLOSED SESSION – DEPARTMENT OF THE ENVIRONMENT EXECUTIVE DIRECTOR INTERVIEWS.**

**Possible closed session to hold Executive Director Interviews.** (Explanatory Documents: Applicant Résumés and Interview Questions) (Cal. Govt. Code § 54957; SF Admin. Code § 67.10(b).) [DISCUSSION AND POSSIBLE ACTION]

Closed session was held to hold Executive Director-interviews. Commissioner Arce joined the meeting. The Commission did not report on any possible action taken and was not required to do so.

**11. OPEN SESSION**

**Reconvene in open session:**

- 1. Vote to elect whether to disclose any or all discussions held in closed session.** (Cal. Govt. Code § 54957.1(a); SF Admin. Code § 67.12(b).) [ACTION]
- 2. Possible report on action taken in closed session and the vote thereon.** (Cal. Govt. Code § 54957.1(a); SF Admin. Code § 67.12(b).)

The Commission on the Environment meeting reconvened in open session at 9:20 p.m. Upon Motion by Commissioner King, second by Commissioner Wan, the Commission voted not to disclose any or all discussions held in closed session (AYES: Commissioners Arce, Josefowitz, King, Stephenson, and Wan; Absent: Commissioners Gravanis and Wald).

**12. Adjournment.** The Commission on the Environment meeting adjourned at 9:22 p.m.

*\*\* Copies of explanatory documents are available at (1) the Commission's office, 1455 Market Street, Suite 1200, San Francisco, CA 94102 between the hours of 9 a.m. and 5 p.m. A photo I.D. is required for entry to the building, (2) on the Commission's meeting website at <http://www.sfenvironment.org/commission/agendas> included with minutes by meeting date; (3) upon request to the Commission Secretary, at telephone number 415-355-3709, or via e-mail at [Monica.Fish@sfgov.org](mailto:Monica.Fish@sfgov.org). For an audio recording of Commission meetings, access this link <http://www.sfenvironment.org/commission/audio> and select the meeting date.*

**The next Regular Meeting of the Commission on the Environment is scheduled for Tuesday, May 27, 2014, 5:00 p.m. at City Hall, Room 416.**

Monica Fish, Commission Secretary  
TEL: (415) 355-3709; FAX: (415) 554-6393

Approved: May 27, 2014



**SF Environment**

**Our home. Our city. Our planet.**



EDWIN M. LEE  
Mayor

DAVID ASSMANN  
Acting Director

**CITY AND COUNTY OF SAN FRANCISCO  
NOTICE OF SPECIAL JOINT MEETING AND AGENDA**

**COMMISSION ON THE ENVIRONMENT AND  
THE SAN FRANCISCO PUBLIC UTILITIES COMMISSION  
TUESDAY, MAY 27, 2014, 3:00 P.M.**

**And**

**NOTICE OF REGULAR MEETING AND AGENDA  
COMMISSION ON THE ENVIRONMENT  
TUESDAY, MAY 27, 2014, 5:00 P.M.**

GOVERNMENT  
DOCUMENTS DEPT

MAY 22 2014

**\*CITY HALL, ROOM 250  
SAN FRANCISCO, CA 94102**

**SAN FRANCISCO  
PUBLIC LIBRARY**

**\*NOTE MEETING ROOM CHANGE: The Commission on the Environment meeting will be held in City Hall, Room 250, not the Regular Meeting Location of City Hall, Room 416.**

**ORDER OF BUSINESS**

**Public comment will be taken before the Commissions take action on any item.**

1. Call to Order
2. Roll Call
3. Opening Remarks by Public Utilities Commission President Vince Courtney and Commission on the Environment President Joshua Arce.
4. Presentation and Discussion of SFPUC and SFEnvironment's (SFE) shared responsibilities and plans to advance the City's environmental goals in toxics reduction and environmental safety, water conservation, wastewater management, clean vehicle adoption, and renewable generation and energy efficiency, including a discussion of opportunities, challenges, and potential future collaboration in pursuit of environmental objectives. (Discussion) (Michael Carlin, Deputy General Manager, SFPUC & David Assmann, Acting Director, SFE)

- a. Toxics Reduction and Environmental Safety (Chris Geiger, SFE & Steve Ritchie, SFPUC)
  - b. Water Conservation (Steve Ritchie, SFPUC & Tamar Hurwitz, SFE)
  - c. Wastewater Management (Tommy Moala, SFPUC, Commissioner Ruth Gravanis, Environment Commission, & Sushma Bhatia, SFE)
  - d. Clean Vehicle Adoption (William Zeller, SFE & Barbara Hale, SFPUC)
  - e. Renewable Generation and Energy Efficiency (Barbara Hale, SFPUC & Cal Broomhead, SFE)
5. General Public Comment  
Members of the public may address the Special Joint Meeting of the San Francisco Public Utilities Commission and the Commission on the Environment on matters that are within either of their respective jurisdictions and are not on today's agenda.
6. Adjournment.

## **COMMISSION ON THE ENVIRONMENT REGULAR MEETING AGENDA**

**COMMISSION MEMBERS:** Commissioners Joshua Arce (President); Angelo King (Vice-President), Ruth Gravanis, Nicholas Josefowitz, Heather Stephenson, Johanna Wald, Sarah Wan

### **ORDER OF BUSINESS**

**Public comment will be taken before the Commission takes action on any item.**

1. **Call to Order and Roll Call.**
2. **Approval of Minutes of the March 25, 2014 Commission on the Environment Rescheduled Meeting.** (Explanatory Document: March 25, 2014 Draft Minutes) (Discussion and Action)
3. **Public Comments:** Members of the public may address the Commission on matters that are within the Commission's jurisdiction and are not on today's agenda.
4. **Informational Presentation on San Francisco Municipal Transportation Agency's Transit Effectiveness Project (TEP).** Sponsor: Commissioners Nicholas Josefowitz and Johanna Wald; Speaker: Julie Kirschbaum, Operations and Scheduling Manager, San Francisco Municipal Transportation Agency, SFMTA (10 minutes) (Informational Presentation and Discussion)
5. **Presentation on San Francisco Unified School District's Sustainability Program.** Sponsor: Acting Director David Assmann; Speaker: Nik Kaestner, Director of Sustainability, San Francisco Unified School District (10 minutes) (Informational Presentation and Discussion)
6. **Review and Approval of Draft Resolution 2014-08-COE in Support of Amendments to the Clean Construction Ordinance.** (Explanatory Document: SF Planning Department Draft Resolution of Proposed Amendments to the Construction Ordinance and Draft Resolution File 2014-08-COE) Sponsor: Commissioner Johanna Wald; Speakers: Wade Weitgreffe, Planner, San Francisco Planning Department; Jessica Range, Senior Planner, Planning Department, and Jonathan Piskis, Industrial Hygienist/Noise Control Officer, Department of Public Health (15 minutes) (Discussion and Action)

7. **Review and Approval of Draft Resolution File No. 2013-14-COE in support of San Francisco Solar Policy for New Construction.** (Explanatory Document: Draft Resolution) Sponsors: Commissioners Arce and Josefowitz; Speaker: Alison Healy, Renewable Energy Program Manager (10 minutes) (Discussion and Action)
8. **Review and Approval of Draft Resolution 2014-06-COE commending Commissioner Emeritus Alan Mok for his Service to the Commission on the Environment.** (Explanatory Document: Draft Resolution) Sponsor and Speaker: Acting Director David Assmann (5 minutes) (Discussion and Action)
9. **Review and Approval of Draft Resolution 2014-07-COE commending Acting Director David Assmann for his Service to the Department of the Environment, Commission on the Environment, and to the City and County of San Francisco.** (Explanatory Document: Draft Resolution) Sponsor and Speaker: Commission President Joshua Arce (5 minutes) (Discussion and Action)
10. **Operations Committee Chair's Report.** Highlights of the May 14, 2014 Meeting. (Information and Discussion)
11. **Policy Committee Report.** (Information and Discussion)  
Chairs Report: Highlights of the April 9 and May 22, 2014 Meetings and review of the Agenda for the June 9, 2014 Meeting to be held at City Hall, Room 421.
12. **Commission Secretary's Report.** (Explanatory Document: Commission Secretary's Report and Correspondence Log) (Informational Report and Discussion) Monica Fish, Commission Secretary
  - **Communications and Correspondence**
  - **Update on City Legislation**
13. **Director's Report.** Updates on Department of the Environment administrative and programmatic operations relating to Budget Planning, Strategic Planning, Clean Air/Transportation, Climate, Energy, Public Outreach and Education, Environmental Justice, Habitat Restoration, Green Building, Zero Waste, Toxics Reduction, and Urban Forestry. (Explanatory Document: Director's Report) (Informational Report and Discussion). Speaker: Acting Director David Assmann
14. **Announcements.** (Information and Discussion)
15. **President's Announcements.** (Information and Discussion)
16. **New Business/Future Agenda Items.** (Information, Discussion and Possible Action)
17. **Public Comments:** Members of the public may address the Commission on matters that are within the Commission's jurisdiction and are not on today's agenda.
18. **Adjournment.**

**The next Regular Meeting of the Commission on the Environment is scheduled for Tuesday, July 22, 2014, 5:00 p.m. at City Hall, Room 416.**



*\*\* Copies of explanatory documents are available at (1) the Commission's office, 1455 Market Street, Suite 1200, San Francisco, California, 94103 between the hours of 9 a.m. and 5 p.m., Photo identification is required for entry to the building. (2) on the Commission's website <http://www.sfenvironment.org/commission/agendas>; (3) upon request to the Commission Secretary, at telephone number 415-355-3709, or via e-mail at [Monica.Fish@sfgov.org](mailto:Monica.Fish@sfgov.org) within three business days of a meeting. If any materials related to an item on this agenda have been distributed to the Commission after distribution of the agenda packet, those materials are available for public inspection at the Department of the Environment, 1455 Market Street, Suite 1200, San Francisco, CA 94103 during normal office hours or will be made available on the Commission's website <http://www.sfenvironment.org/commission/agendas> as attachments to the agenda or meeting minutes.*

### **Important Information**

The ringing of and use of cell phones, pagers and similar sound-producing electronic devices are prohibited at this meeting. Please be advised that the Chair may order the removal from the meeting room of any person(s) responsible for the ringing or use of a cell phone, pager, or other similar sound-producing electronic devices.

NOTE: Persons unable to attend the meeting may submit to the Commission on the Environment, by the time the proceedings begin, written comments regarding the agenda items above. These comments will be made a part of the official public record and shall be brought to the attention of the Commission on the Environment members. Any written comments should be sent to: Commission Secretary of the Environment, 1455 Market Street, Suite 1200, San Francisco, CA 94103 by 5:00 p.m. on the day prior to the hearing. Comments that cannot be delivered to the Commission Secretary by that time may be taken directly to the hearing at the location above. When bringing handouts to meetings, please photocopy on both sides of the paper and try to use post-consumer recycled or tree-free paper. Also, please bring sufficient copies of handouts for the Commission, the Commission Secretary and the public.

### **Public Comment**

At this time, members of the public may address the Commission on items of interest that are within the subject matter jurisdiction of the Commission but are not on today's agenda. Public comment will be taken following each agenda item. Each member of the public may address the Commission for up to three minutes, unless otherwise announced by the President. If it is demonstrated that the comments by the public will exceed 15 minutes, the President may continue Public Comment to another time during the meeting.

The Brown Act forbids the Commission from taking action or discussing any item or issue not appearing on the posted agenda. This rule applies to issues raised in public comment as well. In response to public comment, not on an agenda item, the Commission is limited to:

1. Briefly responding to statements made or questions posed by members of the public, or
2. Request staff to report back on a matter at a subsequent meeting, or
3. Directing staff to place the item or issue on a future agenda (Government Code Section 54954.2(a).)

### **Disability Access**

The Commission on the Environment meeting will be held at City Hall, Room 250 in the Civic Center Area. The Commission meeting room is wheelchair accessible. The closest accessible BART station is the Civic Center Station at United Nations Plaza and Market Street. Accessible MUNI lines serving this location are: #71 Haight/Noriega and the F Line to Market and Van Ness and the Metro Stations at Van Ness and Market and at Civic Center. For information about MUNI accessible services call (415)

923-6142. There is accessible curbside parking adjacent to City Hall on Grove Street and Van Ness Avenue and in the vicinity of the Veterans Building at 401 Van Ness Avenue adjacent to Davies Hall and the War Memorial Complex.

In order to assist the City's efforts to accommodate persons with severe allergies, environmental illnesses, multiple chemical sensitivity or related disabilities, attendees at public meetings are reminded that other attendees may be sensitive to various chemical based products. Please help the City accommodate these individuals. Individuals with chemical sensitivity or related disabilities should call the Mayor's Office on Disability at (415) 554-6789 or (415) 554-6799 (TTY) for additional information.

The following services are available on request 48 hours prior to the meeting; except for Monday meetings, for which the deadline shall be 4:00 p.m. of the last business day of the preceding week: For American sign language interpreters or the use of a reader during a meeting, a sound enhancement system, and/or alternative formats of the agenda and minutes, please contact Monica Fish at (415) 355-3709 to make arrangements for the accommodation. Late requests will be honored, if possible.

**Know your Rights under the Sunshine Ordinance  
(Chapter 67 of the San Francisco Administrative Code)**

Government's duty is to serve the public, reaching its decisions in full view of the public. Commissions, boards, councils, and other agencies of the City and County exist to conduct the people's business. This ordinance assures that deliberations are conducted before the people and that City operations are open to the people's review. For more information on your rights under the Sunshine Ordinance or to report a violation of the ordinance, contact the Sunshine Ordinance Task Force, Sunshine Task Force Administrator, City Hall, Room 409, One Dr. Carlton B. Goodlett Place, San Francisco, CA 94102-4683 at Phone No.: (415) 554-7724; Fax No.: (415) 554-7854; E-mail: [sotf@sfgov.org](mailto:sotf@sfgov.org). Copies of the Sunshine Ordinance can be obtained from the Clerk of the Sunshine Task Force, the San Francisco Public Library and on the City's website at [www.sfgov.org](http://www.sfgov.org).

**Lobbyist Registration and Reporting Requirements**

Individuals and entities that influence or attempt to influence local legislative or administrative action may be required by the San Francisco Lobbyist Ordinance [SF Campaign & Governmental Conduct Code §2.100, et. seq] to register and report lobbying activity. For more information about the Lobbyist Ordinance, please contact the Ethics Commission at: 25 Van Ness Avenue, 2<sup>nd</sup> Floor, San Francisco, CA 94102; telephone (415) 252-3100, fax (415) 252-3112, web site at [www.sfgov.org/ethics](http://www.sfgov.org/ethics).

Monica Fish, Commission Secretary  
TEL: (415) 355-3709; FAX: (415) 554-6393





**SF Environment**

**Our home. Our city. Our planet.**

A Department of the City and County of San Francisco



EDWIN M. LEE  
Mayor

DEBORAH O. RAPHAEL  
Director

**CITY AND COUNTY OF SAN FRANCISCO  
DRAFT MINUTES OF THE SPECIAL JOINT MEETING**

**COMMISSION ON THE ENVIRONMENT AND  
THE SAN FRANCISCO PUBLIC UTILITIES COMMISSION  
TUESDAY, MAY 27, 2014, 3:00 P.M.**

**And**

**COMMISSION ON THE ENVIRONMENT REGULAR MEETING  
TUESDAY, MAY 27, 2014, 5:00 P.M.**

**\*CITY HALL, ROOM 250  
SAN FRANCISCO, CA 94102**

GOVERNMENT  
DOCUMENTS DEPT

JUN 16 2014

SAN FRANCISCO  
PUBLIC LIBRARY

**\*NOTE MEETING ROOM CHANGE:** The Commission on the Environment meeting was held in City Hall, Room 250, not the Regular Meeting Location of City Hall, Room 416.

**ORDER OF BUSINESS**

- 1. Call to Order.** The Joint meeting of the Commission and the Environment and the San Francisco Public Utilities Commission convened at approximately 3:00 p.m.
- 2. Roll Call.** Present: Environment Commissioners Arce (President), Gravanis, Josefowitz, Stephenson, Wald, Wan; Excused: Environment Commissioner King (Vice President). San Francisco Public Utilities Commissioners present were Commissioners Courtney (President), Caen (Vice President), Moran, and Torres
- 3. Opening Remarks by Public Utilities Commission President Vince Courtney and Commission on the Environment President Joshua Arce.**

Commission on the Environment President Joshua Arce discussed the shared environmental responsibilities and work between the San Francisco Public Utilities Commission and the Department of the Environment. He reported that collaboration is necessary between the two agencies to discuss existing partnerships, identify new partnerships, and to expand the future environmental and environmental justice agenda. President Arce discussed the need to engage communities historically not engaged in environmentalism as well as increasing job creation for San Franciscans. He stated that this meeting would provide the opportunity to learn about each

department's policy areas, programs, and teams, create new joint initiatives, and to hear new ideas from the community and staff.

San Francisco Public Utilities Commission Courtney stated that this meeting would provide an opportunity to discuss the work that the San Francisco Public Utilities Commission does in the environmental area. He stated that he was impressed with the expertise of the Commission on the Environment Commissioners and would like to find opportunities to engage on joint initiatives on a routine basis. He stated that this joint meeting would provide an opportunity to discuss overlapping objectives and goals, partnerships moving forward, and to hold future meetings to discuss joint and individual efforts.

- 4. Presentation and Discussion of SFPUC and SFEEnvironment's (SFE) shared responsibilities and plans to advance the City's environmental goals in toxics reduction and environmental safety, water conservation, wastewater management, clean vehicle adoption, and renewable generation and energy efficiency, including a discussion of opportunities, challenges, and potential future collaboration in pursuit of environmental objectives.** (Discussion) (Michael Carlin, Deputy General Manager, SFPUC & David Assmann, Acting Director, SFE) (Reference Presentations)

SFPUC Deputy General Manager Michael Carlin provided an overview of SFPUC work as the water, power, and sewer agency for San Francisco. Topics of discussion included San Francisco's water system and service area; the Hetch Hetchy regional water and power system; our combined sewer system; core priorities; and key updates of improvement programs, recovery efforts from the rim fire, drought water conservation efforts, and the rate setting process.

Department of the Environment Acting Director David Assmann discussed how the Department of the Environment's program areas are related to SFPUC goals and objectives. He reported that the primary goal for SFE is to keep waste out of the landfill and for SFPUC to keep materials out of the wastewater so as not to produce toxins. Acting Director Assmann reported on joint efforts in the areas of energy efficiency, renewable energy, and climate work and discussed how the current drought and rim fire are linked to climate change. He discussed the work and common goals of the two departments on day to day programs such as green business, urban forestry and agriculture, biodiversity, promoting environmental justice, clean transportation, school education, and outreach and how there is opportunity for growth in many common areas including outreach and green jobs.

**a. Toxics Reduction and Environmental Safety** (Chris Geiger, SFE & Steve Ritchie, SFPUC)

Integrated Pest Management (IPM) Program Manager Dr. Chris Geiger reported on current trends and opportunities for Integrated Pest Management on San Francisco City properties. He stated that the IPM Ordinance is about using the best scientific methods to manage pests that pose the least risk to humans and the environment. He discussed the importance of using prevention methods first and pesticides last. Topics of discussion included City pesticide use and reduction trends from 1996 to 2012; priorities and challenges; public health applications for mosquitoes, pesticide use by City department, current priorities, and the potential for collaboration with the SFPUC and the IPM program team. Dr. Geiger reported on meetings and trainings being held, the database of pesticide use, and ongoing screenings.

Recreation and Park Department Senior Pest Control Specialist Kevin Woolen discussed licensing and knowledge requirements to do IPM work in all biological environments and the application



and technology methods used to eliminate and reduce the use of pesticides to help protect the environment and people using parks, roadways, and golf courses. He discussed current improvements seen and future opportunities to further improve pesticide use and pest control.

Recreation and Park Department IPM Specialist Matthew Pruitt discussed his work coordinating and implementing IPM measures at Harding Park and the scientific knowledge required to lessen the use of toxic pesticides and in the use of safer application methods. SFPUC Commissioner Torres inquired about the pests encountered at Harding Golf Course. Mr. Pruitt reported that weeds and fungus are most prevalent and discussed license requirements in this area.

Department of Public Works IPM Specialist Nikkie Mixon discussed efforts to eliminate and reduce pesticide use on weeds in medians through the use of ground cover and plants so as to create a safer habitat for insects and birds to pollinate.

SFPUC Assistant General Manager for Water Steven Ritchie reported on SFPUC's work with SFE IPM specialists to apply safer methods so as to control pests and weeds with minimal or no pesticide use on water shed lands and distribution facilities. Environment Commissioner Stephenson inquired whether there has been a drop off of pesticides in the water systems. He reported that there are no pesticides in the San Francisco's water system and asked Mr. Moala to report on pesticides seen in the wastewater system. Environment Commissioner Arce requested information as to whether there is increased water and pesticide use during golf tournaments and discussed his interest in working together to reduce usage. Mr. Ritchie stated that he suspects that there would be an increase in water usage and would report back.

**b. Water Conservation** (Steve Ritchie, SFPUC & Tamar Hurwitz, SFE)

SFPUC Assistant General Manager of Water, Steven Ritchie, provided an overview and update of SFPUC's water conservation program discussing the current drought situation; San Francisco's water use; SFPUC's ongoing conservation assistance and program; response to the drought using new tools and educational materials and plans to increase assistance and awareness. Environment Commissioner Josefowitz inquired about methods being used for measuring water-savings of every individual program. Mr. Ritchie reported that programs are measured collectively in terms of what people do and that projections of where the most water savings can be seen are made through end-user models.

Environment Commissioner Josefowitz inquired as to where the most conservation efforts could be attained going forward. Mr. Ritchie discussed the benefits of replacing old toilets. Commissioner Josefowitz inquired if there are plans to work with the Recreation and Park Department to install more efficient and intelligent irrigation systems. Mr. Ritchie discussed SFPUC's joint efforts with the Recreation and Park Department and other agencies to evaluate and identify parks with the greatest water waste to implement conservation efforts through the installation of efficient and smart irrigation systems, sprinklers and other methodologies. Environment Commissioner Stephenson inquired about efforts to reach the 10 percent water use reduction goal. Mr. Ritchie discussed the education and outreach campaign aimed at San Francisco citizens and residents and to SFPUC's wholesale customers outside of San Francisco that would help them reach their individual customers. Environment Commissioner Stephenson inquired if cisterns and rain barrels would be used as part of the drought campaign and in future conservation efforts. Mr. Ritchie reported that rain barrels have been funded and will be invigorated as part of the drought

campaign in seasons when there is precipitation. Environment Commissioner Wald inquired whether the ten percent conservation goal is applicable only to San Francisco or system wide and what the rationale is for establishing the ten percent goal. Mr. Ritchie reported that the goal is the same system wide and was established so as not to establish stricter measures in future years. Commissioner Gravanis inquired about the laundry to landscape gray water program participation and obstacles for more participation. Mr. Ritchie reported on the training program, implementation issues, and efforts to improve the program to make it easier for people to implement.

Department of the Environment School Education Program Manager Tamar Hurwitz reported on SFE's partnership with SFPUC to support water education programs in the private and public school system. She presented on 'Save our Bay' class presentations that teach about water pollution prevention; 'Our Water' curriculum and class presentations that teach about local water resources and water conservation; the 'Drink Tap' assembly program that promotes the use of tap filling stations in cafeterias; teacher workshops; the sponsorship of the SFUSD's 'Conservation Connection,' and collaboration with the SFPUC to sponsor and administer field trips to San Francisco's Garden for the Environment. Ms. Hurwitz discussed future opportunities to work together to provide community outreach and education to San Francisco's youngest residents.

**c. Wastewater Management** (Tommy Moala, SFPUC, Commissioner Ruth Gravanis, Environment Commission, & Sushma Bhatia, SFE)

SFPUC Assistant General Manager of Wastewater Enterprise Tommy Moala presented an overview of San Francisco's combined sewer system and challenges facing our aging infrastructure such as seismic vulnerability, lack of redundancy, and effects of climate change that has to be addressed through the capital program. He reported on efforts to fix the system through the sewer system improvement program and reported on total program cost. Mr. Moala provided an assessment of urban watershed recommendations, plans for projects, programs and policies, and discussed early implementation projects. He discussed the linkage with SFE programs in the areas of education, resource recovery such as the pharmaceutical drop-off program, and mosquito and rodent abatement program. SFPUC Commission President Courtney discussed opportunities seen by trades unions working in the southeast sector of the City and how SFPUC and SFE can work together creating opportunities in this sector.

Environment Commissioner Josefowitz inquired about biogas electricity generation opportunities in the water treatment plants. Mr. Moala reported on biogas production at the water treatment plants and discussed future opportunities to capture and use more biogas. Commissioner Josefowitz inquired what the capacity of the new biogas electrical generation plants will be. Mr. Moala reported that this project is currently in the environmental review and design process and discussed future opportunities and the importance of resource recovery efforts in meeting the City's goals. Commissioner Josefowitz offered the Department's assistance in thinking through renewable energy options through biogas. Commissioner Josefowitz and Mr. Moala discussed the budget devoted to green implementation programs.

Environment Commissioner Wald suggested considering implementing programs that would evaluate other types of products and educate San Francisco residents about which products they might choose to reduce harmful material going into the water system. Mr. Moala reported that this is an area that Departments could work together. Environment Commissioner Stephenson inquired whether storm water design plans would include greenroof implementation

design and incentives for residents. Mr. Moala reported that SFPUC's stormwater design guidelines website provides information on what is most advantageous to homeowners and developers. Environment Commissioner Gravanis reported that there are many Low Impact Design (LID) projects that have been implemented, and that SFPUC has an LID toolkit that provides useful information on guidelines and projects. She discussed the advantages of using rain barrels to capture roof water and in water conservation. Commissioner Gravanis suggested future discussion on the relationship between toxics and wastewater management and working together on outreach, education and community involvement.

Department of the Environment Toxics Reduction Program Manager, Sushma Bhatia, provided an overview of initiatives implemented in the Toxics Reduction program and areas that the Department of the Environment actively collaborates with SFPUC Wastewater Enterprise on. She reported that there are 85,000 chemicals in commerce and because of poor regulations in the United States an additional 1000 chemicals are produced every year. Ms. Bhatia reported that the environmental and health impacts of all of these chemicals are unknown, but they are accumulating in living organisms and in the environment due to use and improper disposal in the landfill and the sewer system.

Ms. Bhatia discussed program goals to minimize health impacts from toxic chemicals by identifying and promoting safer alternatives and minimizing environmental impacts by creating an infrastructure for safe disposal. SFE actively works with other agencies to help meet mutual goals. Ms. Bhatia discussed the differences in program design and tactics between municipal agencies, businesses and residents. A discussion was held on IPM program efforts in the area of citywide green purchasing specifications, the green business program, educating residents on proper disposal of household hazardous wastes, and developing new programs and infrastructures for disposal. Ms. Bhatia discussed joint efforts with the SFPUC and the Police Department working on the safe medicine disposal program so toxics do not end up in the wastewater system or landfill.

**d. Clean Vehicle Adoption** (William Zeller, SFE & Barbara Hale, SFPUC)

SFPUC Assistant General Manager, Business Services and Chief Financial Officer, Todd Rystrom provided an overview of SFPUC fleet management and operations in the areas of (1) promoting alternatives and transportation options; (2) ensuring Healthy Air and Clean Transportation Ordinance compliance; (3) managing the fleet inventory; (4) managing replacement budget/cost efficiencies and environmental strategies; and (5) providing operations, disaster preparedness and response.

Department of the Environment Clean Vehicles and Fuels Program, William Zeller, reported on collaboration between SFE and SFPUC on fleet operations and helping SFE push projects forward that reduce petroleum use and greenhouse gas emissions. He reported on sources of greenhouse gas emissions in San Francisco, the majority of which is from cars and trucks. Mr. Zeller discussed the implementation of San Francisco's Transit First Policy to influence people out of private cars and into alternate forms of transit and SFE's transportation focus on Commute Smart Transportation Demand Management programs and promoting the use of alternate fuel vehicles and electric transportation. Mr. Zeller reported on collaboration with (1) SFPUC Power to develop the most dense-public charging system in the United States, (2) with SFPUC Fleet in Healthy Air and Clean Transportation Ordinance (HACTO) compliance, biodiesel use, and telematics, and (3) with SFPUC Wastewater on the use of biomethane, a renewable form of natural gas.

SFPUC Commissioner Torres inquired whether the City and County of San Francisco provides tax rebates for owners of electric vehicles. Mr. Zeller reported that the City does not provide tax rebates at this time and that most rebates came from state agencies such as the California Energy Commission, California Air Resources Board, and Bay Area Air Quality Management District. He stated that the Department of the Environment had previously managed grants for taxi drivers to purchase hybrid vehicles.

**e. Renewable Generation and Energy Efficiency** (Barbara Hale, SFPUC & Cal Broomhead, SFE)

Department of the Environment Energy and Climate Manager Cal Broomhead presented an overview of SFE's renewable and energy-efficiency programs discussing the Department's work providing education, trainings, technical assistance, and quality assurance to qualifying customers by program areas. He discussed the re-launch of the GreenFinance SF residential program and efforts to implement other methods of financing. Mr. Broomhead discussed the status of ordinances and planned updates and efforts to improve code compliance. In the area of renewables, Mr. Broomhead reported that SFE operates the Solar Task Force that works on purchasing strategies, providing technical assistance and market development, and operating the Solar Map and chart of solar PV installations. He discussed state regulatory issues that are creating a reduction in energy efficiency programs. Mr. Broomhead urged everyone to review information on the Energy Upgrade California program.

SFPUC Assistant General Manager of Power Barbara Hale presented an overview of renewable generation solar and energy efficiency programs. She discussed how the GoSolarSF program was established, net operating revenues, and its objectives; activity to date; workforce development; customer municipal solar systems; and renewable wholesale purchases. Ms. Hale presented on customer energy-efficiency programs discussing net operating revenues, the Civic Center Sustainability District, the General Fund energy efficiency program, SFPUC Enterprise customer program implementation, and green commissioning and design review.

Environment Commission President Arce requested a status report on CleanPowerSF. Ms. Hale reported that the SFPUC is actively collaborating with LAFCo to perform an additional study of the feasibility of pursuing CleanPowerSF and is waiting for a decision by policy makers on an approach to move forward. She discussed the Feasibility Study Ordinance sponsored by Supervisor Avalos on whether to join or work with Marin Clean Energy or a self-performing community choice aggregation program through the LAFCo study.

Commissioner Josefowitz and Ms. Hale discussed the low cost of Hetch Hetchy power and how it could correlate with incentives for making energy efficiency and solar system upgrades. A discussion was held on plans for future solar installations and other renewable energy options. Commission President Arce, Energy and Climate Manager Broomhead, and Commissioner Josefowitz discussed estimates of rooftop solar potential and how to increase potential. Commission President Arce asked Mr. Broomhead to review the estimates cited in the "Solar Revolution" study. Ms. Hale reported on the suitability of solar on San Francisco rooftops, the goal of reaching energy efficiency through solar installations, and the potential of implementing other projects.

Commissioner Gravanis inquired how close the City is to achieving its 100 percent renewable energy goal and whether it can be achieved with the projects discussed today and those that are listed in the Climate Action Strategy. Department of the Environment Climate and Energy



Manager Broomhead reported that the 100% renewable energy strategy is reliant on the CleanPowerSF program. He discussed other options that could bring us closer but would still not meet the 100 percent goal, e.g., large scale solar installations, car-sharing, natural gas use reductions, and zero net homes. Commissioner Gravanis inquired how long it would take to reach the 100% goal through community choice aggregation. Mr. Broomhead stated that the goal is aspirational because there is no control of securing 100 percent of the customer base, but it could come close to reaching the goal. Ms. Hale reported that another opportunity exists through PG&E's pursuit with the CPUC of an approval for a green tariff option. She reported that the Electricity Resource Plan update identified both the Community Choice Aggregation program and a program similar to PG&E's as options. Ms. Hale reported that she and SFPUC staff have been engaged with CPUC to make sure the program works well in San Francisco and has opportunities for local renewables.

#### Public Comment:

Mr. Jeremy Pollock, Legislative Aide, Supervisor Avalos's Office, read a statement from Supervisor Avalos into the record about the importance of including the CleanPowerSF program in the Climate Action Strategy and implementing the program in order to meet the City's greenhouse gas reduction goals. He reported on the support of the Board of Supervisors for this program and options for program implementation by July 1, 2015. SFPUC Commission President Courtney asked that there be additional focus on identifying the jobs created, training components, and environmental impacts of the CleanPowerSF program. Mr. Pollock discussed Supervisor Avalos's Local Hiring Ordinance and priority of job creation and community choice aggregation as a vehicle for expanding the job component and build-out of renewable energy.

Mr. Jason Fried, Executive Office, LAFCo, discussed the importance of CleanPowerSF in meeting the 100% renewable energy goal in the Climate Action Strategy Plan. He discussed impacts of climate change that the city has been facing such as the fire and drought and the need to work toward a 100% renewable energy goal. Mr. Fried stated that since SFPUC was instructed to stop working on CleanPowerSF, LAFCO has hired a contractor to address questions such as job creation, energy efficiency, funding, program options, and other tasks.

Ms. Denise D'Anne asked that San Francisco consider impacts of car and van service idling and develop a law similar to New York's City's anti idling law. She reported on her communication to San Francisco's Paratransit Authority that has been left unanswered.

Mr. Jed Holtzman, San Francisco resident, co-coordinator of 350.org, urged that there be a focus on reducing greenhouse gas emissions through energy efficiency and other programs. He suggested that there be outreach directed to landowners who may not be interested in implementing energy efficiency programs. He discussed the correlation of CleanPowerSF and meeting the City's 100% renewable energy goal and spoke in support of this program, GreenFinanceSF, and other programs. Mr. Holtzman stated that there is no other strategy for reaching this goal without the ability to influence San Francisco's energy customers to participate. He discussed the success of the Marin Clean Energy and Sonoma Clean Power programs that are providing cleaner and cheaper power than PG&E. The SFPUC was urged to work with LAFCo as the feasibility study continues in order to reach energy efficiency goals and develop union jobs.

Environment Commissioner Josefowitz inquired whether the SFPUC is considering opening up the land in the watershed south of San Francisco for recreational uses. Commission President



Courtney discussed the easements that are required for this purpose. SFPUC General Manager Harlan Kelly stated that he would report back on this question at a future date.

Environment Commission President Arce and SFPUC Commission President Courtney discussed the potential of future joint projects between the SFPUC and Department and Commission on the Environment and the need to hold routine meetings. Commissioner Wald asked that there be a future discussion on how to help the City reach a 100 percent renewable energy goal.

Item 5 was heard before Item 4.

- 5. General Public Comment.** Members of the public may address the Special Joint Meeting of the San Francisco Public Utilities Commission and the Commission on the Environment on matters that are within either of their respective jurisdictions and are not on today's agenda.

Dr. Espanola Jackson discussed the history of the Commission on the Environment and her involvement as a representative of the 1996 Commission because of environmental justice issues facing her community. She discussed Earth Day celebrations held in the Bayview neighborhood from 1990 to 1996 and her part in leading tours of the 500 toxic sites in the neighborhood that were causing health problems for residents. Dr. Jackson spoke of her concern that Commissioners are not able to intervene in land use issues and cannot do anything to eliminate the toxic sites in the neighborhood. She reported that Herons Head Park is a toxic site that is toxic to the children playing in the park. Dr. Jackson spoke in support of continuing San Francisco's solar program.

Mr. Eric Brooks, representing the San Francisco Green Party, San Francisco Clean Energy Advocates, and Our City, stated that the Local Agency Formation Commission (LAFCo) is pursuing and working out a plan for CleanPowerSF. He stated that the Commission on the Environment and its subcommittees has been asked to add the CleanPowerSF plans and program back to its Climate Action Strategy in order to meet greenhouse gas emission reduction goals that cannot be accomplished without it. Mr. Brooks discussed the Board of Supervisors Budget Committee actions related to the SFPUC budget and CleanPowerSF and prior reduction in funding by the Mayor for the GoSolarSF program and energy efficiency programs before funding was reinstated. He spoke in support of providing funding for both the GoSolarSF and CleanPowerSF program in order to address the climate crisis.

Ms. Robin Sherrer, speaking for the San Francisco Forest Alliance, urged the care and preservation of all San Francisco trees and to stop the thinning and destruction of open space trees. She spoke in opposition to the removal of mature eucalyptus trees by the Recreation and Park Department and urged the Department of the Environment staff to hold discussions with professors at U.C. Davis and Berkeley about the trees. She stated that we need to allocate more resources to sequestering the CO2 and carbon from trees and decrease the CO2 in our air. Ms. Sherrer urged that Natural Areas Program bond money be allocated to the restoration of parks as was intended.

Mr. Francisco DaCosta spoke of the first people of this nation, the Miwok Indians, and the pristine condition of the land that belonged to the first people in comparison to what civilization has done to the land at present. He inquired whether data is available on the carbon footprint that will be discussed in today's meeting. He encouraged the SFPUC to focus on Hetch Hetchy and bring hydroelectricity to San Francisco instead of selling it to someone else. Mr. DaCosta encouraged

the Department of the Environment to enforce the Precautionary Principle about contamination found at the Lennar Development site and health impacts to Bayview neighborhood residents.

- Adjournment.** The joint meeting of the San Francisco Public Utilities Commission and the Department of the Environment adjourned at approximately 6:50 p.m.

## COMMISSION ON THE ENVIRONMENT REGULAR MEETING

**COMMISSION MEMBERS:** Commissioners Joshua Arce (President); Angelo King (Vice-President), Ruth Gravanis, Nicholas Josefowitz, Heather Stephenson, Johanna Wald, Sarah Wan

### ORDER OF BUSINESS

- Call to Order and Roll Call.** The Commission on the Environment meeting convened at 7:03 p.m. Present: Commissioners Arce, Gravanis, Josefowitz, Stephenson, Wald and Wan; Excused: Commissioner King.
- Approval of Minutes of the March 25, 2014 Commission on the Environment Rescheduled Meeting.** (Explanatory Document: March 25, 2014 Draft and Approved Minutes) (Discussion and Action) Upon Motion by Commissioner Josefowitz, second by Commissioner Gravanis, the March 25, 2014 Meeting Minutes were approved (AYES: Commissioners Arce, Gravanis, Josefowitz, Stephenson, Wald and Wan; Absent: Commissioner King).
- Public Comments:** Members of the public may address the Commission on matters that are within the Commission's jurisdiction and are not on today's agenda. There was no public comment at this time.
- Informational Presentation on San Francisco Municipal Transportation Agency's Transit Effectiveness Project (TEP).** Sponsor: Commissioners Nicholas Josefowitz and Johanna Wald; Speaker: Julie Kirschbaum, Operations Planning and Scheduling Manager, San Francisco Municipal Transportation Agency, SFMTA (Informational Presentation and Discussion)

SFMTA Operations Planning and Scheduling Manager Julie Kirschbaum discussed SFMTA's focus on transit service and infrastructure and commitment to sustainability. She stated that one of the key ways to improve the environment is to influence more people out of their cars by making transit, bicycling, and walking safer and more appealing to customers. SFMTA's Strategic Plan goal is to make 50 percent of all trips sustainable by 2018 by giving transit more priority in traffic, increasing service, making better transit connections, and improving the MUNI fleet and vehicle miles traveled. The entire MUNI fleet will consist of hybrid biodiesel and electric vehicles over the next five years.

Ms. Kirschbaum reported on the Transportation Element Project's role to improve transit mode share, keep pace with growth, and make transit viable and more appealing to customers. She stated that environmental work has been completed and preparation is in progress to implement the project over the next two to three years. A report was provided on challenges that have been identified through data analysis and public input, community outreach, data assessment tools, program elements and policy framework, service improvement recommendations, capital investments, and funding sources. Ms. Kirschbaum reported on additional environmental

benefits that would be achieved from the TEP project that include a reduction of vehicle miles traveled and decreased greenhouse gas emissions.

Commissioners Josefowitz spoke in support of the program and suggested implementing an outreach program to the community on the success of the program and how it improves people's travel times. Ms. Kirschbaum reported on communication and pilot strategies being developed that include "MUNI Forward." Commissioner Josefowitz suggested that SFMTA coordinate an outreach program through the Department of the Environment's outreach on the commuter benefits program. Commissioner Stephenson and Ms. Kirschbaum discussed the current status of the 50 percent goal and how TEP can be a delivery vehicle to closing key gaps in the cycling network. Commissioner Wan and Ms. Kirschbaum discussed proposals being considered to improve public safety on MUNI. Commissioner Wald suggested quantifying and explaining to San Franciscans the benefits from this investment and commended efforts made toward responsiveness to public comment. Commissioner Arce and Kirschbaum discussed the role the Commission can play in supporting the SFMTA in this effort.

5. **Presentation on San Francisco Unified School District's Sustainability Program.** Sponsor: Acting Director David Assmann; Speaker: Nik Kaestner, Director of Sustainability, San Francisco Unified School District (Informational Presentation and Discussion) This agenda item was Continued to the Call of the Chair.
6. **Review and Approval of Draft Resolution 2014-08-COE in Support of Amendments to the Clean Construction Ordinance.** (Explanatory Document: Presentation, SF Planning Department Draft Resolution of Proposed Amendments to the Construction Ordinance and Draft Resolution File 2014-08-COE) Sponsor: Commissioner Johanna Wald; Speakers: Wade Wietgreffe, Planner, San Francisco Planning Department; Jessica Range, Senior Planner, Planning Department, and Jonathan Piakis, Industrial Hygienist/Noise Control Officer, Department of Public Health (15 minutes) (Discussion and Action)

San Francisco Planning Department Planner Wade Wietgreffe explained that the Clean Construction Ordinance is a health protective ordinance that deals with exhaust from construction equipment and applies to publicly funded public works projects and construction projects that are more than twenty days in length. The Ordinance is enforced by individual City departments and through contract bids and specifications. Mr. Wietgreffe presented background on how the Ordinance originated and discussed topics that include the effects of common air pollutants; CARB/USEPA Off Road engine emission standards from 1990 to 2015; air pollution modeling in areas of the city that have the most burden from air pollution; off road engine availability and emissions; and existing and proposed Clean Construction Ordinance updates and benefits.

Commissioner Wald reported that the Ordinance is addressing a very important environmental issue and is an excellent example of data driven adaptive management using the California Environmental Quality Act (CEQA) process. She urged approval of the Resolution. Upon Motion by Commissioner Wald, second by Commissioner Wan, the Resolution urging the Board of Supervisors and the Mayor to adopt updates to the Clean Construction Ordinance to adopt a clean construction diesel-emissions minimization plan and monitoring requirements for public projects at construction sites within Air Pollution Exposure Zones in San Francisco was approved without objection (AYES: Commissioners Arce, Josefowitz, Stephenson, Wald and Wan; Absent: Commissioners Gravanis and King).

7. **Review and Approval of Draft Resolution File No. 2013-14-COE in support of San Francisco Solar Policy for New Construction.** (Explanatory Document: Draft and Approved Resolution) Sponsors: Commissioners Arce and Josefowitz; Speaker: Alison Healy, Renewable Energy Program Manager (Discussion and Action) This agenda item was continued to the Commission on the Environment Policy Committee meeting at the Call of the Chair.
8. **Review and Approval of Draft Resolution 2014-06-COE commending Commissioner Emeritus Alan Mok for his Service to the Commission on the Environment.** (Explanatory Document: Draft Resolution) Sponsor and Speaker: Acting Director David Assmann (Discussion and Action.) This agenda item was continued to the July 22, 2014 Commission meeting.
9. **Review and Approval of Draft Resolution 2014-07-COE commending Acting Director David Assmann for his Service to the Department of the Environment, Commission on the Environment, and to the City and County of San Francisco.** (Explanatory Document: Draft and Approved Resolution) Sponsor and Speaker: Commission President Joshua Arce (Discussion and Action)

Commission President Arce discussed Acting and Deputy Director's many accomplishments at the Department of the Environment, and Commissioners discussed their positive experiences working with him. Acting Director Assmann was commended for his outstanding service to the Department and Commission on the Environment and to the City and County of San Francisco. Commission Secretary Monica Fish read the Resolution into the record. Acting Director Assmann stated that he values the time that he has spent with the Department and the Commission and the growing issues that are important to the residents of San Francisco. Upon Motion by Commissioner Wald, second by Commissioner Stephenson, Resolution 007-14-COE was approved without objection with amendments (AYES: Commissioners Arce, Josefowitz, Stephenson, Wald and Wan; Absent: Commissioners Gravanis and King).

10. **Operations Committee Chair's Report.** Highlights of the May 14, 2014 Meeting. (Information and Discussion) This agenda item was continued.
11. **Policy Committee Report.** (Information and Discussion) Chairs Report: Highlights of the April 9 and May 22, 2014 Meetings and review of the Agenda for the June 9, 2014 Meeting to be held at City Hall, Room 421. This agenda item was continued.

**Commission Secretary's Report.** (Explanatory Document: Commission Secretary's Report and Correspondence Log) (Informational Report and Discussion) Monica Fish, Commission Secretary. This agenda item was continued.

- **Communications and Correspondence**
- **Update on City Legislation**

12. **Director's Report.** Updates on Department of the Environment administrative and programmatic operations relating to Budget Planning, Strategic Planning, Clean Air/Transportation, Climate, Energy, Public Outreach and Education, Environmental Justice, Habitat Restoration, Green Building, Zero Waste, Toxics Reduction, and Urban Forestry. (Explanatory Document: Director's Report) (Informational Report and Discussion) Speaker: Acting Director David Assmann. This agenda item was continued.

Items 14 – 16 were heard together.

13. **Announcements.** (Information and Discussion)
14. **President's Announcements.** (Information and Discussion)
15. **New Business/Future Agenda Items.** (Information, Discussion and Possible Action) Commissioner Josefowitz thanked Commission President Arce for organizing a tremendous joint meeting that presented many future opportunities for collaboration. Commissioner Wald suggested inviting Roger Kim from the Mayor's Office to the next Commission meeting to discuss the Mayor's environmental priorities. Commission President Arce thanked Communications and Policy Director Guillermo Rodriguez, Acting Director Assmann, and Commission Secretary Fish for their role in meeting proceedings. Acting Director Assmann reported that Ryan Jackson would be working with Director Deborah Raphael as her temporary assistant and would be reaching out to set up a meeting with all Commissioners.
16. **Public Comments:** Members of the public may address the Commission on matters that are within the Commission's jurisdiction and are not on today's agenda. There was no public comment at this time.
17. **Adjournment.** The Commission on the Environment meeting adjourned at 8:10 p.m.

The next Regular Meeting of the Commission on the Environment is scheduled for Tuesday, July 22, 2014, 5:00 p.m. at City Hall, Room 416.

*\*\* Copies of explanatory documents are available at (1) the Commission's office, 1455 Market Street, Suite 1200, San Francisco, CA 94102 between the hours of 9 a.m. and 5 p.m. A photo I.D. is required for entry to the building, (2) on the Commission's meeting website at <http://www.sfenvironment.org/commission/agendas> included with minutes by meeting date; (3) upon request to the Commission Secretary, at telephone number 415-355-3709, or via e-mail at [Monica.Fish@sfgov.org](mailto:Monica.Fish@sfgov.org). For an audio recording of Commission meetings, access this link <http://www.sfenvironment.org/commission/audio> and select the meeting date.*

Monica Fish, Commission Secretary  
TEL: (415) 355-3709; FAX: (415) 554-6393





**SF Environment**

**Our home. Our city. Our planet.**

A Department of the City and County of San Francisco



EDWIN M. LEE

Mayor

DEBORAH O. RAPHAEL

Director

**CITY AND COUNTY OF SAN FRANCISCO  
APPROVED MINUTES OF THE SPECIAL JOINT MEETING**

**COMMISSION ON THE ENVIRONMENT AND  
THE SAN FRANCISCO PUBLIC UTILITIES COMMISSION  
TUESDAY, MAY 27, 2014, 3:00 P.M.  
And  
COMMISSION ON THE ENVIRONMENT REGULAR MEETING  
TUESDAY, MAY 27, 2014, 5:00 P.M.**

**\*CITY HALL, ROOM 250  
SAN FRANCISCO, CA 94102**

GOVERNMENT  
DOCUMENTS DEPT

JUL 23 2014

SAN FRANCISCO  
PUBLIC LIBRARY

**\*NOTE MEETING ROOM CHANGE:** The Commission on the Environment meeting was held in City Hall, Room 250, not the Regular Meeting Location of City Hall, Room 416.

**ORDER OF BUSINESS**

- 1. Call to Order.** The Joint meeting of the Commission and the Environment and the San Francisco Public Utilities Commission convened at approximately 3:00 p.m.
- 2. Roll Call.** Present: Environment Commissioners Arce (President), Gravanis, Josefowitz, Stephenson, Wald, Wan; Excused: Environment Commissioner King (Vice President). San Francisco Public Utilities Commissioners present were Commissioners Courtney (President), Caen (Vice President), Moran, and Torres
- 3. Opening Remarks by Public Utilities Commission President Vince Courtney and Commission on the Environment President Joshua Arce.**

Commission on the Environment President Joshua Arce discussed the shared environmental responsibilities and work between the San Francisco Public Utilities Commission and the Department of the Environment. He reported that collaboration is necessary between the two agencies to discuss existing partnerships, identify new partnerships, and to expand the future environmental and environmental justice agenda. President Arce discussed the need to engage communities historically not engaged in environmentalism as well as increasing job creation for San Franciscans. He stated that this meeting would provide the opportunity to learn about each

Department of the Environment, City and County of San Francisco

1455 Market Street, Suite 1200, San Francisco, CA 94103

Telephone: (415) 355-3700 • Fax: (415) 554-6393

Email: [environment@sfgov.org](mailto:environment@sfgov.org) • [www.sfenvironment.org](http://www.sfenvironment.org)

100% Post-Consumer Recycled Paper

department's policy areas, programs, and teams, create new joint initiatives, and to hear new ideas from the community and staff.

San Francisco Public Utilities Commission Courtney stated that this meeting would provide an opportunity to discuss the work that the San Francisco Public Utilities Commission does in the environmental area. He stated that he was impressed with the expertise of the Commission on the Environment Commissioners and would like to find opportunities to engage on joint initiatives on a routine basis. He stated that this joint meeting would provide an opportunity to discuss overlapping objectives and goals, partnerships moving forward, and to hold future meetings to discuss joint and individual efforts.

- 4. Presentation and Discussion of SFPUC and SFEEnvironment's (SFE) shared responsibilities and plans to advance the City's environmental goals in toxics reduction and environmental safety, water conservation, wastewater management, clean vehicle adoption, and renewable generation and energy efficiency, including a discussion of opportunities, challenges, and potential future collaboration in pursuit of environmental objectives.** (Discussion) (Michael Carlin, Deputy General Manager, SFPUC & David Assmann, Acting Director, SFE) (Reference Presentations)

SFPUC Deputy General Manager Michael Carlin provided an overview of SFPUC work as the water, power, and sewer agency for San Francisco. Topics of discussion included San Francisco's water system and service area; the Hetch Hetchy regional water and power system; our combined sewer system; core priorities; and key updates of improvement programs, recovery efforts from the rim fire, drought water conservation efforts, and the rate setting process.

Department of the Environment Acting Director David Assmann discussed how the Department of the Environment's program areas are related to SFPUC goals and objectives. He reported that the primary goal for SFE is to keep waste out of the landfill and for SFPUC to keep materials out of the wastewater so as not to produce toxins. Acting Director Assmann reported on joint efforts in the areas of energy efficiency, renewable energy, and climate work and discussed how the current drought and rim fire are linked to climate change. He discussed the work and common goals of the two departments on day to day programs such as green business, urban forestry and agriculture, biodiversity, promoting environmental justice, clean transportation, school education, and outreach and how there is opportunity for growth in many common areas including outreach and green jobs.

**a. Toxics Reduction and Environmental Safety** (Chris Geiger, SFE & Steve Ritchie, SFPUC)

Integrated Pest Management (IPM) Program Manager Dr. Chris Geiger reported on current trends and opportunities for Integrated Pest Management on San Francisco City properties. He stated that the IPM Ordinance is about using the best scientific methods to manage pests that pose the least risk to humans and the environment. He discussed the importance of using prevention methods first and pesticides last. Topics of discussion included City pesticide use and reduction trends from 1996 to 2012; priorities and challenges; public health applications for mosquitoes, pesticide use by City department, current priorities, and the potential for collaboration with the SFPUC and the IPM program team. Dr. Geiger reported on meetings and trainings being held, the database of pesticide use, and ongoing screenings.

Recreation and Park Department Senior Pest Control Specialist Kevin Woolen discussed licensing and knowledge requirements to do IPM work in all biological environments and the application

and technology methods used to eliminate and reduce the use of pesticides to help protect the environment and people using parks, roadways, and golf courses. He discussed current improvements seen and future opportunities to further improve pesticide use and pest control.

Recreation and Park Department IPM Specialist Matthew Pruitt discussed his work coordinating and implementing IPM measures at Harding Park and the scientific knowledge required to lessen the use of toxic pesticides and in the use of safer application methods. SFPUC Commissioner Torres inquired about the pests encountered at Harding Golf Course. Mr. Pruitt reported that weeds and fungus are most prevalent and discussed license requirements in this area.

Department of Public Works IPM Specialist Nikkie Mixon discussed efforts to eliminate and reduce pesticide use on weeds in medians through the use of ground cover and plants so as to create a safer habitat for insects and birds to pollinate.

SFPUC Assistant General Manager for Water Steven Ritchie reported on SFPUC's work with SFE IPM specialists to apply safer methods so as to control pests and weeds with minimal or no pesticide use on water shed lands and distribution facilities. Environment Commissioner Stephenson inquired whether there has been a drop off of pesticides in the water systems. He reported that there are no pesticides in the San Francisco's water system and asked Mr. Moala to report on pesticides seen in the wastewater system. Environment Commissioner Arce requested information as to whether there is increased water and pesticide use during golf tournaments and discussed his interest in working together to reduce usage. Mr. Ritchie stated that he suspects that there would be an increase in water usage and would report back.

**b. Water Conservation** (Steve Ritchie, SFPUC & Tamar Hurwitz, SFE)

SFPUC Assistant General Manager of Water, Steven Ritchie, provided an overview and update of SFPUC's water conservation program discussing the current drought situation; San Francisco's water use; SFPUC's ongoing conservation assistance and program; response to the drought using new tools and educational materials and plans to increase assistance and awareness. Environment Commissioner Josefowitz inquired about methods being used for measuring water-savings of every individual program. Mr. Ritchie reported that programs are measured collectively in terms of what people do and that projections of where the most water savings can be seen are made through end-user models.

Environment Commissioner Josefowitz inquired as to where the most conservation efforts could be attained going forward. Mr. Ritchie discussed the benefits of replacing old toilets. Commissioner Josefowitz inquired if there are plans to work with the Recreation and Park Department to install more efficient and intelligent irrigation systems. Mr. Ritchie discussed SFPUC's joint efforts with the Recreation and Park Department and other agencies to evaluate and identify parks with the greatest water waste to implement conservation efforts through the installation of efficient and smart irrigation systems, sprinklers and other methodologies. Environment Commissioner Stephenson inquired about efforts to reach the 10 percent water use reduction goal. Mr. Ritchie discussed the education and outreach campaign aimed at San Francisco citizens and residents and to SFPUC's wholesale customers outside of San Francisco that would help them reach their individual customers. Environment Commissioner Stephenson inquired if cisterns and rain barrels would be used as part of the drought campaign and in future conservation efforts. Mr. Ritchie reported that rain barrels have been funded and will be invigorated as part of the drought

campaign in seasons when there is precipitation. Environment Commissioner Wald inquired whether the ten percent conservation goal is applicable only to San Francisco or system wide and what the rationale is for establishing the ten percent goal. Mr. Ritchie reported that the goal is the same system wide and was established so as not to establish stricter measures in future years. Commissioner Gravanis inquired about the laundry to landscape gray water program participation and obstacles for more participation. Mr. Ritchie reported on the training program, implementation issues, and efforts to improve the program to make it easier for people to implement.

Department of the Environment School Education Program Manager Tamar Hurwitz reported on SFE's partnership with SFPUC to support water education programs in the private and public school system. She presented on 'Save our Bay' class presentations that teach about water pollution prevention; 'Our Water' curriculum and class presentations that teach about local water resources and water conservation; the 'Drink Tap' assembly program that promotes the use of tap filling stations in cafeterias; teacher workshops; the sponsorship of the SFUSD's 'Conservation Connection,' and collaboration with the SFPUC to sponsor and administer field trips to San Francisco's Garden for the Environment. Ms. Hurwitz discussed future opportunities to work together to provide community outreach and education to San Francisco's youngest residents.

**c. Wastewater Management** (Tommy Moala, SFPUC, Commissioner Ruth Gravanis, Environment Commission, & Sushma Bhatia, SFE)

SFPUC Assistant General Manager of Wastewater Enterprise Tommy Moala presented an overview of San Francisco's combined sewer system and challenges facing our aging infrastructure such as seismic vulnerability, lack of redundancy, and effects of climate change that has to be addressed through the capital program. He reported on efforts to fix the system through the sewer system improvement program and reported on total program cost. Mr. Moala provided an assessment of urban watershed recommendations, plans for projects, programs and policies, and discussed early implementation projects. He discussed the linkage with SFE programs in the areas of education, resource recovery such as the pharmaceutical drop-off program, and mosquito and rodent abatement program. SFPUC Commission President Courtney discussed opportunities seen by trades unions working in the southeast sector of the City and how SFPUC and SFE can work together creating opportunities in this sector.

Environment Commissioner Josefowitz inquired about biogas electricity generation opportunities in the water treatment plants. Mr. Moala reported on biogas production at the water treatment plants and discussed future opportunities to capture and use more biogas. Commissioner Josefowitz inquired what the capacity of the new biogas electrical generation plants will be. Mr. Moala reported that this project is currently in the environmental review and design process and discussed future opportunities and the importance of resource recovery efforts in meeting the City's goals. Commissioner Josefowitz offered the Department's assistance in thinking through renewable energy options through biogas. Commissioner Josefowitz and Mr. Moala discussed the budget devoted to green implementation programs.

Environment Commissioner Wald suggested considering implementing programs that would evaluate other types of products and educate San Francisco residents about which products they might choose to reduce harmful material going into the water system. Mr. Moala reported that this is an area that Departments could work together. Environment Commissioner Stephenson inquired whether storm water design plans would include greenroof implementation

design and incentives for residents. Mr. Moala reported that SFPUC's stormwater design guidelines website provides information on what is most advantageous to homeowners and developers. Environment Commissioner Gravanis reported that there are many Low Impact Design (LID) projects that have been implemented, and that SFPUC has an LID toolkit that provides useful information on guidelines and projects. She discussed the advantages of using rain barrels to capture roof water and in water conservation. Commissioner Gravanis suggested future discussion on the relationship between toxics and wastewater management and working together on outreach, education and community involvement.

Department of the Environment Toxics Reduction Program Manager, Sushma Bhatia, provided an overview of initiatives implemented in the Toxics Reduction program and areas that the Department of the Environment actively collaborates with SFPUC Wastewater Enterprise on. She reported that there are 85,000 chemicals in commerce and because of poor regulations in the United States an additional 1000 chemicals are produced every year. Ms. Bhatia reported that the environmental and health impacts of all of these chemicals are unknown, but they are accumulating in living organisms and in the environment due to use and improper disposal in the landfill and the sewer system.

Ms. Bhatia discussed program goals to minimize health impacts from toxic chemicals by identifying and promoting safer alternatives and minimizing environmental impacts by creating an infrastructure for safe disposal. SFE actively works with other agencies to help meet mutual goals. Ms. Bhatia discussed the differences in program design and tactics between municipal agencies, businesses and residents. A discussion was held on IPM program efforts in the area of citywide green purchasing specifications, the green business program, educating residents on proper disposal of household hazardous wastes, and developing new programs and infrastructures for disposal. Ms. Bhatia discussed joint efforts with the SFPUC and the Police Department working on the safe medicine disposal program so toxics do not end up in the wastewater system or landfill.

**d. Clean Vehicle Adoption** (William Zeller, SFE & Barbara Hale, SFPUC)

SFPUC Assistant General Manager, Business Services and Chief Financial Officer, Todd Rystrom provided an overview of SFPUC fleet management and operations in the areas of (1) promoting alternatives and transportation options; (2) ensuring Healthy Air and Clean Transportation Ordinance compliance; (3) managing the fleet inventory; (4) managing replacement budget/cost efficiencies and environmental strategies; and (5) providing operations, disaster preparedness and response.

Department of the Environment Clean Vehicles and Fuels Program, William Zeller, reported on collaboration between SFE and SFPUC on fleet operations and helping SFE push projects forward that reduce petroleum use and greenhouse gas emissions. He reported on sources of greenhouse gas emissions in San Francisco, the majority of which is from cars and trucks. Mr. Zeller discussed the implementation of San Francisco's Transit First Policy to influence people out of private cars and into alternate forms of transit and SFE's transportation focus on Commute Smart Transportation Demand Management programs and promoting the use of alternate fuel vehicles and electric transportation. Mr. Zeller reported on collaboration with (1) SFPUC Power to develop the most dense-public charging system in the United States, (2) with SFPUC Fleet in Healthy Air and Clean Transportation Ordinance (HACTO) compliance, biodiesel use, and telematics, and (3) with SFPUC Wastewater on the use of biomethane, a renewable form of natural gas.



SFPUC Commissioner Torres inquired whether the City and County of San Francisco provides tax rebates for owners of electric vehicles. Mr. Zeller reported that the City does not provide tax rebates at this time and that most rebates came from state agencies such as the California Energy Commission, California Air Resources Board, and Bay Area Air Quality Management District. He stated that the Department of the Environment had previously managed grants for taxi drivers to purchase hybrid vehicles.

**e. Renewable Generation and Energy Efficiency** (Barbara Hale, SFPUC & Cal Broomhead, SFE)

Department of the Environment Energy and Climate Manager Cal Broomhead presented an overview of SFE's renewable and energy-efficiency programs discussing the Department's work providing education, trainings, technical assistance, and quality assurance to qualifying customers by program areas. He discussed the re-launch of the GreenFinance SF residential program and efforts to implement other methods of financing. Mr. Broomhead discussed the status of ordinances and planned updates and efforts to improve code compliance. In the area of renewables, Mr. Broomhead reported that SFE operates the Solar Task Force that works on purchasing strategies, providing technical assistance and market development, and operating the Solar Map and chart of solar PV installations. He discussed state regulatory issues that are creating a reduction in energy efficiency programs. Mr. Broomhead urged everyone to review information on the Energy Upgrade California program.

SFPUC Assistant General Manager of Power Barbara Hale presented an overview of renewable generation solar and energy efficiency programs. She discussed how the GoSolarSF program was established, net operating revenues, and its objectives; activity to date; workforce development; customer municipal solar systems; and renewable wholesale purchases. Ms. Hale presented on customer energy-efficiency programs discussing net operating revenues, the Civic Center Sustainability District, the General Fund energy efficiency program, SFPUC Enterprise customer program implementation, and green commissioning and design review.

Environment Commission President Arce requested a status report on CleanPowerSF. Ms. Hale reported that the SFPUC is actively collaborating with LAFCo to perform an additional study of the feasibility of pursuing CleanPowerSF and is waiting for a decision by policy makers on an approach to move forward. She discussed the Feasibility Study Ordinance sponsored by Supervisor Avalos on whether to join or work with Marin Clean Energy or a self-performing community choice aggregation program through the LAFCo study.

Commissioner Josefowitz and Ms. Hale discussed the low cost of Hetch Hetchy power and how it could correlate with incentives for making energy efficiency and solar system upgrades. A discussion was held on plans for future solar installations and other renewable energy options. Commission President Arce, Energy and Climate Manager Broomhead, and Commissioner Josefowitz discussed estimates of rooftop solar potential and how to increase potential. Commission President Arce asked Mr. Broomhead to review the estimates cited in the "Solar Revolution" study. Ms. Hale reported on the suitability of solar on San Francisco rooftops, the goal of reaching energy efficiency through solar installations, and the potential of implementing other projects.

Commissioner Gravanis inquired how close the City is to achieving its 100 percent renewable energy goal and whether it can be achieved with the projects discussed today and those that are listed in the Climate Action Strategy. Department of the Environment Climate and Energy

Manager Broomhead reported that the 100% renewable energy strategy is reliant on the CleanPowerSF program. He discussed other options that could bring us closer but would still not meet the 100 percent goal, e.g., large scale solar installations, car-sharing, natural gas use reductions, and zero net homes. Commissioner Gravanis inquired how long it would take to reach the 100% goal through community choice aggregation. Mr. Broomhead stated that the goal is aspirational because there is no control of securing 100 percent of the customer base, but it could come close to reaching the goal. Ms. Hale reported that another opportunity exists through PG&E's pursuit with the CPUC of an approval for a green tariff option. She reported that the Electricity Resource Plan update identified both the Community Choice Aggregation program and a program similar to PG&E's as options. Ms. Hale reported that she and SFPUC staff have been engaged with CPUC to make sure the program works well in San Francisco and has opportunities for local renewables.

Public Comment:

Mr. Jeremy Pollock, Legislative Aide, Supervisor Avalos's Office, read a statement from Supervisor Avalos into the record about the importance of including the CleanPowerSF program in the Climate Action Strategy and implementing the program in order to meet the City's greenhouse gas reduction goals. He reported on the support of the Board of Supervisors for this program and options for program implementation by July 1, 2015. SFPUC Commission President Courtney asked that there be additional focus on identifying the jobs created, training components, and environmental impacts of the CleanPowerSF program. Mr. Pollock discussed Supervisor Avalos's Local Hiring Ordinance and priority of job creation and community choice aggregation as a vehicle for expanding the job component and build-out of renewable energy.

Mr. Jason Fried, Executive Office, LAFCo, discussed the importance of CleanPowerSF in meeting the 100% renewable energy goal in the Climate Action Strategy Plan. He discussed impacts of climate change that the city has been facing such as the fire and drought and the need to work toward a 100% renewable energy goal. Mr. Fried stated that since SFPUC was instructed to stop working on CleanPowerSF, LAFCo has hired a contractor to address questions such as job creation, energy efficiency, funding, program options, and other tasks.

Ms. Denise D'Anne asked that San Francisco consider impacts of car and van service idling and develop a law similar to New York's City's anti idling law. She reported on her communication to San Francisco's Paratransit Authority that has been left unanswered.

Mr. Jed Holtzman, San Francisco resident, co-coordinator of 350.org, urged that there be a focus on reducing greenhouse gas emissions through energy efficiency and other programs. He suggested that there be outreach directed to landowners who may not be interested in implementing energy efficiency programs. He discussed the correlation of CleanPowerSF and meeting the City's 100% renewable energy goal and spoke in support of this program, GreenFinanceSF, and other programs. Mr. Holtzman stated that there is no other strategy for reaching this goal without the ability to influence San Francisco's energy customers to participate. He discussed the success of the Marin Clean Energy and Sonoma Clean Power programs that are providing cleaner and cheaper power than PG&E. The SFPUC was urged to work with LAFCo as the feasibility study continues in order to reach energy efficiency goals and develop union jobs.

Environment Commissioner Josefowitz inquired whether the SFPUC is considering opening up the land in the watershed south of San Francisco for recreational uses. Commission President

Courtney discussed the easements that are required for this purpose. SFPUC General Manager Harlan Kelly stated that he would report back on this question at a future date.

Environment Commission President Arce and SFPUC Commission President Courtney discussed the potential of future joint projects between the SFPUC and Department and Commission on the Environment and the need to hold routine meetings. Commissioner Wald asked that there be a future discussion on how to help the City reach a 100 percent renewable energy goal.

Item 5 was heard before Item 4.

5. **General Public Comment.** Members of the public may address the Special Joint Meeting of the San Francisco Public Utilities Commission and the Commission on the Environment on matters that are within either of their respective jurisdictions and are not on today's agenda.

Dr. Espanola Jackson discussed the history of the Commission on the Environment and her involvement as a representative of the 1996 Commission because of environmental justice issues facing her community. She discussed Earth Day celebrations held in the Bayview neighborhood from 1990 to 1996 and her part in leading tours of the 500 toxic sites in the neighborhood that were causing health problems for residents. Dr. Jackson spoke of her concern that Commissioners are not able to intervene in land use issues and cannot do anything to eliminate the toxic sites in the neighborhood. She reported that Herons Head Park is a toxic site that is toxic to the children playing in the park. Dr. Jackson spoke in support of continuing San Francisco's solar program.

Mr. Eric Brooks, representing the San Francisco Green Party, San Francisco Clean Energy Advocates, and Our City, stated that the Local Agency Formation Commission (LAFCo) is pursuing and working out a plan for CleanPowerSF. He stated that the Commission on the Environment and its subcommittees has been asked to add the CleanPowerSF plans and program back to its Climate Action Strategy in order to meet greenhouse gas emission reduction goals that cannot be accomplished without it. Mr. Brooks discussed the Board of Supervisors Budget Committee actions related to the SFPUC budget and CleanPowerSF and prior reduction in funding by the Mayor for the GoSolarSF program and energy efficiency programs before funding was reinstated. He spoke in support of providing funding for both the GoSolarSF and CleanPowerSF program in order to address the climate crisis.

Ms. Robin Sherrer, speaking for the San Francisco Forest Alliance, urged the care and preservation of all San Francisco trees and to stop the thinning and destruction of open space trees. She spoke in opposition to the removal of mature eucalyptus trees by the Recreation and Park Department and urged the Department of the Environment staff to hold discussions with professors at U.C. Davis and Berkeley about the trees. She stated that we need to allocate more resources to sequestering the CO2 and carbon from trees and decrease the CO2 in our air. Ms. Sherrer urged that Natural Areas Program bond money be allocated to the restoration of parks as was intended.

Mr. Francisco DaCosta spoke of the first people of this nation, the Miwok Indians, and the pristine condition of the land that belonged to the first people in comparison to what civilization has done to the land at present. He inquired whether data is available on the carbon footprint that will be discussed in today's meeting. He encouraged the SFPUC to focus on Hetch Hetchy and bring hydroelectricity to San Francisco instead of selling it to someone else. Mr. DaCosta encouraged

the Department of the Environment to enforce the Precautionary Principle about contamination found at the Lennar Development site and health impacts to Bayview neighborhood residents.

- Adjournment.** The joint meeting of the San Francisco Public Utilities Commission and the Department of the Environment adjourned at approximately 6:50 p.m.

### COMMISSION ON THE ENVIRONMENT REGULAR MEETING

**COMMISSION MEMBERS:** Commissioners Joshua Arce (President); Angelo King (Vice-President), Ruth Gravanis, Nicholas Josefowitz, Heather Stephenson, Johanna Wald, Sarah Wan

### ORDER OF BUSINESS

- Call to Order and Roll Call.** The Commission on the Environment meeting convened at 7:03 p.m. Present: Commissioners Arce, Gravanis, Josefowitz, Stephenson, Wald and Wan; Excused: Commissioner King.
- Approval of Minutes of the March 25, 2014 Commission on the Environment Rescheduled Meeting.** (Explanatory Document: March 25, 2014 Draft and Approved Minutes) (Discussion and Action) Upon Motion by Commissioner Josefowitz, second by Commissioner Gravanis, the March 25, 2014 Meeting Minutes were approved (AYES: Commissioners Arce, Gravanis, Josefowitz, Stephenson, Wald and Wan; Absent: Commissioner King).
- Public Comments:** Members of the public may address the Commission on matters that are within the Commission's jurisdiction and are not on today's agenda. There was no public comment at this time.
- Informational Presentation on San Francisco Municipal Transportation Agency's Transit Effectiveness Project (TEP).** Sponsor: Commissioners Nicholas Josefowitz and Johanna Wald; Speaker: Julie Kirschbaum, Operations Planning and Scheduling Manager, San Francisco Municipal Transportation Agency, SFMTA (Informational Presentation and Discussion)

SFMTA Operations Planning and Scheduling Manager Julie Kirschbaum discussed SFMTA's focus on transit service and infrastructure and commitment to sustainability. She stated that one of the key ways to improve the environment is to influence more people out of their cars by making transit, bicycling, and walking safer and more appealing to customers. SFMTA's Strategic Plan goal is to make 50 percent of all trips sustainable by 2018 by giving transit more priority in traffic, increasing service, making better transit connections, and improving the MUNI fleet and vehicle miles traveled. The entire MUNI fleet will consist of hybrid biodiesel and electric vehicles over the next five years.

Ms. Kirschbaum reported on the Transportation Element Project's role to improve transit mode share, keep pace with growth, and make transit viable and more appealing to customers. She stated that environmental work has been completed and preparation is in progress to implement the project over the next two to three years. A report was provided on challenges that have been identified through data analysis and public input, community outreach, data assessment tools, program elements and policy framework, service improvement recommendations, capital investments, and funding sources. Ms. Kirschbaum reported on additional environmental

benefits that would be achieved from the TEP project that include a reduction of vehicle miles traveled and decreased greenhouse gas emissions.

Commissioners Josefowitz spoke in support of the program and suggested implementing an outreach program to the community on the success of the program and how it improves people's travel times. Ms. Kirschbaum reported on communication and pilot strategies being developed that include "MUNI Forward." Commissioner Josefowitz suggested that SFMTA coordinate an outreach program through the Department of the Environment's outreach on the commuter benefits program. Commissioner Stephenson and Ms. Kirschbaum discussed the current status of the 50 percent goal and how TEP can be a delivery vehicle to closing key gaps in the cycling network. Commissioner Wan and Ms. Kirschbaum discussed proposals being considered to improve public safety on MUNI. Commissioner Wald suggested quantifying and explaining to San Franciscans the benefits from this investment and commended efforts made toward responsiveness to public comment. Commissioner Arce and Kirschbaum discussed the role the Commission can play in supporting the SFMTA in this effort.

5. **Presentation on San Francisco Unified School District's Sustainability Program.** Sponsor: Acting Director David Assmann; Speaker: Nik Kaestner, Director of Sustainability, San Francisco Unified School District (Informational Presentation and Discussion) This agenda item was Continued to the Call of the Chair.
6. **Review and Approval of Draft Resolution 2014-08-COE in Support of Amendments to the Clean Construction Ordinance.** (Explanatory Document: Presentation, SF Planning Department Draft Resolution of Proposed Amendments to the Construction Ordinance and Draft Resolution File 2014-08-COE) Sponsor: Commissioner Johanna Wald; Speakers: Wade Wietgreffe, Planner, San Francisco Planning Department; Jessica Range, Senior Planner, Planning Department, and Jonathan Piakis, Industrial Hygienist/Noise Control Officer, Department of Public Health (15 minutes) (Discussion and Action)

San Francisco Planning Department Planner Wade Wietgreffe explained that the Clean Construction Ordinance is a health protective ordinance that deals with exhaust from construction equipment and applies to publicly funded public works projects and construction projects that are more than twenty days in length. The Ordinance is enforced by individual City departments and through contract bids and specifications. Mr. Wietgreffe presented background on how the Ordinance originated and discussed topics that include the effects of common air pollutants; CARB/USEPA Off Road engine emission standards from 1990 to 2015; air pollution modeling in areas of the city that have the most burden from air pollution; off road engine availability and emissions; and existing and proposed Clean Construction Ordinance updates and benefits.

Commissioner Wald reported that the Ordinance is addressing a very important environmental issue and is an excellent example of data driven adaptive management using the California Environmental Quality Act (CEQA) process. She urged approval of the Resolution. Upon Motion by Commissioner Wald, second by Commissioner Wan, the Resolution urging the Board of Supervisors and the Mayor to adopt updates to the Clean Construction Ordinance to adopt a clean construction diesel-emissions minimization plan and monitoring requirements for public projects at construction sites within Air Pollution Exposure Zones in San Francisco was approved without objection (AYES: Commissioners Arce, Josefowitz, Stephenson, Wald and Wan; Absent: Commissioners Gravanis and King).



7. **Review and Approval of Draft Resolution File No. 2013-14-COE in support of San Francisco Solar Policy for New Construction.** (Explanatory Document: Draft and Approved Resolution) Sponsors: Commissioners Arce and Josefowitz; Speaker: Alison Healy, Renewable Energy Program Manager (Discussion and Action) This agenda item was continued to the Commission on the Environment Policy Committee meeting at the Call of the Chair.
8. **Review and Approval of Draft Resolution 2014-06-COE commending Commissioner Emeritus Alan Mok for his Service to the Commission on the Environment.** (Explanatory Document: Draft Resolution) Sponsor and Speaker: Acting Director David Assmann (Discussion and Action.) This agenda item was continued to the July 22, 2014 Commission meeting.
9. **Review and Approval of Draft Resolution 2014-07-COE commending Acting Director David Assmann for his Service to the Department of the Environment, Commission on the Environment, and to the City and County of San Francisco.** (Explanatory Document: Draft and Approved Resolution) Sponsor and Speaker: Commission President Joshua Arce (Discussion and Action)

Commission President Arce discussed Acting and Deputy Director's many accomplishments at the Department of the Environment, and Commissioners discussed their positive experiences working with him. Acting Director Assmann was commended for his outstanding service to the Department and Commission on the Environment and to the City and County of San Francisco. Commission Secretary Monica Fish read the Resolution into the record. Acting Director Assmann stated that he values the time that he has spent with the Department and the Commission and the growing issues that are important to the residents of San Francisco. Upon Motion by Commissioner Wald, second by Commissioner Stephenson, Resolution 007-14-COE was approved without objection with amendments (AYES: Commissioners Arce, Josefowitz, Stephenson, Wald and Wan; Absent: Commissioners Gravanis and King).

10. **Operations Committee Chair's Report.** Highlights of the May 14, 2014 Meeting. (Information and Discussion) This agenda item was continued.
11. **Policy Committee Report.** (Information and Discussion) Chairs Report: Highlights of the April 9 and May 22, 2014 Meetings and review of the Agenda for the June 9, 2014 Meeting to be held at City Hall, Room 421. This agenda item was continued.

**Commission Secretary's Report.** (Explanatory Document: Commission Secretary's Report and Correspondence Log) (Informational Report and Discussion) Monica Fish, Commission Secretary. This agenda item was continued.

- **Communications and Correspondence**
- **Update on City Legislation**

12. **Director's Report.** Updates on Department of the Environment administrative and programmatic operations relating to Budget Planning, Strategic Planning, Clean Air/Transportation, Climate, Energy, Public Outreach and Education, Environmental Justice, Habitat Restoration, Green Building, Zero Waste, Toxics Reduction, and Urban Forestry. (Explanatory Document: Director's Report) (Informational Report and Discussion) Speaker: Acting Director David Assmann. This agenda item was continued.

Items 14 – 16 were heard together.

**13. Announcements.** (Information and Discussion)

**14. President's Announcements.** (Information and Discussion)

**15. New Business/Future Agenda Items.** (Information, Discussion and Possible Action) Commissioner Josefowitz thanked Commission President Arce for organizing a tremendous joint meeting that presented many future opportunities for collaboration. Commissioner Wald suggested inviting Roger Kim from the Mayor's Office to the next Commission meeting to discuss the Mayor's environmental priorities. Commission President Arce thanked Communications and Policy Director Guillermo Rodriguez, Acting Director Assmann, and Commission Secretary Fish for their role in meeting proceedings. Acting Director Assmann reported that Ryan Jackson would be working with Director Deborah Raphael as her temporary assistant and would be reaching out to set up a meeting with all Commissioners.

**16. Public Comments:** Members of the public may address the Commission on matters that are within the Commission's jurisdiction and are not on today's agenda. There was no public comment at this time.

**17. Adjournment.** The Commission on the Environment meeting adjourned at 8:10 p.m.

The next Regular Meeting of the Commission on the Environment is scheduled for Tuesday, July 22, 2014, 5:00 p.m. at City Hall, Room 416.

*\*\* Copies of explanatory documents are available at (1) the Commission's office, 1455 Market Street, Suite 1200, San Francisco, CA 94102 between the hours of 9 a.m. and 5 p.m. A photo I.D. is required for entry to the building, (2) on the Commission's meeting website at <http://www.sfenvironment.org/commission/agendas> included with minutes by meeting date; (3) upon request to the Commission Secretary, at telephone number 415-355-3709, or via e-mail at [Monica.Fish@sfgov.org](mailto:Monica.Fish@sfgov.org). For an audio recording of Commission meetings, access this link <http://www.sfenvironment.org/commission/audio> and select the meeting date.*

Monica Fish, Commission Secretary  
TEL: (415) 355-3709; FAX: (415) 554-6393

Approved: July 22, 2014



**SF Environment**

**Our home. Our city. Our planet.**



EDWIN M. LEE  
Mayor

DEBORAH O. RAPHAEL  
Director

**CITY AND COUNTY OF SAN FRANCISCO  
COMMISSION ON THE ENVIRONMENT  
NOTICE OF REGULAR MEETING AND AGENDA**

**GOVERNMENT  
DOCUMENTS DEPT**

**TUESDAY, JULY 22, 2014, 5:00 P.M.  
CITY HALL, ROOM 416  
SAN FRANCISCO, CA 94102**

**JUL 16 2014**

**SAN FRANCISCO  
PUBLIC LIBRARY**

**COMMISSION MEMBERS:** Commissioners Joshua Arce (President); Angelo King (Vice-President), Ruth Gravanis, Heather Stephenson, Johanna Wald, Sarah Wan

**ORDER OF BUSINESS**

**Public comment will be taken before the Commission takes action on any item.**

- 1. Call to Order and Roll Call.**
- 2. Approval of Minutes of the May 22, 2014 Special Commission Meeting and May 27, 2014 Commission on the Environment Regular and Special Meetings.** (Explanatory Documents: May 22 and May 27, 2014 Draft Minutes) (Discussion and Action)
- 3. Public Comments:** Members of the public may address the Commission on matters that are within the Commission's jurisdiction and are not on today's agenda.
- 4. Energy Upgrade California: Energy Efficiency for City Residents Presentation.** Sponsor: Commissioner Joshua Arce; Speaker: Luke Easdale, Marketing and Outreach Assistant, Energy Program (5 minutes) (Informational Presentation and Discussion)
- 5. Director's Report.** Updates on Department of the Environment administrative and programmatic operations relating to Budget Planning, Strategic Planning, Clean Air/Transportation, Climate, Energy, Public Outreach and Education, Environmental Justice, Habitat Restoration, Green Building, Zero Waste, Toxics Reduction, and Urban Forestry. (Explanatory Document: Director's Report) Speaker: Deborah Raphael, Director (Information)
- 6. Commuter Benefits Ordinance:** Update on Progress and Compliance with Commuter Benefits Ordinance and Coordination with Bay Area Air Quality Management's Regional Program. Sponsor: Deborah Raphael, Director; Speakers: Robert Hayden, Clean Transportation Program

Department of the Environment, City and County of San Francisco  
1455 Market Street, Suite 1200, San Francisco, CA 94103  
Telephone: (415) 355-3700 • Fax: (415) 554-6393  
Email: [environment@sfgov.org](mailto:environment@sfgov.org) • [www.sfenvironment.org](http://www.sfenvironment.org)

100% Post-Consumer Recycled Paper

Manager and David Burch, Principal Environmental Planner, Planning and Research, Bay Area Quality Management District (15 minutes) (Informational Presentation and Discussion)

7. **Review and Approval of 2012 Buy Green Ordinance for City Staff Annual Report: Environmentally Preferable Purchasing Ordinance (EPP).** (Explanatory Document: 2012 Annual Report) Sponsor: Deborah Raphael, Director; Speaker: Jessian Choy, City Toxics Reduction Specialist (10 minutes) (Discussion and Action)
8. **Review and Approval of Draft Resolution 2014-06-COE commending Commissioner Emeritus Alan Mok for his Service to the Commission on the Environment.** (Continued from the May 27, 2014 Meeting) (Explanatory Document: Draft Resolution) Sponsor and Speaker: Commissioner Joshua Arce (5 minutes) (Discussion and Action)
9. **Review and Approval of Draft Resolution 2014-11-COE commending Commissioner Emeritus Nicholas Josefowitz for his Service to the Commission on the Environment.** (Explanatory Document: Draft Resolution) Sponsor and Speaker: Commissioner Joshua Arce (5 minutes)(Discussion and Action)
10. **Review and Approval of Draft Resolution 2014-12-COE commending Ann Kelly, San Francisco Department of the Environment Senior Manager, Energy Programs, for her service to the Department and the San Francisco Commission on the Environment** (Explanatory Document: Draft Resolution) Sponsor and Speaker: Deborah Raphael, Director (5 minutes)(Discussion and Action)
11. **Review and Approval of Draft Resolution File No. 2014-09-COE in support of San Francisco Solar Policy for New Construction.** (Explanatory Document: Draft Resolution) Sponsors: Commissioner Arce and Commissioner Emeritus Josefowitz; Speaker: Alison Healy, Renewable Energy Program Manager (10 minutes) (Discussion and Action)
12. **Commission Secretary's Written Report.** (Explanatory Document: Commission Secretary's Report and Correspondence Log) Monica Fish, Commission Secretary (Information)
  - **Communications and Correspondence**
  - **Update on City Legislation**
13. **Operations Committee Chair's Report.** Highlights of the May 14, 2014 Meeting and review of the Agenda for the August 13, 2014 Meeting. (Information and Discussion)
14. **Policy Committee Report.** (Information and Discussion)  
Chairs Report: Highlights of the April 9, May 22, June 9 and July 14, 2014 Meetings and review of the Agenda for the August 11, 2014 Meeting to be held at City Hall, Room 421.
15. **Announcements.** (Information and Discussion)
16. **President's Announcements.** (Information and Discussion)
17. **New Business/Future Agenda Items.** (Information, Discussion and Possible Action)

**18. Public Comments:** Members of the public may address the Commission on matters that are within the Commission's jurisdiction and are not on today's agenda.

## **19. Adjournment.**

**The next Regular Meeting of the Commission on the Environment is scheduled for Tuesday, September 23, 2014, 5:00 p.m. at City Hall, Room 416.**

*\*\* Copies of explanatory documents are available at (1) the Commission's office, 1455 Market Street, Suite 1200, San Francisco, California, 94103 between the hours of 9 a.m. and 5 p.m., Photo identification is required for entry to the building. (2) on the Commission's website <http://www.sfenvironment.org/commission/agendas>; (3) upon request to the Commission Secretary, at telephone number 415-355-3709, or via e-mail at [Monica.Fish@sfgov.org](mailto:Monica.Fish@sfgov.org) within three business days of a meeting. If any materials related to an item on this agenda have been distributed to the Commission after distribution of the agenda packet, those materials are available for public inspection at the Department of the Environment, 1455 Market Street, Suite 1200, San Francisco, CA 94103 during normal office hours or will be made available on the Commission's website <http://www.sfenvironment.org/commission/agendas> as attachments to the agenda or meeting minutes.*

### **Important Information**

The ringing of and use of cell phones, pagers and similar sound-producing electronic devices are prohibited at this meeting. Please be advised that the Chair may order the removal from the meeting room of any person(s) responsible for the ringing or use of a cell phone, pager, or other similar sound-producing electronic devices.

NOTE: Persons unable to attend the meeting may submit to the Commission on the Environment, by the time the proceedings begin, written comments regarding the agenda items above. These comments will be made a part of the official public record and shall be brought to the attention of the Commission on the Environment members. Any written comments should be sent to: Commission Secretary of the Environment, 1455 Market Street, Suite 1200, San Francisco, CA 94103 by 5:00 p.m. on the day prior to the hearing. Comments that cannot be delivered to the Commission Secretary by that time may be taken directly to the hearing at the location above. When bringing handouts to meetings, please photocopy on both sides of the paper and try to use post-consumer recycled or tree-free paper. Also, please bring sufficient copies of handouts for the Commission, the Commission Secretary and the public.

### **Public Comment**

At this time, members of the public may address the Commission on items of interest that are within the subject matter jurisdiction of the Commission but are not on today's agenda. Public comment will be taken following each agenda item. Each member of the public may address the Commission for up to three minutes, unless otherwise announced by the President. If it is demonstrated that the comments by the public will exceed 15 minutes, the President may continue Public Comment to another time during the meeting.

The Brown Act forbids the Commission from taking action or discussing any item or issue not appearing on the posted agenda. This rule applies to issues raised in public comment as well. In response to public comment, not on an agenda item, the Commission is limited to:

1. Briefly responding to statements made or questions posed by members of the public, or
2. Request staff to report back on a matter at a subsequent meeting, or
3. Directing staff to place the item or issue on a future agenda (Government Code Section 54954.2(a).)

### **Disability Access**

The Commission on the Environment meeting will be held at City Hall, Room 416 in the Civic Center Area. The Commission meeting room is wheelchair accessible. The closest accessible BART station is the Civic Center Station at United Nations Plaza and Market Street. Accessible MUNI lines serving this location are: #71



Haight/Noriega and the F Line to Market and Van Ness and the Metro Stations at Van Ness and Market and at Civic Center. For information about MUNI accessible services call (415) 923-6142. There is accessible curbside parking adjacent to City Hall on Grove Street and Van Ness Avenue and in the vicinity of the Veterans Building at 401 Van Ness Avenue adjacent to Davies Hall and the War Memorial Complex.

In order to assist the City's efforts to accommodate persons with severe allergies, environmental illnesses, multiple chemical sensitivity or related disabilities, attendees at public meetings are reminded that other attendees may be sensitive to various chemical based products. Please help the City accommodate these individuals. Individuals with chemical sensitivity or related disabilities should call the Mayor's Office on Disability at (415) 554-6789 or (415) 554-6799 (TTY) for additional information.

The following services are available on request 48 hours prior to the meeting: except for Monday meetings, for which the deadline shall be 4:00 p.m. of the last business day of the preceding week: For American sign language interpreters or the use of a reader during a meeting, a sound enhancement system, and/or alternative formats of the agenda and minutes, please contact Monica Fish at (415) 355-3709 to make arrangements for the accommodation. Late requests will be honored, if possible.

**Know your Rights under the Sunshine Ordinance  
(Chapter 67 of the San Francisco Administrative Code)**

Government's duty is to serve the public, reaching its decisions in full view of the public. Commissions, boards, councils, and other agencies of the City and County exist to conduct the people's business. This ordinance assures that deliberations are conducted before the people and that City operations are open to the people's review. For more information on your rights under the Sunshine Ordinance or to report a violation of the ordinance, contact the Sunshine Ordinance Task Force, Sunshine Task Force Administrator, City Hall, Room 409, One Dr. Carlton B. Goodlett Place, San Francisco, CA 94102-4683 at Phone No.: (415) 554-7724; Fax No.: (415) 554-7854; E-mail: [sotf@sfgov.org](mailto:sotf@sfgov.org). Copies of the Sunshine Ordinance can be obtained from the Clerk of the Sunshine Task Force, the San Francisco Public Library and on the City's website at [www.sfgov.org](http://www.sfgov.org).

**Lobbyist Registration and Reporting Requirements**

Individuals and entities that influence or attempt to influence local legislative or administrative action may be required by the San Francisco Lobbyist Ordinance [SF Campaign & Governmental Conduct Code §2.100, et. seq] to register and report lobbying activity. For more information about the Lobbyist Ordinance, please contact the Ethics Commission at: 25 Van Ness Avenue, 2<sup>nd</sup> Floor, San Francisco, CA 94102; telephone (415) 252-3100, fax (415) 252-3112, web site at [www.sfgov.org/ethics](http://www.sfgov.org/ethics).

Monica Fish, Commission Secretary  
TEL: (415) 355-3709; FAX: (415) 554-6393

Posted: July 16, 2014



**SF Environment**

**Our home. Our city. Our planet.**

A Department of the City and County of San Francisco



EDWIN M. LEE  
Mayor

DEBORAH O. RAPHAEL  
Director

**CITY AND COUNTY OF SAN FRANCISCO  
COMMISSION ON THE ENVIRONMENT**

**TUESDAY, JULY 22, 2014, 5:00 P.M.  
DRAFT MINUTES**

**CITY HALL, ROOM 416  
SAN FRANCISCO, CA 94102**

**GOVERNMENT  
DOCUMENTS DEPT**

**AUG - 6 2014**

**SAN FRANCISCO  
PUBLIC LIBRARY**

**COMMISSION MEMBERS:** Commissioners Joshua Arce (President); Angelo King (Vice-President), Ruth Gravanis, Heather Stephenson, Johanna Wald, Sarah Wan

**ORDER OF BUSINESS**

- 1. Call to Order and Roll Call.** The Commission on the Environment meeting convened at 5:05 p.m. Present: Commissioners Arce, King, Gravanis and Wan; Excused: Commissioners Stephenson and Wald.
- 2. Approval of Minutes of the May 22, 2014 Special Commission Meeting and May 27, 2014 Commission on the Environment Regular and Special Meetings.** (Explanatory Documents: May 22 and May 27, 2014 Approved Minutes) (Discussion and Action) Upon Motion by Commissioner Gravanis, second by Commissioner Wan, the May 22 and May 27, 2014 Meeting Minutes were approved without objection (AYES: Commissioners Arce, King, Gravanis and Wan; Absent: Commissioners Stephenson and Wald).
- 3. Public Comments:** Members of the public may address the Commission on matters that are within the Commission's jurisdiction and are not on today's agenda.

Ms. Jacqueline Flin, Executive Director, A. Philip Randolph Institute (APRI) San Francisco, welcomed Deborah Raphael, Department of the Environment Director. She discussed APRI's role as a community-building organization working on outreach and public services such as education, job readiness training, construction training, and youth programs. Ms. Flin reported that APRI programs reinforce water conservation concepts and environmental stewardship. She invited the Commission to their location to view programs that are being administered and to view the site.

4. **Energy Upgrade California: Energy Efficiency for City Residents Presentation.** Sponsor: Commissioner Joshua Arce; Speaker: Luke Easdale, Marketing and Outreach Assistant, Energy Program (Informational Presentation and Discussion)

Marketing and Outreach Assistant Luke Easdale presented on Energy Upgrade California Home Upgrade, an energy-efficiency program that offers up to \$4,800 in rebates for San Francisco homeowners of single-family or two- to four-unit homes to increase the energy-efficiency, comfort and indoor air quality of their homes by completing an energy upgrade. He reported on the five major sources of greenhouse gas emissions in San Francisco, one of which is residential buildings, that accounts for twenty-two percent of San Francisco's carbon footprint. Part of the reason this number is so high is that fifty percent of the housing stock in San Francisco was built before the 1950's and was not really designed with energy efficiency in mind.

Mr. Easdale reported on areas that energy savings can be achieved (insulation, air sealing, replacing water heaters, furnaces and duct work) and the assessment process to find out if your home may benefit from an upgrade. He also indicated that the San Francisco Department of the Environment understands that this is a complex process so has broken down the program into a simple step by step guide that can be found at [www.sf.environment.org/energyupgradeca](http://www.sf.environment.org/energyupgradeca).

By completing an upgrade, homeowners can improve their home's comfort, safety and efficiency, reduce utility costs and even increase the overall value of the home at a deep discount. The website for additional information can be found here [www.sf.environment.org/energyupgradeca](http://www.sf.environment.org/energyupgradeca) and the hotline number is 415-355-5007. Commission President Arce suggested stacking energy upgrade California with additional rebates. Mr. Easdale discussed the possibility of Residential PACE providing financing for energy upgrades.

Public Comment: Ms. Lurilla Harris inquired whether rebates are provided for attic insulation. Mr. Easdale reported that rebates would cover all types of insulation including attic, wall and floor insulation.

5. **Director's Report.** Updates on Department of the Environment administrative and programmatic operations relating to Budget Planning, Strategic Planning, Clean Air/Transportation, Climate, Energy, Public Outreach and Education, Environmental Justice, Habitat Restoration, Green Building, Zero Waste, Toxics Reduction, and Urban Forestry. (Explanatory Document: Director's Report) Speaker: Deborah Raphael, Director (Information)

Commissioner President Arce discussed the international search that the Commission was involved in for a Department Director and welcomed Director Deborah Raphael to the Commission and Department of the Environment.

Director Deborah Raphael highlighted Department work in the program areas of EnvironmentNow showing a CBS broadcast on the professional development and social service value of the program and KTVU broadcast on San Francisco United States Postal Service (USPS) office workers non-compliance with Zero Waste policies and Department staff plans to provide training services. Reports were provided on (1) Zero Waste program challenges and focus on service and participation compliance; (2) Biodiversity—adoption of the Recreation and Open Space Element (ROSE) and Department's partnership with Planning and Recreation and Park

Departments on the Plan; (3) Toxics Reduction—state adoption of new flame retardant standards for foam cushions and Department staff convening meetings with retailers and manufacturers; (4) Environmental Justice—(a) Department staff work in reducing pesticide use in public housing; and (b) reviewing site plans for the Blue Greenway; (5) Energy Efficiency—in transition, working to meet energy watch goals and hiring; (6) Renewable Energy solar ordinance; (7) Clean Transportation—partnerships with SFMTA and the Bay Area Air Quality District on the commuter benefits program; and (8) Green Building: existing building ordinance compliance and focus on hiring.

Director Raphael reported on her recent work with the Mayor's Office and the Board of Supervisors on achieving compliance with recycling redemption center state law and suggested that the Commission or Committee convene relevant parties for a solution. She discussed work she has been involved in with internal and external City agencies on environmental priorities.

Commission Vice-President King discussed the importance of the green movement making logical sense and providing financial benefits to the community and how everyone should work together to achieve sustainability. He commended the Department for their focus on working with underserved areas in San Francisco. Commission President Arce suggested that the Commission write a letter to the USPS requesting an update on progress made on compliance with Zero Waste policies.

Public Comment: Ms. Jacqueline Flin stated that she is impressed with the new direction that the Department is going in and reported on discussions held with staff on different outreach programs. Ms. Flin stated that APRI is a community affiliate that wants to share information directly with San Francisco residents and is looking forward to seeing the work of the Department.

6. **Commuter Benefits Ordinance:** Update on Progress and Compliance with Commuter Benefits Ordinance and Coordination with Bay Area Air Quality Management's Regional Program. Sponsor: Deborah Raphael, Director; Speakers: Robert Hayden, Clean Transportation Program Manager and David Burch, Principal Environmental Planner, Planning and Research, Bay Area Air Quality Management District (Informational Presentation and Discussion)

Clean Transportation Program Manager Robert Hayden presented background on the San Francisco and Bay Area Commuter Benefits Program and Ordinance discussing the 2009 Environment Code Commuter Benefits amendment, program goals, responsible parties, compliance options, findings, enforcement, and agency coordination.

Principal Environmental Planner David Burch provided background on the Bay Area Air Quality Management District and its objectives to improve regional air quality. He presented on the new 2014 regional Bay Area Commuter Benefit program now in effect discussing regulations, compliance and program requirements, commuter benefit options, and program implementation. Clean Transportation Manager Robert Hayden reported on differences between the two programs, efforts between the two agencies to coordinate compliance and enforcement, and the Department of the Environment's focus to educate and motivate employers.

7. **Review and Approval of 2012 Buy Green Ordinance for City Staff Annual Report: Environmentally Preferable Purchasing Ordinance (EPP).** (Explanatory Document: 2012 Annual Report) Sponsor: Deborah Raphael, Director; Speaker: Commissioner Ruth Gravanis (Discussion and Action)

Commissioner Ruth Gravanis reported that the Commission's Policy Committee heard a presentation by City Toxics Reduction Specialist Jessian Choy at the July 14, 2014 meeting on the 2012 Buy Green Ordinance for City Staff Annual Report and voted to recommend approval to the full Commission. She reported on discussions held about City department compliance with purchasing green products, data gathering challenges, and the effectiveness of a positive approach. Director Raphael reported on discussions held with the Office of Contract Administration on the need for a new purchasing system. Commission President Arce requested information on whether the purchase of green products has increased in the current report and discussed Commissioner Stephenson's interest in this topic.

Upon Motion by Commission Vice-President King, second by Commissioner Wan, the 2012 Buy Green Ordinance for City Staff Annual Report was approved without objection (AYES: Commissioners Arce, King, Gravanis and Wan; Absent: Commissioners Stephenson and Wald).

8. **Review and Approval of Draft Resolution 2014-06-COE commending Commissioner Emeritus Alan Mok for his Service to the Commission on the Environment.** (Continued from the May 27, 2014 Meeting) (Explanatory Document: Approved Resolution) Sponsor and Speaker: Commissioner Joshua Arce (Discussion and Action)

Commissioners King and Gravanis spoke of Commissioner Alan Mok's valuable contribution to the Commission and Operations Committee discussing his instrumental community leadership and outreach skills with members of the community.

Public Comment: Mr. Cal Broomhead reported on and thanked Commissioner Mok for broadcasting on Chinese radio and television an event to replace incandescent lamps for high efficiency fluorescent lamps that produced a turnout of over 1500 people.

Upon Motion by Commissioner Gravanis, second by Commission Vice-President King, Resolution 006-14-COE was approved without objection (AYES: Commissioners Arce, King, Gravanis and Wan; Absent: Commissioners Stephenson and Wald).

**Items 10 and 11 were heard before Item 9.**

9. **Review and Approval of Draft Resolution 2014-11-COE commending Commissioner Emeritus Nicholas Josefowitz for his Service to the Commission on the Environment.** (Explanatory Document: Approved Resolution) Sponsor and Speaker: Commissioner Joshua Arce (Discussion and Action)

Commission President Arce commended Commissioner Emeritus Josefowitz's initiative in moving ideas and thanked him for his contribution especially in the areas of Property Assessed Clean Energy Financing (PACE), clean transportation, clean energy, and solar. Commission Secretary Monica Fish read the Resolution into the record. Commissioner Emeritus Nicholas Josefowitz thanked the Commission and noted the tremendous work that has been accomplished to



advance mutual goals forward. He stated that he hopes to be an ally in the Commission's work going forward discussing how much he has learned from Department staff and Commissioners in all of the different areas of San Francisco's focus on the environment.

Upon Motion by Commissioner Gravanis, second by Commissioner King, Resolution 011-14-COE was approved without objection (AYES: Commissioners Arce, King, Gravanis and Wan; Absent: Commissioners Stephenson and Wald).

- 10. Review and Approval of Draft Resolution 2014-12-COE commending Ann Kelly, San Francisco Department of the Environment Senior Manager, Energy Programs, for her service to the Department and the San Francisco Commission on the Environment** (Explanatory Document: Approved Resolution) Sponsor and Speaker: Deborah Raphael, Director (Discussion and Action)

Director Deborah Raphael read the Resolution into the record commending and thanking Ms. Ann Kelly for her service to the Department and to the Commission on the Environment. She discussed Ms. Kelly's impressive quantitative and qualitative career contributions to the environment. Commission President Arce spoke of the impact that Ms. Kelly's work had on the environment globally, discussed his positive experiences working with Ms. Kelly in an effort to provide human service job opportunities, and her efforts in providing valuable education and data for better comprehension of programs.

Ms. Kelly discussed her environmental career and thanked the Commission for moving environmental policies forward that have a global-effect. She spoke of the many positive experiences she had working with Department of the Environment staff and the Commission.

Public Comment: Energy Manager Cal Broomhead discussed his long-time history working with Ms. Kelly citing her strategic planning skills, vision of where the energy world should go and the role of local government, and pushing her vision through the Local Government Sustainability Coalition. He discussed the important role of Ms. Kelly in creating opportunities for local governments to participate in partnerships with their utilities and in receiving funding for running their own programs.

Upon Motion by Commission Vice-President King, second by Commissioner Gravanis, Resolution 012-14-COE was approved without objection (AYES: Commissioners Arce, King, Gravanis and Wan; Absent: Commissioners Stephenson and Wald).

- 11. Review and Approval of Draft Resolution File No. 2014-09-COE in support of San Francisco Solar Policy for New Construction.** (Explanatory Document: Draft and Approved Resolution) Sponsors: Commission President Arce and Commissioner Emeritus Josefowitz; Speaker: Alison Healy, Renewable Energy Program Manager (Discussion and Action)

Commission President Arce discussed the potential of San Francisco becoming the third city in California requiring solar on new development. He discussed conversations held at a community meeting in the Bayview neighborhood about the role solar and renewable energy has in environmental justice. Commission President Arce reported on amendments made to the Draft Resolution based on a collaborative consensus and guidance received from the Mayor's Office, Department staff, City agencies, the Policy Committee, and stakeholders in the process.

Renewable Energy Program Manager Alison Healy reported on state requirements that are planned for adoption in 2016 for solar on new construction. She discussed her work vetting the process with the Solar Task Force and relevant stakeholder groups in order to create a Solar Ordinance that would then be presented to the Department of Building Inspection, the Board of Supervisors, Mayor, and the California Energy Commission. Ms. Healy reported on work in progress to gather statistics of solar installations that would be discussed at a future Commission meeting.

Commissioner Gravanis suggested that the proposed legislation take into account that solar installations should not take up 100 percent of roof coverage so as to accommodate other uses. Ms. Healy reported that Title 24 requires that a certain percentage of residential and commercial roofs are available to be solar ready. Commission Vice President King requested a report on the potential for new solar in housing and in the commercial industry and the role the legislation would have in workforce development. He requested a future discussion on policy development for electric vehicle charging stations in condominium units.

Upon Motion by Commission Vice-President King, second by Commission President Arce, Resolution 009-14-COE was approved without objection (AYES: Commissioners Arce, King, Gravanis and Wan; Absent: Commissioners Stephenson and Wald).

**12. Commission Secretary's Written Report.** (Explanatory Document: Commission Secretary's Report and Correspondence Log) Monica Fish, Commission Secretary (Information)

- **Communications and Correspondence**
- **Update on City Legislation**

Commission Secretary Monica Fish provided a report of all Commission communications and correspondence received and an update on City legislation since the last meeting on May 22, 2014. She reported that Commissioners would be receiving weekly City and State legislative updates in addition to the bi-monthly report. Ms. Fish reported that Commissioners would be provided with an opportunity to choose between two versions of meeting minutes, one a summary version of meeting proceedings, and the other a more condensed version.

**13. Operations Committee Chair's Report.** Highlights of the May 14, 2014 Meeting and review of the Agenda for the August 13, 2014 Meeting. (Information and Discussion) This agenda item was continued to the next meeting.

**14. Policy Committee Report.** (Information and Discussion)

Chairs Report: Highlights of the April 9, May 22, June 9 and July 14, 2014 Meetings and review of the Agenda for the August 11, 2014 Meeting to be held at City Hall, Room 421.

Commissioner Gravanis reported on April 9 Policy Committee meeting discussions on (1) the Urban Forest Plan and how it relates to San Francisco's biodiversity goals; (2) Urban Forestry Council Chair's discussions on the relationship between the Council and the Commission; (3) presentation and Resolution in support of Assembly Bill 2188, solar energy rooftop installations; and (4) Director appointment process. May 22 meeting: (1) presentation on Van Ness Corridor Bus Rapid Transit project; (2) discussion on working with the Port to create a policy to prohibit the transport and export of hazardous fossil fuel material from San Francisco; and (3) Stockholm

Institute report on consumption based emissions inventory. June 9 meeting: (1) presentation on stakeholder engagement to develop a solar policy for new construction; and (2) San Francisco Unified School District (SFUSD) sustainability program presentation. It was suggested that the Commission adopt a Resolution to commend the work of SFUSD. A future presentation will be given on SFUSD's ecoliteracy program. July 14 meeting: (1) report on zero waste compliance; (2) Buy Green Annual Report; and (3) Director's updates. The August 11 agenda includes a discussion on the Department's School Education program and possibly a Resolution in support of Vision Zero. Future agenda topics discussed include a briefing on the landfill contract, carbon footprint labeling of products methodology, follow-up on SFPUC meeting discussions, and plans for future meetings with the Department of Public Health.

15. **Announcements.** (Information and Discussion) There were no Commissioner announcements made at this time.
16. **President's Announcements.** (Information and Discussion) Commission President Arce announced that he was in attendance at the World Cup in Brazil where an event mascot was advertising "Recycling—Make it Your Goal." He distributed and reported on a letter from the Mayor outlining goals for Commissioners' attendance at meetings (reference letter). Commission President Arce suggested that a letter be created addressed to the Mayor, Board President, and SFPUC General Manager thanking them for fully funding the GoSolarSF program. He announced that Supervisor Malia Cohen would be sponsoring a policy to encourage collaboration between the Department of the Environment and the San Francisco Port to create a policy to oppose and prohibit the export and transport of hazardous fossil fuel materials from San Francisco that would then become City policy.
17. **New Business/Future Agenda Items.** (Information, Discussion and Possible Action) Commission Vice President King requested a discussion about electric vehicle charging stations in condominium units. Commission President Arce reported on an MIT study that shows that with the closing of the power plants in the Bayview neighborhood, the Mission District is now the most disproportionate community in San Francisco. He suggested that the Commission hold a future community meeting in the Mission District with community leaders and staff.
18. **Public Comments:** Members of the public may address the Commission on matters that are within the Commission's jurisdiction and are not on today's agenda. There was no public comment at this time.
19. **Adjournment.** The Commission on the Environment meeting adjourned at 7:25 p.m.

*\*\* Copies of explanatory documents are available at (1) the Commission's office, 1455 Market Street, Suite 1200, San Francisco, CA 94102 between the hours of 9 a.m. and 5 p.m. A photo I.D. is required for entry to the building, (2) on the Commission's meeting website at <http://www.sfenvironment.org/commission/agendas> included with minutes by meeting date; (3) upon request to the Commission Secretary, at telephone number 415-355-3709, or via e-mail at [Monica.Fish@sfgov.org](mailto:Monica.Fish@sfgov.org). For an audio recording of Commission meetings, access this link <http://www.sfenvironment.org/commission/audio> and select the meeting date.*

**The next Regular Meeting of the Commission on the Environment is scheduled for Tuesday, September 23, 2014, 5:00 p.m. at City Hall, Room 416.**

Monica Fish, Commission Secretary  
TEL: (415) 355-3709; FAX: (415) 554-6393



**SF Environment**

**Our home. Our city. Our planet.**

A Department of the City and County of San Francisco



EDWIN M. LEE  
Mayor

DEBORAH O. RAPHAEL  
Director

**CITY AND COUNTY OF SAN FRANCISCO  
COMMISSION ON THE ENVIRONMENT**

**TUESDAY, JULY 22, 2014, 5:00 P.M.  
APPROVED MINUTES**

**CITY HALL, ROOM 416  
SAN FRANCISCO, CA 94102**

**GOVERNMENT  
DOCUMENTS DEPT**

**SEP 30 2014**

**SAN FRANCISCO  
PUBLIC LIBRARY**

**COMMISSION MEMBERS:** Commissioners Joshua Arce (President); Angelo King (Vice-President), Ruth Gravanis, Heather Stephenson, Johanna Wald, Sarah Wan

**ORDER OF BUSINESS**

- 1. Call to Order and Roll Call.** The Commission on the Environment meeting convened at 5:05 p.m. Present: Commissioners Arce, King, Gravanis and Wan; Excused: Commissioners Stephenson and Wald.
- 2. Approval of Minutes of the May 22, 2014 Special Commission Meeting and May 27, 2014 Commission on the Environment Regular and Special Meetings.** (Explanatory Documents: May 22 and May 27, 2014 Approved Minutes) (Discussion and Action) Upon Motion by Commissioner Gravanis, second by Commissioner Wan, the May 22 and May 27, 2014 Meeting Minutes were approved without objection (AYES: Commissioners Arce, King, Gravanis and Wan; Absent: Commissioners Stephenson and Wald).
- 3. Public Comments:** Members of the public may address the Commission on matters that are within the Commission's jurisdiction and are not on today's agenda.  
  
Ms. Jacqueline Flin, Executive Director, A. Philip Randolph Institute (APRI) San Francisco, welcomed Deborah Raphael, Department of the Environment Director. She discussed APRI's role as a community-building organization working on outreach and public services and reported that APRI programs reinforce water conservation concepts and environmental stewardship.
- 4. Energy Upgrade California: Energy Efficiency for City Residents Presentation.** Sponsor: Commissioner Joshua Arce; Speaker: Luke Easdale, Marketing and Outreach Assistant, Energy Program (Informational Presentation and Discussion)



Marketing and Outreach Assistant Luke Easdale presented on Energy Upgrade California Home Upgrade, an energy-efficiency program that offers up to \$4,800 in rebates for San Francisco homeowners of single-family or two- to four-unit homes to increase the energy-efficiency, comfort and indoor air quality of their homes by completing an energy upgrade. The website for additional information can be found at [www.sf.environment.org/energyupgradeca](http://www.sf.environment.org/energyupgradeca) and the hotline number is 415-355-5007.

Public Comment: Ms. Lurilla Harris inquired whether rebates are provided for attic insulation. Mr. Easdale reported that rebates for all types of insulation are covered including attic, wall and floor insulation.

5. **Director's Report.** Updates on Department of the Environment administrative and programmatic operations relating to Budget Planning, Strategic Planning, Clean Air/Transportation, Climate, Energy, Public Outreach and Education, Environmental Justice, Habitat Restoration, Green Building, Zero Waste, Toxics Reduction, and Urban Forestry. (Explanatory Document: Director's Report) Speaker: Deborah Raphael, Director (Information)

Director Deborah Raphael presented a CBS broadcast of the Department's social service work in EnvironmentNow and a KTVU broadcast on San Francisco United States Postal Service non-compliance with zero waste policies and future plans. Reports were provided on work accomplished and in progress in Department program areas and with the Mayor's Office and the Board of Supervisors on achieving compliance with recycling redemption center state law. She suggested that the Commission or Committee convene relevant parties to discuss solutions.

Commission Vice-President King discussed the importance of the green movement making logical sense and providing financial benefits to the community. He commended the Department for their focus on working with underserved areas in San Francisco. Commission President Arce suggested that the Commission write a letter to the USPS requesting an update on progress made on compliance with Zero Waste policies.

Public Comment: Ms. Jacqueline Flin stated that she is impressed with the new direction that the Department is going in and reported on discussions held with staff on different outreach programs. Ms. Flin stated that APRI is a community affiliate that wants to share information directly with San Francisco residents and is looking forward to seeing the work of the Department.

6. **Commuter Benefits Ordinance:** Update on Progress and Compliance with Commuter Benefits Ordinance and Coordination with Bay Area Air Quality Management's Regional Program. Sponsor: Deborah Raphael, Director; Speakers: Robert Hayden, Clean Transportation Program Manager and David Burch, Principal Environmental Planner, Planning and Research, Bay Area Air Quality Management District (Informational Presentation and Discussion)

Clean Transportation Program Manager Robert Hayden presented background on the San Francisco and Bay Area Commuter Benefits Program and Ordinance discussing the 2009 Environment Code Commuter Benefits amendment, program goals, responsible parties, compliance options, findings, enforcement, and agency coordination.

Principal Environmental Planner David Burch provided background on the Bay Area Air Quality Management District and its objectives to improve regional air quality. He presented on the new 2014 regional Bay Area Commuter Benefit program now in effect discussing regulations, compliance and program requirements, commuter benefit options, and program implementation. Clean Transportation Manager Robert Hayden reported on differences between the two programs, efforts between the two agencies to coordinate compliance and enforcement, and the Department of the Environment's focus to educate and motivate employers.

7. **Review and Approval of 2012 Buy Green Ordinance for City Staff Annual Report: Environmentally Preferable Purchasing Ordinance (EPP).** (Explanatory Document: 2012 Annual Report) Sponsor: Deborah Raphael, Director; Speaker: Commissioner Ruth Gravanis (Discussion and Action)

Commissioner Ruth Gravanis reported that the Commission's Policy Committee heard a presentation by City Toxics Reduction Specialist Jessian Choy at the July 14, 2014 meeting on the 2012 Buy Green Ordinance for City Staff Annual Report and voted to recommend approval to the full Commission. Director Raphael reported on discussions held with the Office of Contract Administration on the need for a new purchasing system. Commission President Arce requested information on whether the purchase of green products has increased in the current report.

Upon Motion by Commission Vice-President King, second by Commissioner Wan, the 2012 Buy Green Ordinance for City Staff Annual Report was approved without objection (AYES: Commissioners Arce, King, Gravanis and Wan; Absent: Commissioners Stephenson and Wald).

8. **Review and Approval of Draft Resolution 2014-06-COE commending Commissioner Emeritus Alan Mok for his Service to the Commission on the Environment.** (Continued from the May 27, 2014 Meeting) (Explanatory Document: Approved Resolution) Sponsor and Speaker: Commissioner Joshua Arce (Discussion and Action)

Commissioners King and Gravanis spoke of Commissioner Alan Mok's valuable contribution to the Commission and Operations Committee discussing his instrumental community leadership and outreach skills with members of the community.

Public Comment: Mr. Cal Broomhead reported on and thanked Commissioner Mok for broadcasting on Chinese radio and television an event to replace incandescent lamps for high efficiency fluorescent lamps that produced a turnout of over 1500 people.

Upon Motion by Commissioner Gravanis, second by Commission Vice-President King, Resolution 006-14-COE was approved without objection (AYES: Commissioners Arce, King, Gravanis and Wan; Absent: Commissioners Stephenson and Wald).

**Items 10 and 11 were heard before Item 9.**

9. **Review and Approval of Draft Resolution 2014-11-COE commending Commissioner Emeritus Nicholas Josefowitz for his Service to the Commission on the Environment.** (Explanatory Document: Approved Resolution) Sponsor and Speaker: Commissioner Joshua Arce (Discussion and Action)

Commission President Arce commended Commissioner Emeritus Josefowitz's initiative in moving ideas and thanked him for his contribution. Commission Secretary Monica Fish read the Resolution into the record. Commissioner Emeritus Nicholas Josefowitz thanked the Commission and noted the tremendous work that has been accomplished to advance mutual environmental goals forward.

Upon Motion by Commissioner Gravanis, second by Commissioner King, Resolution 011-14-COE was approved without objection (AYES: Commissioners Arce, King, Gravanis and Wan; Absent: Commissioners Stephenson and Wald).

- 10. Review and Approval of Draft Resolution 2014-12-COE commending Ann Kelly, San Francisco Department of the Environment Senior Manager, Energy Programs, for her service to the Department and the San Francisco Commission on the Environment** (Explanatory Document: Approved Resolution) Sponsor and Speaker: Deborah Raphael, Director (Discussion and Action)

Director Deborah Raphael read the Resolution into the record commending and thanking Ms. Ann Kelly for her service to the Department and to the Commission on the Environment. She discussed Ms. Kelly's impressive quantitative and qualitative career contributions to the environment. Commission President Arce spoke of the impact that Ms. Kelly's work had on the environment globally and his positive experiences working with Ms. Kelly.

Ms. Kelly discussed her environmental career and thanked the Commission for moving environmental policies forward that have a global-effect. She spoke of the many positive experiences she had working with Department of the Environment staff and the Commission.

Public Comment: Energy Manager Cal Broomhead discussed his long-time history working with Ms. Kelly citing her strategic planning skills, vision of where the energy world should go and the role of local government, and pushing her vision through the Local Government Sustainability Coalition. He discussed the important role of Ms. Kelly in creating opportunities for local governments to participate in partnerships with their utilities and in receiving funding for running their own programs.

Upon Motion by Commission Vice-President King, second by Commissioner Gravanis, Resolution 012-14-COE was approved without objection (AYES: Commissioners Arce, King, Gravanis and Wan; Absent: Commissioners Stephenson and Wald).

- 11. Review and Approval of Draft Resolution File No. 2014-09-COE in support of San Francisco Solar Policy for New Construction.** (Explanatory Document: Draft and Approved Resolution) Sponsors: Commission President Arce and Commissioner Emeritus Josefowitz; Speaker: Alison Healy, Renewable Energy Program Manager (Discussion and Action)

Commission President Arce discussed the potential of San Francisco becoming the third city in California requiring solar on new development and reported on amendments made to the Draft Resolution. Renewable Energy Program Manager Alison Healy reported on state requirements that are planned for adoption in 2016 for solar on new construction. She discussed her work vetting the process with all relevant stakeholders and work in progress to gather statistics of solar installations that would be discussed at a future Commission meeting.

Commissioner Gravanis suggested that the proposed legislation take into account that solar installations should not take up 100 percent of roof coverage so as to accommodate other uses. Commission Vice President King requested a report on the potential for new solar in housing and in the commercial industry and the role the legislation would have in workforce development.

Upon Motion by Commission Vice-President King, second by Commission President Arce, Resolution 009-14-COE was approved without objection (AYES: Commissioners Arce, King, Gravanis and Wan; Absent: Commissioners Stephenson and Wald).

**12. Commission Secretary's Written Report.** (Explanatory Document: Commission Secretary's Report and Correspondence Log) Monica Fish, Commission Secretary (Information)

- **Communications and Correspondence**
- **Update on City Legislation**

Commission Secretary Monica Fish provided a report of all Commission communications and correspondence received and an update on City legislation since the last meeting on May 22, 2014. Ms. Fish reported that Commissioners would be provided with an opportunity to choose between two versions of meeting minutes, one a summary version of meeting proceedings, and the other a more condensed version.

**13. Operations Committee Chair's Report.** Highlights of the May 14, 2014 Meeting and review of the Agenda for the August 13, 2014 Meeting. (Information and Discussion) This agenda item was continued to the next meeting.

**14. Policy Committee Report.** (Information and Discussion)

Chairs Report: Highlights of the April 9, May 22, June 9 and July 14, 2014 Meetings and review of the Agenda for the August 11, 2014 Meeting to be held at City Hall, Room 421.

Commissioner Gravanis reported on April 9, May 22, June 9, and July 14 Policy Committee meeting proceedings and plans for agenda topics for future meetings.

**15. Announcements.** (Information and Discussion) There were no Commissioner announcements made at this time.

**16. President's Announcements.** (Information and Discussion) Commission President Arce announced (1) World Cup recycling messages, (2) distributed and reported on a letter from the Mayor outlining goals for Commissioners' attendance at meetings; (3) suggested that a letter be created addressed to the Mayor, Board President, and SFPUC General Manager thanking them for fully funding the GoSolarSF program; and (4) that Supervisor Malia Cohen would be sponsoring a policy to encourage collaboration between the Department of the Environment and the San Francisco Port to create a policy to oppose and prohibit the export and transport of hazardous fossil fuel materials from San Francisco.

**17. New Business/Future Agenda Items.** (Information, Discussion and Possible Action) Commission Vice President King requested a discussion about electric vehicle charging stations in condominium units. Commission President Arce reported on an MIT study that shows that with the closing of the power plants in the Bayview neighborhood, the Mission District is now the most

disproportionate community in San Francisco. He suggested that the Commission hold a future community meeting in the Mission District with community leaders and staff.

18. **Public Comments:** Members of the public may address the Commission on matters that are within the Commission's jurisdiction and are not on today's agenda. There was no public comment at this time.

19. **Adjournment.** The Commission on the Environment meeting adjourned at 7:25 p.m.

*\*\* Copies of explanatory documents are available at (1) the Commission's office, 1455 Market Street, Suite 1200, San Francisco, CA 94102 between the hours of 9 a.m. and 5 p.m. A photo I.D. is required for entry to the building, (2) on the Commission's meeting website at <http://www.sfenvironment.org/commission/agendas> included with minutes by meeting date; (3) upon request to the Commission Secretary, at telephone number 415-355-3709, or via e-mail at [Monica.Fish@sfgov.org](mailto:Monica.Fish@sfgov.org). For a video recording of the July 22, 2014 Commission on the Environment meeting, access this link [http://sanfrancisco.granicus.com/MediaPlayer.php?view\\_id=165&clip\\_id=20701](http://sanfrancisco.granicus.com/MediaPlayer.php?view_id=165&clip_id=20701). For an audio recording access [http://media-06.granicus.com:443/ondemand/sanfrancisco/sanfrancisco\\_0084f228-ebec-420e-adee-1d54f91df894.mp3](http://media-06.granicus.com:443/ondemand/sanfrancisco/sanfrancisco_0084f228-ebec-420e-adee-1d54f91df894.mp3).*

Monica Fish, Commission Secretary  
TEL: (415) 355-3709; FAX: (415) 554-6393

Approved: September 30, 2014





**SF Environment**

Our home. Our city. Our planet.



EDWIN M. LEE  
Mayor

DEBORAH O. RAPHAEL  
Director

**CITY AND COUNTY OF SAN FRANCISCO  
COMMISSION ON THE ENVIRONMENT**

**RESCHEDULED MEETING NOTICE**  
**FROM: TUESDAY, SEPTEMBER 23, 2014, 5:00 P.M.**  
**TO: TUESDAY, SEPTEMBER 30, 2014, 5:00 P.M.**

**LOCATION: CITY COLLEGE OF SAN FRANCISCO, MISSION CAMPUS**  
**1125 VALENCIA STREET, ROOMS 1107 AND 1108**  
**SAN FRANCISCO, CA 94110**

SF  
E88  
#1  
9/23/14  
cancelled

The Tuesday, September 23, 2014, 5:00 p.m. Regularly Scheduled Meeting of the Commission on the Environment that was to be held at City Hall, Room 416, One Dr. Carlton B. Goodlett Jr. Place, San Francisco, CA 94102, has been **RESCHEDULED to Tuesday, September 30, 2014, 5:00 p.m.** and will be held at **City College of San Francisco Mission Campus, 1125 Valencia Street, Rooms 1107 and 1108, San Francisco, CA 94110.** An agenda will be posted at least 72 hours before the meeting and can be found at the Commission on the Environment's agenda meeting website <http://www.sfenvironment.org/commission/agendas>.

For additional information or to be placed on the agenda mailing list, contact Monica Fish, Commission Secretary at (415) 355-3709 or by email at [Monica.Fish@sfgov.org](mailto:Monica.Fish@sfgov.org).

Monica Fish, Commission Secretary  
TEL: (415) 355-3709; FAX: (415) 554-6393

Posted: August 31, 2014

GOVERNMENT  
DOCUMENTS DEPT

SEP 02 2014

SAN FRANCISCO  
PUBLIC LIBRARY





**SF Environment**

**Our home. Our city. Our planet.**



EDWIN M. LEE

Mayor

DEBORAH O. RAPHAEL

Director

**CITY AND COUNTY OF SAN FRANCISCO  
COMMISSION ON THE ENVIRONMENT  
\*NOTICE OF RESCHEDULED MEETING AND AGENDA**

GOVERNMENT  
DOCUMENTS DEPT

**TUESDAY, SEPTEMBER 30, 2014, 5:00 P.M.**

**LOCATION: CITY COLLEGE OF SAN FRANCISCO, MISSION CAMPUS SEP 25 2014**

**1125 VALENCIA STREET, ROOMS 107 AND 108**

**SAN FRANCISCO, CA 94110**

SAN FRANCISCO  
PUBLIC LIBRARY

*3*  
*30/1/14*  
*rescheduled*  
**\*The Tuesday, September 23, 2014, 5:00 p.m. Regular Meeting of the Commission on the Environment that meets at City Hall, Room 416, has been RESCHEDULED to Tuesday, September 30, 2014 at 5:00 p.m. and will be held at City College of San Francisco, Mission Campus, 1125 Valencia Street, Rooms 107 and 108.**

**COMMISSION MEMBERS:** Commissioners Joshua Arce (President); Angelo King (Vice-President), Ruth Gravanis, Heather Stephenson, Johanna Wald, Sarah Wan

**ORDER OF BUSINESS**

**Public comment will be taken before the Commission takes action on any item.**

- 1. Call to Order and Roll Call.**
- 2. Introduction by Commission President Joshua Arce and Welcoming Remarks by Supervisor David Campos, City College Campus Dean Jorge Bell, and SF Environment Director Deborah Raphael.**  
(Discussion)
- 3. Public Comments:** Members of the public may address the Commission on matters that are within the Commission's jurisdiction and are not on today's agenda.
- 4. Presentation on San Francisco Office of Economic and Workforce Development's Invest in Neighborhoods Initiative on Lower 24<sup>th</sup> Street and Sustainable Community Efforts to Establish the Calle 24 Latino Cultural District.** (Explanatory Document: Draft Resolution) Sponsor: Commission President Arce, Speaker: Joaquin Torres, Deputy Director, San Francisco Office of Economic and Workforce Development and Erick Arguello, President, Calle 24 Council (15 minutes)  
(Informational Presentation, Discussion, and Possible Action to Adopt Resolution in Support of Calle 24 Latino Cultural District)

Department of the Environment, City and County of San Francisco

1455 Market Street, Suite 1200, San Francisco, CA 94103

Telephone: (415) 355-3700 • Fax: (415) 554-6393

Email: [environment@sfgov.org](mailto:environment@sfgov.org) • [www.sfenvironment.org](http://www.sfenvironment.org)

100% Post-Consumer Recycled Paper

5. **Presentation on San Francisco Department of Public Works Giant Sweep Initiative in the Mission and Citywide.** Sponsor: Deborah Raphael, Director; Speaker: Jimmer Cassiol, San Francisco Department of Public Works (15 minutes) (Informational Presentation and Discussion)
6. **Presentation on Community Resiliency and Empowerment in the Mission.** Sponsor: Commission President Arce, Speaker: Antonio Diaz, Organizational Director, People Organizing to Demand Environmental and Economic Rights (PODER) (10 minutes) (Informational Presentation and Discussion)
7. **Review and Approval of Draft Resolution 2014-14-COE in Support of San Francisco's Vision Zero Program to Eliminate all Traffic-Related Fatalities in the Next Ten Years.** (Explanatory Document: Draft Resolution) Speaker: Krute Singa, Senior Clean Transportation Program Coordinator (5 minutes) (Discussion and Action)
8. **Review and Approval of Draft Resolution 2014-13-COE Approving Department of the Environment Funding Recommendations for Grant Awards to Support Multiple Community Projects.** (Explanatory Documents: Draft Resolution and Funding Recommendations) Sponsor: Deborah Raphael, Director; Speakers: Anne Eng, Environmental Justice Program Manager and Shawn Rosenmoss, Senior Environmental Specialist, Fundraising and Community Partnerships (8 minutes)(Discussion and Action)
9. **Director's Report.** Updates on Department of the Environment administrative and programmatic operations relating to Budget Planning, Strategic Planning, Clean Air/Transportation, Climate, Energy, Public Outreach and Education, Environmental Justice, Habitat Restoration, Green Building, Zero Waste, Toxics Reduction, and Urban Forestry. (Explanatory Document: Director's Report) Speaker: Deborah Raphael, Director (Information and Discussion)
10. **Approval of Draft Minutes of the July 22, 2014 Commission on the Environment Meeting.** The Commission will review two formats of Meeting Minutes and consider adopting either the condensed summary or expanded version for future formats. (Explanatory Documents: July 22, 2014 Draft Minutes Expanded and Condensed Summaries)(Discussion and Action)
11. **Operations Committee Chair's Report.** Highlights of the August 13, 2014 Meeting and review of the Agenda for the November 12, 2014 Meeting. (Information and Discussion)
12. **Policy Committee Report.** (Information and Discussion)  
Chairs Report: Highlights of the August 11 and September 8, 2014 Meetings and review of the Agenda for the October 8, 2014 Meeting.
13. **Commission Secretary's Written Report.** (Explanatory Document: Commission Secretary's Report and Correspondence Log) Monica Fish, Commission Secretary (Information and Discussion)
  - **Communications and Correspondence**
  - **Update on City Legislation**
14. **Announcements.** (Information and Discussion)
15. **President's Announcements.** (Information and Discussion)
16. **New Business/Future Agenda Items.** (Information, Discussion and Possible Action)

**17. Public Comments:** Members of the public may address the Commission on matters that are within the Commission's jurisdiction and are not on today's agenda.

**18. Adjournment.**

**The next Regular Meeting of the Commission on the Environment is scheduled for Tuesday, November 25, 2014, 5:00 p.m. at City Hall, Room 416.**

**\*\* Copies of explanatory documents are available at (1) the Commission's office, 1455 Market Street, Suite 1200, San Francisco, California, 94103 between the hours of 9 a.m. and 5 p.m., Photo identification is required for entry to the building. (2) on the Commission's website <http://www.sfenvironment.org/commission/agendas>; (3) upon request to the Commission Secretary, at telephone number 415-355-3709, or via e-mail at [Monica.Fish@sfgov.org](mailto:Monica.Fish@sfgov.org) within three business days of a meeting. If any materials related to an item on this agenda have been distributed to the Commission after distribution of the agenda packet, those materials are available for public inspection at the Department of the Environment, 1455 Market Street, Suite 1200, San Francisco, CA 94103 during normal office hours or will be made available on the Commission's website <http://www.sfenvironment.org/commission/agendas> as attachments to the agenda or meeting minutes.**

**Important Information**

The ringing of and use of cell phones, pagers and similar sound-producing electronic devices are prohibited at this meeting. Please be advised that the Chair may order the removal from the meeting room of any person(s) responsible for the ringing or use of a cell phone, pager, or other similar sound-producing electronic devices.

NOTE: Persons unable to attend the meeting may submit to the Commission on the Environment, by the time the proceedings begin, written comments regarding the agenda items above. These comments will be made a part of the official public record and shall be brought to the attention of the Commission on the Environment members. Any written comments should be sent to: Commission Secretary of the Environment, 1455 Market Street, Suite 1200, San Francisco, CA 94103 by 5:00 p.m. on the day prior to the hearing. Comments that cannot be delivered to the Commission Secretary by that time may be taken directly to the hearing at the location above. When bringing handouts to meetings, please photocopy on both sides of the paper and try to use post-consumer recycled or tree-free paper. Also, please bring sufficient copies of handouts for the Commission, the Commission Secretary and the public.

**Public Comment**

At this time, members of the public may address the Commission on items of interest that are within the subject matter jurisdiction of the Commission but are not on today's agenda. Public comment will be taken following each agenda item. Each member of the public may address the Commission for up to three minutes, unless otherwise announced by the President. If it is demonstrated that the comments by the public will exceed 15 minutes, the President may continue Public Comment to another time during the meeting.

The Brown Act forbids the Commission from taking action or discussing any item or issue not appearing on the posted agenda. This rule applies to issues raised in public comment as well. In response to public comment, not on an agenda item, the Commission is limited to:

1. Briefly responding to statements made or questions posed by members of the public, or
2. Request staff to report back on a matter at a subsequent meeting, or
3. Directing staff to place the item or issue on a future agenda (Government Code Section 54954.2(a).)



### **Disability Access**

The special meeting of the Commission on the Environment will be held at City College of San Francisco, 1125 Valencia Street, Rooms 107 and 108. The meeting facility is accessible to persons using wheelchairs and other assistive mobility devices. The main entrance on Valencia Street is accessible. The closest accessible BART station is the 24<sup>th</sup> Street Station. MUNI lines serving this location are: #14 Mission to 22<sup>nd</sup> Street and 26 Valencia to 22<sup>nd</sup> and Valencia Streets. For information about MUNI accessible services call (415) 923-6142. On street metered parking is available on Valencia Street.

In order to assist the City's efforts to accommodate persons with severe allergies, environmental illnesses, multiple chemical sensitivity or related disabilities, attendees at public meetings are reminded that other attendees may be sensitive to various chemical based products. Please help the City accommodate these individuals. Individuals with chemical sensitivity or related disabilities should call the Mayor's Office on Disability at (415) 554-6789 or (415) 554-6799 (TTY) for additional information.

The following services are available on request 72 hours prior to the meeting; except for Monday meetings, for which the deadline shall be 4:00 p.m. of the last business day of the preceding week: For American sign language interpreters or the use of a reader during a meeting, a sound enhancement system, and/or alternative formats of the agenda and minutes, please contact Monica Fish at (415) 355-3709 to make arrangements for the accommodation. Late requests will be honored, if possible.

### **Language Access**

Language Assistance: To request an interpreter for a specific item during the meeting, please contact the Commission Secretary, Monica Fish, at (415) 355-3709 or [Monica.Fish@sfgov.org](mailto:Monica.Fish@sfgov.org) at least 48 hours in advance of the hearing.

### **Know your Rights under the Sunshine Ordinance (Chapter 67 of the San Francisco Administrative Code)**

Government's duty is to serve the public, reaching its decisions in full view of the public. Commissions, boards, councils, and other agencies of the City and County exist to conduct the people's business. This ordinance assures that deliberations are conducted before the people and that City operations are open to the people's review. For more information on your rights under the Sunshine Ordinance or to report a violation of the ordinance, contact the Sunshine Ordinance Task Force, Sunshine Task Force Administrator, City Hall, Room 409, One Dr. Carlton B. Goodlett Place, San Francisco, CA 94102-4683 at Phone No.: (415) 554-7724; Fax No.: (415) 554-7854; E-mail: [sotf@sfgov.org](mailto:sotf@sfgov.org). Copies of the Sunshine Ordinance can be obtained from the Clerk of the Sunshine Task Force, the San Francisco Public Library and on the City's website at [www.sfgov.org](http://www.sfgov.org).

### **Lobbyist Registration and Reporting Requirements**

Individuals and entities that influence or attempt to influence local legislative or administrative action may be required by the San Francisco Lobbyist Ordinance [SF Campaign & Governmental Conduct Code §2.100, et. seq] to register and report lobbying activity. For more information about the Lobbyist Ordinance, please contact the Ethics Commission at: 25 Van Ness Avenue, 2<sup>nd</sup> Floor, San Francisco, CA 94102; telephone (415) 252-3100, fax (415) 252-3112, web site at [www.sfgov.org/ethics](http://www.sfgov.org/ethics).

Monica Fish, Commission Secretary  
TEL: (415) 355-3709; FAX: (415) 554-6393



**SF Environment**

**Our home. Our city. Our planet.**

A Department of the City and County of San Francisco



EDWIN M. LEE  
Mayor

DEBORAH O. RAPHAEL  
Director

**CITY AND COUNTY OF SAN FRANCISCO  
COMMISSION ON THE ENVIRONMENT**

**\*TUESDAY, SEPTEMBER 30, 2014, 5:00 P.M.  
RESCHEDULED MEETING DRAFT MINUTES**

GOVERNMENT  
DOCUMENTS DEPT

OCT 14 2014

**LOCATION: CITY COLLEGE OF SAN FRANCISCO, MISSION CAMPUS  
1125 VALENCIA STREET, ROOMS 107 AND 108  
SAN FRANCISCO, CA 94110**

SAN FRANCISCO  
PUBLIC LIBRARY

*83  
134/14  
rescheduled  
draft*

**\*The Tuesday, September 23, 2014, 5:00 p.m. Regular Meeting of the Commission on the Environment that meets at City Hall, Room 416, was RESCHEDULED to Tuesday, September 30, 2014 at 5:00 p.m. and was held at City College of San Francisco, Mission Campus, 1125 Valencia Street, Rooms 107 and 108.**

**COMMISSION MEMBERS:** Commissioners Joshua Arce (President); Angelo King (Vice-President), Ruth Gravanis, Heather Stephenson, Johanna Wald, Sarah Wan

**ORDER OF BUSINESS**

- 1. Call to Order and Roll Call.** The Commission on the Environment meeting convened at 5:18 p.m. Present: Commissioners Arce, King (5:23), Gravanis, Stephenson, Wald and Wan.
- 2. Introduction by Commission President Joshua Arce and SF Environment Director Deborah Raphael.** (Discussion) Commission President Arce and Director Deborah Raphael provided introductory remarks, welcomed the public to the meeting, and discussed the importance of environmentalism to the community. The Mayor's Office of Civic Engagement, Department staff, SFGTV, community members, and all participants were thanked for their participation.
- 3. Public Comments:** Members of the public may address the Commission on matters that are within the Commission's jurisdiction and are not on today's agenda.

Ms. Anastasia Glikshtern spoke about the benefits that trees provide to the environment. She stated her opposition to the San Francisco's Natural Areas Program's use of Tier 1 and 2 herbicides and plans to demolish thousands of trees in parks in order to convert these lands to pre-1769 shrubby vegetation and grassland. Ms. Glikshtern read a San Francisco Examiner article "Nature Program Wasting Millions to Kill Trees."

Department of the Environment, City and County of San Francisco  
1455 Market Street, Suite 1200, San Francisco, CA 94103  
Telephone: (415) 355-3700 • Fax: (415) 554-6393

Email: [environment@sfgov.org](mailto:environment@sfgov.org) • [www.sfenvironment.org](http://www.sfenvironment.org)

100% Post-Consumer Recycled Paper

Ms. Robin Sherrer spoke in opposition to Recreation and Park Natural Areas Program's cutting down of trees in San Francisco parks speaking of the benefits that trees provide to wildlife habitat, climate change, and to the environment. She asked that there be an effort made to save the trees.

4. **Presentation on San Francisco Office of Economic and Workforce Development's (OEWD) Invest In Neighborhoods Initiative on Lower 24<sup>th</sup> Street and Sustainable Community Efforts to Establish the Calle 24 Latino Cultural District.** (Explanatory Documents: Approved Resolution and Presentation)  
Sponsor: Commission President Arce, Speaker: Joaquin Torres, Deputy Director, San Francisco Office of Economic and Workforce Development (OEWD) and Erick Arguello, President, Calle 24 Council (Informational Presentation, Discussion, and Possible Action to Adopt Resolution in Support of Calle 24 Latino Cultural District)

Mr. Jorge Rivas, OEWD, presented on the Invest in Neighborhoods Initiative that is an interagency partnership to strengthen and revitalize 25 selected San Francisco neighborhood commercial districts to be economically thriving, safe, resilient, sustainable, and meet the needs of local residents. He discussed commercial district assessments and baseline and customized services that are provided to meet the needs of San Francisco commercial neighborhood corridors.

Ms. Diana Ponce de Leon, OEWD, Liaison to Lower 24<sup>th</sup>, presented on the Invest in Neighborhoods Initiative Customized Service Plan and next steps for the Calle 24 and Lower 24<sup>th</sup> Latino Cultural District, discussing past work and accomplishments, designated location for the Calle 24 and Latino Cultural District, goals to strengthen businesses, neighborhood cultural identity, and provide technical assistance.

Deputy Director of OEWD, Joaquin Torres, lead of the Mayor's Invest in Neighborhood Initiative, discussed the City's tailored approach to engage with the community and commitment to bring about positive change to the environment, to be responsive, and provide solutions to community needs. He stated that he is looking forward to strategies, plans and tools the community wants to pursue to preserve and strengthen one of the most viable neighborhoods in the city.

President, Calle 24, Erick Arguello, thanked OEWD for their collaboration stating that the Invest in Neighborhoods Initiative is tailored to the existing community. He reported that the Calle 24 Latino District was designated as a cultural district in May 2014 in an effort to preserve the area as the center of arts, music, culture, and legacy businesses. Mr. Arguello discussed Calle 24's composition, city projects, and goal to preserve and sustain the culture, history, and entrepreneurship of the neighborhood.

#### Public Comment:

Ms. Marie Sorenson, Calle 24, discussed her concern that the Mission and Bayview neighborhoods are a disproportionate dumping ground for utilities and spoke of the associated health risk this may cause because of radiation exposure. She spoke of her concern with the air quality and environmental problems in the neighborhood and asked that every component in the Mission neighborhood be evaluated starting with utility boxes and phone lines.

Unidentified Speaker spoke of her concern with the health issues in the neighborhood, citing the dust created by construction and drought in California. She asked if there is a plan for supporting residents during a drought.

Mr. Miguel, community member, spoke in support of today's conversation to improve commercial real estate and the beautification of the area. He stated that the community is here defending the Mission neighborhood, but that consideration should be given to the situation in other parts of the world where the ecology is being ruined, species are lost, and water and air are being compromised. Mr. Miguel discussed the importance of community, unity, finding harmony, and keeping in mind that this world is for everyone.

Commissioners and Director Raphael discussed the correlation of environmentalism to neighborhood preservation and Department of the Environment partnerships in the Invest in Neighborhood Initiative. President Arce and Deputy Director Torres discussed incorporating the Department's Green Business Program with the Invest in Neighborhoods Initiative. Commissioner King discussed opportunities for the Department and Commission to be larger partners so the community can receive the full benefit of Department of the Environment programs. Upon Motion by Commissioner King, second by Commissioner Stephenson, the Resolution to Support the Calle 24 Latino Cultural District was approved with amendments (AYES: Commissioners Arce, Gravanis, King, Stephenson, Wald and Wan; Noes: None; Absent: None; Vacant: 1).

5. **Presentation on San Francisco Department of Public Works Giant Sweep Initiative in the Mission and Citywide.** (Explanatory Document: Presentation) Sponsor: Deborah Raphael, Director; Speaker: Jimmer Cassiol, San Francisco Department of Public Works (Informational Presentation and Discussion)

Department of Public Works Representative Jimmer Cassiol presented on the Giant Sweep Initiative, a City partnership with the San Francisco Giants, to campaign for anti-litter through public education and hands-on activities. He discussed the Giant Sweep pledge and accomplishments made cleaning and greening the city through website and social media platforms, outreach at events, campaign advertising, and public education. Mr. Cassiol reported on participating merchants, spokespersons, incentives, and corporate sponsorships to promote the campaign.

Public Comment: Ms. Anastasia Glikstern stated that education in schools has resulted in substantially less garbage around schools. She asked that the Department reach out to Starbucks to hand out glass cups in place of paper or plastic cups to people sitting inside the establishment.

6. **Presentation on Community Resiliency and Empowerment in the Mission.** Sponsor: Commission President Arce, Speaker: Antonio Diaz, Organizational Director, People Organizing to Demand Environmental and Economic Rights (PODER) (Explanatory Document: Presentation) (Informational Presentation and Discussion)

PODER Organizational Director Antonio Diaz reported on PODER's mission organizing with Latino youth and immigrant families on community resiliency and solutions to neighborhood problems that are people-powered, locally based, and community and environmentally just. He discussed problems that residents have encountered in the Mission District with gentrification, unjust urban

planning and development, and land use decision-making that has created environmental, economic and social inequities. Topics of discussion included skyrocketing rents, Ellis Act evictions, shifting population, environmental health impacts, and climate vulnerability. Mr. Diaz reported that PODER is working on a solution by organizing for equitable land use policies, healthy development, and environmental justice and discussed alliances and campaigns in progress to build a social equitable economy and environment.

Commissioner King suggested collaboration between Mission and Bayview groups to propose a more equitable system for affordable housing. He suggested creating a study of the cumulative impact of the city's carbon footprint by people commuting into the City for core jobs because they are not able to afford housing in San Francisco, and how that information can be implemented into affordable housing guidelines. Mr. Diaz, Commissioner Arce, and Director Raphael discussed how the work that is being implemented in the community can be translated to the cohesiveness of other communities and how environmental work can be incorporated in current programs.

Public Comment: Ms. Anastasia Glikshtern stated that cutting 8448 mature healthy trees in San Francisco parks is not part of the green economy, discussed the benefits that trees provide, and asked the Commission to intervene. She stated that the best option is to eliminate these programs or curtail them to what they were in 1995 when there were plans to preserve remnants of flora. She spoke in opposition to the thinking that native plants are somehow superior to other plants. Ms. Glikshtern discussed the \$5 million and potential higher cost of the Significant Natural Resource Area Management Plan to promote maximum restoration.

**7. Review and Approval of Draft Resolution 2014-14-COE in Support of San Francisco's Vision Zero Program to Eliminate all Traffic-Related Fatalities in the Next Ten Years.** (Explanatory Documents: Approved Resolution and High Injury Corridors List) Speaker: Krute Singa, Senior Clean Transportation Program Coordinator (Discussion and Action)

Department of the Environment Senior Clean Transportation Program Coordinator Krute Singa presented on San Francisco's Vision Zero Program and Resolution discussing the Vision Zero goal, statistics of injuries on high injury corridors, policies and issues, Education Subcommittee and Vision Zero Task Force, and implementation of projects and policies to achieve goals.

Senior Epidemiologist and Health, Transportation and Equity Lead, Environmental Health Branch, San Francisco Department of Public Health, Megan Wier reported that the Mission neighborhood in general does not have a disproportionate or higher number of high injury corridors and is comparable to other parts of the City. However, she identified high injury corridors in the Mission and other City neighborhoods that the program is targeting to be the focus of City engineering, education, and enforcement initiatives. Commissioner Wan and Ms. Wier discussed the importance of efforts to engage the community in achieving goals.

Public Comment: San Francisco Bicycle Coalition Policy Director, Tyler Frisbee, discussed her commitment to Vision Zero and improving San Francisco streets to make them safer for pedestrians, community gatherings, and for bicyclists. She discussed the link between Vision Zero and the environment in making it safer for people to engage in modes of transportation that would reduce carbon, improve air quality, and reduce health impacts.



Upon Motion by Commissioner Gravanis, second by Commissioner Wald, the Resolution in support of San Francisco's Vision Zero program was approved with amendments (AYES: Commissioners Arce, Gravanis, King, Stephenson, Wald and Wan; Noes: None; Absent: None; Vacant: 1)

**8. Review and Approval of Draft Resolution 2014-13-COE Approving Department of the Environment Funding Recommendations for Grant Awards to Support Multiple Community Projects.**

(Explanatory Documents: Approved Resolution and Funding Recommendations) Sponsor: Deborah Raphael, Director; Speakers: Anne Eng, Environmental Justice Program Manager and Shawn Rosenmoss, Senior Environmental Specialist, Fundraising and Community Partnerships (Discussion and Action)

Senior Environmental Specialist Shawn Rosenmoss reported on two grants awarded to Bayview Hunters Point community organizations (A. Phillip Randolph Institute and the Bay Institute Aquarium Foundation) to do climate outreach and engagement around resiliency and adaptation. Environmental Justice Program Manager Anne Eng reported on grant awards for an Excelsior bicycle project (given to PODER, People Organizing to Demand Environmental and Economic Rights) that would help families ride bikes, learn bike safety, refurbish surplus bikes, and bike share and to Urban Sprouts for a garden and nutrition project at Log Cabin Ranch.

Upon Motion by Commissioner King, second by Commissioner Wald, the Resolution approving Department of the Environment funding recommendations for grant awards was approved without objection (AYES: Commissioners Arce, Gravanis, King, Stephenson, Wald and Wan; Noes: None; Absent: None; Vacant: 1).

**9. Director's Report.** Updates on Department of the Environment administrative and programmatic operations relating to Budget Planning, Strategic Planning, Clean Air/Transportation, Climate, Energy, Public Outreach and Education, Environmental Justice, Habitat Restoration, Green Building, Zero Waste, Toxics Reduction, and Urban Forestry. (Explanatory Document: Director's Report) Speaker: Deborah Raphael, Director (Information and Discussion)

Director Deborah Raphael presented a video on a press event to celebrate five janitorial companies that became green businesses. She reported on the launch of the Electrical Vehicle Working Group, Request for Proposals, the Postal Service's progress on recycling, updates on California legislation, Department brand strengthening and re-visioning efforts, and staff updates. Commission President Arce discussed collaborations with Director Raphael and Commissioner Wan to create a Community Council to showcase Zero Waste innovations at the U.S. Conference of Mayors.

Public Comment: Ms. Anastasia Glikshern commended the San Francisco Forest Alliance's work in preserving San Francisco trees and suggested that the Commission request a presentation by the group. She discussed the importance of the preservation of trees and benefits trees provide toward climate change. Ms. Glikshern spoke in opposition to the Natural Area Program's increasing use of harmful herbicides (reference Charts "NAP Uses More and More Herbicide" and "Tier 1 & II Herbicide Use: NAP vs. the rest of SFRPD...").

**10. Approval of Draft Minutes of the July 22, 2014 Commission on the Environment Meeting.** The Commission will review two formats of Meeting Minutes and consider adopting either the

condensed summary or expanded version for future formats. (Explanatory Documents: July 22, 2014 Draft Minutes Expanded and Condensed Summaries)(Discussion and Action)

Commissioners discussed the availability of San Francisco Government Television (SFGTV) videos and audios for those interested in an expanded version of Commission meeting proceedings. Commission Secretary Fish was asked to provide criteria for the content of meeting minutes and a direct link to the meeting archive. Upon Motion by Commissioner King, second by Commissioner Wald, the July 22, 2014 condensed version of the Minutes was approved and condensed versions were selected for future meetings without objection (AYES: Commissioners Arce, Gravanis, King, Stephenson, Wald and Wan; Noes: None; Absent: None; Vacant: 1) Commissioner Gravanis left the meeting at this time (8:10 p.m.)

11. **Operations Committee Chair's Report.** Highlights of the August 13, 2014 Meeting and review of the Agenda for the November 12, 2014 Meeting. (Information and Discussion) Committee Chair King reported on Committee discussions on the community meeting, Department budget, staffing, and grants process at the August 13, 2014 meeting. Commissioners King and Arce and Director Raphael discussed the impact that non-General Fund City departments may experience and creating a Commission letter to the Mayor and Board of Supervisors Budget Committee with potential ideas.
12. **Policy Committee Report.** (Information and Discussion)  
Chairs Report: Highlights of the August 11 and September 8, 2014 Meetings and review of the Agenda for the October 8, 2014 Meeting. Committee Chair Wald reported on August 11 meeting discussions on the Vision Zero program Resolution and Department School Education program and September 8 discussions on black bin material and the SFUSD Eco Literacy program. She reported that the October 8 meeting will include a SFMTA Transit Effectiveness Program Resolution, update on the Green Business program, and compiling the Commission's part of the Department's Annual Report.
13. **Commission Secretary's Written Report.** (Explanatory Document: Commission Secretary's Report) Monica Fish, Commission Secretary (Information and Discussion)
  - **Communications and Correspondence**
  - **Update on City Legislation**Commission Secretary Fish reported on Board of Supervisors legislative activity and communications received since the July 22, 2014 meeting.
14. **Announcements.** (Information and Discussion) There were no Commissioner announcements made at this time.
15. **President's Announcements.** (Information and Discussion) Commission President Arce reported that the Board of Supervisors Committee recently approved for recommendation to the Board of Supervisors that it be a prohibited practice to export dirty fossil fuel material to San Francisco Pier 96 and discussed the Commission, Department, and Deputy City Attorney's work in this effort.
16. **New Business/Future Agenda Items.** (Information, Discussion and Possible Action) Commissioner Stephenson suggested a discussion on Zero Waste challenges and the Natural Areas Plan.

Commissioner Wald suggested a follow-up joint meeting with the San Francisco Public Utilities Commission. Commission President Arce discussed interest in a potential joint SFMTA Board of Directors and Commission on the Environment meeting on sustainable transportation and the Transit Effectiveness Project. He reported that Community Member Robin Sherrer requested a presentation on trees in San Francisco forests, increased flammability of thin forests, the health of Suto trees, and the part the climate movement plays and the difficulty in creating a static biome.

**17. Public Comments:** Members of the public may address the Commission on matters that are within the Commission's jurisdiction and are not on today's agenda. There was no public comment at this time.

**18. Adjournment.** The Commission on the Environment meeting adjourned at 8:30 p.m.

**The next Regular Meeting of the Commission on the Environment is scheduled for Tuesday, November 25, 2014, 5:00 p.m. at City Hall, Room 416.**

**\*\* Copies of explanatory documents are available at (1) the Commission's office, 1455 Market Street, Suite 1200, San Francisco, CA 94102 between the hours of 9 a.m. and 5 p.m. A photo I.D. is required for entry to the building, (2) on the Commission's meeting website at <http://www.sfenvironment.org/commission/agendas> included with minutes by meeting date; (3) upon request to the Commission Secretary, at telephone number 415-355-3709, or via e-mail at [Monica.Fish@sfgov.org](mailto:Monica.Fish@sfgov.org). For a video recording of the Commission on the Environment September 30, 2014 meeting access this link [http://sanfrancisco.granicus.com/MediaPlayer.php?view\\_id=165&clip\\_id=21074](http://sanfrancisco.granicus.com/MediaPlayer.php?view_id=165&clip_id=21074). For an audio recording of the September 30, 2014 Commission meeting, access this link [http://media-06.granicus.com:443/ondemand/sanfrancisco/sanfrancisco\\_ef938694-aa9a-4901-98f0-1e6c9e962805.mp3](http://media-06.granicus.com:443/ondemand/sanfrancisco/sanfrancisco_ef938694-aa9a-4901-98f0-1e6c9e962805.mp3).**





**SF Environment**

**Our home. Our city. Our planet.**

A Department of the City and County of San Francisco



EDWIN M. LEE  
Mayor

DEBORAH O. RAPHAEL  
Director

**CITY AND COUNTY OF SAN FRANCISCO  
COMMISSION ON THE ENVIRONMENT**

**\*TUESDAY, SEPTEMBER 30, 2014, 5:00 P.M.  
RESCHEDULED MEETING APPROVED MINUTES**

GOVERNMENT  
DOCUMENTS DEPT

NOV 26 2014

**LOCATION: CITY COLLEGE OF SAN FRANCISCO, MISSION CAMPUS  
1125 VALENCIA STREET, ROOMS 107 AND 108  
SAN FRANCISCO, CA 94110**

SAN FRANCISCO  
PUBLIC LIBRARY

*83  
2  
130/14  
rescheduled  
approved*

**\*The Tuesday, September 23, 2014, 5:00 p.m. Regular Meeting of the Commission on the Environment that meets at City Hall, Room 416, was RESCHEDULED to Tuesday, September 30, 2014 at 5:00 p.m. and was held at City College of San Francisco, Mission Campus, 1125 Valencia Street, Rooms 107 and 108.**

**COMMISSION MEMBERS:** Commissioners Joshua Arce (President); Angelo King (Vice-President), Ruth Gravanis, Heather Stephenson, Johanna Wald, Sarah Wan

**ORDER OF BUSINESS**

- 1. Call to Order and Roll Call.** The Commission on the Environment meeting convened at 5:18 p.m. Present: Commissioners Arce, King (5:23), Gravanis, Stephenson, Wald and Wan.
- 2. Introduction by Commission President Joshua Arce and SF Environment Director Deborah Raphael.** (Discussion) Commission President Arce and Director Deborah Raphael provided introductory remarks, welcomed the public to the meeting, and discussed the importance of environmentalism to the community. The Mayor's Office of Civic Engagement, Department staff, SFGTV, community members, and all participants were thanked for their participation.
- 3. Public Comments:** Members of the public may address the Commission on matters that are within the Commission's jurisdiction and are not on today's agenda.

Ms. Anastasia Glikshtern spoke about the benefits that trees provide to the environment. She stated her opposition to the San Francisco's Natural Areas Program's use of Tier 1 and 2 herbicides and plans to demolish thousands of trees in parks in order to convert these lands to pre-1769 shrubby vegetation and grassland. Ms. Glikshtern read a San Francisco Examiner article "Nature Program Wasting Millions to Kill Trees."

Department of the Environment, City and County of San Francisco  
1455 Market Street, Suite 1200, San Francisco, CA 94103  
Telephone: (415) 355-3700 • Fax: (415) 554-6393

Email: [environment@sfgov.org](mailto:environment@sfgov.org) • [www.sfenvironment.org](http://www.sfenvironment.org)

100% Post-Consumer Recycled Paper



Ms. Robin Sherrer spoke in opposition to Recreation and Park Natural Areas Program's cutting down of trees in San Francisco parks speaking of the benefits that trees provide to wildlife habitat, climate change, and to the environment. She asked that there be an effort made to save the trees.

4. **Presentation on San Francisco Office of Economic and Workforce Development's (OEWD) Invest In Neighborhoods Initiative on Lower 24<sup>th</sup> Street and Sustainable Community Efforts to Establish the Calle 24 Latino Cultural District.** (Explanatory Documents: Approved Resolution and Presentation)  
Sponsor: Commission President Arce, Speaker: Joaquin Torres, Deputy Director, San Francisco Office of Economic and Workforce Development (OEWD) and Erick Arguello, President, Calle 24 Council (Informational Presentation, Discussion, and Possible Action to Adopt Resolution in Support of Calle 24 Latino Cultural District)

Mr. Jorge Rivas, OEWD, presented on the Invest in Neighborhoods Initiative that is an interagency partnership to strengthen and revitalize 25 selected San Francisco neighborhood commercial districts to be economically thriving, safe, resilient, sustainable, and meet the needs of local residents. He discussed commercial district assessments and baseline and customized services that are provided to meet the needs of San Francisco commercial neighborhood corridors.

Ms. Diana Ponce de Leon, OEWD, Liaison to Lower 24<sup>th</sup>, presented on the Invest in Neighborhoods Initiative Customized Service Plan and next steps for the Calle 24 and Lower 24<sup>th</sup> Latino Cultural District, discussing past work and accomplishments, designated location for the Calle 24 and Latino Cultural District, goals to strengthen businesses, neighborhood cultural identity, and provide technical assistance.

Deputy Director of OEWD, Joaquin Torres, lead of the Mayor's Invest in Neighborhood Initiative, discussed the City's tailored approach to engage with the community and commitment to bring about positive change to the environment, to be responsive, and provide solutions to community needs. He stated that he is looking forward to strategies, plans and tools the community wants to pursue to preserve and strengthen one of the most viable neighborhoods in the city.

President, Calle 24, Erick Arguello, thanked OEWD for their collaboration stating that the Invest in Neighborhoods Initiative is tailored to the existing community. He reported that the Calle 24 Latino District was designated as a cultural district in May 2014 in an effort to preserve the area as the center of arts, music, culture, and legacy businesses. Mr. Arguello discussed Calle 24's composition, city projects, and goal to preserve and sustain the culture, history, and entrepreneurship of the neighborhood.

**Public Comment:**

Ms. Marie Sorenson, Calle 24, discussed her concern that the Mission and Bayview neighborhoods are a disproportionate dumping ground for utilities and spoke of the associated health risk this may cause because of radiation exposure. She spoke of her concern with the air quality and environmental problems in the neighborhood and asked that every component in the Mission neighborhood be evaluated starting with utility boxes and phone lines.

Unidentified Speaker spoke of her concern with the health issues in the neighborhood, citing the dust created by construction and drought in California. She asked if there is a plan for supporting residents during a drought.

Mr. Miguel, community member, spoke in support of today's conversation to improve commercial real estate and the beautification of the area. He stated that the community is here defending the Mission neighborhood, but that consideration should be given to the situation in other parts of the world where the ecology is being ruined, species are lost, and water and air are being compromised. Mr. Miguel discussed the importance of community, unity, finding harmony, and keeping in mind that this world is for everyone.

Commissioners and Director Raphael discussed the correlation of environmentalism to neighborhood preservation and Department of the Environment partnerships in the Invest in Neighborhood Initiative. President Arce and Deputy Director Torres discussed incorporating the Department's Green Business Program with the Invest in Neighborhoods Initiative. Commissioner King discussed opportunities for the Department and Commission to be larger partners so the community can receive the full benefit of Department of the Environment programs. Upon Motion by Commissioner King, second by Commissioner Stephenson, the Resolution to Support the Calle 24 Latino Cultural District was approved with amendments (AYES: Commissioners Arce, Gravanis, King, Stephenson, Wald and Wan; Noes: None; Absent: None; Vacant: 1).

5. **Presentation on San Francisco Department of Public Works Giant Sweep Initiative in the Mission and Citywide.** (Explanatory Document: Presentation) Sponsor: Deborah Raphael, Director; Speaker: Jimmer Cassiol, San Francisco Department of Public Works (Informational Presentation and Discussion)

Department of Public Works Representative Jimmer Cassiol presented on the Giant Sweep Initiative, a City partnership with the San Francisco Giants, to campaign for anti-litter through public education and hands-on activities. He discussed the Giant Sweep pledge and accomplishments made cleaning and greening the city through website and social media platforms, outreach at events, campaign advertising, and public education. Mr. Cassiol reported on participating merchants, spokespersons, incentives, and corporate sponsorships to promote the campaign.

Public Comment: Ms. Anastasia Glikshtern stated that education in schools has resulted in substantially less garbage around schools. She asked that the Department reach out to Starbucks to hand out glass cups in place of paper or plastic cups to people sitting inside the establishment.

6. **Presentation on Community Resiliency and Empowerment in the Mission.** Sponsor: Commission President Arce, Speaker: Antonio Diaz, Organizational Director, People Organizing to Demand Environmental and Economic Rights (PODER) (Explanatory Document: Presentation) (Informational Presentation and Discussion)

PODER Organizational Director Antonio Diaz reported on PODER's mission organizing with Latino youth and immigrant families on community resiliency and solutions to neighborhood problems that are people-powered, locally based, and community and environmentally just. He discussed problems that residents have encountered in the Mission District with gentrification, unjust urban

planning and development, and land use decision-making that has created environmental, economic and social inequities. Topics of discussion included skyrocketing rents, Ellis Act evictions, shifting population, environmental health impacts, and climate vulnerability. Mr. Diaz reported that PODER is working on a solution by organizing for equitable land use policies, healthy development, and environmental justice and discussed alliances and campaigns in progress to build a social equitable economy and environment.

Commissioner King suggested collaboration between Mission and Bayview groups to propose a more equitable system for affordable housing. He suggested creating a study of the cumulative impact of the city's carbon footprint by people commuting into the City for core jobs because they are not able to afford housing in San Francisco, and how that information can be implemented into affordable housing guidelines. Mr. Diaz, Commissioner Arce, and Director Raphael discussed how the work that is being implemented in the community can be translated to the cohesiveness of other communities and how environmental work can be incorporated in current programs.

Public Comment: Ms. Anastasia Glikshtern stated that cutting 8448 mature healthy trees in San Francisco parks is not part of the green economy, discussed the benefits that trees provide, and asked the Commission to intervene. She stated that the best option is to eliminate these programs or curtail them to what they were in 1995 when there were plans to preserve remnants of flora. She spoke in opposition to the thinking that native plants are somehow superior to other plants. Ms. Glikshtern discussed the \$5 million and potential higher cost of the Significant Natural Resource Area Management Plan to promote maximum restoration.

**7. Review and Approval of Draft Resolution 2014-14-COE in Support of San Francisco's Vision Zero Program to Eliminate all Traffic-Related Fatalities in the Next Ten Years.** (Explanatory Documents: Approved Resolution and High Injury Corridors List) Speaker: Krute Singa, Senior Clean Transportation Program Coordinator (Discussion and Action)

Department of the Environment Senior Clean Transportation Program Coordinator Krute Singa presented on San Francisco's Vision Zero Program and Resolution discussing the Vision Zero goal, statistics of injuries on high injury corridors, policies and issues, Education Subcommittee and Vision Zero Task Force, and implementation of projects and policies to achieve goals.

Senior Epidemiologist and Health, Transportation and Equity Lead, Environmental Health Branch, San Francisco Department of Public Health, Megan Wier reported that the Mission neighborhood in general does not have a disproportionate or higher number of high injury corridors and is comparable to other parts of the City. However, she identified high injury corridors in the Mission and other City neighborhoods that the program is targeting to be the focus of City engineering, education, and enforcement initiatives. Commissioner Wan and Ms. Wier discussed the importance of efforts to engage the community in achieving goals.

Public Comment: San Francisco Bicycle Coalition Policy Director, Tyler Frisbee, discussed her commitment to Vision Zero and improving San Francisco streets to make them safer for pedestrians, community gatherings, and for bicyclists. She discussed the link between Vision Zero and the environment in making it safer for people to engage in modes of transportation that would reduce carbon, improve air quality, and reduce health impacts.

Upon Motion by Commissioner Gravanis, second by Commissioner Wald, the Resolution in support of San Francisco's Vision Zero program was approved with amendments (AYES: Commissioners Arce, Gravanis, King, Stephenson, Wald and Wan; Noes: None; Absent: None; Vacant: 1)

**8. Review and Approval of Draft Resolution 2014-13-COE Approving Department of the Environment Funding Recommendations for Grant Awards to Support Multiple Community Projects.**

(Explanatory Documents: Approved Resolution and Funding Recommendations) Sponsor: Deborah Raphael, Director; Speakers: Anne Eng, Environmental Justice Program Manager and Shawn Rosenmoss, Senior Environmental Specialist, Fundraising and Community Partnerships (Discussion and Action)

Senior Environmental Specialist Shawn Rosenmoss reported on two grants awarded to Bayview Hunters Point community organizations (A. Phillip Randolph Institute and the Bay Institute Aquarium Foundation) to do climate outreach and engagement around resiliency and adaptation. Environmental Justice Program Manager Anne Eng reported on grant awards for an Excelsior bicycle project (given to PODER, People Organizing to Demand Environmental and Economic Rights) that would help families ride bikes, learn bike safety, refurbish surplus bikes, and bike share and to Urban Sprouts for a garden and nutrition project at Log Cabin Ranch.

Upon Motion by Commissioner King, second by Commissioner Wald, the Resolution approving Department of the Environment funding recommendations for grant awards was approved without objection (AYES: Commissioners Arce, Gravanis, King, Stephenson, Wald and Wan; Noes: None; Absent: None; Vacant: 1).

**9. Director's Report.** Updates on Department of the Environment administrative and programmatic operations relating to Budget Planning, Strategic Planning, Clean Air/Transportation, Climate, Energy, Public Outreach and Education, Environmental Justice, Habitat Restoration, Green Building, Zero Waste, Toxics Reduction, and Urban Forestry. (Explanatory Document: Director's Report) Speaker: Deborah Raphael, Director (Information and Discussion)

Director Deborah Raphael presented a video on a press event to celebrate five janitorial companies that became green businesses. She reported on the launch of the Electrical Vehicle Working Group, Request for Proposals, the Postal Service's progress on recycling, updates on California legislation, Department brand strengthening and re-visioning efforts, and staff updates. Commission President Arce discussed collaborations with Director Raphael and Commissioner Wan to create a Community Council to showcase Zero Waste innovations at the U.S. Conference of Mayors.

Public Comment: Ms. Anastasia Glikshtern commended the San Francisco Forest Alliance's work in preserving San Francisco trees and suggested that the Commission request a presentation by the group. She discussed the importance of the preservation of trees and benefits trees provide toward climate change. Ms. Glikshtern spoke in opposition to the Natural Area Program's increasing use of harmful herbicides (reference Charts "NAP Uses More and More Herbicide" and "Tier 1 & II Herbicide Use: NAP vs. the rest of SFRPD...").

**10. Approval of Draft Minutes of the July 22, 2014 Commission on the Environment Meeting.** The Commission will review two formats of Meeting Minutes and consider adopting either the

condensed summary or expanded version for future formats. (Explanatory Documents: July 22, 2014 Draft Minutes Expanded and Condensed Summaries)(Discussion and Action)

Commissioners discussed the availability of San Francisco Government Television (SFGTV) videos and audios for those interested in an expanded version of Commission meeting proceedings. Commission Secretary Fish was asked to provide criteria for the content of meeting minutes and a direct link to the meeting archive. Upon Motion by Commissioner King, second by Commissioner Wald, the July 22, 2014 condensed version of the Minutes was approved and condensed versions were selected for future meetings without objection (AYES: Commissioners Arce, Gravanis, King, Stephenson, Wald and Wan; NOES: None; ABSENT: None; VACANT: 1) Commissioner Gravanis left the meeting at this time (8:10 p.m.)

11. **Operations Committee Chair's Report.** Highlights of the August 13, 2014 Meeting and review of the Agenda for the November 12, 2014 Meeting. (Information and Discussion) Committee Chair King reported on Committee discussions on the community meeting, Department budget, staffing, and grants process at the August 13, 2014 meeting. Commissioners King and Arce and Director Raphael discussed the impact that non-General Fund City departments may experience and creating a Commission letter to the Mayor and Board of Supervisors Budget Committee with potential ideas.
12. **Policy Committee Report.** (Information and Discussion)  
Chairs Report: Highlights of the August 11 and September 8, 2014 Meetings and review of the Agenda for the October 8, 2014 Meeting. Committee Chair Wald reported on August 11 meeting discussions on the Vision Zero program Resolution and Department School Education program and September 8 discussions on black bin material and the SFUSD Eco Literacy program. She reported that the October 8 meeting will include a SFMTA Transit Effectiveness Program Resolution, update on the Green Business program, and compiling the Commission's part of the Department's Annual Report.
13. **Commission Secretary's Written Report.** (Explanatory Document: Commission Secretary's Report)  
Monica Fish, Commission Secretary (Information and Discussion)
  - **Communications and Correspondence**
  - **Update on City Legislation**

Commission Secretary Fish reported on Board of Supervisors legislative activity and communications received since the July 22, 2014 meeting.
14. **Announcements.** (Information and Discussion) There were no Commissioner announcements made at this time.
15. **President's Announcements.** (Information and Discussion) Commission President Arce reported that the Board of Supervisors Committee recently approved for recommendation to the Board of Supervisors that it be a prohibited practice to export dirty fossil fuel material to San Francisco Pier 96 and discussed the Commission, Department, and Deputy City Attorney's work in this effort.
16. **New Business/Future Agenda Items.** (Information, Discussion and Possible Action) Commissioner Stephenson suggested a discussion on Zero Waste challenges and the Natural Areas Plan.



Commissioner Wald suggested a follow-up joint meeting with the San Francisco Public Utilities Commission. Commission President Arce discussed interest in a potential joint SFMTA Board of Directors and Commission on the Environment meeting on sustainable transportation and the Transit Effectiveness Project. He reported that Community Member Robin Sherrer requested a presentation on trees in San Francisco forests, increased flammability of thin forests, the health of Suto trees, and the part the climate movement plays and the difficulty in creating a static biome.

**17. Public Comments:** Members of the public may address the Commission on matters that are within the Commission's jurisdiction and are not on today's agenda. There was no public comment at this time.

**18. Adjournment.** The Commission on the Environment meeting adjourned at 8:30 p.m.

**The next Regular Meeting of the Commission on the Environment is scheduled for Tuesday, November 25, 2014, 5:00 p.m. at City Hall, Room 416.**

*\*\* Copies of explanatory documents are available at (1) the Commission's office, 1455 Market Street, Suite 1200, San Francisco, CA 94102 between the hours of 9 a.m. and 5 p.m. A photo I.D. is required for entry to the building, (2) on the Commission's meeting website at <http://www.sfenvironment.org/commission/agendas> included with minutes by meeting date; (3) upon request to the Commission Secretary, at telephone number 415-355-3709, or via e-mail at [Monica.Fish@sfgov.org](mailto:Monica.Fish@sfgov.org). For a video recording of the Commission on the Environment September 30, 2014 meeting access this link [http://sanfrancisco.granicus.com/MediaPlayer.php?view\\_id=165&clip\\_id=21074](http://sanfrancisco.granicus.com/MediaPlayer.php?view_id=165&clip_id=21074). For an audio recording of the September 30, 2014 Commission meeting, access this link [http://media-06.granicus.com:443/ondemand/sanfrancisco/sanfrancisco\\_ef938694-aa9a-4901-98f0-1e6c9e962805.mp3](http://media-06.granicus.com:443/ondemand/sanfrancisco/sanfrancisco_ef938694-aa9a-4901-98f0-1e6c9e962805.mp3).*

Approved: November 25, 2014





**SF Environment**

**Our home. Our city. Our planet.**

GOVERNMENT  
DOCUMENTS DEPT

NOV 19 2014

SAN FRANCISCO  
PUBLIC LIBRARY



EDWIN M. LEE  
Mayor

DEBORAH O. RAPHAEL  
Director

**CITY AND COUNTY OF SAN FRANCISCO  
COMMISSION ON THE ENVIRONMENT  
NOTICE OF REGULAR MEETING AND AGENDA**

**TUESDAY, NOVEMBER 25, 2014, 5:00 P.M.**

**CITY HALL, ROOM 416  
SAN FRANCISCO, CA 94102**

**COMMISSION MEMBERS:** Commissioners Joshua Arce (President); Angelo King (Vice-President), Ruth Gravanis, Heather Stephenson, Johanna Wald, Sarah Wan

**ORDER OF BUSINESS**

**Public comment will be taken before the Commission takes action on any item.**

- 1. Call to Order and Roll Call.**
- 2. Introduction of Department of the Environment Deputy Director Jennifer Kass.** Sponsor and Speaker: Deborah Raphael, Director (Discussion)
- 3. Approval of Minutes of the September 30, 2014 Commission on the Environment Rescheduled Meeting.** (Explanatory Documents: September 30, 2014 Draft Minutes) (Discussion and Action)
- 4. Public Comments:** Members of the public may address the Commission on matters that are within the Commission's jurisdiction and are not on today's agenda.
- 5. Review and Approval of Draft Resolution 2014-16-COE approving Department of the Environment Funding Recommendation for Grant Award to Support Used Oil Community Mural Project in Bayview Hunters Point.** (Explanatory Documents: Draft Resolution and Funding Recommendation) Sponsor: Deborah Raphael, Director; Speaker: Anne Eng, Environmental Justice Program Manager (5 minutes) (Discussion and Action)
- 6. Discussion and Possible Action to Make Recommendations to the Board of Supervisors (BOS) on BOS File No. 141094 [Environment Code – Greenhouse Gas Information Labels for Gas Pumps]:** Ordinance amending the Environment Code to require service station operators to place labels on gas pumps advising the public of the amount of carbon dioxide generated by burning a

gallon of fuel and making environmental findings. (Explanatory Documents: Draft Ordinance and Legislative Digest) Sponsor: Deborah Raphael, Director; Speaker: Jeremy Pollock, Legislative Aide to Supervisor John Avalos (20 minutes) (Discussion and Possible Action)

7. **Director's Report.** Updates on Department of the Environment administrative and programmatic operations relating to Budget Planning, Strategic Planning, Clean Air/Transportation, Climate, Energy, Public Outreach and Education, Environmental Justice, Habitat Restoration, Green Building, Zero Waste, Toxics Reduction, and Urban Forestry. (Explanatory Document: Director's Report) Speaker: Deborah Raphael, Director (Information)
8. **Announcements.** (Information and Discussion)
9. **Operations Committee Chair's Report.** Highlights of the November 12, 2014 Meeting. (Information and Discussion)
10. **Policy Committee Report.** (Information and Discussion)  
Chairs Report: Highlights of the October 8 and November 10, 2014 Meetings and review of the Agenda for the December 8, 2014 Meeting to be held at City Hall, Room 421.
11. **Commission Secretary's Written Report.** (Explanatory Document: Commission Secretary's Report and Correspondence Log) Monica Fish, Commission Secretary (Information)
  - **Communications and Correspondence**
  - **Update on City Legislation**
12. **New Business/Future Agenda Items.** (Information, Discussion and Possible Action)
13. **Public Comments:** Members of the public may address the Commission on matters that are within the Commission's jurisdiction and are not on today's agenda.
14. **Adjournment.**

**The next Regular Meeting of the Commission on the Environment is scheduled for Tuesday, January 27, 2015, 5:00 p.m. at City Hall, Room 416.**

*\*\* Copies of explanatory documents are available at (1) the Commission's office, 1455 Market Street, Suite 1200, San Francisco, California, 94103 between the hours of 9 a.m. and 5 p.m., Photo identification is required for entry to the building. (2) on the Commission's website <http://www.sfenvironment.org/commission/agendas>; (3) upon request to the Commission Secretary, at telephone number 415-355-3709, or via e-mail at [Monica.Fish@sfgov.org](mailto:Monica.Fish@sfgov.org) within three business days of a meeting. If any materials related to an item on this agenda have been distributed to the Commission after distribution of the agenda packet, those materials are available for public inspection at the Department of the Environment, 1455 Market Street, Suite 1200, San Francisco, CA 94103 during normal office hours or will be made available on the Commission's website <http://www.sfenvironment.org/commission/agendas> as attachments to the agenda or meeting minutes.*

### **Important Information**

The ringing of and use of cell phones, pagers and similar sound-producing electronic devices are prohibited at this meeting. Please be advised that the Chair may order the removal from the meeting room of any person(s) responsible for the ringing or use of a cell phone, pager, or other similar sound-producing electronic devices.

NOTE: Persons unable to attend the meeting may submit to the Commission on the Environment, by the time the proceedings begin, written comments regarding the agenda items above. These comments will be made a part of the official public record and shall be brought to the attention of the Commission on the Environment members. Any written comments should be sent to: Commission Secretary of the Environment, 1455 Market Street, Suite 1200, San Francisco, CA 94103 by 5:00 p.m. on the day prior to the hearing. Comments that cannot be delivered to the Commission Secretary by that time may be taken directly to the hearing at the location above. When bringing handouts to meetings, please photocopy on both sides of the paper and try to use post-consumer recycled or free-free paper. Also, please bring sufficient copies of handouts for the Commission, the Commission Secretary and the public.

### **Public Comment**

At this time, members of the public may address the Commission on items of interest that are within the subject matter jurisdiction of the Commission but are not on today's agenda. Public comment will be taken following each agendized item. Each member of the public may address the Commission for up to three minutes, unless otherwise announced by the President. If it is demonstrated that the comments by the public will exceed 15 minutes, the President may continue Public Comment to another time during the meeting.

The Brown Act forbids the Commission from taking action or discussing any item or issue not appearing on the posted agenda. This rule applies to issues raised in public comment as well. In response to public comment, not on an agendized item, the Commission is limited to:

1. Briefly responding to statements made or questions posed by members of the public, or
2. Request staff to report back on a matter at a subsequent meeting, or
3. Directing staff to place the item or issue on a future agenda (Government Code Section 54954.2(a).)

### **Disability Access**

The Commission on the Environment meeting will be held at City Hall, Room 416 in the Civic Center Area. The Commission meeting room is wheelchair accessible. The closest accessible BART station is the Civic Center Station at United Nations Plaza and Market Street. Accessible MUNI lines serving this location are: #71 Haight/Noriega and the F Line to Market and Van Ness and the Metro Stations at Van Ness and Market and at Civic Center. For information about MUNI accessible services call (415) 923-6142. There is accessible curbside parking adjacent to City Hall on Grove Street and Van Ness Avenue and in the vicinity of the Veterans Building at 401 Van Ness Avenue adjacent to Davies Hall and the War Memorial Complex.

In order to assist the City's efforts to accommodate persons with severe allergies, environmental illnesses, multiple chemical sensitivity or related disabilities, attendees at public meetings are reminded that other attendees may be sensitive to various chemical based products. Please help the City accommodate these individuals. Individuals with chemical sensitivity or related disabilities should call the Mayor's Office on Disability at (415) 554-6789 or (415) 554-6799 (TTY) for additional information.

The following services are available on request 72 hours prior to the meeting; except for Monday meetings, for which the deadline shall be 4:00 p.m. of the last business day of the preceding week: For American sign language interpreters or the use of a reader during a meeting, a sound enhancement system, and/or alternative formats of the agenda and minutes, please contact Monica Fish at (415) 355-3709 to make arrangements for the accommodation. Late requests will be honored, if possible.



### **Language Access**

Language Assistance: To request an interpreter for a specific item during the meeting, please contact the Commission Secretary, Monica Fish, at (415) 355-3709 or [Monica.Fish@sfgov.org](mailto:Monica.Fish@sfgov.org) at least 48 hours in advance of the hearing.

### **Know your Rights under the Sunshine Ordinance (Chapter 67 of the San Francisco Administrative Code)**

Government's duty is to serve the public, reaching its decisions in full view of the public. Commissions, boards, councils, and other agencies of the City and County exist to conduct the people's business. This ordinance assures that deliberations are conducted before the people and that City operations are open to the people's review. For more information on your rights under the Sunshine Ordinance or to report a violation of the ordinance, contact the Sunshine Ordinance Task Force, Sunshine Task Force Administrator, City Hall, Room 409, One Dr. Carlton B. Goodlett Place, San Francisco, CA 94102-4683 at Phone No.: (415) 554-7724; Fax No.: (415) 554-7854; E-mail: [sotf@sfgov.org](mailto:sotf@sfgov.org). Copies of the Sunshine Ordinance can be obtained from the Clerk of the Sunshine Task Force, the San Francisco Public Library and on the City's website at [www.sfgov.org](http://www.sfgov.org).

### **Lobbyist Registration and Reporting Requirements**

Individuals and entities that influence or attempt to influence local legislative or administrative action may be required by the San Francisco Lobbyist Ordinance [SF Campaign & Governmental Conduct Code §2.100, et. seq] to register and report lobbying activity. For more information about the Lobbyist Ordinance, please contact the Ethics Commission at: 25 Van Ness Avenue, 2<sup>nd</sup> Floor, San Francisco, CA 94102; telephone (415) 252-3100, fax (415) 252-3112, web site at [www.sfgov.org/ethics](http://www.sfgov.org/ethics).

Monica Fish, Commission Secretary  
TEL: (415) 355-3709; FAX: (415) 554-6393



**SF Environment**

**Our home. Our city. Our planet.**

A Department of the City and County of San Francisco



EDWIN M. LEE  
Mayor

DEBORAH O. RAPHAEL  
Director

**CITY AND COUNTY OF SAN FRANCISCO  
COMMISSION ON THE ENVIRONMENT**

GOVERNMENT  
DOCUMENTS DEPT

**TUESDAY, NOVEMBER 25, 2014, 5:00 P.M.  
DRAFT MINUTES**

DEC - 9 2014

**CITY HALL, ROOM 416  
SAN FRANCISCO, CA 94102**

SAN FRANCISCO  
PUBLIC LIBRARY

**COMMISSION MEMBERS:** Commissioners Joshua Arce (President); Angelo King (Vice-President), Ruth Gravanis, Heather Stephenson, Johanna Wald, Sarah Wan

**ORDER OF BUSINESS**

- 1. Call to Order and Roll Call.** The Commission on the Environment meeting was called to order at 5:05 p.m. Present: Commissioners Gravanis, Stephenson, Wald and Wan; Excused: Commissioners Arce and King. Commissioner Gravanis was appointed as Acting President for the meeting.
- 2. Introduction of Department of the Environment Deputy Director Jennifer Kass.** Sponsor and Speaker: Deborah Raphael, Director (Discussion). Director Raphael introduced Department Deputy Director Jennifer Kass to the Commission discussing her recent appointment as Deputy Director and qualifications for the position. Deputy Director Jennifer Kass reported on her work plans and focus as Deputy Director for the Department. Commissioners welcomed and congratulated Deputy Director Kass to the position.
- 3. Approval of Minutes of the September 30, 2014 Commission on the Environment Rescheduled Meeting.** (Explanatory Documents: September 30, 2014 Draft and Approved Minutes) (Discussion and Action). Upon Motion by Commissioner Wald, second by Commissioner Stephenson, the September 30, 2014 Meeting Minutes were approved without objection (AYES: Commissioners Gravanis, Stephenson, Wald and Wan; Absent: Commissioners Arce and King).
- 4. Public Comments:** Members of the public may address the Commission on matters that are within the Commission's jurisdiction and are not on today's agenda. There was no public comment at this time.

Department of the Environment, City and County of San Francisco  
1455 Market Street, Suite 1200, San Francisco, CA 94103  
Telephone: (415) 355-3700 • Fax: (415) 554-6393

Email: [environment@sfgov.org](mailto:environment@sfgov.org) • [www.sfenvironment.org](http://www.sfenvironment.org)

100% Post-Consumer Recycled Paper

5. **Review and Approval of Draft Resolution 2014-16-COE approving Department of the Environment Funding Recommendation for Grant Award to Support Used Oil Community Mural Project in Bayview Hunters Point.** (Explanatory Documents: Approved Resolution and Funding Recommendation) Sponsor: Deborah Raphael, Director; Speaker: Sraddha Mehta, Senior Environmental Justice Coordinator (Discussion and Action)

Director Raphael reported that Bayview Hunters Point is one of the neighborhoods that suffer from the largest incidence of illegal dumping of garbage, trash, electronics, motor oil and toxics chemicals. A grant was received from CalRecycle, the state agency that oversees funding of household hazardous waste collection initiatives, to increase awareness in the area for proper disposal and the challenges of what illegal disposing has on the community. One of the items the Department wanted to do is produce a mural to highlight the issue of illegal dumping of motor oil and utilize local talent that would speak in a way that the community would be inspired by.

Senior Environmental Justice Coordinator Sraddha Mehta requested approval of the Department's funding recommendation for the Bayview Hunters Point community mural project that is focused on used motor oil. She reported that the Department received a grant from CalRecycle to increase awareness of abandoned motor oil and conduct outreach in the community about safer disposal options. The Department decided to do this through a community mural project and an outreach and education campaign. A Request for Proposal(s) was issued on October 24 to select a community based organization to plan for the mural and conduct outreach. Ms. Mehta reported on proposals received, the interview process, and selection of the Bayview Opera House who would be working with a local muralist. The Opera House will leverage their existing art programs serving youth, and the 3rd on Third project, a monthly event series in Bayview that supports local merchants and features art and culture activities for families.

Commissioner Wan inquired about the proposed location for the mural. Ms. Mehta reported that the Department would be working with the San Francisco Arts Commission and the Opera House to analyze and select a site most appropriate based on visibility and where there has been a lot of dumping. Commissioner Stephenson inquired about a target date for unveiling of the mural. Ms. Mehta reported that the mural would be unveiled by next summer. Commissioner Wald suggested that grantees appear at future Commission meetings to speak about their proposed project.

Upon Motion by Commissioner Wan, second by Commissioner Stephenson, Resolution 006-14-COE was approved without objection (AYES: Commissioners Gravanis, Stephenson, Wald and Wan; Absent: Commissioners Arce and King).

6. **Discussion and Possible Action to Make Recommendations to the Board of Supervisors (BOS) on BOS File No. 141094 [Environment Code – Greenhouse Gas Information Labels for Gas Pumps]:** Ordinance amending the Environment Code to require service station operators to place labels on gas pumps advising the public of the amount of carbon dioxide generated by burning a gallon of fuel and making environmental findings. (Explanatory Documents: Draft Ordinance, Legislative Digest, 350BayArea.org Status Update on Beyond the Pump Campaign 11/25/14, Sierra Club Letter of Support) Sponsor: Deborah Raphael, Director; Speaker: Jeremy Pollock, Legislative Aide to Supervisor John Avalos (Discussion and Possible Action)

Commission Secretary Monica Fish read a statement by Commission President Joshua Arce into the record as follows:

"Supervisor Avalos' ordinance to require Greenhouse Gas Information Labels for Gas Pumps is a strong proposal that we can adopt as part of our efforts to increase awareness of the realities of climate change and to help move the needle on greenhouse gas emissions in the City. I hope that we can get any questions that we may have about this proposal answered tonight so that the Commission on the Environment can take action to support the proposal through a letter of support to the Board of Supervisors."

Legislative Aide to Supervisor John Avalos, Jeremy Pollock, discussed the proposed ordinance to put information labels on gas pumps in an effort to educate people about how burning gasoline and diesel fuel contribute to global warming. He stated that the proposal was brought forward by 350 Bay Area who is also working with the Berkeley City Council to draft a similar ordinance. He asked for the Commission's feedback on the ordinance as it applies to the information label, program administration, and how the message would apply to alternative fuel vehicles. Mr. Pollock suggested that the policy choice for the initial ordinance would be to limit the message to gasoline, diesel, and biodiesel fuel and not to include electric and compressed natural gas (CNG) vehicles.

Mr. Jamie Brooks, 350 Bay Area, discussed the social norms approach to lower greenhouse gas emissions in transportation in an effort to influence behavior change. He stated that the labels would create transparency at the pump, locate the responsibility at the point of purchase, and disclose to consumers the dangers associated with their purchase of fuel. Mr. Brooks reported on the proposed location of the labels and campaign concepts to not only increase awareness, but to connect personal consumption of energy to the problem in an effort to offer alternatives and initiate behavior change. He reported that the primary source of United States greenhouse gas emissions is transportation through personal consumption of fuel. Mr. Brooks stated that the strategy for label location and content is to bring urgency at the point of sale and to create better policies for transportation and climate change. A discussion was held on studies that have shown how labels have effectively initiated behavior change and awareness and have led to future policies (citing the anti-tobacco campaign as an example).

Clean Transportation Program Manager, Robert Hayden, discussed conversations that were held with Supervisor Avalos's office as the Ordinance was being developed relaying the Department's position that any action that is effective in influencing people to realize their impact on climate change and initiate behavior change is positive. Specific to transportation, anything that can be accomplished to educate people that there are choices other than automobiles that are far less impactful on climate change and if they do have automobiles, that there are choices on the types of automobiles and fuels to purchase, would be useful. He reported that one of the aspects of the Ordinance that is useful as an information resource is to invite people to access the Department of the Environment's Climate website for further information.

Mr. Hayden suggested that the proposed wording in the ordinance "The U.S. Environmental Protection Agency (EPA) has determined that a typical passenger vehicle burning one gallon of fuel produces on average of almost 20 pounds of tailpipe carbon dioxide (CO2...", be made

specific to petroleum fuel and to drop the number in references to cleaner fuels such as Compressed Natural Gas or for electricity for electric vehicle cars, which has a dramatically lower greenhouse gas emission component. Mr. Hayden suggested that the section that authorizes the Department of the Environment to enforce and identify rules and regulations for posting of the label be reconsidered as there are other City departments and agencies within City government, DPH and the Fire Department, that currently have enforcement activities with gas stations and have processes for doing inspections. He reported that the number of gas stations have been dropping dramatically and is currently between 70 and 90 depending on which department's records are correct.

Commissioner Gravanis requested an estimate of the cost to implement the program as envisioned and whether there has been thought to alternative programs to meet the same goal. Mr. Hayden reported that staff time for developing the actual rules for enforcement, label graphic design and printing, first year distribution, would be between \$60,000 and \$100,000. Mr. Hayden reported that the Environment Department currently has outreach activities related toward climate change, but nothing aimed at vehicle users specifically related to the type of fuel they use

Commissioner Gravanis stated that there is a handout that includes other ways to reduce gas usage and should be made available so people know what the alternatives are. She stated that the point of sale may be a good place to educate people in some cases because they can stop and not buy the product, but is not sure how people would change their behavior from a label they read at the gas pump. She suggested putting a sign on or inside a bus about how much CO2 a person is reducing by riding a bus and then begin to launch a broader campaign where a consistent logo and message is placed in other places besides the nozzle or hose.

Commissioner Gravanis provided additional suggestions for handout language as follows: in "ten ways to reduce gas use," instead of saying "to make sure your next car gets better miles per gallon," to say "make sure your next car if you really need one gets better miles per gallon." Instead of saying "next time you move or buy a house, consider a place close to transit," say "next time you move or buy a house consider an apartment or condo that does not have a garage because you don't really need one or consider one that has a car-share pod in the basement instead of separate private parking spaces." In reference to car rentals, where it states "when traveling look for the highest fuel efficient vehicle" consider that non car owners use car rentals for reasons other than travel. She suggested thinking through the language with an eye for reducing car ownership, and not just vehicle miles traveled, regardless of the type of fuel that the vehicle uses.

Commissioner Wald spoke in support of the goals of the proposed ordinance stating that we should do everything necessary to reduce unnecessary driving and eliminate or reduce CO2 emissions. She provided suggestions for improving the effort that included: (1) making the label less wordy and ensuring that it communicates the message in an interesting way, more graphically, and immediately so as to influence people to read the message; (2) adopting metrics to measure and track the efficacy of the proposal and its desired effect and who it is having an effect on; (3) establishing a regular reporting element so everyone will know that efforts have been accomplished to reach the desired goal to reduce either the purchase of gasoline or



driving; and (4) that the agency charged with developing and enforcing the program be funded.

Mr. Pollock reported on ideas for simplifying the label language to "the United States Environmental Protection Agency (EPA) has determined that burning petroleum fuel contributes to global warming. To learn about San Francisco's efforts to combat global warming, go to <http://www.sfclimate.org>." He reported on feedback received on label content such as a statement "burning fuel produces carbon dioxide which contributes to global warming." Mr. Pollock spoke in support of the label containing graphics such as a car with a CO<sub>2</sub> cloud. He reported that consideration has been given to measuring effectiveness by administering an occasional opinion survey to people at the fuel pumps, but that there would be more thought given to that recommendation. Mr. Pollock stated that additional ideas would be considered for an enforcement mechanism to make sure the program is implemented effectively. He cited Berkeley's passive enforcement model by way of consumer complaints for gas stations not complying with label installation, and for the Department of Public Works and the Fire Department to carry out enforcement since they do regular inspections of gas stations.

Commissioner Stephenson spoke in support of the cognitive process stating that repeating a conversation on a daily basis is an effective mechanism for influencing behavior change. She stated that the current label language should be articulated in an understandable way and in a way where a person feels empowered and not preached to. She spoke of the difference speaking to a person in the second person and in a colloquial way makes. Additional suggestions made (1) messaging should be short and cite a recognizable statistic in order for action to be taken; (2) the subject of the message should be up front and that sources and footnotes should be in fine print; (3) the icon should be compelling, flashy and interesting so it is readable; (4) offering an alternative action in a comprehensive manner is imperative; (5) asking someone to write down a URL is not a compelling action; and (6) creating different labels for different fuel types; and (7) supports the hang tag, but suggested including messages on the front and back so that transportation options could be included.

Mr. Pollock stated that the decision for creating different labels would be made by policy makers and discussed the necessity to reduce costs and confusion that may be incurred through customized messages. Commissioner Stephenson suggested a statement that reads "each gallon of this fuel that you use produces an average of 20 lbs of CO<sub>2</sub>, the primary gas that contributes to climate change" and to include the footnote of the EPA.

Commissioner Wan spoke in support of suggestions made about day to day messaging so people understand how it impacts their daily life and to simplify messaging so it translates to their daily life. She suggested that the label be translated in languages that people use in San Francisco and that there should be a public awareness campaign before labeling is launched to provide education of why it is being done.

Commissioners discussed their concern that the statement that reads the "U.S. Environmental Protection Agency (EPA) has determined that a typical passenger vehicle burning one gallon of fuel produces on average almost 20 pounds of tailpipe carbon dioxide (CO<sub>2</sub>)..." would be hard to visualize. Mr. Pollock stated that he visualizes 20 lbs of carbon dioxide as equal to a three foot exercise ball. Commissioner Gravanis suggested including that idea in the graphics.

Commissioner Wald suggested creating a series of signs in the hose talker because it would bring people back to paying attention to the labels rather than getting used to the fact that they are there.

Director Raphael requested information from Public Outreach Program Manager Donald Oliveira on what the costs to the Department would be for designing a campaign and if it would require a separate campaign and funding from regular Department programming. Public Outreach Program Manager Donald Oliveira suggested the possibility of including campaign messaging with other Department campaigns on climate change or other Department program campaigns. He stated that there is not current funding available or a campaign that directly ties into this proposal. Director Raphael reported that if funding is not received, a grant would have to be written, but funding would not be guaranteed. A discussion was held on who would be responsible for supplying and paying for the hose talker that the label would be in. Mr. Pollock reported that the ordinance states that the Department's role would be to provide label guidelines, but it would be up to the stations to provide the hose talkers. He requested suggestions on the best way to move forward with implementation.

Public Comment:

Mr. Jack Lucero Fleck, 350 Bay Area, stated that the most important action to take at this time is for the Commission to express support for the project. He suggested (1) that the City provide the gas stations with labels and charge for them instead of asking gas station owners to provide the labels; (2) including two different languages one in front and another in back of the label customized to neighborhood demographics; (3) hiring a professional graphic artist to design a graphic with a car with a CO<sub>2</sub> cloud above it and rotate designs; (4) keeping the design simple to reduce costs; and (5) moving in tandem with Berkeley's proposal.

Ms. AnneMarie Donjacour, San Francisco resident and UCSF professor, spoke in support of hearing more ideas generated about a greenhouse gas and global warming topic. She concurred with Mr. Fleck's statement about transmitting the enthusiasm and creativity to the Board of Supervisors and discussed the availability of design and resources to implement the proposal. Ms. Donjacour discussed the amplification of free advertising that would become available by news outlets that would help with the outreach campaign. She stated that this proposal would also help build support for public transit and would show that municipal governments are working on the demand as well as supply side.

Ms. Karen Babbitt, Chair, Conservation Committee, Sierra Club, spoke of her support and the Sierra Club's support for the ordinance and urged the Commission to support the ordinance. She stated that the Sierra Club supports the ordinance because consumers need to have tools to make informed decisions and labels have the potential of providing the tool once the language is made as clear as possible and the font easily readable. She suggested that the label not just contain a warning but provide a resource to visit a website that would provide ideas of all options that are possible.

Ms. Shomolie suggested adding information to paper receipts as a way to communicate and distribute the message.

Unidentified Speaker stated that she is active at the Berkeley City Council and is interested in learning about San Francisco's activities because she heard that San Francisco has a better environmental plan than Berkeley.

Upon Motion by Commissioner Stephenson, second by Commissioner Wan, the Commission approved a request to staff to draft a letter of support about the intent of the ordinance and to include recommendations made at this meeting (AYES: Commissioners Gravanis, Stephenson, Wald and Wan; Absent: Commissioners Arce and King).

7. **Director's Report.** Updates on Department of the Environment administrative and programmatic operations relating to Budget Planning, Strategic Planning, Clean Air/Transportation, Climate, Energy, Public Outreach and Education, Environmental Justice, Habitat Restoration, Green Building, Zero Waste, Toxics Reduction, and Urban Forestry. (Explanatory Document: Director's Report) Speaker: Deborah Raphael, Director (Information)

Director Raphael reported on current key Department activities that includes (1) Director Performance Review to include senior staff input to be scheduled for the January Commission meeting; (2) next year's Director's Performance Appraisal will include responses to an all Department staff culture climate survey; (3) Transfer of sponsorship to Supervisor London Breed and co-sponsor Supervisor Eric Mar of the Safe Medicine Disposal Ordinance; (4) Mayor's authorization of a Residential Property Assessed Clean Energy program Resolution and next steps; (5) Director's and Commissioner Wan's tour of Chinatown Single Room Occupancy hotels and grant received to work on greening the Chinatown neighborhood with a focus on public housing; (6) contractor selection to help with reevaluation and reorganization of the Department's Energy and Green Building programs; (7) full funding received from PG&E and SER to fund the Department's energy efficiency work for 2015; (8) Racing to Zero movie screening that features Zero Waste Program Manager Robert Haley; and (9) press influence on certification of future green businesses.

Commissioner Wald commended the format of the Director's Report, plans to green Chinatown, and expressed personal support for the Director's decision to broaden the input of the Director's Performance Appraisal. She suggested that a future Commission community meeting be held in Chinatown. Commissioners Gravanis and Wald and Director Raphael discussed the personal success story of EnvironmentNow staff member, Tina Addi and future aspirations to continue similar successes for future staff.

Public Comment: Ms. Anya Deepak announced the screening of Racing to Zero at the Department of the Environment on December 3, 2014 at 9:30 a.m.

8. **Announcements.** (Information and Discussion) Commissioner Gravanis announced her resignation from the Commission effective November 30, 2014 and urged everyone to submit recommendations to the Mayor's Office of potential candidates. Commissioner Wald commended Commissioner Gravanis for her contribution to the Department, the Commission, and the community.

Public Comment: Ms. Sraddha Mehta reported on her prior role as Commission Secretary and the participation and interest that Commissioner Gravanis, who was then a member of the public,

had shown in environmental issues. She thanked her for her contribution and dedication to the Commission on the Environment.

**9. Operations Committee Chair's Report.** Highlights of the November 12, 2014 Meeting. (Information and Discussion)

Committee Member Heather Stephenson reported on topics discussed at the November 12 meeting that includes (1) Department budget update and discussions on securing General Fund money to cover employee benefits not provided for by grant funding; (2) Urban Agriculture presentation; and (3) discussions of community meetings held in the Mission and Bayview neighborhoods and plans for future community meetings.

**10. Policy Committee Report.** (Information and Discussion)

Chairs Report: Highlights of the October 8 and November 10, 2014 Meetings and review of the Agenda for the December 8, 2014 Meeting to be held at City Hall, Room 421.

Committee Chair Wald reported on topics discussed at the October 8 meeting that includes (1) review and approval of Committee Resolution in support of the San Francisco Municipal Transportation Authority Transit Effectiveness MUNI Forward program; (2) update on the San Francisco Green Business program. She reported on November 10, 2014 meeting discussions on the proposed Safe Medicine Disposal Stewardship Program. Commissioner Wald announced that the December 8, 2014 meeting was cancelled due to the fact that there would be only one member of the Policy Committee at that time resulting in a lack of quorum.

**11. Commission Secretary's Written Report.** (Explanatory Document: Commission Secretary's Report and Correspondence Log, 2015 Meeting Schedule, Memo to Commission of Guidelines for Commission Meeting Minutes) Monica Fish, Commission Secretary (Information)

- **Communications and Correspondence**
- **Update on City Legislation**

Commission Secretary Monica Fish provided a written report on communications and correspondence received and an update on City legislation. She provided Commissioners with a 2015 Commission and Committee meeting schedule, Correspondence Log of all communications received by the Commission and status to date, and memo on guidelines for compiling Commission meeting minutes. Policy and Communications Director Guillermo Rodriguez reported on legislative weekly updates that he distributes that includes Board of Supervisors meeting items that are relevant to the Department's work and to program staff.

**12. New Business/Future Agenda Items.** (Information, Discussion and Possible Action)

Commissioner Stephenson suggested a discussion at the January meeting on making recommendations for requesting General Fund money. Director Raphael suggested that the topic be discussed at the Operations Committee with input provided by Deputy Director Jennifer Kass and Finance and Administration Program Manager Joseph Salem. Commissioner Wald suggested discussions about the next joint meeting with the San Francisco Public Utilities Commission. She endorsed the idea that Director Raphael introduced for Ms. Catherine Sneed to present on the Garden Project and ways to bring publicity to the project. Commissioner Wan

suggested that the General Fund discussion be heard at the January meeting in preparation for the Department's submittal of the budget to the Mayor's Office in February. She suggested a presentation on the Chinatown greening project. Director Raphael suggested holding this discussion at the next community meeting held in the Chinatown neighborhood.

- 13. Public Comments:** Members of the public may address the Commission on matters that are within the Commission's jurisdiction and are not on today's agenda. There was no public comment at this time.

- 14. Adjournment.** The Commission on the Environment meeting adjourned at 6:47 p.m.

**The next Regular Meeting of the Commission on the Environment is scheduled for Tuesday, January 27, 2015, 5:00 p.m. at City Hall, Room 416.**

*\*\* Copies of explanatory documents are available at (1) the Commission's office, 1455 Market Street, Suite 1200, San Francisco, CA 94102 between the hours of 9 a.m. and 5 p.m. A photo I.D. is required for entry to the building, (2) on the Commission's meeting website at <http://www.sfenvironment.org/commission/agendas> included with minutes by meeting date; (3) upon request to the Commission Secretary, at telephone number 415-355-3709, or via e-mail at [Monica.Fish@sfgov.org](mailto:Monica.Fish@sfgov.org). For an audio recording of this Commission meeting, access this link [http://sanfrancisco.granicus.com/MediaPlayer.php?view\\_id=165&clip\\_id=21522](http://sanfrancisco.granicus.com/MediaPlayer.php?view_id=165&clip_id=21522).*

Monica Fish, Commission Secretary  
TEL: (415) 355-3709; FAX: (415) 554-6393







**SF Environment**

**Our home. Our city. Our planet.**

A Department of the City and County of San Francisco



EDWIN M. LEE  
Mayor

DEBORAH O. RAPHAEL  
Director

**CITY AND COUNTY OF SAN FRANCISCO  
COMMISSION ON THE ENVIRONMENT**

**TUESDAY, NOVEMBER 25, 2014, 5:00 P.M.  
APPROVED MINUTES**

**CITY HALL, ROOM 416  
SAN FRANCISCO, CA 94102**

**GOVERNMENT  
DOCUMENTS DEPT**

**JAN 28 2015**

**SAN FRANCISCO  
PUBLIC LIBRARY**

**COMMISSION MEMBERS:** Commissioners Joshua Arce (President); Angelo King (Vice-President), Ruth Gravanis, Heather Stephenson, Johanna Wald, Sarah Wan

**ORDER OF BUSINESS**

- 1. Call to Order and Roll Call.** The Commission on the Environment meeting was called to order at 5:05 p.m. Present: Commissioners Gravanis, Stephenson, Wald and Wan; Excused: Commissioners Arce and King. Commissioner Gravanis was appointed as Acting President for the meeting.
- 2. Introduction of Department of the Environment Deputy Director Jennifer Kass.** Sponsor and Speaker: Deborah Raphael, Director (Discussion). Director Raphael introduced Department Deputy Director Jennifer Kass to the Commission discussing her recent appointment as Deputy Director and qualifications for the position. Deputy Director Jennifer Kass reported on her work plans and focus as Deputy Director for the Department. Commissioners welcomed and congratulated Deputy Director Kass to the position.
- 3. Approval of Minutes of the September 30, 2014 Commission on the Environment Rescheduled Meeting.** (Explanatory Documents: September 30, 2014 Draft and Approved Minutes) (Discussion and Action) Upon Motion by Commissioner Wald, second by Commissioner Stephenson, the September 30, 2014 Meeting Minutes were approved without objection (AYES: Commissioners Gravanis, Stephenson, Wald and Wan; Absent: Commissioners Arce and King).
- 4. Public Comments:** Members of the public may address the Commission on matters that are within the Commission's jurisdiction and are not on today's agenda. There was no public comment at this time.

5. **Review and Approval of Draft Resolution 2014-16-COE approving Department of the Environment Funding Recommendation for Grant Award to Support Used Oil Community Mural Project in Bayview Hunters Point.** (Explanatory Documents: Approved Resolution and Funding Recommendation) Sponsor: Deborah Raphael, Director; Speaker: Sraddha Mehta, Senior Environmental Justice Coordinator (Discussion and Action)

Director Raphael reported that Bayview Hunters Point is one of the neighborhoods that suffer from the largest incidence of illegal dumping of garbage, trash, electronics, motor oil and toxics chemicals. A grant was received from CalRecycle, the state agency that oversees funding of household hazardous waste collection initiatives, to increase awareness in the area for proper disposal and the challenges of what illegal disposing has on the community. One of the items the Department wanted to do is produce a mural to highlight the issue of illegal dumping of motor oil and utilize local talent that would speak in a way that the community would be inspired by.

Senior Environmental Justice Coordinator Sraddha Mehta requested approval of the Department's funding recommendation for the Bayview Hunters Point community mural project that is focused on used motor oil. She reported that the Department received a grant from CalRecycle to increase awareness of abandoned motor oil and conduct outreach in the community about safer disposal options. The Department decided to do this through a community mural project and an outreach and education campaign. A Request for Proposal(s) was issued on October 24 to select a community based organization to plan for the mural and conduct outreach. Ms. Mehta reported on proposals received, the interview process, and selection of the Bayview Opera House who would be working with a local muralist. The Opera House will leverage their existing art programs serving youth, and the 3rd on Third project, a monthly event series in Bayview that supports local merchants and features art and culture activities for families.

Commissioner Wan inquired about the proposed location for the mural. Ms. Mehta reported that the Department would be working with the San Francisco Arts Commission and the Opera House to analyze and select a site most appropriate based on visibility and where there has been a lot of dumping. Commissioner Stephenson inquired about a target date for unveiling of the mural. Ms. Mehta reported that the mural would be unveiled by next summer. Commissioner Wald suggested that grantees appear at future Commission meetings to speak about their proposed project.

Upon Motion by Commissioner Wan, second by Commissioner Stephenson, Resolution 006-14-COE was approved without objection (AYES: Commissioners Gravanis, Stephenson, Wald and Wan; Absent: Commissioners Arce and King).

6. **Discussion and Possible Action to Make Recommendations to the Board of Supervisors (BOS) on BOS File No. 141094 [Environment Code – Greenhouse Gas Information Labels for Gas Pumps]:** Ordinance amending the Environment Code to require service station operators to place labels on gas pumps advising the public of the amount of carbon dioxide generated by burning a gallon of fuel and making environmental findings. (Explanatory Documents: Draft Ordinance. Legislative Digest, 350BayArea.org Status Update on Beyond the Pump Campaign 11/25/14, Sierra Club Letter of Support) Sponsor: Deborah Raphael, Director; Speaker: Jeremy Pollock, Legislative Aide to Supervisor John Avalos (Discussion and Possible Action)

Commission Secretary Monica Fish read a statement by Commission President Joshua Arce into the record as follows:

"Supervisor Avalos' ordinance to require Greenhouse Gas Information Labels for Gas Pumps is a strong proposal that we can adopt as part of our efforts to increase awareness of the realities of climate change and to help move the needle on greenhouse gas emissions in the City. I hope that we can get any questions that we may have about this proposal answered tonight so that the Commission on the Environment can take action to support the proposal through a letter of support to the Board of Supervisors."

Legislative Aide to Supervisor John Avalos, Jeremy Pollock, discussed the proposed ordinance to put information labels on gas pumps in an effort to educate people about how burning gasoline and diesel fuel contribute to global warming. He stated that the proposal was brought forward by 350 Bay Area who is also working with the Berkeley City Council to draft a similar ordinance. He asked for the Commission's feedback on the ordinance as it applies to the information label, program administration, and how the message would apply to alternative fuel vehicles. Mr. Pollock suggested that the policy choice for the initial ordinance would be to limit the message to gasoline, diesel, and biodiesel fuel and not to include electric and compressed natural gas (CNG) vehicles.

Mr. Jamie Brooks, 350 Bay Area, discussed the social norms approach to lower greenhouse gas emissions in transportation in an effort to influence behavior change. He stated that the labels would create transparency at the pump, locate the responsibility at the point of purchase, and disclose to consumers the dangers associated with their purchase of fuel. Mr. Brooks reported on the proposed location of the labels and campaign concepts to not only increase awareness, but to connect personal consumption of energy to the problem in an effort to offer alternatives and initiate behavior change. He reported that the primary source of United States greenhouse gas emissions is transportation through personal consumption of fuel. Mr. Brooks stated that the strategy for label location and content is to bring urgency at the point of sale and to create better policies for transportation and climate change. A discussion was held on studies that have shown how labels have effectively initiated behavior change and awareness and have led to future policies (citing the anti-tobacco campaign as an example).

Clean Transportation Program Manager, Robert Hayden, discussed conversations that were held with Supervisor Avalos's office as the Ordinance was being developed relaying the Department's position that any action that is effective in influencing people to realize their impact on climate change and initiate behavior change is positive. Specific to transportation, anything that can be accomplished to educate people that there are choices other than automobiles that are far less impactful on climate change and if they do have automobiles, that there are choices on the types of automobiles and fuels to purchase, would be useful. He reported that one of the aspects of the Ordinance that is useful as an information resource is to invite people to access the Department of the Environment's Climate website for further information.

Mr. Hayden suggested that the proposed wording in the ordinance "The U.S. Environmental Protection Agency (EPA) has determined that a typical passenger vehicle burning one gallon of fuel produces on average of almost 20 pounds of tailpipe carbon dioxide (CO2...)", be made

specific to petroleum fuel and to drop the number in references to cleaner fuels such as Compressed Natural Gas or for electricity for electric vehicle cars, which has a dramatically lower greenhouse gas emission component. Mr. Hayden suggested that the section that authorizes the Department of the Environment to enforce and identify rules and regulations for posting of the label be reconsidered as there are other City departments and agencies within City government, DPH and the Fire Department, that currently have enforcement activities with gas stations and have processes for doing inspections. He reported that the number of gas stations have been dropping dramatically and is currently between 70 and 90 depending on which department's records are correct.

Commissioner Gravanis requested an estimate of the cost to implement the program as envisioned and whether there has been thought to alternative programs to meet the same goal. Mr. Hayden reported that staff time for developing the actual rules for enforcement, label graphic design and printing, first year distribution, would be between \$60,000 and \$100,000. Mr. Hayden reported that the Environment Department currently has outreach activities related toward climate change, but nothing aimed at vehicle users specifically related to the type of fuel they use

Commissioner Gravanis stated that there is a handout that includes other ways to reduce gas usage and should be made available so people know what the alternatives are. She stated that the point of sale may be a good place to educate people in some cases because they can stop and not buy the product, but is not sure how people would change their behavior from a label they read at the gas pump. She suggested putting a sign on or inside a bus about how much CO2 a person is reducing by riding a bus and then begin to launch a broader campaign where a consistent logo and message is placed in other places besides the nozzle or hose.

Commissioner Gravanis provided additional suggestions for handout language as follows: in "ten ways to reduce gas use," instead of saying "to make sure your next car gets better miles per gallon," to say "make sure your next car if you really need one gets better miles per gallon." Instead of saying "next time you move or buy a house, consider a place close to transit," say "next time you move or buy a house consider an apartment or condo that does not have a garage because you don't really need one or consider one that has a car-share pod in the basement instead of separate private parking spaces." In reference to car rentals, where it states "when traveling look for the highest fuel efficient vehicle" consider that non car owners use car rentals for reasons other than travel. She suggested thinking through the language with an eye for reducing car ownership, and not just vehicle miles traveled, regardless of the type of fuel that the vehicle uses.

Commissioner Wald spoke in support of the goals of the proposed ordinance stating that we should do everything necessary to reduce unnecessary driving and eliminate or reduce CO2 emissions. She provided suggestions for improving the effort that included: (1) making the label less wordy and ensuring that it communicates the message in an interesting way, more graphically, and immediately so as to influence people to read the message; (2) adopting metrics to measure and track the efficacy of the proposal and its desired effect and who it is having an effect on; (3) establishing a regular reporting element so everyone will know that efforts have been accomplished to reach the desired goal to reduce either the purchase of gasoline or



driving; and (4) that the agency charged with developing and enforcing the program be funded.

Mr. Pollock reported on ideas for simplifying the label language to "the United States Environmental Protection Agency (EPA) has determined that burning petroleum fuel contributes to global warming. To learn about San Francisco's efforts to combat global warming, go to <http://www.sfclimate.org>." He reported on feedback received on label content such as a statement "burning fuel produces carbon dioxide which contributes to global warming." Mr. Pollock spoke in support of the label containing graphics such as a car with a CO<sub>2</sub> cloud. He reported that consideration has been given to measuring effectiveness by administering an occasional opinion survey to people at the fuel pumps, but that there would be more thought given to that recommendation. Mr. Pollock stated that additional ideas would be considered for an enforcement mechanism to make sure the program is implemented effectively. He cited Berkeley's passive enforcement model by way of consumer complaints for gas stations not complying with label installation, and for the Department of Public Works and the Fire Department to carry out enforcement since they do regular inspections of gas stations.

Commissioner Stephenson spoke in support of the cognitive process stating that repeating a conversation on a daily basis is an effective mechanism for influencing behavior change. She stated that the current label language should be articulated in an understandable way and in a way where a person feels empowered and not preached to. She spoke of the difference speaking to a person in the second person and in a colloquial way makes. Additional suggestions made (1) messaging should be short and cite a recognizable statistic in order for action to be taken; (2) the subject of the message should be up front and that sources and footnotes should be in fine print; (3) the icon should be compelling, flashy and interesting so it is readable; (4) offering an alternative action in a comprehensive manner is imperative; (5) asking someone to write down a URL is not a compelling action; and (6) creating different labels for different fuel types; and (7) supports the hang tag, but suggested including messages on the front and back so that transportation options could be included.

Mr. Pollock stated that the decision for creating different labels would be made by policy makers and discussed the necessity to reduce costs and confusion that may be incurred through customized messages. Commissioner Stephenson suggested a statement that reads "each gallon of this fuel that you use produces an average of 20 lbs of CO<sub>2</sub>, the primary gas that contributes to climate change" and to include the footnote of the EPA.

Commissioner Wan spoke in support of suggestions made about day to day messaging so people understand how it impacts their daily life and to simplify messaging so it translates to their daily life. She suggested that the label be translated in languages that people use in San Francisco and that there should be a public awareness campaign before labeling is launched to provide education of why it is being done.

Commissioners discussed their concern that the statement that reads the "U.S. Environmental Protection Agency (EPA) has determined that a typical passenger vehicle burning one gallon of fuel produces on average almost 20 pounds of tailpipe carbon dioxide (CO<sub>2</sub>)...", would be hard to visualize. Mr. Pollock stated that he visualizes 20 lbs of carbon dioxide as equal to a three foot exercise ball. Commissioner Gravanis suggested including that idea in the graphics.

Commissioner Wald suggested creating a series of signs in the hose talker because it would bring people back to paying attention to the labels rather than getting used to the fact that they are there.

Director Raphael requested information from Public Outreach Program Manager Donald Oliveira on what the costs to the Department would be for designing a campaign and if it would require a separate campaign and funding from regular Department programming. Public Outreach Program Manager Donald Oliveira suggested the possibility of including campaign messaging with other Department campaigns on climate change or other Department program campaigns. He stated that there is not current funding available or a campaign that directly ties into this proposal. Director Raphael reported that if funding is not received, a grant would have to be written, but funding would not be guaranteed. A discussion was held on who would be responsible for supplying and paying for the hose talker that the label would be in. Mr. Pollock reported that the ordinance states that the Department's role would be to provide label guidelines, but it would be up to the stations to provide the hose talkers. He requested suggestions on the best way to move forward with implementation.

Public Comment:

Mr. Jack Lucero Fleck, 350 Bay Area, stated that the most important action to take at this time is for the Commission to express support for the project. He suggested (1) that the City provide the gas stations with labels and charge for them instead of asking gas station owners to provide the labels; (2) including two different languages one in front and another in back of the label customized to neighborhood demographics; (3) hiring a professional graphic artist to design a graphic with a car with a CO2 cloud above it and rotate designs; (4) keeping the design simple to reduce costs; and (5) moving in tandem with Berkeley's proposal.

Ms. AnneMarie Donjacour, San Francisco resident and UCSF professor, spoke in support of hearing more ideas generated about a greenhouse gas and global warming topic. She concurred with Mr. Fleck's statement about transmitting the enthusiasm and creativity to the Board of Supervisors and discussed the availability of design and resources to implement the proposal. Ms. Donjacour discussed the amplification of free advertising that would become available by news outlets that would help with the outreach campaign. She stated that this proposal would also help build support for public transit and would show that municipal governments are working on the demand as well as supply side.

Ms. Karen Babbitt, Chair, Conservation Committee, Sierra Club, spoke of her support and the Sierra Club's support for the ordinance and urged the Commission to support the ordinance. She stated that the Sierra Club supports the ordinance because consumers need to have tools to make informed decisions and labels have the potential of providing the tool once the language is made as clear as possible and the font easily readable. She suggested that the label not just contain a warning but provide a resource to visit a website that would provide ideas of all options that are possible.

Ms. Shomolie suggested adding information to paper receipts as a way to communicate and distribute the message.

Unidentified Speaker stated that she is active at the Berkeley City Council and is interested in learning about San Francisco's activities because she heard that San Francisco has a better environmental plan than Berkeley.

Upon Motion by Commissioner Stephenson, second by Commissioner Wan, the Commission approved a request to staff to draft a letter of support about the intent of the ordinance and to include recommendations made at this meeting (AYES: Commissioners Gravanis, Stephenson, Wald and Wan; Absent: Commissioners Arce and King).

7. **Director's Report.** Updates on Department of the Environment administrative and programmatic operations relating to Budget Planning, Strategic Planning, Clean Air/Transportation, Climate, Energy, Public Outreach and Education, Environmental Justice, Habitat Restoration, Green Building, Zero Waste, Toxics Reduction, and Urban Forestry. (Explanatory Document: Director's Report) Speaker: Deborah Raphael, Director (Information)

Director Raphael reported on current key Department activities that includes (1) Director Performance Review to include senior staff input to be scheduled for the January Commission meeting; (2) next year's Director's Performance Appraisal will include responses to an all Department staff culture climate survey; (3) Transfer of sponsorship to Supervisor London Breed and co-sponsor Supervisor Eric Mar of the Safe Medicine Disposal Ordinance; (4) Mayor's authorization of a Residential Property Assessed Clean Energy program Resolution and next steps; (5) Director's and Commissioner Wan's tour of Chinatown Single Room Occupancy hotels and grant received to work on greening the Chinatown neighborhood with a focus on public housing; (6) contractor selection to help with reevaluation and reorganization of the Department's Energy and Green Building programs; (7) full funding received from PG&E and SER to fund the Department's energy efficiency work for 2015; (8) Racing to Zero movie screening that features Zero Waste Program Manager Robert Haley; and (9) press influence on certification of future green businesses.

Commissioner Wald commended the format of the Director's Report, plans to green Chinatown, and expressed personal support for the Director's decision to broaden the input of the Director's Performance Appraisal. She suggested that a future Commission community meeting be held in Chinatown. Commissioners Gravanis and Wald and Director Raphael discussed the personal success story of EnvironmentNow staff member, Tina Addi and future aspirations to continue similar successes for future staff.

Public Comment: Ms. Anya Deepak announced the screening of Racing to Zero at the Department of the Environment on December 3, 2014 at 9:30 a.m.

8. **Announcements.** (Information and Discussion) Commissioner Gravanis announced her resignation from the Commission effective November 30, 2014 and urged everyone to submit recommendations to the Mayor's Office of potential candidates. Commissioner Wald commended Commissioner Gravanis for her contribution to the Department, the Commission, and the community.

Public Comment: Ms. Sradha Mehta reported on her prior role as Commission Secretary and the participation and interest that Commissioner Gravanis, who was then a member of the public,

had shown in environmental issues. She thanked her for her contribution and dedication to the Commission on the Environment.

9. **Operations Committee Chair's Report.** Highlights of the November 12, 2014 Meeting. (Information and Discussion)

Committee Member Heather Stephenson reported on topics discussed at the November 12 meeting that includes (1) Department budget update and discussions on securing General Fund money to cover employee benefits not provided for by grant funding; (2) Urban Agriculture presentation; and (3) discussions of community meetings held in the Mission and Bayview neighborhoods and plans for future community meetings.

10. **Policy Committee Report.** (Information and Discussion)

Chairs Report: Highlights of the October 8 and November 10, 2014 Meetings and review of the Agenda for the December 8, 2014 Meeting to be held at City Hall, Room 421.

Committee Chair Wald reported on topics discussed at the October 8 meeting that includes (1) review and approval of Committee Resolution in support of the San Francisco Municipal Transportation Authority Transit Effectiveness MUNI Forward program; (2) update on the San Francisco Green Business program. She reported on November 10, 2014 meeting discussions on the proposed Safe Medicine Disposal Stewardship Program. Commissioner Wald announced that the December 8, 2014 meeting was cancelled due to the fact that there would be only one member of the Policy Committee at that time resulting in a lack of quorum.

11. **Commission Secretary's Written Report.** (Explanatory Document: Commission Secretary's Report and Correspondence Log, 2015 Meeting Schedule, Memo to Commission of Guidelines for Commission Meeting Minutes) Monica Fish, Commission Secretary (Information)

- **Communications and Correspondence**
- **Update on City Legislation**

Commission Secretary Monica Fish provided a written report on communications and correspondence received and an update on City legislation. She provided Commissioners with a 2015 Commission and Committee meeting schedule, Correspondence Log of all communications received by the Commission and status to date, and memo on guidelines for compiling Commission meeting minutes. Policy and Communications Director Guillermo Rodriguez reported on legislative weekly updates that he distributes that includes Board of Supervisors meeting items that are relevant to the Department's work and to program staff.

12. **New Business/Future Agenda Items.** (Information, Discussion and Possible Action)

Commissioner Stephenson suggested a discussion at the January meeting on making recommendations for requesting General Fund money. Director Raphael suggested that the topic be discussed at the Operations Committee with input provided by Deputy Director Jennifer Kass and Finance and Administration Program Manager Joseph Salem. Commissioner Wald suggested discussions about the next joint meeting with the San Francisco Public Utilities Commission. She endorsed the idea that Director Raphael introduced for Ms. Catherine Sneed to present on the Garden Project and ways to bring publicity to the project. Commissioner Wan

suggested that the General Fund discussion be heard at the January meeting in preparation for the Department's submittal of the budget to the Mayor's Office in February. She suggested a presentation on the Chinatown greening project. Director Raphael suggested holding this discussion at the next community meeting held in the Chinatown neighborhood.

**13. Public Comments:** Members of the public may address the Commission on matters that are within the Commission's jurisdiction and are not on today's agenda. There was no public comment at this time.

**14. Adjournment.** The Commission on the Environment meeting adjourned at 6:47 p.m.

**The next Regular Meeting of the Commission on the Environment is scheduled for Tuesday, January 27, 2015, 5:00 p.m. at City Hall, Room 416.**

*\*\* Copies of explanatory documents are available at (1) the Commission's office, 1455 Market Street, Suite 1200, San Francisco, CA 94102 between the hours of 9 a.m. and 5 p.m. A photo I.D. is required for entry to the building, (2) on the Commission's meeting website at <http://www.sfenvironment.org/commission/agendas> included with minutes by meeting date; (3) upon request to the Commission Secretary, at telephone number 415-355-3709, or via e-mail at [Monica.Fish@sfgov.org](mailto:Monica.Fish@sfgov.org). For an audio recording of this Commission meeting, access this link [http://sanfrancisco.granicus.com/MediaPlayer.php?view\\_id=165&clip\\_id=21522](http://sanfrancisco.granicus.com/MediaPlayer.php?view_id=165&clip_id=21522).*

Monica Fish, Commission Secretary  
TEL: (415) 355-3709; FAX: (415) 554-6393

Approved: January 27, 2015











